



HAMBURG PUBLIC HEARING & CITY COUNCIL MEETING SEPTEMBER 13, 2016

Hamburg Public Hearing and City Council Meeting attendees: Mayor Richard Malz, Councilmember's Steve Trebesch, Chris Lund, Robert Gregonis and Richard Odoms. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Maintenance Superintendent Greg Schultz, City Engineer Justin Black, Fire Department Chief Justin Buckentin some FD members. Residents Doug Arnst, Kyle Prins, and Tim Tracy.

PUBLIC HEARING

Mayor Richard Malz called the Hamburg Public Hearing to order at 6:45 p.m.

- Ordinance 152: Temporary Family Health Care Dwelling
 - City of Hamburg is opting out of Ordinance 152 pursuant to Minnesota Statutes 462.3593.

We are adding a provision in regards to Ordinance 152 in the City of Hamburg Ordinance Guidebook in Chapter 168 section 1D.

A 5 minute waiting period was held for any public comments of which there were none.

Motion: Councilmember Steve Trebesch moved to adjourn the Public Hearing. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

CITY COUNCIL MEETING

Hamburg City Council Meeting was called to order by Mayor Richard Malz at 7:00 p.m.

Agenda Added Items

- Estimates for City Shop Repairs
- Updated Claims List

Motion: Councilmember Chris Lund moved to approve the added agenda items. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Consent Agenda

Motion: Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.



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Fire Department Report: Chief Buckentin

- Relief Association
 - Requesting an annual raise of \$25.00 per member which is in line with the SC13 guidelines
- HFD Relief Account
 - City Auditor quote came in higher than current auditor
- Grants
 - MN Valley Electric - \$1,000
 - DNR - \$5,000
 - Grants have been put towards new air pack bottles
 - Pork Chop Proceeds will also go toward replacement air pack bottles
- Utility Fire Fighter
 - A Utility Fire Fighter position would require less training with limited duties. This position would help with recruiting new members.
 - **Motion:** Councilmember Steve Trebesch moved to approve the Utility Fire Fighter Position. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.
- HFD Handbook
 - **Motion:** Councilmember Chris Lund moved to approve the Hamburg Fire Department Handbook. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.
- City Clerk Jeremy Gruenhagen added that there is money in the 2017 budget for:
 - \$6,000 for Air Pack Bottle Replacements
 - 3 Radio Replacements per year
 - FD and City Office Renovations/Move

S.E.H. – City Engineer Justin Black

- Timberline Woodproducts
 - Development Project is in the preliminary stages. A meeting with Carver County in regards to County Road 50 driveway access is in order. Due to the acreage, Storm Water Management goes into effect. Justin Black will put together an Engineering Feasibility Report for the next Council Meeting on September 27th, 2016.
- 2015 Street Improvement Project
 - 416 Jacob Street improvement needs to be looked at again due to water flow issues. Justin Black will put together options for the September 27th Council Meeting.



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City Ordinance 152 - Temporary Family Health Care Dwelling

Motion: Councilmember Chris Lund moved to adopt City Ordinance #152. Seconded by Councilmember Robert Gregonis. Motion unanimously carried. All Council Members were present.

Old City Business

- UFC/Mueller Parcel
 - City Clerk Jeremy Gruenhagen needs a Survey Certificate to move forward with the land purchase.

Public Works Report – Greg Schultz

- Mowing Vacant Lots
 - 421 Brad Street Lot - city mowing bill has not been paid
 - 146 Jacob Street – overgrown lawn
 - Would like to take a look at changing the city ordinance on overgrown lawns at next Council Meeting to allow city intervention to be automatically billed and assessed to property taxes.
 - City Clerk Jeremy Gruenhagen will check with other cities to see what their procedures are.
- Water/Wastewater
 - Drawing pre-discharge samples next week
 - Ponds are filling fast
- Lift Station will be looked at this week due to generator failure with recent power outage.
- City Shop Repairs (Water Proofing/Drain Tile)
 - 2 bids have been received
 - **Motion:** Councilmember Richard Odoms moved to accept the bid from K&K Construction with the waterproofing for \$19,500 also to include returning up to 2 times to add in dirt if needed for \$1500.00. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.
- Tin Roofing Leak Issues:
 - Community Center Restrooms, FD Ceiling and Lions Shelter
 - City Clerk Jeremy Gruenhagen will have Kohl's Foam Systems out to look at the roofs and give an estimate.
- City Cell Phone
 - It is a pay-as-you-go phone. The reception is terrible and messages don't arrive in a timely manner.
 - Mayor Richard Malz approved looking into carrier plans.
- Mdewakanton Sioux will be out to chip our wood pile and Arlington's.



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- There are 9 residents who need sewer inspection letters.
 - Mayor Richard Malz said to move forward using S.E.H. for the next inspection stage.
- Handicapped Bathroom will be getting picked up soon. Will have it anchored down next year to prevent it from blowing over in a strong wind.
- Greg will look at the light above HFD door. Sensor may be out.
- City Clerk Jeremy Gruenhagen talked about a scheduling conflict in November between the Lions Bingo and a Hall Wedding Reception Rental.
 - **Motion:** Councilmember Robert Gregonis moved to grant a \$250 discount for the November 19th Hall Wedding Reception Rental due to the scheduling conflict, Seconded by Richard Odoms. Motion was unanimously carried with Councilmember Chris Lund abstaining. All Council Members were present.
- Suggested looking at charging local groups for hall usage to cover costs.
 - Mayor Richard Malz asked the Council to think about this suggestion and if the Council agrees, it can be included on the Fee Schedule for 2017.

City Clerk – Jeremy Gruenhagen

- Proposed Property Tax Levy, Budget Meeting with a Public Comment Meeting are typically held during a Council Meeting which would be on December 13th, 2016.
- Due to all the changes going City Clerk is requesting to have an additional Budget Workshop and a second Council Meeting.
 - **Motion:** Councilmember Trebesch moved to hold a Special Budget Meeting Tuesday, September 20th, 2016 at 7:00p.m. and a second Council Meeting on Tuesday, September 27th, 2016 at 7:00p.m. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.
- 2017 Policing Contract increased from last year by about \$750. We could look at reducing CSO hours to save money.
 - **Motion:** Councilmember Chris Lund moved to approve the 2017 Policing Contract. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.
- Health insurance rates have increased 3.4%
- US Solar will be attending the next Council Meeting on September 27th, 2016.
- Xcel Energy will be changing out the street lights next year to LED lights giving the city a 3-6% cost savings.
- City Office Copier is broken. Repair costs are not worth fixing it.
 - Mayor Richard Malz recommended a new one is purchased.



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- Delinquent Utility Bill (Dennis Byerly) has been unrecoverable for the amount of \$21.49. Requesting the Council allow it to be waived as it is not worth going to collections for.
 - **Motion:** Councilmember Steve Trebesch moved to waive the \$21.49 delinquent utility bill. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Member were present.
- Liability Coverage Waiver
 - **Motion:** Councilmember Chris Lund moved to approve the liability coverage. Seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.

July 2016 Added Claims

Motion: Councilmember Steve Trebesch moved to approve the 6 ACH payments for a change of -\$2,544.37. Seconded by Councilmember Chris Lund. Motion was unanimously approved. All Council Members were present.

August 2016 Added Claims

Motion: Councilmember Chris Lund moved to approve the ACH payment and check #'s 18100-18102 for \$8,577.53. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.

September 2016 Claims

Motion: Councilmember Chris Lund moved to approve the 4 ACH payments and check #'s 18103-18137 for \$33,626.98. Seconded by Councilmember Steve Trebesch. Motion was unanimously approved. All Council Members were present.

City Council Reports

Richard Odoms (Water/Sewer)

- Please send city emails to my personal email address.

Robert Gregonis (Streets)

- Would like to keep the pressure on Jaguar to get them installed in Hamburg.

Chris Lund (Parks)

- SW Transit meeting - Transportation Alliance
- Lions Park Project – Tree's have been planted.
- Lions Hall Painting Project – Painting is complete and the Hamburg
- Logo is stenciled above the stage.
- City Festival Celebration – would like to get residents on a committee who are not affiliated with other local groups.



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- Bloodmobile – Our current coordinator is retiring from this position so we are looking for a new coordinator.

Steve Trebesch

- Property purchase (Railroad Property)

Mayor Malz

- What is the \$4,500 Accounting amount for? City Clerk explained that it was the final audit payment.

Motion: Councilmember Robert Gregonis moved to close the Hamburg City Council Meeting at 10:15 p.m. Seconded by Councilmember Richard Odoms. Motion was unanimously approved. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk