

Hamburg City Council Meeting September 9, 2014

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:02 p.m. Councilmember Chris Lund, Councilmember Steve Trebesch, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Maintenance Worker Greg Schultz, Deputy Clerk Cherie Smith, Fire Chief Justin Buckentin, and Gary Marquardt (HFDRA) were in attendance.

Public Comment

- No Public Comment

Agenda Review (Added Items) and Adoption

- Added – Updated Delinquency Report to Consent Agenda
- Added – Fall Medicine Take Back Day to City Clerk/Treasurer Report
- Added – Update September 2014 Claims List.
- Hamburg Fire Department Bi-Laws (HFD Report).
- **Councilmember Odoms moved to approve the Agenda with the added items, seconded by Councilmember Trebesch and motion unanimously carried. All council members were present.**

Approve Consent Agenda

- Approve Updated Minutes for May 13, 2014 & June 10, 2014
- MNSPECT Minute for September 2014
- Draft 2020 and 2030 Met Council Forecast
- Mediacom Channel Line-up Changes
- Mediacom Rate Adjustments
- Delinquent Utility Bills Report
- Water Wells Usage/Water Consumption Report for 2014
- **Councilmember Odoms moved to approve the Consent Agenda, seconded by Councilmember Trebesch and motion unanimously carried. All council members were present.**

Fire Department Report

- Approve New HFD Members – Kipp Trebesch Jr. & Zach Cook
 - **Councilmember Lund moved to approve Kipp Trebesch Jr. and Zach Cook as new members of the Hamburg Fire Department, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**
- HFDRA Pension Increase for 2015
 - Firefighter Gary Marquardt, HFDRA President was present to discuss the HFDRA Pension. The members of the Hamburg Fire Department agreed to propose an increase of \$50.00 for 2015.
 - HFDRA is currently receiving \$1,550/Year.
 - **Councilmember Odoms moved to increase the amount of the pension for the fire department members by \$50.00 for 2015, motion died due to no second.**



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- Gary Marquardt will find out what the total cost would be with a \$50.00 a member increase to the pension for 2015 and bring it to the October City Council meeting.
- **Resignation of Firefighter Brenda Jurek**
 - The City Council was unable to accept the resignation of firefighter Brenda Jurek because the resignation letter was not signed.
- **Bi-Laws for Hamburg Fire Department**
 - The City Council discussed adding something into the fire department bi-laws stating that firefighters have to make a certain percentage of calls during the year to receive their pension.
 - The City received a bill today from F.I.R.E. for \$550.00 which was for Rope Rescue Training on September 8, 2014, which will be reviewed again tonight with the Claims List.

Old City Business

- Revised NIMS Training
 - Councilmember Gregonis has passed all the tests for the NIMS Training.
- Annexation of Cummiskey Property
 - Jeremy is working on a letter to send to Cummiskey's about voluntarily annexing their property into the City.

Public Works & Utilities Department Report

- Water/Wastewater Services
 - There are several leaks around the City. There is a broken pipe under the bathrooms in the Park. Greg believes that the leak is probably under the floor somewhere. There is also a leak by the Shut Off valve for 851 Park Ave. Henning's has already been called to fix the hydrant on Jacob Street and the sewer connection by Lois Willemsen. Greg will let Henning's know of the additional two leaks in the City and have them fixed when the next time they are in town.
 - Greg has finished cleaning up the trees and weeds at the Ponds. Pictures have been taken and sent into PCA along with the report.
- Grinder Station Repairs
 - Since the Grinder Station has been moved back from the street, the cord that is used at the Grinder Station for the generator will not be long enough. If a new cord is purchased, that would be at the cost of the City.
- Community Hall Roof
 - Kohl's Foam Coating will be repairing the Hall Roof in the next few weeks. They are expecting it cost somewhere between \$1,500 - \$2,000, unless they find something unexpected while repairing the roof.
- The second estimate for the garage door at the Hall will be received this week and Greg will get that estimate to Jeremy to turn into insurance.
- Councilmember Gregonis stated that the lock on the door by the bar at the Community Hall needs to be oiled.
- Compliance Evaluation Inspection Report from MN PCA



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- A response letter and a copy of incurred expenses for 2009 – 2013 were sent to PCA.
- The City has also received a Notice of Violation in relation to the manhole/ditch incident near Martha Street from this past Spring. A response letter will need to be submitted within the next thirty days.
- Geese at the Ponds
 - Greg found some arrows inside the ponds last week. This morning he found two dead geese inside the ponds and also one wounded. Greg will contact the DNR to let them know someone is shooting at the geese at the Ponds.
- Heaters for the Shop
 - Greg will get two estimates for two new heaters in the Shop. He will get a smaller heater for in the back of the Shop and bigger heater for the front of the Shop.
- Mold in Shop
 - Greg is going to televise the lines in the Shop and try to find where the drains come out. After that is completed, then the mold clean up can start. Councilmember Gregonis suggested getting an Air Purifier to use in the Shop.
- Old Pump House/Well
 - Jeremy will check with the Department of Health to see if they can cap the well or if it needs to be filled.
- Painting of panels & cover at Grinder Station
 - Councilmember Odoms asked Greg if he could paint the panels at the Lift Station and the Grinder Station and also the cover for the pumps at the Grinder Station.

City Clerk/ Treasurer Report

- Six Month Review for Deputy Clerk Cherie Smith
 - Deputy Clerk Cherie Smith will have her six month review next month.
- MN Valley Regional Rail Authority Fee Schedule
 - Clerk Jeremy Gruenhagen reviewed the fee schedule from MN Valley Regional Rail Authority.
- Fall Medicine Take Back Day
 - Fall Medicine Take Back Day will be held on Saturday, September 27, 2014 from 10:00 a.m. to 2:00 p.m. at City Hall. Residents can drop off medications that day to dispose of them properly.
- Prosecution Contracts
 - The prosecution contracts will be on the agenda for the next meeting for approval by the City Council.

2015 Proposed Tax Levy and 2015 Budget

- Clerk Jeremy Gruenhagen researched the agent fee for the City's health insurance. He found that the carrier has a \$19.00 fee per employee per month that is built into the price. The City will be charged that fee if an agent is used or not.
- Jeremy made the changes on the Proposed Budget which the City Council decided on at the Budget Meeting held on September 2, 2014. The only difference is the change in the City's contribution to the HFDRA. There is an additional \$12,000 that can be



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added to the budget due to the difference in the Relief contribution from 2014 to 2015.

- City Clerk Jeremy Gruenhagen discussed the hand outs provided to the City Council on the cost of possible Street Improvements for next year. City Clerk Gruenhagen suggested doing Boring Samples on Sophia Ave and Jacob Street in Spring.
- 2015 Proposed Preliminary Budget and Tax Levy
 - **Councilmember Lund moved to set a Preliminary Property Tax Levy at \$434,731, an increase of 10%, seconded by Councilmember Trebesch, motion carried 4-1 with Councilmember Odoms opposing. All Council members were present.**
 - The City Council agreed to place the monies generated from the preliminary property tax levy increase and 2015 projected surplus into Capital Improvements (City Savings Account – City Maintenance Fund) in the 2015 Preliminary Budget.
 - **Councilmember Lund moved to accept the 2015 Preliminary Budget, seconded by Councilmember Trebesch, motion carried 4-1 with Councilmember Odoms opposing. All Council members were present.**
- Public Comment Meeting for Final 2015 Budget
 - **Councilmember Lund moved to have the Public Comment Meeting for the 2015 Final Budget on December 9, 2014 at 7:00 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Approve Payment of Added August 2014 Claims (\$2,001.46)

Councilmember Lund moved to approve check numbers 16927 and 16928 for a total of \$2,001.46, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Approve Payment of September Claims (\$37,368.25)

Councilmember Lund moved to approve the six ACH payments and check numbers 16929 through 16979, for a total of \$37,368.25, seconded by Councilmember Gregonis and motion unanimously carried.

City Council Reports

- Councilmember Odoms (Water/Sewer)
 - Councilmember Odoms inquired on the status of Jaguar Communications for Cable/Phone service for the City of Hamburg. Clerk Jeremy Gruenhagen stated that he has not heard from Jaguar, as to when they will start offering service to the residents of Hamburg.
 - Councilmember Odoms also inquired about the status of the sanitary sewer back flow preventer valve that Joe Conser was installing. Clerk Jeremy Gruenhagen will send the Conser's a letter to find out the status of the installation of that black flow preventer. Councilmember Lund suggested televising Joe Conser's
- Councilmember Trebesch (Buildings)
 - Councilmember Trebesch suggested sending thank you letters to those who donated items for National Night Out.



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- Mayor Malz
 - Mayor Malz had a request from the Engelmann's to use the bleachers for a Memorial Tractor Pull on September 13, 2014. The bleacher's need to be inspected before anyone can use them.
 - **Councilmember Lund moved to allow the Hamburg Park bleachers to be used for the Memorial Tractor Pull in Green Isle on September 13, 2014 as long as the bleachers pass the needed inspection and are certified by that date, seconded by Councilmember Gregonis and motion passed 4-0 with Councilmember Trebesch abstaining from the vote. All council members were present.**

Recess City Council Meeting

Councilmember Lund moved to recess the City Council Meeting at 8:53 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Move to Open Closed Meeting for Employee Evaluation

Councilmember Odoms moved to open the Closed Meeting at 8:56 p.m. for Employee Evaluations for Chief Justin Buckentin and Chief 3 Brad Droege, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Move to Close Closed Meeting for Employee Evaluation

Councilmember Odoms moved to close the Closed Meeting at 9:46 p.m. for Employee Evaluation for Chief Justin Buckentin, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Move to Reopen the City Council Meeting

Councilmember Gregonis moved to reopen the City Council Meeting at 9:46 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Added Claim to September 2014 Claims List

Councilmember Odoms moved to add Check #16980 for \$550.00 payable to F.I.R.E. to the September 2014 Claim's List, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.



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Adjourn City Council Meeting

Councilmember Gregonis moved to adjourn the Hamburg City Council meeting at 9:47 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Submitted by:

Cherie Smith
Deputy Clerk



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