



HAMBURG CITY COUNCIL AGENDA SEPTEMBER 10, 2024

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added July 2024 Claims (\$1,421.63)**
 - **Approve Payment of Added August 2024 Claims (\$7,614.56)**
 - **Approve Payment of September 2024 Claims (\$22,447.87)**
 - **Approve Minutes for August 20, 2024**
 - **Approve On-Sale Liquor Licenses for Hamburg Lions**
 - **November 9, 22, 23 & December 14, 2024**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **Approve Cash Flow Statement for July 2024**
 - **Delinquent Utility Bills Report**

5. **Hamburg Fire Department – Chief Siewert**
 - **On Call Pay/PERA Raise**

6. **Zummerfest Committee**
 - **City Zummerfest Celebration September 21, 2024**
 - **Approve Resolution Number 2024-06**

7. **Old City Business**
 - **Parcel 45.0282010 (MHS)**
 - **Park Incidents – July 13 & 15, 2024**
 - **2024 Street Improvement Project (Brad Street)**
 - **Change Order (Curb Replacement/Water for Outlot)**
 - **Start Date: September 11th**
 - **Park Walking Path**
 - **Carver County Aging Population (Annual Meeting)**



***HAMBURG CITY COUNCIL AGENDA
SEPTEMBER 10, 2024***

8. New City Business

- **2025 Proposed Budget**
 - **2024/2025 Budget Items**
 - **Budget Workshop (September 17th)**
 - **Hold Second Council Meeting on September 24, 2024**

9. City Council Reports

- **Councilmember Mitch Polzin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

10. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
SEPTEMBER 10, 2024***

COMMUNITY HALL & PARK ACTIVITIES

- SEPTEMBER**
- 7 – Park Rental
 - 14 – Community Hall Rental (Wedding)
 - 21 – Community Hall Rental (Quinceanera)
 - 21 – Zummerfest (Park)
 - 28 – Community Hall Rental (wedding)
- OCTOBER**
- 5 – Community Hall Rental (Wedding)
 - 26 – Community Hall Rental (Wedding)

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

- SEPTEMBER**
- 1 – 4-H Meeting
 - 2 – Labor Day – City Offices Closed
 - 3 – Hamburg Lions Board Meeting
 - 3 – HFD Training
 - 10 – Young America Township Meeting
 - 10 – Hamburg City Council Meeting – 7:00 PM
 - 14 – Community Center Rental
 - 16 – Hamburg Lions Club
 - 17 – 2025 Budget Workshop
 - 24 – Hamburg City Council Meeting – 7:00 PM
 - 30 – Hamburg Fire Dept. (Relief Association) Meeting
- OCTOBER**
- 6 – 4-H Meeting
 - 7 – Mayor In Time – 5:00 PM
 - 7 – Hamburg Lions Board Meeting
 - 7 – HFD Training
 - 8 – City Council Meeting – 7:00 PM
 - 8 – Young America Twp Meeting
 - 10-11 – Fire Prevention
 - 11 – Community Center Rental
 - 13 – Community Center Rental
 - 21 – Hamburg Lions Club Meeting
 - 28 – Hamburg Fire Dept. (Relief Association) Meeting

2024 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed. Social Security, MC - June 2024	\$3,755.42	7/16/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2024	\$755.00	7/16/2024
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2024	\$115.00	8/20/2024
ACH	MN Dept. of Labor	Divided	Building Permit Surcharge Report for 2nd Qtr. 2024	\$32.87	7/16/2024
ACH	HealthPartners	Divided	Health Insurance for July 2024	\$3,191.20	7/16/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$563.17	7/16/2024
ACH	PERA	Divided	PERA Withholding - June 2024	\$899.88	7/16/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$585.20	8/20/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$18.16	8/20/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	7/16/2024
ACH	Kwik Trip	Park/Sewer/GG Bldg/FD	Gas for City Vehicles	\$254.39	7/16/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for June 2024	\$2,393.71	7/16/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 06/16/24 to 07/15/24	\$75.25	7/16/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2024	\$200.00	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$809.69	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,270.18	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$65.51	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$162.70	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$710.21	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,233.17	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$46.51	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$172.50	7/16/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	7/16/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/Pads for HFD	\$129.12	7/16/2024
DC	Waconia American Legion Post 150	Park	4 US Flags and 2 POW Flags	\$390.00	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$15.16	7/16/2024
DC	Amazon	Gen Govt Bldgs.	Fuel Sediment Glass Bowl & Gasket	\$10.88	7/16/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$16.23	8/20/2024
DC	Amazon	Water	LED Wall Pack, Dusk to Dawn Photocell	\$88.24	8/20/2024
DC	Amazon	Park/Water	Halco Low Profile LED Wall Pack (4)	\$364.72	8/20/2024
DC	Amazon	Gen Govt Bldgs.	Fuel Sediment Glass Bowl & Gasket	\$10.88	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	8/20/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$85.00	9/10/2024
DC	Carver County Environmental Center	Gen Govt Bldgs.	Recycled Refrigerator and Freezer	\$20.00	7/16/2024
DC	Hamburg Post Office	Water/Sewer	Postcard Stamps (2 Rolls)	\$106.00	7/16/2024
DC	Knife River	Sewer	6 yards 4000 Ext Granite at Grinder Station	\$1,248.50	9/10/2024
DC	US Postal Service	General Gov't	July 18, 2024 Newsletter	\$88.13	9/10/2024
DD	Jan Shoemaker	Divided	Wages 06/17/2024 to 06/30/2024	\$908.03	7/16/2024
DD	Jason Buckentin	Divided	Wages 06/17/2024 to 06/30/2024	\$2,000.33	7/16/2024
DD	Steve Frensko	Park	Wages 06/17/2024 to 06/30/2024	\$675.79	7/16/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,377.54	7/16/2024
DD	Jan Shoemaker	Divided	Wages 07/01/2024 to 07/14/2024	\$1,060.90	8/20/2024
DD	Jason Buckentin	Divided	Wages 07/01/2024 to 07/14/2024	\$2,040.92	8/20/2024
DD	Steve Frensko	Park	Wages 07/01/2024 to 07/14/2024	\$605.22	8/20/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,408.47	8/20/2024
22144-45	Printing Error	Printing Error	Printing Error	Printing Error	7/16/2024
22146	212 Equipment	Gen Govt Bldgs.	Bristle Bruch, Woodcut, HP Ultra 2.0 gallon 5pk	\$486.96	7/16/2024
22147	Abdo	General Gov't	Preparation of the Office of the State Auditor City Financial Reporting Form	\$875.00	7/16/2024
22148	Advanced Electrical Service	Park	Install (2) Hand Dryers on Dedicated Circuits, Install Photo Eye for Flagpole	\$5,490.00	7/16/2024
22149	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for June 2024	\$66.79	7/16/2024
22150	CarQuest Auto Parts	Gen Govt Bldgs.	High Temp Grease and Hose End 2Braid	\$24.25	7/16/2024
22151	Carver Link	General Gov't	Internet Services June 2024	\$120.00	7/16/2024
22152	Carver County Attorney's Office	General Gov't	2024 Quarterly Surcharge/Fines Collected	\$162.70	7/16/2024
22153	Carver County	General Gov't	Investigation on Liquor Licenses, 2nd Quarter 2024 Police Contract Overturn	\$260.70	7/16/2024
22154	Clarke Mosquito Management, Inc.	Public Safety	Mosquito Control for 2024 Season 2 of 3	\$1,467.75	7/16/2024
22155	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 06/01/2024 to 06/30/2024	\$62.90	7/16/2024
22156	Dan Oelfke Construction, Inc.	Hall	Roof Framing to Fix SW Entrance Roof	\$3,468.33	7/16/2024
22157	ECM Publishers, Inc.	General Gov't	City Election Notice of Filing for City Elections 08/15/2024	\$63.00	7/16/2024
22158	Fire Catt, LLC	Public Safety (FD)	Hose Testing & Ground Ladder Testing	\$3,349.10	7/16/2024
22159	Gopher State One Call	Water/Sewer	Email Tickets 6 at \$1.35	\$8.10	7/16/2024
22160	Hawkins Chemical	Water	Inj/CK Valve 3/8 (3), Main Connection 3/4" (3)	\$432.00	7/16/2024
22161	Home Solutions	Park/Water/Hall/Gen Gov't	Miscellaneous Hardware	\$157.17	7/16/2024
22162	Loffler Companies, Inc.	General Gov't	June 2024 Copies	\$66.90	7/16/2024
22163	Menards	Park/Water/ Gov't Bldgs	Various Parts and Supplies	\$32.01	7/16/2024
22164	Minnesota Pump Works	Water	Replace 3 Knife Gate Valves at Water Treatment Plant	\$5,165.13	7/16/2024
22165	MN Fire Service Cert Board	Public Safety (FD)	Firefighter I & II Certification Exam - Newbloom, Van Haften	\$504.00	7/16/2024
22166	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$7,208.01	7/16/2024
22167	MNSPECT, LLC	Public Safety	(4) Building Permit	\$548.76	7/16/2024
22168	MVTL Labs, Inc.	Sewer	Wastewater Lab Fees	\$443.50	7/16/2024
22169	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 7-24-2024 to 10-23-2024	\$108.57	7/16/2024
22170	Plunkett's Pest Control	General Gov't/Hall	Fire Department and Hall Service Date 7/08/2024	\$162.12	7/16/2024
22171	Precision Utilities	Sewer	Jettied and Vac City Sewer Main out of a Sanitary Sewer Manhole	\$2,520.00	7/16/2024
22172	Rec Tech Sales & Service Company	Park	Belt-V with Sleeve and Belt-V-5V-198-75	\$188.98	7/16/2024
22173	S.E.H. Inc.	Streets	General Engineering	\$2,094.90	7/16/2024
22174	SASCS	Public Safety (FD)	VR Fire Attack	\$1,600.00	7/16/2024
22175	Security Bank & Trust	Storm Water/Water	Interest - G.O. Public Utility Revenue Refunding Bonds, Series 2019A	\$5,677.50	7/16/2024
22176	W.W.O.T.A. Inc	Water/Wastewater	Water/Wastewater Training & Assistance for June 2024	\$1,203.75	7/16/2024
22177	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles	\$629.39	7/16/2024
22178	Bound Tree Medical, LLC.	Public Safety (FD)	Medical Supplies	\$235.36	8/20/2024
22179	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July 2024	\$66.79	8/20/2024
22180	Carver County	Gen Govt Bldgs.	Miscellaneous Signs	\$276.50	8/20/2024
22181	ECM Publishers, Inc.	Hall	Norwood Young America Guide, 07/11/2023	\$285.00	8/20/2024
22182	Franklin Printing	General Gov't	5,000 Sheets of 100# Paper for EDDM Mailings for Newsletters	\$392.25	8/20/2024
22183	Home Solutions	Gen Govt Bldgs./Hall/Park	Miscellaneous Hardware	\$323.63	8/20/2024
22184	Jason Buckentin	Hall	Rebar and Expansion Joint	\$32.88	8/20/2024
22185	Knife River	Sewer	6 yards 4000 Ext Granite at Grinder Station	\$1,248.50	8/20/2024
22186	Minnesota Pump Works	Sewer	Complete Package to replace existing Lift Station 2	\$16,320.00	8/20/2024
22187	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$127,000.00	8/20/2024
22188	S.E.H. Inc.	Streets	General Engineering	\$207.34	8/20/2024
22189	Toni Dupont	General Fund	Hall Cancellation 10/12/2024	\$150.00	8/20/2024
22190	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, Blade and Red Rock Alleys	\$736.86	8/20/2024
			Total July Claims	\$221,535.75	
			Total July Claims	\$67,525.41	7/16/2024
			Added July Claims	\$152,588.71	8/20/2024
			Added July Claims	\$1,421.63	9/10/2024
				\$221,535.75	

2024 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed. Social Security, MC - July 2024	\$3,814.22	8/20/2024
ACH	HealthPartners	Divided	Health Insurance for August 2024	\$3,191.20	8/20/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2024	\$768.00	8/20/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$920.88	8/20/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$602.71	8/20/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$609.00	9/10/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$576.48	9/10/2024
ACH	Optum	General Gov't	HAS Admin Fee - 2nd Qtr. 2024	\$22.50	8/20/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	8/20/2024
ACH	Kwik Trip	Park/Sewer	Gas for City Vehicles	\$94.80	8/20/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July 2024	\$669.90	8/20/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 07/16/24 to 08/15/24	\$75.43	8/20/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2024	\$20.00	8/20/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$129.19	8/20/2024
ACH	Viking Bottling Co.	Hall	Pop for Hal	\$309.75	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,068.63	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,236.52	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$32.93	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$204.59	8/20/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$27.73	8/20/2024
DC	Dollar Fresh Market	Gen Govt Bldgs.	Apple Cider	\$1.59	8/20/2024
DC	Fleet Farm	Gen Govt Bldgs.	Extension Wire, 12 Volt Diaphragm Pump	\$72.98	8/20/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$99.00	8/20/2024
DC	MN Rural Water Association	Water/Sewer	Expo Attendee Registration - Training	\$150.00	8/20/2024
DC	NAC Supply	Park	Asphalt Emulsion Sealer, Tote Ribbon Mixer	\$1,574.50	9/10/2024
DC	NYA Post Office	Water/Sever/General Gov't	Postcard Stamps (3 Rolls), Forever Stamps (1 Roll)	\$241.00	8/20/2024
DC	The Home Depot	Sewer	Dawn Platinum Dish Soap for Lift station	\$62.92	8/20/2024
DC	Unhinged Pizza	General Gov't	Lunch/Dinner for Election Judges	\$94.05	8/20/2024
DC	US Postal Service	General Gov't	August 23, 2024 Newsletter	\$88.53	9/10/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,441.40	9/10/2024
DD	Jan Shoemaker	Divided	Wages 7/15/24 to 7/28/24	\$1,146.21	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/15/24 to 7/28/24	\$1,963.63	8/20/2024
DD	Steve Frensko	Park	Wages 7/15/24 to 7/28/24	\$732.68	8/20/2024
DD	Jan Shoemaker	Divided	Wages 7/29/24 to 8/11/24	\$1,007.51	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/29/24 to 8/11/24	\$1,966.41	8/20/2024
DD	Steve Frensko	Park	Wages 7/29/24 to 8/11/24	\$731.60	8/20/2024
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,324.66	8/20/2024
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,324.65	9/10/2024
22191	Advanced Electrical Service	Hall	Wire (2) Recessed Can, Demo Old Lights, Retrofit (3) Wallback's to	\$975.00	8/20/2024
22192	Barb Droege	General Gov't	Primary Election Judge	\$126.00	8/2/2024
22193	Bolton & Menk	General Gov't	Planning Services for 06/08/2024 to 07/07/2024	\$120.00	8/20/2024
22194	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for August 2024	\$66.79	8/20/2024
22195	Carver Link	General Gov't	Internet Services July 2024	\$120.00	8/20/2024
22196	Clarke Mosquito Management, Inc.	Public Safety	Mosquito Control for 2024 Season 3 of 3	\$1,467.75	8/20/2024
22197	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 07/01/2024 to 07/31/2024	\$57.91	8/20/2024
22198	Dena Braith	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22199	Diane Hoffman	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22200	Gopher State One Call	Water/Sewer	July 2024 Email Tickets 5 at \$1.35	\$6.75	8/20/2024
22201	Janice Mackenthun	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22202	Jeremy Gruenhagen	General Gov't/ Public Safety FD	Election Lunch, NNO Supplies , Bee Nest Pay Box, Mileage	\$709.79	8/20/2024
22203	Jessica Flury	General Gov't	Primary Election Judge	\$129.50	8/20/2024
22204	Loffler Companies, Inc.	General Gov't	July 2024 Copies	\$73.55	8/20/2024
22205	Mayer Lumber Company, Inc.	Gen Govt Bldgs.	Spruce 2x4 (10), Spruce 2x6 (2), J Trim (3), Garage Door	\$1,054.12	8/20/2024
22206	Menards	Sewer/Park/GG Bldgs/Water	Various Parts and Supplies	\$122.71	8/20/2024
22207	Mona Kerber	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22208	Nick Mackenthun	Public Safety (FD)	Oxy87 Gasoline	\$56.00	8/20/2024
22209	Per Mar Security Services	Sewer	Base Alarm Monitoring for WWTP 9-03-2024 to 12-02-2024	\$109.62	8/20/2024
22210	Perry Schroeder	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22211	Plunkett's Pest Control	General Gov't Bldgs.	City Hall Service Date 8/14/2024	\$45.57	8/20/2024
22212	Pro Auto Repair	Public Safety (FD)	Repair 2000 Ford F350 Battery and Charging System	\$603.74	8/20/2024
22213	Rec Tech Sales & Service Co	Gen Govt Bldgs.	Oil Filter and 3 QT 10W40 Oil	\$41.51	8/20/2024
22214	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for July 2024	\$1,892.50	8/20/2024
22215	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles	\$473.30	8/20/2024
			Total August Claims	\$40,498.82	
			Total August Claims	\$32,884.26	8/20/2024
			Added August Claims	\$7,614.56	9/10/2024
				\$40,498.82	

2024 September Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - August 2024	\$4,994.02	9/10/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - August 2024	\$1,013.00	9/10/2024
ACH	HealthPartners	Divided	Health Insurance for September 2024	\$3,191.20	9/10/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	9/10/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 08/16/24 to 09/15/24	\$75.43	9/10/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July and August 2024	\$1,159.30	9/10/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2024	\$20.00	9/10/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	9/10/2024
DC	Amazon	Park	Seal Coating Broom, Wire Wheel, Asphalt Squeegee	\$120.13	9/10/2024
DC	Fleet Farm	Park	Wire Wheel	\$22.99	9/10/2024
DC	Fleet Farm	Gen Govt Bldgs./Park	Packaged Nails, Itasca Footwear, Crack Sealer	\$97.21	9/10/2024
22216	Carver Link	General Gov't	Internet Services August 2024	\$120.00	9/10/2024
22217	Coordinated Business Systems, I	General Gov't	Monthly Equipment Base Rate for 08/01/2024 to 08/31/2024	\$57.91	9/10/2024
22218	Diversified Plumbing & Heating, I	Park	Cleared Clogged Drain in Park	\$393.75	9/10/2024
22219	Gopher State One Call	Water/Sewer	August 2024 Email Tickets 2 at \$1.35	\$2.70	9/10/2024
22220	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 90 gal, Ball Valve Compac	\$1,034.53	9/10/2024
22221	Home Solutions	Sewer/Park	Miscellaneous Hardware	\$49.11	9/10/2024
22222	Jim's Excavating, LLC	Public Safety (FD)	Pumping/Disposal at Fire Dept Flammable Waste 8/16/2024	\$370.00	9/10/2024
22223	League of Minnesota Cities	General Gov't	Workers Compensation Coverage Premium	\$352.00	9/10/2024
22224	Loffler Companies, Inc.	General Gov't	August 2024 Copies	\$66.41	9/10/2024
22225	Mayer Lumber Company, Inc.	Park/Streets	Replacement Frame for Park (vandalism)	\$147.30	9/10/2024
22226	MN Department of Health	Water	3rd Qtr. 2024 Comm. Water Supply Serv. Conn. Fee	\$524.00	9/10/2024
22227	MNSPECT, LLC	Public Safety	(5) Building Permits	\$1,165.26	9/10/2024
22228	Municipal Emergency Services, Ir	Public Safety (FD)	Tango TX1 Single Gas Detector (3)	\$703.05	9/10/2024
22229	Route 1 Concrete	Sewer	Concrete Curb Patch and Pad Grinder Station	\$3,000.00	9/10/2024
22230	S.E.H. Inc.	Streets	General Engineering	\$399.00	9/10/2024
22231	USA Blue Book	Water	Hach Fluoride Rgt-Spadns AccuVac Ampules 25 pk (2)	\$138.71	9/10/2024
22232	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for August 2024	\$1,216.25	9/10/2024
22233	Waste Management, Inc.	Sanitation	30 Yard Recycle Container for 08/16/24-08/31/24	\$296.04	9/10/2024
22234	Wm Mueller & Sons, Inc.	Park/Streets	Fuel for City Vehicles, 3/4" Minus Red Rock (6 loads)	\$1,499.64	9/10/2024
Total September Claims				\$22,447.87	



HAMBURG CITY COUNCIL AGENDA AUGUST 20, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, Christophe Morschen from Melchert-Hubert-Sjodin, and residents David and Amy Chadwick. Councilmember Mitch Polzin was absent.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Tim Tracy moved to approve the Agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added July 2024 Claims (\$154,997.18)
- Approve Payment of August 2024 Claims (\$32,884.26)
- Approve Minutes for July 16, 2024
- Time-Off Request (Jason Buckentin)
- Approve Cash Flow Statement for June 2024
- Approve Temporary On-Sale Liquor Licenses
 - September 14, 21, 28 & October 5, 2024
- Approve Liability Coverage Waiver Form (LMCIT)
- Delinquent Utility Bills Report
- 2025 Prosecution Contract Rates (Carver County)

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Old City Business

- Parcel 45.0282010 (MHS – Christophe Morschen) In January there was communication with Trebesch's council to finalize the documents. On January 29 Trebesch's council responded to circulate a proposed easement and deed. MHS received the deeds from Trebesch's council on March 5. The city signed the deeds around that time in March. MHS moved to record those deeds. Christophe spoke with the county recorder's office in the beginning of May. When the county recorder's office was reviewing those documents, their initial thought was to combine those parcels because the legal description in the deeds as they were drafted by the surveyor that prepared the legal description describes the entire parcels along Railroad Street. There was no intent to combine those parcels, how do we go ahead with recording them without filing the application to combine. It was a miscommunication and understanding with the county



HAMBURG CITY COUNCIL AGENDA AUGUST 20, 2024

recorder's office. Rachel with MHS, who is a real estate expert, took over to communicate with the county. It was determined to amend the legal description by adding in another exemption that was missing from the legal description from the last deed of record. In order to make the amendment they reached out to Trebesch's council on July 7th asking them to approve the amended legal descriptions. On August 8th received approval. On August 8th they filed the deed for recording. The county recorder's office rejected the amendment because the taxes on the parcel had not been paid. Ultimately MHS paid the taxes on the particle in order to get the county to approve the filing. On August 14 they filled the deed again and on August 15 they were recorded and accepted.

The Mayor asked with the extra exemption how did it get missed in the first go around. Christophe stated he was not involved with the deed drafting. The legal description was created by Trebesch's surveyor. He was not aware what instructions the surveyor was given. He was not aware what was involved in drafting the deed. It could have been miscommunication with Trebesch and Trebesch's council what should or should not be included in the legal description. That ultimately seems to be his prospective of the source of the confusion. A miscommunication when MHS was drafting the deed and Trebesch's council as they were preparing the legal description.

Clerk Gruenhagen asked would it be safe to say the legal description from the survey was missing the extra exemption that the county had on file. Christophe said in the description of the existing deed of record there were three exemptions, there were two provided by the surveyor without the extra-legal description from the county's perspective it appeared to be that two of the parcels needed to be combined and would require an additional application. The additional effort MHS put in where they thought it was a misunderstanding with the county's recorders office was an effort to try to avoid a lengthy back and forth with the Trebesch's council. They thought it would be a more productive option working with the county than Trebesch's council. As it turned out they needed Trebesch's council to become involved anyway.

Councilmember Tracy asked if we have a record of the instructions to the surveyor in regards to how they should have written the legal description. Christophe said he was not aware they do since it was ordered by Trebesch's council.

The Mayor asked with this new found lack of exemption that was to be on the legal description, about how many hours cost the city in legal fees in regards to getting that corrected. Christophe said he would have to go back and review our time tickets, maybe between 6-10 hours.



HAMBURG CITY COUNCIL AGENDA AUGUST 20, 2024

Clerk Gruenhagen stated that in order to get this deed filed the city paid the \$181 property taxes.

- Public Nuisance Violations - Clerk Gruenhagen showed pictures of the Public Nuisance Violations. City will continue to monitor. No action at this time.
- Park Incidents – July 13 & 15, 2024. Clerk Gruenhagen said today was the hearing for one of the juveniles. He has not heard the outcome. The victim of the crime receives a victim impact statement. Clerk Gruenhagen filled it out requesting an outcome of probation and restitution. This is to get back whatever the damage they did and be informed of the findings in this case. We have been informed of only one of the two juveniles involved. Not sure if the County is going to prosecute the other juveniles, waiting to hear from the County.
- 2024 Street Improvement Project (Brad Street)
 - Change Order #1 (Wm. Mueller & Sons is still hoping to be complete by the end of this month. Just in case they have asked for a 30-day extension.)
 - **MOTION: Councilmember Tim Tracy moved to approve Change Order #1 for the 2024 the Street Improvement Project (Brad Street). Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - Curb Replacement - Clerk Gruenhagen stated he has heard from residents, since we are working on Brad Street, would it benefit the city to replace other curbs, corner areas. Public Works Buckentin could take pictures and advise what is needed and send to S.E.H. to see what the estimate would be. City can then do a change order if they want to move forward.
- City Account on Social Media (Comments) - Clerk Gruenhagen was unable to turn off comments. Jason is going to assist with making the change.
- ESST (Employee Handbook) – what we currently have in the Employee Handbook for sick leave will be converted/used as ESST. What the city offers is more than what ESST requires.
- Old Generator (Sell) – we received one bid from 212 Equipment for \$1,250.
 - **MOTION: Councilmember Tim Tracy moved to approve the bid from 212 Equipment for the old Generator. Seconded by Councilmember Eric Poppler. Motion was approved by all present**

New City Business

- Carver County Aging Population (Annual Meeting) - Clerk Gruenhagen will attend on September 6th to network with other cities on what the City can offer for the aging population in our area.
- 2025 Budget Items
 - Archery Range (Ponds)
 - If there is something to add to the 2025 Budget let Clerk Gruenhagen know.



***HAMBURG CITY COUNCIL AGENDA
AUGUST 20, 2024***

City Council Reports

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund – Newsletter will go out this week. Since we own the property, from the wall south, we could cut the curb down, add rock for off street parking. The Lions have asked how often the coat room is used at the Hall. They have grills for different events and the bingo machine is on the stage. The thought is if the Lions could cordon off a portion of the coat room, add a lock, they could store this equipment. Chris will ask the Lions the amount of space they would need.

Adjourn City Council Meeting

MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:42 PM. Seconded by Councilmember Jessica Weber. Motion was approved by all present



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE (Wine)**

Name of organization Date organized Tax-exempt number

Organization Address (No PO Boxes) City State Zip Code

Name of person making application Business phone Home phone

Date(s) of event Type of organization Mircodistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Organization officer's name City State Zip Code

Location where permit will be used. If an outdoor area, describe.
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg
City or County approving the license

Date Approved

No fee
Fee Amount

Permit Date

Event in conjunction with a community festival Yes No

CityAdmin@cityofhamburgmn.com
City or County E-mail Address

566
Current population of city

Jeremy Gruenhagen
Please Print Name of City Clerk or Count Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
181 Broadway Avenue	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
11.22.2024	<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg City or County approving the license	Date Approved
No fee Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CityAdmin@cityofhamburgmn.com City or County E-mail Address
566 Current population of city	
Jeremy Gruenhagen Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

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**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
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Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Hamburg Lions	Date organized 1982	Tax-exempt number
Organization Address (No PO Boxes) 181 Broadway Avenue	City Hamburg	State MN
		Zip Code 55339
Name of person making application Robert J Gregonis	Business phone 	Home phone 952.367.7089
Date(s) of event 11.23.2024	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	
Organization officer's name Chris Lund	City Hamburg	State MN
		Zip Code 55339
Organization officer's name Robert Gregonis	City Hamburg	State MN
		Zip Code 55339
Organization officer's name 	City 	State
		Zip Code

Location where permit will be used. If an outdoor area, describe.
 Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
 Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage
 West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg City or County approving the license	Date Approved
No fee Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CityAdmin@cityofhamburgmn.com City or County E-mail Address
566 Current population of city	
Jeremy Gruenhagen Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
 No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: September 10, 2024

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: September 18th

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 9-10-2024

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 9-10-24
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



Cash Flow Actuals

	January	February	March	April	May	June	July	Totals
Beg. Balance	\$1,566,579.59	\$1,518,625.59	\$1,486,340.69	\$1,402,810.04	\$1,363,466.18	\$1,291,444.51	\$1,168,815.51	\$1,161,390.90
Income								
Property Taxes	\$3,360.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,362.14	\$298,722.94
Licenses & Permits	\$66.00	\$0.00	\$1,458.37	\$81.00	\$101.00	\$1,739.72	\$240.35	\$3,686.44
Intergov't Receipts (Aids)	\$1,776.24	\$0.00	\$0.00	\$11,111.70	\$0.00	\$1,500.00	\$64,466.00	\$78,853.94
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00	\$300.00	\$300.00	\$1,500.00
Comm Ctr Rentals	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$0.00	\$0.00	\$300.00	\$0.00	\$100.00	\$300.00	\$0.00	\$700.00
Hall Receipts	\$1,262.25	\$599.75	\$2,161.75	\$1,008.40	\$100.75	\$800.00	\$1,450.00	\$7,382.90
Fines	\$0.00	\$199.98	\$186.66	\$653.28	\$60.00	\$0.00	\$0.00	\$1,099.92
Misc. Receipts	\$2,864.78	\$4,704.07	\$53.00	\$272.15	\$6,661.19	\$2,084.41	\$1,528.32	\$18,167.92
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$212.26	\$206.78	\$207.94	\$184.05	\$4,327.50	\$227.37	\$4,327.50
Interest Income (Checking)	\$265.43	\$0.00	\$2,056.69	\$0.00	\$0.00	\$152.43	\$227.37	\$1,456.26
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,063.87	\$0.00	\$4,120.56
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$19,331.98	\$12,088.19	\$17,542.98	\$14,507.39	\$16,328.75	\$15,339.54	\$17,580.43	\$112,718.77
Sewer Service	\$6,938.86	\$4,410.32	\$7,225.28	\$6,110.70	\$6,388.50	\$5,561.77	\$6,582.92	\$43,218.35
Storm Water	\$7,330.57	\$4,410.13	\$7,001.35	\$5,722.74	\$6,276.81	\$5,518.62	\$9,374.27	\$45,683.49
	\$43,796.91	\$26,774.70	\$38,342.37	\$39,725.30	\$36,200.05	\$45,687.86	\$397,111.80	\$627,638.99
Expenses								
General Gov't	\$11,001.06	\$18,679.17	\$43,351.60	\$16,132.24	\$18,451.99	\$23,087.86	\$15,178.68	\$145,882.60
Public Safety	\$2,866.46	\$12,062.89	\$750.88	\$6,626.56	\$39,537.08	\$21,818.04	\$8,694.81	\$92,356.72
Public Works	\$1,031.23	\$3,507.06	\$11,969.53	\$19,246.88	\$11,635.89	\$21,778.39	\$4,836.65	\$74,005.63
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$296.04	\$0.00	\$296.04
Park & Recreation	\$920.63	\$3,678.88	\$6,810.82	\$15,578.96	\$19,900.84	\$31,293.08	\$10,659.76	\$88,842.97
Hall Expenses	\$2,997.72	\$4,172.88	\$5,656.64	\$7,836.76	\$7,471.42	\$4,954.43	\$5,198.84	\$38,288.69
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$4,266.95	\$5,063.62	\$8,390.53	\$7,508.83	\$5,252.41	\$11,706.51	\$10,384.91	\$52,573.76
Sewer	\$2,484.36	\$4,687.09	\$44,943.02	\$6,138.93	\$5,972.09	\$46,532.51	\$26,696.59	\$137,454.59
Storm Water	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$0.00	\$905.00
Total Expenses	\$25,623.41	\$51,851.59	\$121,873.02	\$79,069.16	\$108,221.72	\$168,316.86	\$81,650.24	\$636,606.00
Other Expenses (DEBT)								
Wells/WTP Bonds	\$0.00	\$690.30	\$0.00	\$0.00	\$0.00	\$0.00	\$59,690.30	\$60,380.60
Water Imp. Bonds (2011)	\$4,132.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,677.50	\$9,810.47
Water Tower Project	\$0.00	\$6,065.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,065.00	\$64,130.00
Sewer Imp. Bonds (2011)	\$0.00	\$452.71	\$0.00	\$0.00	\$0.00	\$0.00	\$16,452.71	\$16,905.42
Storm Water Imp. Bonds (2011)	\$61,994.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,994.53
Total Other Expenses	\$66,127.50	\$7,208.01	\$0.00	\$0.00	\$0.00	\$0.00	\$139,885.51	\$213,221.02
Checking Balance	\$1,518,625.59	\$1,486,340.69	\$1,402,810.04	\$1,363,466.18	\$1,291,444.51	\$1,168,815.51	\$1,344,391.56	\$1,344,391.56
Net Income (Loss)	(\$47,954.00)	(\$32,284.90)	(\$83,530.65)	(\$39,343.86)	(\$72,021.67)	(\$122,629.00)	\$175,576.05	(\$222,188.03)

City of Hamburg MN Delinquent Utility Bills Report

At Least 1 Day Past Due

As of September 10, 2024

<u>Customers</u>	<u>Amount Due Range</u>		<u>Customers</u>	<u>Past Due Range</u>	
	<u>Past Due</u>	<u>Amount</u>		<u>Past Due</u>	<u>Amount</u>
5	\$000.00 - \$100	\$378.15	17	1 to 30	\$2,312.38
11	\$100.01 - \$200	\$1,562.19	5	over 30	\$1,170.50
7	\$200.01 - \$400	\$1,763.26	2	over 60	\$1,053.88
1	\$400.01 - \$900	\$833.16	0	over 90	\$0.00
4	over 120	<u>\$3,942.53</u>	4	over 120	<u>\$3,942.53</u>
28		Total \$8,479.29	28	Total	\$8,479.29

<u>Customer #</u>	<u>Past Due</u>	<u>Customer #</u>				
		<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-02490-01	\$97.36	\$97.36	\$0.00	\$0.00	\$0.00	\$0.00
10-03619-00	\$637.69	\$79.66	\$135.48	\$173.69	\$162.79	\$86.07
10-04611-00	\$127.75	\$127.75	\$0.00	\$0.00	\$0.00	\$0.00
10-05490-00	\$389.07	\$169.60	\$219.47	\$0.00	\$0.00	\$0.00
10-06152-00	\$833.16	\$265.81	\$188.55	\$378.80	\$0.00	\$0.00
10-06190-01	\$212.67	\$212.67	\$0.00	\$0.00	\$0.00	\$0.00
10-06510-01	\$239.16	\$239.16	\$0.00	\$0.00	\$0.00	\$0.00
10-07618-00	\$122.44	\$122.44	\$0.00	\$0.00	\$0.00	\$0.00
10-07624-00	\$135.14	\$135.14	\$0.00	\$0.00	\$0.00	\$0.00
10-07625-00	\$141.60	\$141.60	\$0.00	\$0.00	\$0.00	\$0.00
10-09321-00	\$80.56	\$80.56	\$0.00	\$0.00	\$0.00	\$0.00
10-09420-00	\$1,399.00	\$129.70	\$124.44	\$138.74	\$136.88	\$869.24
10-09451-00	\$1,842.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842.92
10-10171-00	\$238.92	\$116.01	\$122.91	\$0.00	\$0.00	\$0.00
10-11681-00	\$124.00	\$124.00	\$0.00	\$0.00	\$0.00	\$0.00
10-11683-00	\$87.46	\$87.46	\$0.00	\$0.00	\$0.00	\$0.00
10-11685-00	\$56.37	\$56.37	\$0.00	\$0.00	\$0.00	\$0.00
10-11687-00	\$56.40	\$56.40	\$0.00	\$0.00	\$0.00	\$0.00
10-11710-00	\$109.55	\$109.55	\$0.00	\$0.00	\$0.00	\$0.00
10-11745-00	\$62.92	\$0.00	\$0.00	\$0.00	\$0.00	\$62.92
10-11745-000	\$220.72	\$97.65	\$113.19	\$9.88	\$0.00	\$0.00
10-11881-00	\$178.74	\$178.74	\$0.00	\$0.00	\$0.00	\$0.00
10-12430-00	\$157.63	\$157.63	\$0.00	\$0.00	\$0.00	\$0.00
10-14410-00	\$142.47	\$105.61	\$36.86	\$0.00	\$0.00	\$0.00
10-14481-00	\$219.77	\$219.77	\$0.00	\$0.00	\$0.00	\$0.00
10-17610-00	\$165.78	\$165.78	\$0.00	\$0.00	\$0.00	\$0.00
10-17613-00	\$242.95	\$149.66	\$93.29	\$0.00	\$0.00	\$0.00
10-17621-00	\$157.09	\$153.55	\$3.54	\$0.00	\$0.00	\$0.00

<u>Year</u>	<u>Number of Calls</u>	<u>Rate</u>	<u>Total</u>	<u>Taxes</u>	<u>Total Amt</u>	<u>Budget</u>	
2023	737	\$ 10.00	\$ 7,370.00	\$ 563.81	\$ 7,933.81	\$ 10,000.00	30 Members
2022	772	\$ 10.00	\$ 7,720.00	\$ 590.58	\$ 8,310.58	\$ 10,000.00	32 Members
2021	765	\$ 10.00	\$ 7,650.00	\$ 585.23	\$ 8,235.23	\$ 10,000.00	33 Members
2020	649	\$ 10.00	\$ 6,490.00	\$ 496.49	\$ 6,986.49	\$ 10,000.00	30 Members
2019	726	\$ 10.00	\$ 7,260.00	\$ 555.39	\$ 7,815.39	\$ 10,000.00	28 Members
Year	5Y Avg Number of Calls						
2025	729.8	\$ 11.00	\$ 8,027.80	\$ 614.13	\$ 8,641.93	\$ 10,000.00	
2025	729.8	\$ 12.00	\$ 8,757.60	\$ 669.96	\$ 9,427.56	\$ 10,000.00	
Year	3Y Avg Number of Calls						
2025	758	\$ 11.00	\$ 8,338.00	\$ 637.86	\$ 8,975.86	\$ 10,000.00	
2025	758	\$ 12.00	\$ 9,096.00	\$ 695.84	\$ 9,791.84	\$ 10,000.00	
Year	High Number of Calls						
2025	772	\$ 11.00	\$ 8,492.00	\$ 649.64	\$ 9,141.64	\$ 10,000.00	
2025	772	\$ 12.00	\$ 9,264.00	\$ 708.70	\$ 9,972.70	\$ 10,000.00	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2024-06**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE
AT COMMUNITY FESTIVAL ON SEPTEMBER 21, 2024**

WHEREAS, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

WHEREAS, the Zummerfest Festival, being held on September 21, 2024, is an important attraction for the community and takes place within the City of Hamburg;

WHEREAS, Know It All's Bar and Grill has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

WHEREAS, Know It All's Bar and Grill desires to dispense liquor outside of its licensed premises during the Zummerfest Festival; and

WHEREAS, Know It All's Bar and Grill has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
HAMBURG, MINNESOTA:**

1. The Zummerfest Festival being held on September 21, 2024, is a community festival.
2. Know It All's Bar and Grill is hereby authorized to dispense liquor off premises during the Zummerfest Festival on September 21, 2024, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
3. Know It All's Bar and Grill may only dispense liquor in the designated areas of the Zummerfest Festival. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Know It All's Bar and Grill. All liquor must be consumed in the designated areas.
4. Know It All's Bar and Grill is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Zummerfest Festival.



I CERTIFY THAT the above resolution (Resolution 2024-06) was adopted by the City Council of Hamburg, Carver County, Minnesota this 10th day of September, 2024.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."



HAMBURG CITY COUNCIL MEETING
APRIL 16, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:02 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Fire Chief Steven Siewert, and Brad Falteysek from Abdo.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of March 2024 Claims (\$64,167.14)
- Approve Payment of April 2024 Claims (\$72,905.71)
- Approve Minutes for September 19, 2023, November 21, 2023, December 5, 2023, December 12, 2023, January 9, 2024, February 13, 2024, March 12, 2024.
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Time-Off Request for Jason Buckentin
- Approve Cash Flow Statement for February 2024
- Delinquent Utility Bills Report
- 2024 Clark Mosquito Service Schedule
- Hamburg Ducks Unlimited Bingo -4- Boomsticks
- Central Public Schools Mental Health Day (May 10th)
- Appeal for a Variance (140 Jacob Street)
- Notice of Public Hearings – Increase Natural Gas Rates (Xcel Energy)
- Pond Closing Schedule

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- **Zummerfest – Road Closure/Park Usage.** Looking to use of the Park, Park Buildings and closing down the road from Henrietta Ave to Railroad St.
 - **MOTION: Councilmember Mitch Polzin moved to grant the Zummerfest Community the use of the Park, Park Buildings and closing the road from Henrietta Ave to Railroad St. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- **Fire Hydrant Update.** Wondering how much it would cost to update the Fire Hydrants with the small 2½” outlets to update to 5” large diameter connection. Three remaining, Public Works and Clerk Gruenhagen will obtain estimates and