



HAMBURG CITY COUNCIL MEETING
September 8, 2015

Public Hearing – Ordinance Number 150
7:00 – 7:05

Councilmember Robert Gregonis moved to close the Hamburg Public Hearing. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:05 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, Maintenance Employee Greg Schultz, and Fire Chief Buckentin were in attendance.

Agenda Review (Added Items) and Adoption

- 2 forms from Abdo, Eick & Myers
- 2 Lions Alcohol Permits
- Updated Claims reports
- Update of lights

Councilmember Chris Lund moved to approve the Agenda with the added items. Seconded by Councilmember Robert Gregonis. Motion unanimously carried. All Council members were present.

Consent Agenda

- Delinquent Utility Bills Report
- Thank you from Representative Jim Nash
- Introduction letter from League of Minnesota Director
- Notice of Public Hearing – County of Carver
- Adopt Ordinance Number 150

Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council members were present.



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Fire Department

- Paid On-Call
 - The Hamburg Fire Department is proposing to change from a volunteer fire department to a paid-on-call department. Each firefighter would receive \$10.00 per call. The fire department is also proposing that each firefighter needs to make 20% of the calls. Would like a Fire Dept. Executive Committee to have final decision, in case odd incidents come up and someone can't make their percentage. Also proposing \$10.00 for training. 375 training hours last year, looking at 400-450 hours this year not including initial trainings. This year the Fire Department is at 206 hours thru July.
 - Councilmember Chris Lund recommends putting together an Executive Committee consisting of two council members and three fire department personnel.
 - FD: The request will be brought back to the department for discussion.

Council Member Richard Odoms moved to approve the \$10.00 per call and 20% with the agreement of putting together the Executive Committee that would comply with the City Handbook Regulations. No Second. Motion denied. Mayor is holding off on the decision until the budget meeting.

- Put in for a \$3,000 Grant. Looking to incrementally replace all the radios.
- Fuel – having issues getting gas at night. Requesting an account for gas. Council will look into a gas card along with a procedure for using it.
- Trailer bid - There have been no bids. Ad will be in the paper for two more weeks. Will revisit next month if not sold.
Councilmember Steve Trebesch asked about the occupancy for upstairs apartments. There has been concern about having only one fire exit.
- Fire Department is using the park for a picnic this Sunday.

Old City Business

- Received a \$300 bid on the Jetter
- No bids on the trailer

Councilmember Chris Lund moved to approve the \$300 bid for the Jetter. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.



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Public Works & Utilities Department Report

Water/Wastewater Services - MN Dept of Health tested our water and looked over our system. We still have an old well that hasn't been turned on in 12 years. I disconnected it from the tower and from the 14 houses it ran to and sealed it off, it should still be capped. I will call a well company for a cost estimate. Even though it is disconnected, it is suppose to have a permit and an inspection by the DNR. She did not give a price quote on that. A grant application will be sent to us where the State of MN pays half and the city pays half. Another change that needs to be made, is the routing of the natural scum that forms on the top layer of water in the tower. The scum water should go out to feed the grass. However, ours feeds back into the water system.

Community Center repairs, I started cutting up the floor to cap off the pipe for the drain tile system.

Per the League of MN City Insurance visit, Greg is to wear a harness with a rope and tie-off per the new OSHA Law, when going on roofs. Mayor suggests tying off to a boom being there is no tie-off points on the roofs.

The Park Open Shelter, we are on the list for this Fall.

Road milling started today and according to the site supervisor they will have the grater in tomorrow. Drain tile digging will begin tomorrow as well.

Community Hall Spray coating the ceiling would only be a band-aid, and all the screws and nails have been covered with silicone. Removing the ceiling tiles revealed years of water damage, including the new 2x4's that were put in with the re-roof and rotted plywood was laying on top of the ceiling tiles.

City of Arlington called about not being able to burn the brush at their dump anymore and are wanting a contact who will take the wood away. NYA uses a guy in Hutchinson who will take the wood, chip it, bag it, and sell it. Greg will call him.

Councilmember Odoms: A resident is requesting a 6 foot fence be put up around the Lift Station on Jacob Street. Is that possible to do when the Council decides to put a fence up down there? yes



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City Clerk/Treasurer Report

- Abdo, Eick & Meyers assistance -
We are just beginning the process of looking for a new Deputy Clerk. Our City Clerk is on a leave of absence right now until the 29th. We should have a contingency plan in place in the event that the City Clerk does not return. We have two offers from Abdo to review. They would help with budget preparations, primary levy, pulling things over into the audit section etc.. for \$6,000 per month. They want an extra \$1200 a month for Utility Billing. We could ask Cherie if she can stay to assist with that.

Councilmember Robert Gregonis moved to approve the first contract option with Abdo, Eick & Meyers for Financial Services, covering the time period of September 15th – October 16th, 2015 with the option of extending. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

- Update from the last meeting in regards to the Order of Protection. It has been put on hold because of the data issue that we have. The judge requested some data that was private and the party did not authorize us to move forward.
- 2016 Budget Workshop Dates
- Councilmember Gregonis said a resident would like to see some gravel put back into the alleys. Perhaps we could put money in the budget for that. Councilmember Odoms inquired and Mayor Malz confirmed that the garbage trucks have complied with not using the alleys in the Spring time.
- Mayor Malz: We allocated a lot of money for a Bobcat, snow blower and a sprayer that we do not have to buy this year. We could leave the Levy increase the same as last year because we don't know the cost of water and mold concerns at the Hall and barring any other unforeseen expenses. We have a little extra and the 5% is a figure to start with and work from. Councilmember Gregonis: We should go as high as we can with the preliminary levy and chop it down if needed. Councilmember Lund: firefighters preliminary numbers are at 2% and 5%.
Mayor Malz: Abdo is going to eat at the fund too. We are planning ahead on the roof. Councilmember Lund: Get estimates on AC for the Hall that will help with renting it in the summer and help with the mold issue we are having. Councilmember Gregonis: Get large window units to take the humidity out of there and make it comfortable for wedding receptions in July and August.

A motion was made to have the 2nd business meeting on September 22nd, 2015. Motion was unanimously carried. All Council Members were present.



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Approve Payment of July 2015 Claims (\$8,706.06)

Councilmember Robert Gregonis moved to approve check numbers 17540 through 17546 for a total of \$6,803.09. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council members were present.

Approve Payment of August 2015 Claims (\$55,109.40)

Councilmember Steve Trebesch moved to approve check numbers 17547 through 17560 for a total of \$6,402.71. Seconded by Councilmember Robert Gregonis. Motion unanimously carried. All Council members were present.

City Council Reports

- Councilmember Odoms (Water/Sewer): Nothing
- Councilmember Gregonis: Nothing
- Councilmember Lund (Parks)
Just talked to Cherie and she has agreed to help with the Utility Billing. Abdo will not be holding our office hours.

Adjourn City Council Meeting

Councilmember Robert Gregonis moved to adjourn the Hamburg City Council meeting at 8:26 p.m., Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Submitted By:

Tamara Bracht
Deputy Clerk