



HAMBURG CITY COUNCIL AGENDA **AUGUST 8, 2023**

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**

2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. **Agenda Review (Added Items) and Adoption**

4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added May 2023 Claims (\$1,250.00)**
 - **Approve Payment of Added June 2023 Claims (\$0.17)**
 - **Approve Payment of July 2023 Claims (\$157,938.12)**
 - **Approve Payment of August 2023 Claims (\$34,800.29)**
 - **Approve Time-Off Request (Jason Buckentin)**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **Approve May 2023 Cash Flow Statement**
 - **Approve 2024 Prosecution Contract**
 - **Approve Temporary On-Sale Liquor License for Hamburg Lions**
 - **September 9, 2023**
 - **Delinquent Utility Bills Report**

5. **Hamburg Fire Department**
 - **Night to Unite – August 1, 2023**

6. **Old City Business**
 - **County Road 50 Stop Signs (Henrietta/Jacob & RR)**
 - **Water Improvements (Old Water Tower)**
 - **Parcel 45.2010100 (Vacant Lot) – Land Use**
 - **Parcel 45.0282010 – Minor Subdivision**
 - **Set Public Meeting for September 12, 2023**
 - **Community Hall Repairs**
 - **Fence/Driveway/Steps (North Side of Hall)**
 - **Hall Lights (Bar Side)**
 - **Cement Pad/Benches**
 - **Park Repairs (Ball Fields)**
 - **Lawn Mower**



HAMBURG CITY COUNCIL AGENDA
AUGUST 8, 2023

7. New City Business

- Chevy 1 Ton Repairs
- Public Nuisance Violations
- Hydrant (Brad Street/David Avenue)
- Allow the Use of Diamond Piers (Footings)
- Cannabis Ordinance
- Town Hall Meeting (Congressman Tom Emmer) – August 16th @ 6:00 PM

8. City Council Reports

- Councilmember Mitch Polzin (Streets)
- Councilmember Eric Poppler (Parks)
- Councilmember Jessica Weber (Buildings)
- Councilmember Tim Tracy (Water/Sewer)
- Mayor Chris Lund

9. Adjourn City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
AUGUST 8, 2023***

COMMUNITY HALL & PARK ACTIVITIES

SEPTEMBER

- 3 – Truck/Tractor Pull (Park)
- 9 – Wedding Reception (Hall)
- 9 – Wedding Reception (Park)
- 23 – Zummerfest (Park)

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

AUGUST

- 1 – Night to Unite – 5:30 to 7:30 PM
- 7 – Mayor In Time – 5:00 PM
- 7 – Hamburg Lions Board Meeting
- 7 – HFD Training
- 8 – Hamburg City Council Meeting
- 8 – Young America Township Meeting
- 16 – Town Hall Meeting (Tom Emmer) – 6:00 PM
- 21 – Hamburg Lions Club
- 28 – Hamburg Fire Dept. (Relief Association) Meeting

SEPTEMBER

- 4 – Labor Day – City Offices Closed
- 10 – Youngwood 4-H Club
- 11 – Mayor In Time – 5:00 PM
- 11 – Hamburg Lions Board Meeting
- 12 – City Council Meeting – 7:00 PM
- 12 – Young America Township Meeting
- 18 – Hamburg Lions Club
- 24 – Community Center Rental
- 25 – Hamburg Fire Dept. (Relief Association) Meeting

2023 May Claims List

CHECK #	VENDOR	FUND	MAY 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2023	\$3,346.84	5/9/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - April 2023	\$603.00	5/9/2023
ACH	PERA	Divided	PERA Withholding - April 2023	\$843.68	5/9/2023
ACH	PERA	Divided	PERA Withholding - May 2023	\$541.11	5/23/2023
ACH	Optum-Bank	General Gov't	City HSA Contribution for 2nd Qtr 2023 (Jeremy)	\$625.00	5/9/2023
ACH	HealthPartners	Divided	Health Insurance for May 2023	\$4,087.21	5/9/2023
ACH	Jan Shoemaker	Divided	Wages 4/24/23 to 5/07/23	\$946.07	5/23/2023
ACH	Jason Buckentin	Divided	Wages 4/24/23 to 5/07/23	\$1,867.02	5/23/2023
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,213.32	5/9/2023
ACH	Jan Shoemaker	Divided	Wages 5/08/23 to 5/21/23	\$979.57	6/13/2023
ACH	Jason Buckentin	Divided	Wages 5/08/23 to 5/21/23	\$1,781.25	6/13/2023
ACH	Jeremy Gruenhagen	Divided	May Wages	\$2,213.32	6/13/2023
ACH	Jeremy Gruenhagen	Divided	Wages for October 2022 to February 2023 (Maintenance Hours)	\$1,885.03	6/13/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$168.00	5/9/2023
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.17	5/9/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2023	\$40.60	5/9/2023
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$128.95	5/9/2023
ACH	Optum Bank	General Gov't	HSA Admin Fee 2nd Qtr 2023	\$18.75	5/9/2023
ACH	Optum-Bank	Divided	HSA Contribution for City Employees 2nd Qtr 2023	\$625.00	5/23/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$80.97	5/23/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$155.97	5/23/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,743.13	5/23/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,366.49	5/23/2023
DC	Amazon	Hall	Sloan Valve A-37 Urinal Repair Kit	\$35.58	5/9/2023
DC	Amazon	Parks	Pitching Mound/Bases for Park Fields	\$486.89	5/9/2023
DC	Hamburg Post Office	Water/Sewer	2 Rolls of PC Stamps	\$96.00	5/9/2023
DC	Kwik Trip	Parks	Gas for City Vehicles	\$53.22	5/9/2023
DC	Amazon	General Gov't Bldgs	Packaging Tape/Solar Post Cap Lights/Pipe Thread Sealant	\$48.89	5/9/2023
DC	Amazon	General Gov't	Time Cards/Security Envelopes	\$54.68	5/9/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$18.16	5/23/2023
DC	Amazon	Hall	Zurn P6000-EUR-WS1 Urinal Repair/Retrofit Kit	\$17.61	5/23/2023
DC	Amazon	GG/Hall	Officemate Hanging File Frame/Fire Hose Hydrant Adapter	\$61.66	5/23/2023
DC	Amazon	Hall	Turbo Bee 12oz Cups (960 Cups)	\$70.53	5/23/2023
DC	Amazon	General Gov't	YAMATIC Pressure Washer Hose 50 FT	\$32.33	5/23/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	6/13/2023
DC	Amazon	Park	Foam Hand Soap Dispenser/Flags	\$84.94	6/13/2023
DC	Kwik Trip	General Gov't	Antifreeze, Diesel Diesel Fuel Supplement, Oil, Filter,	\$45.03	5/23/2023
DC	Kwik Trip	Parks	Gas for City Vehicles	\$44.34	5/23/2023
DC	Kwik Trip	Parks	Gas for City Vehicles	\$45.37	5/23/2023
DC	US Postal Service	General Gov't	EDDM Postage for May 12, 2023 Newsletter	\$75.03	5/23/2023
DC	heartsmart.com	Public Safety (FD)	Defibrillation Pads	\$119.84	6/13/2023
21563	Brad Droege	Public Safety (FD)	MN Fire Chiefs Convention	\$1,475.60	5/9/2023
21564	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April 2023	\$33.13	5/9/2023
21565	Carver County (CarverLink)	GG/Park/Hall	Internet Service for December 2022/Jan, Feb, March, April, May 2023	\$600.00	5/9/2023
21566	Core & Main	Water/Sewer	Water Meters Ally 3/4S 3TS 1G SM 7WHL (3)	\$1,515.00	5/9/2023
21567	Crysteel Truck Equipment	General Gov't	Seam Light/Crome Bezel for HFD	\$565.00	5/9/2023
21568	ECM Publishers, Inc.	General Gov't	Ordinance Number 169/PH Variance Hearing	\$68.85	5/9/2023
21569	Gopher State One Call	Water/Sewer	April 2023 Locates (19 Billable Locate Requests at \$1.35 each)	\$25.65	5/9/2023
21570	Hawkins Chemical	Water	Azone 15 - EPA Reg No. 7870-5 82 gal	\$881.63	5/9/2023
21571	Home Solutions	Park	Lock/Concrete for Bases	\$20.57	5/9/2023
21572	Jason Buckentin.	Park	Roundup - 5 Gallons	\$42.47	5/9/2023
21573	Mayer Lumber Company	Park/Hall	Entry Knobs/Deadbolts for Park & Hall	\$273.41	5/9/2023
21574	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for April	\$1,436.20	5/9/2023
21575	METRONET	FD/Hall/Water	Fiber Phone Service for 4/16/23 to 5/15/23	\$74.79	5/9/2023
21576	MNSPECT, LLC	Public Safety	Code Enforcement Services 4/4/23 (480 Henrietta Ave)	\$10.84	5/9/2023
21577	Municipal Emergency Services, Inc	Public Safety (FD)	Fire Gear/Roll Pins	\$6,060.21	5/9/2023
21578	MVTL Labs, Inc.	Sewer	Discharge Sample (4/24/23)	\$123.20	5/9/2023
21579	Robb's Electric, Inc.	General Gov't (CC)	18.5 watt Keystone Lamps (2), Wire Connector 3M Scottch Lock (4)	\$240.98	5/9/2023
21580	S.E.H. Inc.	Water/Sewer	2023 General Engineering Services (Future Industrial Expansion)	\$432.00	5/9/2023
21581	Viking Bottling Co.	Park/Hall	Pop for Park/Hall	\$538.00	5/9/2023
21582	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for April 2023	\$1,881.25	5/9/2023
21583	Wm Mueller & Sons, Inc.	Parks/Streets	Watermain Repair Patch/C+Gas for City Vehicles	\$2,885.05	5/9/2023
21584	212 Equipment	Public Safety (FD)	Carb/Gasket/Labor	\$116.98	5/9/2023
21585	Ancom Communications	Public Safety (FD)	G4/G5 Replacement Antenna's	\$131.85	5/9/2023
21586	Carver County Sheriff's Office	General Gov't	Background Check for Know It All's Bar & Grill	\$250.00	5/9/2023
21587	Carver County Taxpayer Service Dept	Storm Water	Special Assessment for JD#A (PID 45.0282600)	\$1,713.60	5/9/2023
21588	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 04/01/2023 to 04/30/2023	\$58.10	5/9/2023
21589	ECM Publishers, Inc.	General Gov't	PT Help Wanted Ad for Mowing	\$323.00	5/9/2023
21590	Kirvida Fire, Inc	Public Safety (FD)	2023 Annual Pump Testing	\$1,778.17	5/9/2023
21591	Loffler Companies, Inc.	General Gov't	April Copies	\$88.52	5/9/2023
21592	MVTL Labs, Inc.	Sewer	Discharge Sample 4/27/23	\$92.40	5/9/2023
21593	Vos Construction	Park	Final Payment for Baseball Park Repairs (Fence/Storage Shed)	\$9,400.00	5/9/2023
21594	Aaron Prim	Water	Refund for Final Utility Bill	\$69.26	5/23/2023

2023 May Claims List

21595	Bolton & Menk	General Gov't	Professional Services for 3/18/2023 to 04/14/2023	\$120.00	5/23/2023
21596	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April 2023	\$33.13	5/23/2023
21597	Carver County (Sheriffs Office)	Public Safety	1st Half Policing Contract	\$10,667.94	5/23/2023
21598	Cintas	General Govt Bldgs	Rags/Mops/Towels for December 2022 to May 2023	\$596.88	5/23/2023
21599	Flow Measurement & Control Company	Sewer	Calibrate Lift Station Pump #1 and #2	\$407.00	5/23/2023
21600	Henning Excavating	Water	Repaired Watermain Valve County Road 50	\$5,006.00	5/23/2023
21601	Home Solutions	Park/GG	Freezer for Park and Misc Shop Supplies	\$731.04	5/23/2023
21602	Jims Excavating, LLC	Sewer	Pump Out Grinder Station on 3/31/2023	\$325.00	5/23/2023
21603	Justin Drees	Water	Refund for Final Utility Bill	\$11.48	5/23/2023
21604	Kohls Sweeping Serice	Streets	Swept City Streets on 4/25/2023	\$1,470.00	5/23/2023
21605	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for May	\$2,672.00	5/23/2023
21606	METRONET	FD/Hall/Water	Fiber Phone Service for 5/16/23 to 6/15/23	\$74.77	5/23/2023
21607	MN Dept of Health	Watwr	2nd Qtr. 2023 Comm. Water Supply Serv. Conn. Fee	\$524.00	5/23/2023
21608	MVTL Labs, Inc.	Sewer	Discharge Sample (5/05/23 & 05/27/2023)	\$442.70	5/23/2023
21609	Plunkett's Pest Control, Inc	General Gov't	City Hall and Fire Department Service Date 05/09/2023	\$42.13	5/23/2023
21610	Security & Sound Company	Park	Svcs Call Transfer Software to New Computer & Cameras On Line	\$210.00	5/23/2023
21611	Stacy Neubarth	Park	Return DD & Park Rental Refund (Park Floor Conditions)	\$200.00	5/23/2023
21612	Viking Bottling Co.	Hall	Pop for Hall	\$374.00	5/23/2023
21613	Wm Mueller & Sons, Inc.	Streets	Gas for City Vehicles	\$56.72	5/23/2023
Transfer	City of Hamburg	General Gov't	Transfer to Cable TV Acct for Mediacom 4th Qtr Franchise Fees	\$242.53	5/23/2023
			Total May Claims	\$83,847.58	
			May Claims	\$46,004.23	5/9/2023
			Added May Claims	\$32,012.40	5/23/2023
			Added May Claims	\$7,080.95	6/13/2023
			Added May Claims	(\$1,250.00)	8/8/2023
			Total May Claims	\$83,847.58	

2023 June Claims List

CHECK #	VENDOR	FUND	JUNE 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - May 2023	\$3,791.46	6/13/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - May 2023	\$695.00	6/13/2023
ACH	PERA	Divided	PERA Withholding - May 2023	\$527.02	6/13/2023
ACH	PERA	Divided	PERA Withholding - May 2023	\$843.68	6/13/2023
ACH	PERA	Divided	PERA Withholding - May 2023	\$354.20	6/13/2023
ACH	PERA	Divided	PERA Withholding - June 2023	\$554.63	6/13/2023
ACH	HealthPartners	Divided	Health Insurance for June 2023	\$2,939.87	6/13/2023
ACH	Jan Shoemaker	Divided	Wages 5/22/23 to 6/04/23	\$879.95	6/13/2023
ACH	Jason Buckentin	Divided	Wages 5/22/23 to 6/04/23	\$1,968.21	6/13/2023
ACH	Jeremy Gruenhagen	Divided	June Wages	\$2,213.32	6/13/2023
ACH	Jan Shoemaker	Divided	Wages 6/5/23 to 6/18/23	\$933.62	7/11/2023
ACH	Jason Buckentin	Divided	Wages 6/5/23 to 6/18/23	\$1,923.97	7/11/2023
ACH	Steve Frensko	Park	Wages 6/5/23 to 6/18/23	\$556.19	7/11/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite - May 2023	\$188.59	6/13/2023
ACH	ZOOM	General Gov't	Video Conferencing Service for 6-6-23 to 7-5-23	\$17.17	6/13/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for May 2023	\$45.70	6/13/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$149.23	6/13/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$74.30	6/13/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,307.18	6/13/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$884.82	6/13/2023
ACH	Optum Bank	Divided	HSA Contribution for City Employees 2nd Qtr 2023	\$625.00	6/13/2023
ACH	Kwik Trip	Parks	Gas for City Vehicles	\$95.70	6/13/2023
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$128.95	7/11/2023
DC	Hamburg Post Office	General Gov't	Roll of Stamps & 2 Rolls of PC Stamps	\$159.00	6/13/2023
DC	Amazon	Water/Sewer	Bright Yellow Door Hangers (100)	\$27.99	6/13/2023
DC	Amazon	CC/Hall	33 Gallon Trash Bags (250)	\$50.63	6/13/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	6/13/2023 (\$0.17)
DC	Amazon	General Govt Bldgs	Garage Door Opener Multi-Code Receiver	\$32.80	6/13/2023
DC	Amazon	Park/GG Bldgs	Foam Soap Dispenser/(2) Multicode Garage Door Remote Openers	\$62.95	6/13/2023
DC	Amazon	General Gov't	Copy Printer Paper	\$39.99	7/11/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	7/11/2023
DC	US Postal Service	General Gov't	June 16, 2023 Newsletter	\$75.41	7/11/2023
21614	Bolton and Menk	General Gov't	Professional Service 4/15/23 to 5/12/23	\$200.00	6/13/2023
21615	Carver County (CarverLink)	General Gov't	Internet Services June 2023	\$120.00	6/13/2023
21616	Clarke Mosquito Management	Public Safety	Mosquito Control for 2023 (Invoice 1 of 3)	\$1,425.00	6/13/2023
21617	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 05/01/2023 to 05/31/2023	\$58.10	6/13/2023
21618	ECM Publishers, Inc.	General Gov't	June 19 Public Hearing Martinsen Variance - 6/01/2023	\$40.50	6/13/2023
21619	Gopher State One Call	Water/Sewer	May 2023 Locates	\$25.65	6/13/2023
21620	Hawkins Chemical	Water/Sewer	Hydrofluosilicic Acid/Deldrum	\$254.92	6/13/2023
21621	Home Solutions	Park	Misc Park Supplies	\$58.60	6/13/2023
21622	League of MN Cities Ins. Trust.	General Gov't	Worker's Compensation Insurance	\$7,932.00	6/13/2023
21623	Lee's Refrigeration	Hall	Walk-in Cooler Repaired Cold Control	\$338.96	6/13/2023
21624	Loffler Companies, Inc.	General Gov't	May Copies	\$80.72	6/13/2023
21625	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for June	\$2,438.20	6/13/2023
21626	Menards	Water/Sewer	Spot Sprayer/Roundup/Parts/Salt/	\$312.98	6/13/2023
21627	Mid-County Coop	Park	Crossbow, Cornerstone Plus, Strike Three	\$240.51	6/13/2023
21628	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	6/13/2023
21629	MNSPECT, LLC	Public Safety	Permit #23HB-00007 - 841 Park Ave	\$127.43	6/13/2023
21630	MVTL Labs, Inc.	Water	Wastewater Lab Fees	\$196.40	6/13/2023
21631	News and Times	General Gov't	Annual Newspaper Subscription	\$74.15	6/13/2023
21632	Plunkett's Pest Control, Inc	General Gov't	City Hall and Fire Department Service Date 06/05/2023	\$43.62	6/13/2023
21633	Thein Well	Water	Annual Inspection of Pumps and Wells	\$355.00	6/13/2023
21634	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for May 2023	\$1,686.25	6/13/2023
21635	Waste Management, Inc.	Sanitation	30 Yard Flat Waste Container for May	\$296.04	6/13/2023
21636	Wm Mueller & Sons, Inc.	Park/Streets	Summer Roller, Class 5 Gravel, Fuel	\$1,164.09	6/13/2023
			Total June Claims	\$39,813.87	
			June Claims	\$36,138.91	6/13/2023
			Added June Claims	\$3,675.13	7/11/2023
			Added June Claims	(\$0.17)	8/8/2023
			Total June Claims	\$39,813.87	

2023 July Claims List

CHECK #	VENDOR	FUND	JULY 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2023	\$3,447.06	7/11/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2023	\$669.00	7/11/2023
ACH	PERA	Divided	PERA Withholding - June 2023	\$555.22	7/11/2023
ACH	PERA	Divided	PERA Withholding - June 2023	\$843.68	7/11/2023
ACH	PERA	Divided	PERA Withholding - July 2023	\$587.17	7/11/2023
ACH	HealthPartners	Divided	Health Insurance for July 2023	\$2,939.87	7/11/2023
ACH	Google Inc.	General Gov't	Email Accounts (14) Administered by Google G Suite - June 2023	\$201.60	7/11/2023
ACH	Kwik Trip	Park	Gas for City Vehicles	\$347.05	7/11/2023
ACH	Verizon Wireless	General Gov't	City Cell Phone/Pads for HFD	\$128.95	7/11/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2023	\$40.60	7/11/2023
ACH	ZOOM	General Gov't	Video Conferencing Service for 7-6-23 to 8-5-23	\$17.17	7/11/2023
ACH	Kwik Trip	Parks	Gas for City Vehicles	\$347.05	7/11/2023
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 6/16/23 to 7/15/23	\$74.77	7/11/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$173.89	8/8/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$50.49	8/8/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,258.91	8/8/2023
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$991.02	8/8/2023
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax - 2nd Qtr 2023	\$91.00	8/8/2023
DD	Jeremy Gruenhagen	Divided	June Wages	\$2,213.32	7/11/2023
DD	Jan Shoemaker	Divided	Wages 6/19/23 to 7/02/23	\$867.49	7/11/2023
DD	Jason Buckentin	Divided	Wages 6/19/23 to 7/02/23	\$2,032.50	7/11/2023
DD	Steve Frensko	Parks	Wages 6/19/23 to 7/02/23	\$348.16	7/11/2023
DD	Jeremy Gruenhagen	Divided	July Wages	\$2,213.32	7/11/2023
DD	Jan Shoemaker	Divided	Wages 7/03/23 to 7/16/23	\$950.80	8/8/2023
DD	Jan Shoemaker	Divided	Wages 7/03/23 to 7/16/23 (Hourly Rate Increase)	\$85.67	8/8/2023
DD	Jason Buckentin	Divided	Wages 7/03/23 to 7/16/23	\$1,885.65	8/8/2023
DD	Steve Frensko	Parks	Wages 7/03/23 to 7/16/23	\$275.97	8/8/2023
DD	Jeremy Gruenhagen	Divided	July Wages	\$2,213.32	8/8/2023
DC	Amazon	General Gov't/Hall/Park/Water	Epoxy and First Aid Kits	\$71.51	7/11/2023
DC	Amazon	Public Safety (FD)	CopperTop C Alkaline Batteries	\$37.40	7/11/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$17.00	7/11/2023
DC	Hamburg Post Office	General Gov't	Post Card Stamps (3 rolls)	\$144.00	7/11/2023
DC	Core & Main	Water	Hatch Alkaline Cylinder, Hatch PAN Inductor Solution, Hatch Ascorbic Acid	\$109.70	7/11/2023
DC	Intuit.com	General Gov't	Quickbooks Online Monthly Payment	\$42.50	8/8/2023
DC	Flag Store USA	GG/Park	USA Flags	\$264.22	8/8/2023
DC	Amazon	Sewer	Replacement DO Cap Membrane Kit	\$84.76	8/8/2023
DC	Amazon	Water/Sewer	Samsung Galaxy Tab S7 FE Tablet & Case	\$426.94	8/8/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$18.94	8/8/2023
DC	Amazon	General Gov't	HP 201X Black High Yield Toner Cartridge	\$103.54	8/8/2023
DC	US Postal Service	General Gov't	July 17, 2023 Newsletter	\$78.41	8/8/2023
DC	US Postal Service	General Gov't	500 Postage Envelopes	\$408.75	8/8/2023
21637	Abdo Solutions	General Gov't	Certified Audit Services	\$5,928.00	7/11/2023
21638	Business Essentials	Park	Hand Towel Roll, Notched, 7.5" x 1,000 ft (1)	\$83.74	7/11/2023
21639	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for June 2023	\$33.13	7/11/2023
21640	Carver County (CarverLink)	General Gov't	Internet Services July 2023	\$120.00	7/11/2023
21641	Carver County (Sheriff's Office)	Public Safety	Hamburg Baseball Club Liquor License Renewal	\$100.00	7/11/2023
21642	Carver County Attorney's Office	General Gov't	2023 Quarterly Surcharge/Fines Collected	\$233.22	7/11/2023
21643	Cintas	Hall	Cleaning Supplies (Rags/Mops)	\$198.96	7/11/2023
21644	Clarke Mosquito Management	Public Safety	Mosquito Control for 2023 (Invoice 2 of 3)	\$1,425.00	7/11/2023
21645	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 06/01/2023 to 06/30/2023	\$58.10	7/11/2023
21646	Core & Main	Water/Sewer	IPEL Meter, and Touchreder	\$1,393.51	7/11/2023
21647	Fire Catt, LLC	Public Safety (FD)	Hose Testing & Ground Ladder Testing	\$3,361.79	7/11/2023
21648	Gopher State One Call	Water/Sewer	June 2023 Locates	\$24.30	7/11/2023
21649	Home Solutions	Gen Gov't/Park/Water	Misc Supplies	\$81.42	7/11/2023
21650	Loffler Companies, Inc.	General Gov't	June Copies	\$76.45	7/11/2023
21651	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for June	\$450.90	7/11/2023
21652	Menards	Gen Gov't/Hall/Park/PW	Misc Supplies	\$420.98	7/11/2023
21653	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	7/11/2023
21654	MNSPECT, LLC	Public Safety	Permit #23HB-00008 - 137 Jacob St	\$122.43	7/11/2023
21655	MVTL Labs, Inc.	Water	Wastewater Lab Fees	\$642.95	7/11/2023
21656	NAPA Auto Parts	General Gov't	Antifreeze, Diesel Diesel Fuel Supplement, Oil, Filter	\$27.35	7/11/2023
21657	Per Mar Security Services	Water/Sewer	Base Alarm Monitoring for WTP/Sewer TP	\$205.59	7/11/2023
21658	Rec Tech Sales & Service	General Gov't	Oil 4CYL SW30 1qt	\$19.94	7/11/2023
21659	S.E.H. Inc.	Streets	Water Main Improvement Project (Old WTP) - Precon Meeting	\$1,097.00	7/11/2023
21660	Thein Well	Water	Annual Inspection of Pumps and Wells	\$30.55	7/11/2023
21661	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for May 2023	\$1,351.25	7/11/2023
21662	Wm Mueller & Sons, Inc.	Park/Streets	Fuel	\$241.63	7/11/2023
21661-77	Printing Error	Printing Error	QB Printing Error (Printed DS)	Printing Error	8/8/2023
21678	ASCAP	Hall	Entertainment License for 1/01/2024 to 8/14/2024	\$18.75	8/8/2023
21679	Bolton & Menk, Inc.	General Gov't	Professional Services for 05/13/2023 to 06/09/2023	\$1,717.50	8/8/2023
21680	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July 2023	\$33.13	8/8/2023
21681	Carver County (Sheriff's Office)	General Gov't	2nd Quarter 2023 Police Contract Overtime, 03/27/2023-07/02/2023	\$131.90	8/8/2023
21682	Dan Oelfke Construction, LLC	Hall/Park	Hall Back Steps and Privacy Fence	\$9,500.00	8/8/2023
21683	Diversified Plumbing & Heating, Inc.	Park	Cleared Clogged Toilet in Park	\$250.00	8/8/2023
21684	ECM Publishers, Inc.	Hall	Norwood Young America Guide, 07/12/2023	\$280.00	8/8/2023
21685	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 90 gal	\$964.46	8/8/2023
21686	Home Solutions	Hall/Water	Interior Paint White and 24 hour Mechanical Timer	\$35.57	8/8/2023
21687	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July	\$986.49	8/8/2023
21688	METRONET	FD/Hall/Water	Fiber Phone Service for 7/16/23 to 8/15/23	\$74.83	8/8/2023
21689	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$132,230.39	8/8/2023
21690	NAPA Auto Parts	Gov't Bldgs.	Toggle Connector	\$12.86	8/8/2023
21691	Void	Void	Voided (ACH Payment)	Void	8/8/2023
21692	Plunkett's Pest Control, Inc	General Gov't	Hall and Fire Department Service Date 06/05/2023	\$155.89	8/8/2023
21693	Right Way Plumbing LLC	Water/Sewer	Water Meter Replacement- 450 Brad St	\$515.00	8/8/2023
21694	S.E.H. Inc.	Streets	Water Main Improvement Project (Old WTP) Technician	\$34.50	8/8/2023
21695	Sibley Electric, Inc.	Water	Trouble Shooting The Mixer Problem	\$187.50	8/8/2023
21696	Total Compliance Solutions, Inc.	General Gov't	UD Services for Steven Frensko	\$65.00	8/8/2023
21697	Viking Coca-Cola	Park	Pop for Park/Hall	\$86.00	8/8/2023
21698	Water Conservation Services, Inc	Water	Locate Water Leak - Baseball Park	\$781.16	8/8/2023
21699	Wm Mueller & Sons, Inc.	Park/Streets	Diamond Dust and Fuel	\$819.46	8/8/2023
				\$194,064.13	
			July Claims	\$36,126.01	7/11/2023
			Added July Claims	\$157,938.12	8/8/2023
			Total July Claims	\$194,064.13	

2023 August Claims List

CHECK #	VENDOR	FUND	AUGUST 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2023	\$3,484.70	8/8/2023
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2023	\$673.00	8/8/2023
ACH	PERA	Divided	PERA Withholding - July 2023	\$565.58	8/8/2023
ACH	PERA	Divided	PERA Withholding - July 2023	\$843.68	8/8/2023
ACH	PERA	Divided	PERA Withholding - August 2023	\$556.81	8/8/2023
ACH	HealthPartners	Divided	Health Insurance for August 2023	\$2,939.87	8/8/2023
ACH	ZOOM	General Gov't	Video Conferencing Service for 8-6-23 to 9-5-23	\$17.17	8/8/2023
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	8/8/2023
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2023	\$61.00	8/8/2023
ACH	Jeremy Gruenhagen	Divided	August Wages	\$2,213.32	8/8/2023
ACH	Jan Shoemaker	Divided	Wages 7/17/23 to 7/30/23	\$995.10	8/8/2023
ACH	Jason Buckentin	Divided	Wages 7/17/23 to 7/30/23	\$1,881.36	8/8/2023
ACH	Steve Frensko	Divided	Wages 7/17/23 to 7/30/23	\$324.93	8/8/2023
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$128.96	8/8/2023
ACH	Kwik Trip	Park/FD	Gas for City Vehicles and FD	\$338.67	8/8/2023
DC	Hamburg Post Office	Water/Sewer	Postcard Stamps for Utility Bills	\$48.60	8/8/2023
DC	Amazon	Sewer	Supplies & Parts for Sprayer Extension	\$155.84	8/8/2023
DC	Amazon	Sewer	Dawn Dish Soap for Liftstation (Degreaser)	\$18.22	8/8/2023
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 7/16/23 to 8/15/23	\$74.77	8/8/2023
21700	30 30 Concrete, Inc	Hall/Streets	Hall/Streets Concrete Repairs	\$11,150.00	8/8/2023
21701	Ancom Communications Inc.	FD	Batteries (20)	\$639.00	8/8/2023
21702-04	Void	Void	Voided - Printing Error	Voided	8/8/2023
21705	Carver County (CarverLink)	General Gov't	Internet Services July 2023	\$120.00	8/8/2023
21706	Clarke Mosquito Management, Inc	Public Safety	Mosquito Control for 2023 (Invoice 3 of 3)	\$1,425.00	8/8/2023
21707	Coordinated Business Systems, L	General Gov't	Monthly Equipment Base Rate for 7/01/2023 to 7/31/2023	\$58.11	8/8/2023
21708	Jeremy Gruenhagen	Public Safety (FD)	National Night Out Supplies	\$274.80	8/8/2023
21709	Kurita America, Inc.	Water/Sewer	Gaskets	\$241.96	8/8/2023
21710	Loffler Companies, Inc.	General Gov't	July Copies	\$77.65	8/8/2023
21711	Mini Biff Inc.	Park	Handicap Mini Biff Rental	\$164.22	8/8/2023
21712	MNSPECT, LLC	Public Safety	Permit #23HB-00010 - 321 Jacob St	\$253.19	8/8/2023
21713	NAPA Auto Parts	Park/Water	Oil 5QT5W20 and Oil Filter	\$132.23	8/8/2023
21714	Plunkett's Pest Control, Inc	General Gov't	City Hall and Fire Department Service Date 08/02/2023	\$43.82	8/8/2023
21715	Pro Auto & Transmission Repair,	FD	Repair 2000 Ford F350	\$960.01	8/8/2023
21716	Viking Coca-Cola	Park	Pop for Park/Hall	\$232.00	8/8/2023
21717	W W Will & Son's Distributing	FD	Hot Dogs for Nat'l Night Out	\$220.00	8/8/2023
21718	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for July 2023	\$1,825.42	8/8/2023
21719	Wm Mueller & Sons, Inc.	Park/Streets	Fuel and Patches on William St and Martha St	\$1,459.70	8/8/2023
				<u>\$34,800.29</u>	

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 7-12-23

Employee Name: Jason Buckentin

Dates Requesting Time-Off: Aug 26th - Sep 4th

How many **Vacation** hours will be used? _____

How many **Compensation** hours will be used? 40

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

[Signature]
Employee Signature

7-12-23
Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 7-12-23

Employee Name: Jason Buckentin

Dates Requesting Time-Off: Oct 27th - Nov 7th

How many **Vacation** hours will be used? 64

How many **Compensation** hours will be used? _____

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? _____

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

[Signature] _____
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: August 8, 2023

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: August 15th
August 21st

How many **Vacation** hours will be used? 16

How many **Compensation** hours will be used? -

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: August 8, 2023

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

8-8-2023
Date

City Clerk/Treasurer Date

Mayor Date



CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: July 17, 2023

Employee Name: _____

Dates Requesting Time-Off: October 12th
to
October 27th

How many **Vacation** hours will be used? 88

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: August 8, 2023

Was vacation request approved? _____

- If no, reason request was denied: _____

Joany Ahuonlagan
Employee Signature

7-17-2023
Date

City Clerk/Treasurer

Date

Mayor

Date



	Beginning Balance 1/1/2023	2023 Budget Income	2023 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 5/31/2023
General Fund	\$488,662.51	\$598,786.00	\$598,786.00	\$488,662.51	\$23,604.12	\$236,420.51	\$275,846.12
General Gov't							
Public Safety (Fire Dept.)							
Public Works (Streets)							
Sanitation & Recycling							
Parks & Recreation							
Comm. Hall							
Special Revenue Funds	\$599,033.78	\$7,155.00	\$6,000.00	\$600,188.78	\$1,834.98	\$0.00	\$600,868.76
City Of Hamburg (Savings)	\$565,203.67	\$1,000.00	\$6,000.00	\$560,203.67	\$1,834.98	\$0.00	\$567,038.65
Fire Equipment CD	\$33,830.11	\$6,155.00	\$0.00	\$39,985.11	\$0.00	\$0.00	\$33,830.11
Debt Service	\$9,158.40	\$30,918.85	\$40,076.75	\$0.50	\$0.00	\$15,333.75	(\$6,175.35)
Total (Tax Revenue Funds)	\$1,096,854.69	\$636,859.85	\$644,862.75	\$1,088,851.79	\$25,439.10	\$251,754.26	\$870,539.53
Enterprise Funds							
Water	\$100,561.11	\$279,390.21	\$282,312.53	\$97,638.79	\$77,038.42	\$46,632.27	\$130,967.26
Sewer	\$294,737.04	\$75,016.76	\$75,806.38	\$293,947.42	\$27,886.92	\$28,973.67	\$293,650.29
Storm Water	\$98,644.81	\$72,309.60	\$69,046.88	\$101,907.53	\$29,891.93	\$64,143.44	\$64,393.30
Total (Enterprise Funds)	\$493,942.96	\$426,716.57	\$427,165.79	\$493,493.74	\$134,817.27	\$139,749.38	\$489,010.85
Totals	\$1,590,797.65	\$1,063,576.42	\$1,072,028.54	\$1,582,345.53	\$160,256.37	\$391,503.64	\$1,359,550.38
Debt Summary	Remaining Balance 1/1/2023	Remaining Assessment 1/1/2023	Cash & Investments	2023 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2023
1992 Streets	\$0.00	\$1,126.85	\$0.00	\$0.00		2012	(\$1,126.85)
2007 Streets	\$15,000.00	\$0.00	\$3,778.00	\$15,000.00	2/1/22 & 8/1/22	2/1/2023	(\$3,778.00)
Cert. of Indebtedness (2018 Pumper)	\$22,800.00	\$0.00	\$5,381.00	\$22,800.00	10/31/2022	10/31/2023	(\$5,381.00)
Water Wells Project	\$0.00	\$0.00	\$0.00	\$0.00	2/20/22 & 8/20/22	8/20/2022	\$0.00
Water Treatment Plant	\$116,000.00	\$0.00	\$0.00	\$57,000.00	2/20/22 & 8/20/22	8/20/2024	\$59,000.00
Sanitary Sewer Improvements	\$88,088.23	\$36,654.78	\$0.00	\$16,000.00	2/20/22 & 8/20/22	8/20/2030	\$35,433.45
Storm Water Improvements	\$670,000.00	\$0.00	\$0.00	\$60,000.00	2/1/22 & 8/1/22	2/1/2032	\$610,000.00
Water Tower/Water Main Imp Project	\$1,264,000.00	\$0.00	\$0.00	\$51,000.00	2/20/22 & 8/20/22	8/20/2044	\$1,213,000.00
Totals	\$2,175,888.23	\$37,781.63	\$9,159.00	\$221,800.00			\$1,907,147.60

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Income							
Property Taxes	\$4,985.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,985.62
Licenses & Permits	\$3,992.90	\$0.00	\$429.85	\$0.00	\$495.39	\$0.00	\$4,918.14
Intergov't Receipts (Aids)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Cir Rentals	\$0.00	\$150.00	\$600.00	\$150.00	\$150.00	\$0.00	\$1,050.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$0.00	\$200.00	\$400.00	\$600.00	\$400.00	\$0.00	\$1,600.00
Hall Receipts	\$0.00	\$468.00	\$1,537.00	\$351.00	\$1,288.25	\$213.00	\$3,644.25
Fines	\$0.00	\$180.00	\$40.00	\$105.00	\$213.00	\$0.00	\$538.00
Misc. Receipts	\$269.52	\$474.20	\$974.74	\$248.60	\$3,796.96	\$0.00	\$5,764.02
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$263.49	\$210.83	\$223.82	\$191.07	\$214.88	\$0.00	\$1,104.09
Interest Income (Checking)	\$0.00	\$0.00	\$1,834.98	\$0.00	\$0.00	\$0.00	\$1,834.98
Interest Income (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$14,468.26	\$12,924.81	\$17,911.92	\$11,118.79	\$20,614.64	\$0.00	\$77,038.42
Sewer Service	\$5,178.06	\$4,641.10	\$6,319.04	\$4,390.51	\$7,358.21	\$0.00	\$27,886.92
Storm Water	\$5,843.48	\$5,311.25	\$6,281.58	\$4,447.33	\$8,008.29	\$0.00	\$29,891.93
	\$35,001.33	\$24,560.19	\$36,552.93	\$21,602.30	\$42,539.62	\$0.00	\$160,256.37
Expenses							
General Gov't	\$7,008.61	\$29,134.35	\$32,163.42	\$18,499.78	\$16,019.44	\$0.00	\$102,825.60
Public Safety	\$1,608.68	\$3,834.50	\$8,647.43	\$26,756.83	\$21,728.15	\$0.00	\$62,575.59
Public Works	\$4,269.25	\$9,971.45	\$3,231.92	\$3,397.64	\$5,273.64	\$0.00	\$26,143.90
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$51.00	\$10,759.70	\$157.84	\$522.95	\$14,518.50	\$0.00	\$26,009.99
Hall Expenses	\$1,228.10	\$3,216.25	\$4,681.08	\$6,169.09	\$3,328.38	\$0.00	\$18,622.90
Debt Service	\$15,333.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,333.75
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$242.53	\$0.00	\$242.53
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$3,223.86	\$5,642.22	\$7,730.31	\$5,749.54	\$12,448.98	\$0.00	\$34,794.91
Sewer	\$2,834.93	\$3,757.65	\$5,484.87	\$7,768.67	\$8,574.36	\$0.00	\$28,420.48
Storm Water	\$27.50	\$0.00	\$0.00	\$0.00	\$1,713.50	\$0.00	\$1,741.10
Total Expenses	\$35,585.68	\$66,316.12	\$62,096.87	\$68,864.50	\$83,847.58	\$0.00	\$316,710.75
Other Expenses (DEBT)							
Wells/WTP Bonds	\$0.00	\$1,357.20	\$0.00	\$0.00	\$0.00	\$0.00	\$1,357.20
Water Imp. Bonds (2011)	\$4,160.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,160.16
Water Tower Project	\$0.00	\$6,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,320.00
Sewer Imp. Bonds (2011)	\$0.00	\$553.19	\$0.00	\$0.00	\$0.00	\$0.00	\$553.19
Storm Water Imp. Bonds (2011)	\$62,402.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62,402.34
Total Other Expenses	\$66,562.50	\$8,230.39	\$0.00	\$0.00	\$0.00	\$0.00	\$74,792.89
Checking Balance	\$1,523,650.80	\$1,473,664.48	\$1,448,120.54	\$1,400,858.34	\$1,359,550.38	\$1,359,550.38	\$1,359,550.38
Net Income (Loss)	(\$67,146.85)	(\$49,986.32)	(\$25,543.94)	(\$47,262.20)	(\$41,307.96)	\$0.00	(\$231,247.27)



CARVER COUNTY ATTORNEY'S OFFICE
MARK METZ COUNTY ATTORNEY
604 EAST FOURTH STREET
CHASKA, MN 55318
(952) 361-1400
www.carvercountymn.gov

August 4, 2023

City of Hamburg
181 Broadway Avenue
Hamburg MN 55339

Re: 2024 Prosecution Contracts

Dear Jeremy,

I am writing to you regarding the annual prosecution contract between the Carver County Attorney's Office and your city. I have included a PowerPoint that has the detailed breakdowns of the number of cases our office handled the past three years, the actual costs and the comparable cities.

As you know, any increase in prosecution costs is based on the last year's percentage increases county-wide. This year there is a 6.5% increase to our annual surcharge for our Prosecution Contracts. In addition, to establish the rates for the coming year, we look at the past three-year average of cases we prosecute on your behalf (excluding Felonies and Juvenile cases). We apply that percentage to the annual surcharge to arrive at our rate for the annual contract. The County Board also provides a contract cost allocation of \$14,544 to the cities to reduce some of the costs.

We appreciate the opportunity to prosecute for your city and the relationship the County Attorney's Office has with your city. If you would like the County Attorney, Mark Metz, to appear at an upcoming city council meeting to present on the contract and discuss other things that are ongoing in the office he would be happy to present.

Sincerely,

A handwritten signature in black ink, appearing to read "John Rekow".

John Rekow

Office Manager



2024 Prosecution Contract

Carver County Attorney's Office

Who We Serve

- Carver
- Chaska
- Cologne
- Hamburg
- Mayer
- New Germany
- Norwood
- Young
- America
- Victoria
- Waconia
- Watertown



Determination of Contract Fees

County Attorney Staff Costs \$178,928

Less Total Fine Revenue paid to Carver County

Attorney's office in 2022 (\$ 83,806)

County Cost Allocation (\$ 14,544)

Equals Total Surcharge to be paid in 2024 \$ 80,579

Participating cities pay surcharge quarterly per their three-year case load average (see chart later in presentation) Surcharge includes 6.5% county personnel cost allowance

Cases by Location (2020 – 2022)

Cases listed: Adult (PM/MID/GM)

Updated: 06/21/2023

	2020	2021	2022	3 Yr Avg	% Total
Carver	52	77	55	61	7.49%
Chaska	377	345	312	345	42.12%
Cologne	12	13	8	11	1.34%
Hamburg	8	4	6	6	0.73%
Mayer	22	22	13	19	2.32%
New Germany	8	5	3	5	0.65%
Norwood Young America	77	41	44	54	6.60%
Victoria	82	53	83	73	8.88%
Waconia	187	176	152	172	20.98%
Watertown	79	60	79	73	8.88%
	904	796	755	818	100.00%

Usage and Rate Comparison

	2023		2024		Change	2023		2024		Change
	Contract	3 Yr Avg	Contract	3 Yr Avg		Contract	Rate	Contract	Rate	
	+/-					+/-				
With usage change										
and 6.5% increase										
Carver	7.18%	7.18%	7.49%	7.49%	0.31%	\$7,318.93	\$6,039.29	\$ (1,279.64)		
Chaska	44.15%	44.15%	42.12%	42.12%	-2.03%	\$32,792.60	\$33,938.18	\$ 1,145.57		
Cologne	1.88%	1.88%	1.34%	1.34%	-0.54%	\$1,235.66	\$1,083.13	\$ (152.53)		
Hamburg	0.70%	0.70%	0.73%	0.73%	0.03%	\$380.20	\$590.80	\$ 210.60		
Mayer	2.43%	2.43%	2.32%	2.32%	-0.11%	\$2,091.12	\$1,870.87	\$ (220.26)		
New Germany	0.74%	0.74%	0.65%	0.65%	-0.09%	\$475.26	\$525.16	\$ 49.90		
Norwood Young America	6.96%	6.96%	6.60%	6.60%	-0.36%	\$3,897.09	\$5,317.20	\$ 1,420.11		
Victoria	8.39%	8.39%	8.88%	8.88%	0.49%	\$5,037.70	\$7,155.24	\$ 2,117.54		
Waconia	20.10%	20.10%	20.98%	20.98%	0.88%	\$16,728.98	\$16,903.44	\$ 174.46		
Watertown	7.47%	7.47%	8.88%	8.88%	1.41%	\$5,703.06	\$7,155.24	\$ 1,452.18		
						\$ 75,660.61	\$ 80,578.55	\$ 4,917.94		

County Attorney Update:

- **Veteran's Court**
- **Drug Court**
- **Opioid Settlement**
- **Other trends in the County Attorney's Office**

Our Office

Mark Metz, County Attorney

Peter Ivy, Chief Deputy

Rhonda Betcher, Executive Assistant

John Rekow, Law Office Manager

Nancy Yates, Victim Witness Manager

1 Victim Witness Coordinator

1 Victim Witness Legal Admin

17 Assistant County Attorneys

2.5 Paralegals

6 Legal Administrative Assistants

1 Administrative Assistant

www.carvercountymn.gov





Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1400, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-262-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Hamburg Lions	1982		
Address	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization		
9.9.23	<input type="checkbox"/> Micro-stability <input type="checkbox"/> Small brewer <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
		MN	

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for indicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Please Print Name of City Clerk or County Official

CLERKS OFFICE: Submit this form to Alcohol and Gambling Enforcement Division 26 days prior to event

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

City of Hamburg MN Accounts Receivable Past Due Report

At Least 1 Day Past Due

As Of August 8, 2023

<u>By Amount Due Range</u>			<u>By Past Due Range</u>		
<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>	<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
4	\$000.00 - \$100	204.89	2	1 to 30	1,514.75
8	\$100.01 - \$200	1,189.26	5	over 30	1,123.11
6	\$200.01 - \$400	1,450.19	2	over 60	737.63
1	\$400.01 - \$600	531.15	0	over 90	0.00
<u>3</u>	over 120 days	<u>2,454.78</u>	<u>3</u>	over 120	<u>2,454.78</u>
<u>22</u>	Total	5,830.27	12	Total	5,830.27

<u>Customer #</u>	<u>Past Due</u>	<u>By Customer #</u>				
		<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-03619-00	558.62	119.29	127.42	145.06	140.89	25.96
10-06152-00	240.13	240.13	0.00	0.00	0.00	0.00
10-06153-00	144.23	144.23	0.00	0.00	0.00	0.00
10-06190-01	142.57	142.57	0.00	0.00	0.00	0.00
10-06418-00	206.48	177.34	12.71	16.43	0.00	0.00
10-07630-00	109.29	109.29	0.00	0.00	0.00	0.00
10-08331-00	189.83	89.66	100.17	0.00	0.00	0.00
10-09321-00	40.96	40.96	0.00	0.00	0.00	0.00
10-09340-00	118.02	118.02	0.00	0.00	0.00	0.00
10-09350-00	314.01	159.21	154.80	0.00	0.00	0.00
10-09451-00	1,842.92	0.00	0.00	0.00	0.00	1,842.92
10-09470-00	138.91	138.91	0.00	0.00	0.00	0.00
10-10171-00	76.01	76.01	0.00	0.00	0.00	0.00
10-11745-00	53.24	0.00	0.00	0.00	0.00	53.24
10-11881-00	215.73	215.73	0.00	0.00	0.00	0.00
10-12430-00	272.86	129.04	143.82	0.00	0.00	0.00
10-14410-00	169.85	79.34	90.51	0.00	0.00	0.00
10-14481-00	18.30	18.30	0.00	0.00	0.00	0.00
10-15801-00	200.98	200.98	0.00	0.00	0.00	0.00
10-15821-00	69.62	69.62	0.00	0.00	0.00	0.00
10-17613-00	176.56	142.57	33.99	0.00	0.00	0.00
10-17621-00	531.15	195.25	175.85	160.05	0.00	0.00
	5,830.27	2,606.45	839.27	321.54	140.89	1,922.12



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

signs in Hamburg

Whitney Schroeder <wschroeder@co.carver.mn.us>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
Cc: Public Works <publicworks@cityofhamburgmn.com>

Wed, Aug 2, 2023 at 1:25 PM

Hi Jeremy,

While the original request was for yields signs, it was determined that a stop sign and supplemental plaque "Except Right Turn" would be best suited based on design standards. We are going to proceed with the installation of a stop sign and plaque, as shown below, for the intersection of CR 50/Henrietta Ave and Jacob St. As you will notice in the layout, we will also be applying these changes to the intersection of Railroad St/Park Ave as well since it is currently signed similarly. This will provide consistency and support driver expectancy along the CR 50 route within the City of Hamburg.

An additional note, when the new signs are installed the existing signs in place (route marker, etc.) will need to be relocated to accommodate adequate spacing requirements.

Please let me know if you have any questions!



Thanks,

Whitney Schroeder, PE, PTOE | Traffic Engineer

Carver County Public Works

11360 Highway 212, Suite 1, Cologne, MN 55322

O: 952.466.5208 | M: 952.254.6918

Email: wschroeder@co.carver.mn.us

Web: www.co.carver.mn.us



MEMORANDUM

DATE: August 8, 2023

TO: Honorable Mayor and City Council Members
Jeremy Gruenhagen, City Administrator

FROM: Corrin Bemis, AICP, Consultant Planner
Harry Davis, AICP, Consultant Planner

SUBJECT: Minor Subdivision Request – Public Hearing Required

Council Should Consider the Following:

Motion to adopt Resolution **2023-XX** approving a minor subdivision for three properties in the northwest quarter of Township 115, Range 026, Section 28. The PIDs are #45.0282010, #45.0282500, and #45.0282510. The city-initiated minor subdivision will result in two new properties in place of the three existing properties. The City Council is being asked to determine if the minor subdivision, moving property lines to create two parcels from three existing parcels, should be approved. The evaluation of the proposal should be based on Chapter 160B – Subdivision Ordinance of the Hamburg City Code.

Background

The City of Hamburg is initiating a minor subdivision to create two new parcels from the existing parcels #45.0282010, #45.0282500, and #45.0282510 within Township 115, Range 026, Section 28. The subject properties are located in the A-1 Restricted Agricultural District (#45. 0282010), the B Business District (#45.0282500), and the R-1 Single Family District (#45. 0282510). Parcel #45.0282010 is guided for Park, Recreation, or Preserve in the Land Use chapter of the Hamburg 2040 Comprehensive Plan. Parcels #45.0282500 and #45.0282510 are guided for Mixed Use.

Plan Review

The city-initiated minor subdivision will decrease the number of parcels in the project area from three to two parcels. The Hamburg Zoning Code requires that the minimum lot size should be no smaller than 5,000 square feet, and each of the proposed new parcels would meet this requirement. The proposed new parcels also meet the lot width requirement of at least 40 feet and the length requirement of at least three times the lot width as specified in the Hamburg Zoning Code. On Parcel #45.0282510, there is a building that is classified by Carver County as a one-unit residential property. While Carver County considers parcel #45.0282500 to be residential vacant, there is an existing structure on the parcel that appears to be a commercial use. There is also an existing parking lot crossing over property lines between parcels #45.0282500 and #45. 0282010. Staff recommends including a condition of approval that would require the removal of the parking area encroachment from proposed Tract 2 (the southern property).

The structures located on parcels #45.0282510 and #45.0282500 meet all requirements of the B and R-1 Zoning Districts with the exception of an accessory structure carport on parcel #45.0282510. This accessory structure is legally nonconforming in terms of setbacks. The status of the structure will not change due to the minor subdivision. All structures on these two parcels would not be impacted by the proposed minor subdivision.

Subdivision Review

The City Council may grant a minor subdivision in instances where the enactment of a minor subdivision would abide by regulations laid out in the Hamburg Subdivision Ordinance. These regulations provide for and guide orderly, economic, and safe development and redevelopment of land and are in place to avoid piecemeal and inefficient planning efforts, as stated in Chapter 160B, Section B, items A through H. The Hamburg Subdivision Ordinance also states that the City Council serves as the platting authority in accordance with Minnesota State Statutes 462.358 and 505. Proposed minor subdivisions should be consistent with the spirit and intent of the Zoning Ordinance.

Zoning Review

Currently, the subject properties are located in the A-1 Restricted Agricultural District (#45.0282010), the B Business District (#45.0282500), and the R-1 Single Family District (#45.0282510). The proposed subdivision would result in three zoning classifications for the proposed Tract 1. Tract 2 would be classified as A-1 Restricted Agricultural District. While a split-zoning is not prohibited by the Hamburg Zoning Code, staff recommends a future rezoning action to one classify Tract 1 as one zoning district prior to recording the proposed plat. The reason for this rezoning shall be to improve the city's ability to administer the requirements of the zoning code. Staff recommends classifying proposed Tract 1 as B Business District and proposed Tract 2 as A-1 Restricted Agricultural District.

Findings of Fact

The City Council must make a finding as to whether the proposed subdivision would adversely affect the surrounding neighborhood or the greater community, based on the aforementioned factors. Staff offers the following findings for consideration:

1. The subject properties are located in the A-1 Restricted Agricultural District (#45.0282010), the B Business District (#45.0282500), and the R-1 Single Family District (#45.0282510)
2. Parcel #45.0282010 is guided for Park, Recreation, or Preserve in the Land Use chapter of the Hamburg 2040 Comprehensive Plan. Parcels #45.0282500 and #45.0282510 are guided for Mixed Use.
3. The City of Hamburg is initiating the process for a minor subdivision to create two new parcels from three existing parcels, PIDs #45.0282010, #45.0282500, and #45.0282510.
4. The proposed subdivision would result in three zoning classifications, A-1 Restricted Agricultural District, B Business District, and R-1 Single Family District, for proposed Tract 1.
5. There are two existing structures within the study area, on parcels #45.0282510 and #45.0282500 (Tract 1).

6. There is an existing parking lot that extends from parcel #45.0282500 into parcel #45.0282010.
7. The proposed minor subdivision does not require a variance from the Hamburg Zoning Code.
8. The proposed minor subdivision will not be detrimental to the public welfare or injurious to adjacent tracts in the area in which the subdivision tract is located.
9. Subdivisions are only permitted when they are in harmony with the general purposes and intent of the zoning ordinance.
10. The proposed subdivision would not alter the essential character of the neighborhood because the subject properties would be consistent and compatible with the neighborhood.
11. The findings of fact above related to the proposed subject properties.

Notice and Public Comments

Notice was published in the newspaper on (insert date). Consultant Staff has not received any letters, e-mails, or telephone calls from property owners or residents regarding this planning case. A public hearing for the proposed minor subdivision is being held at the City Council meeting on (insert date).

Council shall Consider

Staff has provided the following motion language options for the City Council to consider.

1. Approval: Motion to adopt resolution 2023-XX approving the proposed minor subdivision for parcels 45.0282010, 45.0282500, and 45.0282510 based on the report submitted to the City Council on June 13, 2023.
2. Approval with Conditions: Motion to adopt resolution 2023-XX approving the proposed minor subdivision for parcels 45.0282010, 45.0282500, and 45.0282510 based on the report submitted to the City Council on June 13, 2023, with the following conditions:
 1. The property owner of proposed Tract 1 shall be required to remove the parking area encroachment on proposed Tract 2 before the approval of the final plat.
 2. The proposed Tract 1 shall be rezoned as B Business District and the proposed Tract 2 as A-1 Restricted Agricultural District before the approval of the final plat.
3. Denial: Motion to *deny* resolution 2023-XX for the proposed minor subdivision for parcels 45.0282010, 45.0282500, and 45.0282510: *the City Council should specifically reference the reasons for the denial and why those reasons cannot be mitigated.*
4. Table: Motion to *table* resolution 2023-XX for the proposed minor subdivision for parcels 45.0282010, 45.0282500, and 45.0282510: *the City Council should identify a specific reason and/or information request should be included with a motion to table.*

Attachments

- A. Location Map
- B. Survey
- C. Resolution 2023-XX

Attachment A – Location Map



BOUNDARY SKETCH AND DESCRIPTION

-for- Patrick Neaton, Attorney
 -Part of- Government Lot 2, Section 28, T.115, R.26,
 Carver County, Minnesota

LEGEND

- DENOTES POINT OF MEASUREMENT FOUND
- DENOTES POINT OF MEASUREMENT NOT FOUND
- DENOTES BUILDING
- ▭ DENOTES POWER POLE

GRAPHIC SCALE



NORTH

TRACT 1, PROPOSED DESCRIPTION

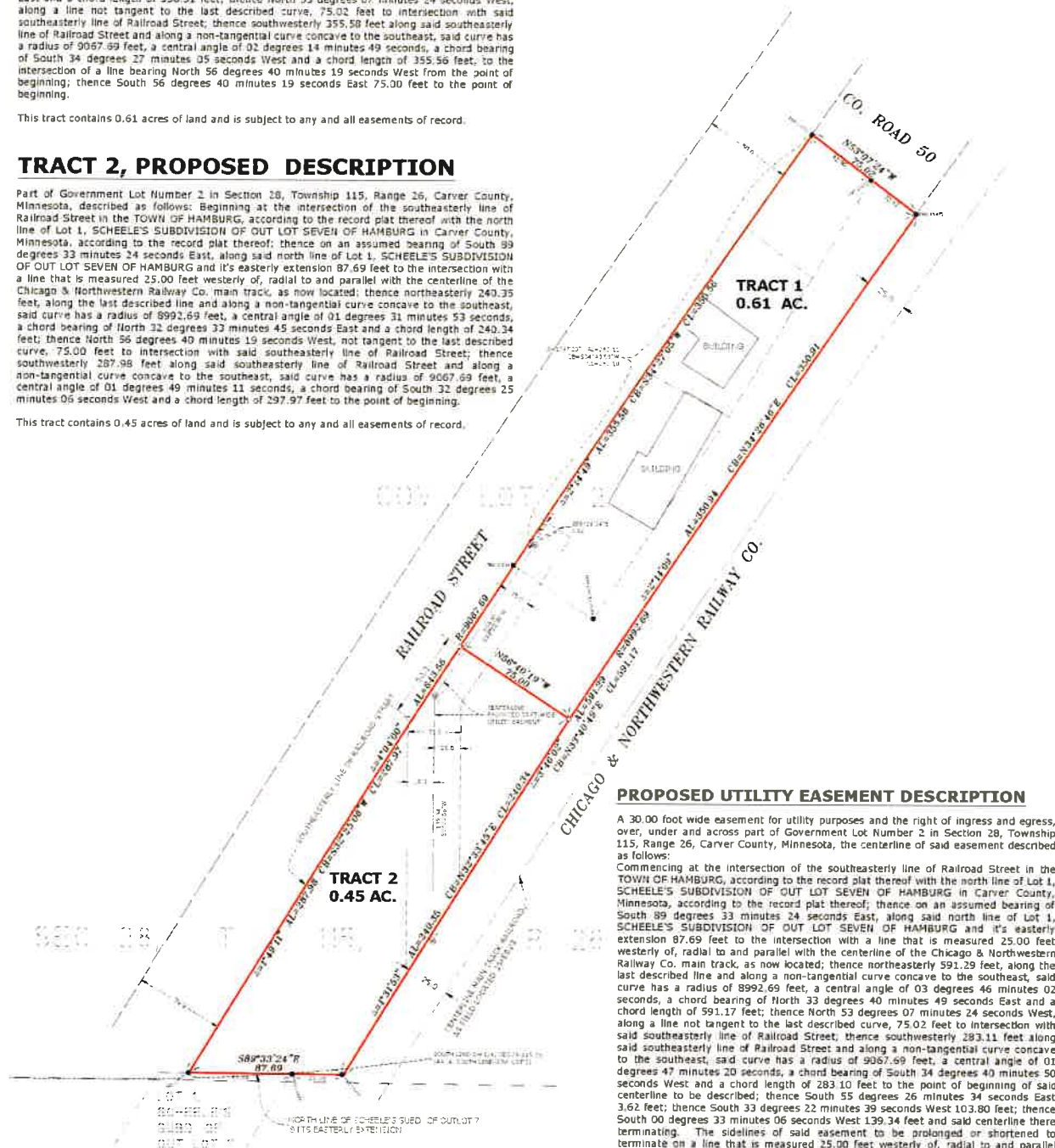
Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Commencing at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 34 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and it's easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds; a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet to the point of beginning of the tract to be described; thence continuing northeasterly 350.94 feet along the extension of the last described curve and along said line measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located, said curve has a radius of 8992.69 feet, a central angle of 02 degrees 14 minutes 09 seconds, a chord bearing of North 34 degrees 25 minutes 46 seconds East and a chord length of 350.91 feet; thence North 53 degrees 07 minutes 24 seconds West, along a line not tangent to the last described curve, 75.02 feet to intersection with said southeasterly line of Railroad Street; thence southwesterly 355.58 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 02 degrees 14 minutes 49 seconds, a chord bearing of South 34 degrees 27 minutes 35 seconds West and a chord length of 355.58 feet, to the intersection of a line bearing North 56 degrees 40 minutes 19 seconds West from the point of beginning; thence South 56 degrees 40 minutes 19 seconds East 75.00 feet to the point of beginning.

This tract contains 0.61 acres of land and is subject to any and all easements of record.

TRACT 2, PROPOSED DESCRIPTION

Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Beginning at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and it's easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located; thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds; a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet; thence North 56 degrees 40 minutes 19 seconds West, not tangent to the last described curve, 75.00 feet to intersection with said southeasterly line of Railroad Street; thence southwesterly 287.98 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 01 degrees 49 minutes 11 seconds; a chord bearing of South 32 degrees 25 minutes 05 seconds West and a chord length of 297.97 feet to the point of beginning.

This tract contains 0.45 acres of land and is subject to any and all easements of record.



PROPOSED UTILITY EASEMENT DESCRIPTION

A 30.00 foot wide easement for utility purposes and the right of ingress and egress, over, under and across part of Government Lot 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, the centerline of said easement described as follows:

Commencing at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and it's easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located; thence northeasterly 591.29 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 03 degrees 46 minutes 02 seconds; a chord bearing of North 33 degrees 40 minutes 49 seconds East and a chord length of 591.17 feet; thence North 53 degrees 07 minutes 24 seconds West, along a line not tangent to the last described curve, 75.02 feet to intersection with said southeasterly line of Railroad Street; thence southwesterly 293.11 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 01 degrees 47 minutes 20 seconds; a chord bearing of South 34 degrees 40 minutes 50 seconds West and a chord length of 283.10 feet to the point of beginning of said centerline to be described; thence South 55 degrees 26 minutes 34 seconds East 3.62 feet; thence South 33 degrees 22 minutes 39 seconds West 103.80 feet; thence South 00 degrees 33 minutes 06 seconds West 139.34 feet and said centerline there terminating. The sidelines of said easement to be prolonged or shortened to terminate on a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located.

NOTES

- 1. This survey was completed by E. G. Rud & Sons, Inc. on 08/15/2016.
- 2. Bearings shown are in true meridian.
- 3. Parcel ID numbers: 450100100, 451000100, 452000100.
- 4. This survey was conducted without the benefit of a plat. Additional easements, encroachments and other matters may exist which are not shown on this survey. A separate survey should be conducted to determine the exact location of all easements and encroachments.
- 5. Care should be taken to ensure that all utility easements are properly located and shown on this survey. The location of all utility easements should be verified by the utility companies.

Field Notes, plat, curves, etc. of this survey are on file at the office of E. G. Rud & Sons, Inc. at 990 5th Ave SE, Suite 2, Hutchinson, Minnesota.

DATE: 08/15/2016

BY: [Signature]

SCALE: AS SHOWN

NO.	DATE	DESCRIPTION	BY
1	08/15/2016	BOUNDARY SURVEY	[Signature]

E.G. RUD & SONS, INC.
 Professional Land Surveyors
 990 5th Ave SE, Suite 2
 Hutchinson, MN 55350
 Tel. (320) 587-2025

CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2023-XX

**A RESOLUTION APPROVING A MINOR SUBDIVISION FOR PARCELS 45.0282010,
45.0282500, AND 45.0282510 WITHIN THE CITY OF HAMBURG**

WHEREAS, the City of Hamburg initiated the process of a minor subdivision of parcels 45.0282010, 45.0282500, and 45.0282510 within Township 115, Range 026, Section 28, and

WHEREAS, the City of Hamburg is proposing to merge three existing parcels into two new parcels, and

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, the subject properties are located in the A-1 Restricted Agricultural Zoning District (#45. 0282010), the B Business Zoning District (#45.0282500), and the R-1 Single Family Zoning District (#45. 0282510), and

WHEREAS, parcel #45.0282010 is guided for Park, Recreation, or Preserve in the Land Use chapter of the Hamburg 2040 Comprehensive Plan. Parcels #45.0282500 and #45.0282510 are guided for Mixed Use, and

WHEREAS, the proposed minor subdivision would result in Tract 1 being zoned as A-1 Restricted Agricultural, B Business, R-1 Single Family, and

WHEREAS, guidelines for minor subdivisions are outlined in Chapter 160B, Section B, items A through H in The Hamburg Zoning Code, and

WHEREAS, the Hamburg City Council serves as the platting authority as outlined in Minnesota State Statutes 462.358 and 505, and

WHEREAS, the proposed minor subdivision is in line with the City of Hamburg 2040 Comprehensive Plan and Hamburg Zoning Code, and

WHEREAS, the City of Hamburg has scheduled a public hearing, and notice of the proposed minor subdivision was published in the newspaper on (insert date).

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hamburg hereby adopts Resolution 2023-XX approving the proposed minor subdivision for parcels 45.0282010, 45.0282500, and 45.0282510 within Township 115, Range 026, Section 28, with the following conditions of approval:

1. The property owner of proposed Tract 1 shall be required to remove the parking area encroachment on proposed Tract 2 before the approval of the final plat.

"The City of Hamburg is an Equal Opportunity Employer and Provider."



2. The proposed Tract 1 shall be rezoned as B Business District and the proposed Tract 2 as A-1 Restricted Agricultural District before the approval of the final plat.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 8th day of August 2023.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

“The City of Hamburg is an Equal Opportunity Employer and Provider.”





Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Trebesch/Hamburg

Harry Davis <Harry.Davis@bolton-menk.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
Cc: Corrin Bemis <Corrin.Bemis@bolton-menk.com>

Tue, Aug 8, 2023 at 1:27 PM

Jeremy,

It's best practice regarding zoning administration to have the whole property as one zoning district- it makes it much easier to figure out what rules apply where and when. As for which zoning district, I would keep it compatible with the future land use map, which does show Mixed Use 8-13 u/a. Along with the rezoning action, you can consider a future land use map amendment, if needed.

- If you want to stay consistent with Future Land Use Map (Mixed Use)
 - Commence a rezoning action with a comp plan amendment
 - Rezoning action to rezone the new northern property to a mixed use district (likely B)
 - Comp Plan Amendment to redesignate the area of the proposed northern property to be all Mixed Use.
 - Process can be held simultaneously
 - Comp Plan Amendment will require Met Council inclusion (similar to what we did in 2021/2022)
- If you want to make it something other than Mixed Use
 - Commence a rezoning action with a comp plan amendment
 - Rezoning action to rezone the new northern property to a new district
 - Comp Plan Amendment to redesignate the area of the proposed northern property to be a new designation
 - Prior to starting, I would try to verify that no business is operating on the property
 - Process can be held simultaneously
 - Comp Plan Amendment will require Met Council inclusion (similar to what we did in 2021/2022)

Harry

Harry Davis, AICP

Planner II

Bolton & Menk, Inc.

12224 Nicollet Avenue

Burnsville, MN 55337

Mobile: 952.529.0053

Bolton-Menk.com

From: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
Sent: Tuesday, August 8, 2023 1:15 PM

Quote

Century Fence Company
14839 Lake Dr NE
Forest Lake, MN 55025



Quote To:
City of Hamburg
181 Broadway Ave
Hamburg, MN 55339

Project Location:
Retaining Wall Fence

Quote #: 18241
Quote Date: 7/14/2023

Description

Furnish and install 140 LF of 3.5 Foot high galvanized chain link fence. Line posts will be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rails which will be 1-5/8" O.D. Galvanized pipe.

- 2 - End post: 3" O.D. Galvanized pipe - Driven

Furnish and install 22 LF of 5 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rails which will be 1-5/8" O.D. Galvanized pipe.

- 1 - End post: 3" O.D. Galvanized pipe - Driven

Notes:

Excludes Private Utility Locate, Removal of spoils from post holes offsite, Survey of property for fence layout

Quote Total: \$5,994.00

Quote Valid For 15 days

Buyer's Signature: _____

Date: _____

Submitted by: Ben Erickson

Change

Acceptance:

This quote when accepted in writing by purchaser and by Century Fence Company includes the terms and conditions set forth on www.centuryfence.com which are incorporated by reference and becomes a contract between two parties. If the project is cancelled upon agreement and special materials were purchased, the customer agrees to pay 100% of the material cost

Ben Erickson

Office: 651-464-7373

Cell: 612-454-9755

Email: BErickson@centuryfence.com

Terms of Payment: Net Cash upon receipt of invoice.

Midwest Fence & Mfg.

525 E. Villaume Ave.
 South St. Paul, MN 55075
 Phone: 651.451.2222 | Fax: 651.451.6939

Company: <u>Hamberg, City of</u>	Contact: <u>Jason</u>	Date: <u>7/17/2023</u>
Address: <u>351 Henrietta Ave</u>	Office: _____	_____
City: <u>Hamberg</u> State: <u>MN</u> Zip: <u>55339</u>	Cell: <u>952-290-3541</u>	Job #: _____
Job Site: <u>Same</u>	Estimator: Todd Renfors Email: ToddR@Midwestfenceco.com Mobile: 612-282-9808	

Quantity	Description	Amount
	Furnis and install	
22 lf	5' high galvanized chain link fencing	
140 lf	4' high galvanized chain link fencing	
	2" x 9ga chain link	
	1 5/8" 40 weight top rail	
	2" 40 weight line posts air driven 48"	
1	2.5" 40 weight end post air driven 48"	
	Posts will be driven on trip one	
	Concrete installed by others	
	Chain link to be installed on trip two	
	Total materials and labor	\$ 5,995.00
	Permit by owner	
Proposal is valid for 30 days.		TOTAL \$ 5,995.00

Fence lines, property lines and elevations to be provided by owner, construction manager or general contractor. ALL permits, fees and private utilities are the sole responsibility of the customer. Unless otherwise stated, owner is responsible for obstruction removal of every nature which will interfere with the fence installation. This proposal assumes normal ground conditions and excludes installation through rock, concrete and backfill. Unless otherwise stated, ALL hand digging is excluded. Should rocky or excessive hard digging be encountered, this proposal is subject to additional labor costs. Midwest Fence shall furnish only the materials and labor specified in this proposal. Any deviation from the above specifications will be subject to a change order.




A Service charge of 1.5% (18% annually) will be applied on all past due balances. The purchaser shall be responsible for any and all collection and legal costs incurred by Midwest Fence in the event of this bill becoming past due. Midwest Fence reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.

Customer Signature Date

Untitled Map

Write a description for your map.

Legend

-  Hamburg Community Hall
-  Polygon Measure
-  Polygon Measure



Hamburg Community Hall

30 30 CONCRETE INC
 250 Industrial Blvd
 Young America, MN 55397
 952-564-9357
 contact@3030concrete.com
 WWW.3030CONCRETE.COM

ADDRESS

Jason Buckentin
 Public Works Hamburg Mn
 351 Henrietta Ave
 Hamburg, Mn 55339

Estimate 3224

DATE 08/05/2023

EXPIRATION DATE 08/11/2023

P.O. NUMBER

City hall

SALES REP

Hector

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Driveway	16.5x60=990 sq ft broom finish	990	6.25	6,187.50
Driveway	11.5x87=1000.50 sq ft broom finish	1,000.50	6.25	6,253.13
Driveway	5x13.5=67.50 sq ft broom finish	67.50	6.25	421.88
Patio	8x41=328 sq ft broom finish	328	6.25	2,050.00
Sidewalk	6x89=534 sq ft broom finish	534	6.25	3,337.50
Patio	17x31=527 sq ft broom finish	527	6.25	3,293.75
Slab	10x11=121 sq ft smooth finish	121	6.25	756.25
	Includes:			
	Tear out and disposal of asphalt and sod as needed			
	4500 psi concrete 4" thick			
	Class five base 2" to 4"			
	Rebar #3 3' on center			
	Sealer one time			
	Saw cuts			
	Notes:			
	1-We request 50% down payment			
	2-This price is if we do everything at the same time			

Any questions call or text 952-564-9357

TOTAL \$22,300.01



ROUTE 1 CONCRETE LLC

15450 Jacob St
Hamburg, MN 55339
320-510-1810
route1concrete@gmail.com

ESTIMATE
EST0031

DATE
06/06/2023

TOTAL
USD \$6,024.00

TO

City of Hamburg

181 Broadway Ave
Hamburg, MN 55339

DESCRIPTION	RATE	QTY	AMOUNT
Concrete 175 sq ft step pad, trip hazard by post, and water shed overlay (above includes removal of existing, final grade, rebar, cement thickness 4", followed by sealing and cutting)	\$2,267.00	1	\$2,267.00
Concrete 578 sq ft pad/standing area front of hall (above includes removal of existing, final grade, rebar, cement thickness 4", followed by sealing and cutting)	\$3,757.00 <i>17x31</i>	1	\$3,757.00 <i>\$ 3,698.00</i>
TOTAL			USD \$6,024.00

This estimate is an approximation. The estimate is based on information provided from the client regarding project requirements. Actual cost may change once all project estimates are finalized or negotiated. Prior to change of cost, the client will be notified. Estimate valid for 30 days.



17510 62nd Street
 New Germany MN 55367
 952-353-2119 or 952-353-2180

Estimate

David Henning
 Jeremy Henning
 Ryan Henning

Date	Estimate #
7/16/2023	267

Henning Excavating LLC

17510 62nd Street
 New Germany MN 55367

Name / Address
City of Hamburg

Project

Description	Qty	Rate	Total
Hydrant, valve & wet tap		15,250.00	15,250.00
Total			\$15,250.00

Phone #	E-mail
612-719-0736	henningexcavating1@frontier.com

ATTACHMENT A
CHANGE ORDER NO. ONE
2022 WATER MAIN EXTENSION PROJECT
HAMBURG, MINNESOTA
SEH NO. HAMBU 168967
JUNE 20, 2023

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
SITE RESTORATION					
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	20.0	\$20.00 *	\$400.00
2104.503	SAWING BITUMINOUS PAVEMENT	LIN FT	40.0	\$5.00	\$200.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	22.0	\$25.00 *	\$550.00
2211.509	AGGREGATE BASE, CLASS 5	TON	10.0	\$50.00	\$500.00
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 2.0" THICK	SQ YD	22.0	\$242.00 *	\$5,324.00
2531.503	CONCRETE CURB & GUTTER B618	LIN FT	20.0	\$150.00 *	\$3,000.00
2575.601	TURF RESTORATION	LUMP SUM	1.0	\$500.00 *	\$500.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	3.0	\$100.00 *	\$300.00
SITE RESTORATION SUBTOTAL					\$10,774.00
WATER MAIN					
2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1.0	\$5,260.00 *	\$5,260.00
2504.602	HYDRANT (WATEROUS WB67-250)	EACH	1.0	\$6,932.00	\$6,932.00
2504.602	TRACER BOX	EACH	1.0	\$200.00	\$200.00
2504.602	6" GATE VALVE AND BOX	EACH	1.0	\$2,588.00	\$2,588.00
2504.603	6" PVC C-900 DR 18 WATER MAIN W/TRACER WIRE	LIN FT	20.0	\$100.00 *	\$2,000.00
2504.608	WATER MAIN FITTINGS	POUNDS	60.0	\$15.00	\$900.00
WATER MAIN SUBTOTAL					\$17,880.00
TOTAL CHANGE ORDER NO. ONE					\$28,654.00

*Denotes Negotiated Price



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Cannabis regulations

Christophe Morschen <cmorschen@mhslaw.com>

Wed, Jul 26, 2023 at 12:02 PM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Cc: "Cassandra L. Winterfeldt" <cwinterfeldt@mhslaw.com>, Kelly Dohm <kdohm@mhslaw.com>

Hello Jeremy,

I'm just reaching out to see if the City of Hamburg is looking to enact any ordinances regarding the use of cannabis in the wake of the impending legalization. Some cities are enacting moratoria on the issuance of cannabis business licenses, and some are also enacting prohibitions on the use of cannabis in public. Let me know if you want to discuss any regulations that Hamburg would like to put in place.

Best,

Christophe Morschen
Associate Attorney

Melchert Hubert Sjodin, PLLP



Attorneys at Law

(952) 442-7798

cmorschen@mhslaw.com

www.mhslaw.com

121 West Main Street; Suite 200, Waconia, MN 55387

This email may contain confidential information. If you are not the intended recipient, please delete this email and notify me. Thank you.

2023 POND CLOSING SCHEDULE

Date	Council Member / Mayor
May 13	
May 27	
June 10	
June 24	
July 8	
July 22	
August 12	
August 26	
September 9	
September 23	

Jason to open pond gate around 8:00 a.m. Assigned Council Member will lock the gate at 12:00 p.m