



## **HAMBURG CITY COUNCIL AGENDA** **AUGUST 20, 2024**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added July 2024 Claims (\$154,997.18)**
  - **Approve Payment of August 2024 Claims (\$32,884.26)**
  - **Approve Minutes for July 16, 2024**
  - **Time-Off Request (Jason Buckentin)**
  - **Approve Cash Flow Statement for June 2024**
  - **Approve Temporary On-Sale Liquor Licenses**
    - **September 14, 21, 28 & October 5, 2024**
  - **Approve Liability Coverage Waiver Form (LMCIT)**
  - **Delinquent Utility Bills Report**
  - **2025 Prosecution Contract Rates (Carver County)**
  
5. **Old City Business**
  - **Parcel 45.0282010 (MHS – Christophe Morschen)**
  - **Public Nuisance Violations**
  - **Park Incidents – July 13 & 15, 2024**
  - **2024 Street Improvement Project (Brad Street)**
    - **Change Order**
    - **Curb Replacement**
  - **City Account on Social Media (Comments)**
  - **ESST (Employee Handbook)**
  - **Old Generator (Sell)**
  
6. **New City Business**
  - **Carver County Aging Population (Annual Meeting)**
  - **2025 Budget Items**
    - **Archery Range (Ponds)**



***HAMBURG CITY COUNCIL AGENDA  
AUGUST 20, 2024***

**7. City Council Reports**

- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

**8. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
AUGUST 20, 2024***

**COMMUNITY HALL & PARK ACTIVITIES**

**AUGUST**                      6 – National Night Out (Park)  
                                     19 – Hamburg Lions Club (Park)  
                                     31 – Community Hall Rental

**SEPTEMBER**                7 – Park Rental  
                                     14 – Community Hall Rental  
                                     21 – Community Hall Rental  
                                     21 – Zummerfest (Park)  
                                     28 – Community Hall Rental

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**AUGUST**                      4 – 4-H Meeting  
                                     5 – Mayor In Time – 5:00 PM  
                                     5 – Hamburg Lions Board Meeting  
                                     5 – HFD Training  
                                     13 – Primary Election 7:00 AM to 8:00 PM  
                                     20 – Hamburg City Council Meeting (?)  
                                     26 – Hamburg Fire Dept. (Relief Association) Meeting

**SEPTEMBER**                1 – 4-H Meeting  
                                     2 – Labor Day – City Offices Closed  
                                     3 – Mayor In Time – 5:00 PM  
                                     3 – Hamburg Lions Board Meeting  
                                     3 – HFD Training  
                                     10 – Young America Annual Township Meeting  
                                     10 – Hamburg City Council Meeting – 7:00 PM  
                                     16 – Hamburg Lions Club  
                                     30 – Hamburg Fire Dept. (Relief Association) Meeting

2024 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed. Social Security, MC - June 2024	\$3,755.42	7/16/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2024	\$755.00	7/16/2024
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2024	\$115.00	8/20/2024
ACH	MN Dept. of Labor	Divided	Building Permit Surcharge Report for 2nd Qtr. 2024	\$32.87	7/16/2024
ACH	HealthPartners	Divided	Health Insurance for July 2024	\$3,191.20	7/16/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$563.17	7/16/2024
ACH	PERA	Divided	PERA Withholding - June 2024	\$899.88	7/16/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$585.20	8/20/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$18.16	8/20/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	7/16/2024
ACH	Kwik Trip	Park/Sewer/Gen Gov't	Gas for City Vehicles	\$254.39	7/16/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for June 2024	\$2,393.71	7/16/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 06/16/24 to 07/15/24	\$75.25	7/16/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2024	\$20.00	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$809.69	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,270.18	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$65.51	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$162.70	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$710.21	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,233.17	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$46.51	7/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$172.50	7/16/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	7/16/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/ Pads for HFD	\$129.12	7/16/2024
DC	Waconia American Legion Post 150	Park	4 US Flags and 2 POW Flags	\$390.00	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$15.16	7/16/2024
DC	Amazon	Gen Govt Bldgs.	Fuel Sediment Glass Bowl & Gasket	\$10.88	7/16/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$16.23	8/20/2024
DC	Amazon	Water	LED Wall Pack, Dusk to Dawn Photocell	\$88.24	8/20/2024
DC	Amazon	Park/Water	Halco Low Profile LED Wall Pack (4)	\$364.72	8/20/2024
DC	Amazon	Gen Govt Bldgs.	Fuel Sediment Glass Bowl & Gasket	\$10.88	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	8/20/2024
DC	Carver County Environmental Center	Gen Govt Bldgs.	Recycled Refrigerator and Freezer	\$20.00	7/16/2024
DC	Hamburg Post Office	Water/Sewer	Postcard Stamps (2 Rolls)	\$106.00	7/16/2024
DD	Jan Shoemaker	Divided	Wages 06/17/2024 to 06/30/2024	\$908.03	7/16/2024
DD	Jason Buckentin	Divided	Wages 06/17/2024 to 06/30/2024	\$2,000.33	7/16/2024
DD	Steve Frensko	Park	Wages 06/17/2024 to 06/30/2024	\$675.79	7/16/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,377.54	7/16/2024
DD	Jan Shoemaker	Divided	Wages 07/01/2024 to 07/14/2024	\$1,060.90	8/20/2024
DD	Jason Buckentin	Divided	Wages 07/01/2024 to 07/14/2024	\$2,040.92	8/20/2024
DD	Steve Frensko	Park	Wages 07/01/2024 to 07/14/2024	\$605.22	8/20/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,408.47	8/20/2024
22144-45	Printing Error	Printing Error	Printing Error		7/16/2024
22146	212 Equipment	Gen Govt Bldgs.	Bristle Bruch, Woodcut, HP Ultra 2.0 gallon 6pk	\$486.96	7/16/2024
22147	Abaco	General Gov't	Preparation of the Office of the State Auditor City Financial Reporting Form	\$875.00	7/16/2024
22148	Advanced Electrical Service	Park	Install (2) Hand Dryers on Dedicated Circuits, Install Photo Eye for Flaggpole	\$5,490.00	7/16/2024
22149	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for June 2024	\$66.79	7/16/2024
22150	CarQuest Auto Parts	Gen Govt Bldgs.	High Temp Grease and Hose End 2Braid	\$24.25	7/16/2024
22151	Carver Link	General Gov't	Internet Services June 2024	\$120.00	7/16/2024
22152	Carver County Attorney's Office	General Gov't	2024 Quarterly Surcharge/Fines Collected	\$162.70	7/16/2024
22153	Carver County	General Gov't	Investigation on Liquor Licenses, 2nd Quarter 2024 Police Contract Overtime	\$260.70	7/16/2024
22154	Clarke Mosquito Management, Inc.	Public Safety	Mosquito Control for 2024 Season 2 of 3	\$1,467.75	7/16/2024
22155	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 06/01/2024 to 06/30/2024	\$62.90	7/16/2024
22156	Dan Oelfke Construction, Inc.	Hall	Roof Framing to Fix SW Entrance Roof	\$3,468.33	7/16/2024
22157	ECM Publishers, Inc.	General Gov't	City Election Notice of Filing for City Elections 08/15/2024	\$63.00	7/16/2024
22158	Fire Cat, LLC	Public Safety (FD)	Hose Testing & Ground Ladder Testing	\$3,349.10	7/16/2024
22159	Gopher State One Call	Water/Sewer	Email Tickets 6 at \$1.35	\$8.10	7/16/2024
22160	Hawkins Chemical	Water	Inj/CK Valve 3/8 (3), Main Connection 3/4" (3)	\$432.00	7/16/2024
22161	Home Solutions	Park/Water/Hall/Gen Gov't	Miscellaneous Hardware	\$157.17	7/16/2024
22162	Loffler Companies, Inc.	General Gov't	June 2024 Copies	\$66.90	7/16/2024
22163	Menards	Park/Water/ Gov't Bldgs	Various Parts and Supplies	\$32.01	7/16/2024
22164	Minnesota Pump Works	Water	Replace 3 Knife Gate Valves at Water Treatment Plant	\$5,165.13	7/16/2024
22165	MN Fire Service Cert Board	Public Safety (FD)	Firefighter I & II Certification Exam - Newbloom, Van Haften	\$504.00	7/16/2024
22166	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$7,208.01	7/16/2024
22167	MNSPECT, LLC	Public Safety	(4) Building Permit	\$548.76	7/16/2024
22168	MVTL Labs, Inc.	Sewer	Wastewater Lab Fees	\$443.50	7/16/2024
22169	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 7-24-2024 to 10-23-2024	\$108.57	7/16/2024
22170	Plunkett's Pest Control	General Gov't/Hall	Fire Department and Hall Service Date 7/08/2024	\$162.12	7/16/2024
22171	Precision Utilities	Sewer	Jetted and Vac City Sewer Main out of a Sanitary Sewer Manhole	\$2,520.00	7/16/2024
22172	Rec Tech Sales & Service Company	Park	Belt-V with Sleeve and Belt-V-5V-198-75	\$188.98	7/16/2024
22173	S.E.H. Inc.	Streets	General Engineering	\$2,098.90	7/16/2024
22174	SASCS	Public Safety (FD)	VR Fire Attack	\$1,600.00	7/16/2024
22175	Security Bank & Trust	Storm Water/Water	Interest - G.O. Public Utility Revenue Refunding Bonds, Series 2019A	\$5,677.50	7/16/2024
22176	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for June 2024	\$1,203.75	7/16/2024
22177	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles	\$629.39	7/16/2024
22178	Bound Tree Medical, LLC.	Public Safety (FD)	Medical Supplies	\$235.36	8/20/2024
22179	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for July 2024	\$66.79	8/20/2024
22180	Carver County	Gen Govt Bldgs.	Miscellaneous Signs	\$276.50	8/20/2024
22181	ECM Publishers, Inc.	Hall	Norwood Young America Guide, 07/11/2023	\$285.00	8/20/2024
22182	Franklin Printing	General Gov't	5,000 Sheets of 100# Paper for EDM Mailings for Newsletters	\$392.25	8/20/2024
22183	Home Solutions	Gen Govt Bldgs./Hall/Park	Miscellaneous Hardware	\$323.63	8/20/2024
22184	Jason Buckentin	Hall	Rebar and Expansion Joint	\$32.88	8/20/2024
22185	Knife River	Sewer	6 yards 4000 Ext Granite at Grinder Station	\$1,248.50	8/20/2024
22186	Minnesota Pump Works	Sewer	Complete Package to replace existing Lift Station 2	\$16,320.00	8/20/2024
22187	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$127,000.00	8/20/2024
22188	S.E.H. Inc.	Streets	General Engineering	\$207.34	8/20/2024
22189	Toni Dupont	General Fund	Hall Cancellation 10/12/2024	\$150.00	8/20/2024
22190	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, Blade and Red Rock Alleys	\$736.86	8/20/2024
Total July Claims				\$222,522.59	
Total July Claims				\$67,525.41	7/16/2024
Added July Claims				\$154,997.18	8/20/2024
				\$222,522.59	

2024 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2024	\$3,814.22	8/20/2024
ACH	HealthPartners	Divided	Health Insurance for August 2024	\$3,191.20	8/20/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2024	\$768.00	8/20/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$920.88	8/20/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$602.71	8/20/2024
ACH	Optum	General Gov't	HAS Admin Fee - 2nd Qtr. 2024	\$22.50	8/20/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	8/20/2024
ACH	Kwik Trip	Park/Sewer	Gas for City Vehicles	\$94.80	8/20/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July 2024	\$669.90	8/20/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 07/16/24 to 08/15/24	\$75.43	8/20/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2024	\$20.00	8/20/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$129.19	8/20/2024
ACH	Viking Bottling Co.	Hall	Pop for Hal	\$309.75	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,068.63	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,236.52	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$32.93	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$204.59	8/20/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$27.73	8/20/2024
DC	Dollar Fresh Marker	Gen Govt Bldgs.	Apple Cider	\$1.59	8/20/2024
DC	Fleet Farm	Gen Govt Bldgs.	Extension Wire, 12 Volt Diaphragm Pump	\$72.98	8/20/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$99.00	8/20/2024
DC	MN Rural Water Association	Water/Sewer	Expo Attendee Registration - Training	\$150.00	8/20/2024
DC	NYA Post Office	Water/Sewer/General Gov't	Postcard Stamps (3 Rolls), Forever Stamps (1 Roll)	\$241.00	8/20/2024
DC	The Home Depot	Sewer	Dawn Platinum Dish Soap for Lift station	\$62.92	8/20/2024
DC	Unhinged Pizza	General Gov't	Lunch/Dinner for Election Judges	\$94.05	8/20/2024
DD	Jan Shoemaker	Divided	Wages 7/01/24 to 7/14/24	\$1,146.21	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/01/24 to 7/14/24	\$1,963.63	8/20/2024
DD	Steve Frensko	Park	Wages 7/01/24 to 7/14/24	\$732.68	8/20/2024
DD	Jan Shoemaker	Divided	Wages 7/15/24 to 7/28/24	\$1,007.51	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/15/24 to 7/28/24	\$1,966.41	8/20/2024
DD	Steve Frensko	Park	Wages 7/15/24 to 7/28/24	\$731.60	8/20/2024
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,324.66	8/20/2024
22191	Advanced Electrical Service	Hall	Wire (2) Recessed Can, Demo Old Lights, Retrofit (3) Wallback's to	\$975.00	8/20/2024
22192	Barb Droege	General Gov't	Primary Election Judge	\$126.00	8/2/2024
22193	Bolton & Menk	General Gov't	Planning Services for 06/08/2024 to 07/07/2024	\$120.00	8/20/2024
22194	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for August 2024	\$66.79	8/20/2024
22195	Carver Link	General Gov't	Internet Services July 2024	\$120.00	8/20/2024
22196	Clarke Mosquito Management, Inc.	Public Safety	Mosquito Control for 2024 Season 3 of 3	\$1,467.75	8/20/2024
22197	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 07/01/2024 to 07/31/2024	\$57.91	8/20/2024
22198	Dena Braith	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22199	Diane Hoffman	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22200	Gopher State One Call	Water/Sewer	July 2024 Email Tickets 5 at \$1.35	\$6.75	8/20/2024
22201	Janice Mackenthun	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22202	Jeremy Gruenhagen	General Gov't/ Public Safety FD	Election Lunch, NNO Supplies, Bee Nest Pay Box, Mileage	\$709.79	8/20/2024
22203	Jessica Flury	General Gov't	Primary Election Judge	\$129.50	8/20/2024
22204	Loffler Companies, Inc.	General Gov't	July 2024 Copies	\$73.55	8/20/2024
22205	Mayer Lumber Company, Inc.	Gen Govt Bldgs.	Spruce 2x4 (10), Spruce 2x6 (2), J Trim (3), Garage Door	\$1,054.12	8/20/2024
22206	Menards	Sewer/Park/GG Bldgs/Water	Various Parts and Supplies	\$122.71	8/20/2024
22207	Mona Kerber	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22208	Nick Mackenthun	Public Safety (FD)	Oxy87 Gasoline	\$56.00	8/20/2024
22209	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 9-03-2024 to 12-02-2024	\$109.62	8/20/2024
22210	Perry Schroeder	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22211	Plunkett's Pest Control	General Gov't Bldgs.	City Hall Service Date 8/14/2024	\$45.57	8/20/2024
22212	Pro Auto Repair	Public Safety (FD)	Repair 2000 Ford F350 Battery and Charging System	\$603.74	8/20/2024
22213	Rec Tech Sales & Service Co	Gen Govt Bldgs.	Oil Filter and 3 QT 10W40 Oil	\$41.51	8/20/2024
22214	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for July 2024	\$1,892.50	8/20/2024
22215	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles	\$473.30	8/20/2024
Total August Claims:				\$32,884.26	



## ***HAMBURG CITY COUNCIL AGENDA*** ***JULY 16, 2024***

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:01 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin. Nathan Fillbrant from Cub Scouts Pack 361. Residents Brad Droege, Bill Minnihan, David and Amy Chadwick.**

**Public Comment - No Public Comment**

### **Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Jessica Weber moved to approve the Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

### **Consent Agenda**

- Approve Payment of Added June 2024 Claims (\$19,472.92)
- Approve Payment of July 2024 Claims (\$67,525.41)
- Approve Minutes for April 16, 2024/May 4, 2024/June 11, 2024
- Time-Off Request (Jeremy Gruenhagen)
- Approve Cash Flow Statement for May 2024
- Delinquent Utility Bills Report
- League of MN Cities Dues Increase
- Interim Zoning Ordinance Emergency Moratorium on Cannabis Businesses in Carver County

**MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

### **Nathan Fillbrant – Cub Scouts Pack 361**

- Use of Community Hall – Nathan shared the Cub Scouts Pack 361 meets the 1<sup>st</sup> and 3<sup>rd</sup> Monday, September to May. Discussed meeting in the Hall Basement and Community Center. If they were to meet in the Community Center, they would need to adjust their dates due to a scheduling conflict. Nathan will meet with his committee and get back to City Clerk Gruenhagen.

### **Hamburg Fire Department**

- Mark Plantz Resignation
  - **MOTION: Councilmember Tim Tracy moved to approve Mark Plantz resignation May 20, 2024 from the Hamburg Fire Department. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**



## *HAMBURG CITY COUNCIL AGENDA*

### *JULY 16, 2024*

- Radio Data Access Agreement with Carver County – Clerk Gruenhagen had the attorney review the agreement.
  - **MOTION: Councilmember Jessica Weber moved to approve the Radio Data Access Agreement with Carver County with the added verbiage of the additional liability limitation with the city. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- National Night Out – August 6, 2024 at Bicentennial Park 5:30 PM to 7:00 PM.

#### Old City Business

- 2024 Street Improvement Project (Brad Street) – Complete mid to end of August.
- City Account on Social Media (Comments) – do we want to allow comments on our Facebook page. The council agreed to disable comments on the Facebook page.
- City Electronic Sign Repair Estimate – about \$4,000 to \$5,000. Old and obsolete. Clerk Gruenhagen will get an estimate for a new sign and reach out to the community for donations to purchase as they have done in the past.
- Park Flag Pole – PW Buckentin has repaired the flag pole. US Flag will be flown at the Park and a POW Flag at the Memorial.
  - **MOTION: Councilmember Jessica Weber to amend the motion to take down the Minnesota State and remove the Flag Pole from Bicentennial Park to just take down the Minnesota State Flag. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Old Generator (Sell) – a company has offered \$1,000. There was also interest from an individual. The council recommended to have sealed bids.
  - **MOTION: Councilmember Tim Tracy move to go to sealed bids for the old generator. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- PW Jason Buckentin - Pay Raise Effective Date – it was approved for the pay raise at a previous council meeting, need clarification of the effective date.
  - **MOTION: Councilmember Tim Tracy moved to have Public Works Jason Buckentin pay raise effective May 10, 2024 for passing the Class D Sewer Test. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Public Nuisances (Declare)
  - The council agreed to declare a nuisance with official service to resolve by next council meeting (August 20, 2024).
    - 619 David Avenue
    - 421 Henrietta Avenue
    - 625 Kim Avenue
    - 679 Park Avenue



## ***HAMBURG CITY COUNCIL AGENDA*** ***JULY 16, 2024***

- 710 Park Avenue
- 410 Sophia Avenue
- Building permit in progress - reach out to owner
  - 780 Park Avenue
- Issue Resolved
  - 471 Brad Street

Another Nuisance was brought forward regarding a smell of rabbits. Clerk Gruenhagen will send a letter to the owner regarding the smell.

### **New City Business**

- Move August 13<sup>th</sup> City Council Meeting (Primary Election)
- Filing Period for Council Seats: July 30 to August 13, 2024
  - **MOTION: Councilmember Jessica Weber motioned to move the August 13, 2024 Council Meeting to August 20, 2024 at 7:00pm. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- CUP Permit for Emanuel Lutheran Church – the church is wanting to add a day care facility. They would stay on the city's sewer system. Difficulty finding the sewer system connection. Clerk Gruenhagen will continue to work with the county to locate the sewer connection.
- Earned Sick and Safe Time Policy – Personal Committee to review and bring forward to the council.
- Park Incidents – July 13 & 15, 2024 – Clerk Gruenhagen updated the council on the incidents.
- TextMyGov Proposal – Clerk Gruenhagen shared the app cost of \$1,500. Will review during the budget process.

### **City Council Reports**

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund – City newsletter will be sent out this week. Meeting with the Carver County Mayors on Friday. If anyone has any issues to pass to other cities, let the Mayor know.

### **Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:23 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present**



# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: 7-22-24

Employee Name: Jason Buckentin

Dates Requesting Time-Off: Sep 29th -  
Oct 13th

How many **Vacation** hours will be used? 40

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more then three consecutive days off? Yes

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: \_\_\_\_\_

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

[Signature] \_\_\_\_\_ 7-22-24 \_\_\_\_\_  
Employee Signature Date

[Signature] \_\_\_\_\_ 7-22-24 \_\_\_\_\_  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date



	Beginning Balance 1/1/2024	2024 Budget Income	2024 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 6/30/2024
<b>General Fund</b>	<b>\$503,713.75</b>	<b>\$644,440.00</b>	<b>\$660,806.00</b>	<b>\$487,347.75</b>	<b>\$52,323.64</b>	<b>\$401,103.90</b>	<b>\$154,933.49</b>
General Gov't							
Public Safety (Fire Dept.)			\$356,910.00	\$134,616.00		\$136,703.91	\$83,661.91
Public Works (Streets)			\$69,015.00	\$3,500.00		\$69,168.98	\$296.04
Sanitation & Recycling			\$44,015.00			\$78,183.21	
Parks & Recreation			\$52,750.00			\$33,089.85	
Comm. Hall							
<b>Special Revenue Funds</b>	<b>\$605,867.09</b>	<b>\$13,325.00</b>	<b>\$6,000.00</b>	<b>\$613,192.09</b>	<b>\$10,120.56</b>	<b>\$0.00</b>	<b>\$615,987.65</b>
City Of Hamburg (Savings)	\$589,241.01	\$7,000.00	\$6,000.00	\$590,241.01	\$4,120.56	\$0.00	\$593,361.57
*Equipment Replacement Fund	\$88,500.00	\$0.00	\$0.00	\$88,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$65,233.00	\$0.00	\$0.00	\$65,233.00	\$0.00	\$0.00	\$65,233.00
*Street Improvements (Repairs)	\$360,263.00	\$0.00	\$0.00	\$360,263.00	\$0.00	\$0.00	\$360,263.00
*Community Center Addition	\$28,000.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
*Water Tower	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00
*Interest	\$21,245.01	\$7,000.00	\$0.00	\$28,245.01	\$4,120.56	\$0.00	\$25,365.57
*Transfers In (Out)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$16,626.08	\$6,325.00	\$0.00	\$22,951.08	\$6,000.00	\$0.00	\$22,626.08
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	(\$5,643.75)	\$6,000.00	\$0.00	\$356.25	\$6,000.00	\$0.00	\$356.25
*Interest	\$1,269.83	\$325.00	\$0.00	\$1,594.83	\$0.00	\$0.00	\$1,269.83
<b>Debt Service</b>	<b>\$598.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$598.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$598.04</b>
<b>Total (Tax Revenue Funds)</b>	<b>\$1,110,178.88</b>	<b>\$657,765.00</b>	<b>\$666,806.00</b>	<b>\$1,101,137.88</b>	<b>\$62,444.20</b>	<b>\$401,103.90</b>	<b>\$771,519.18</b>
<b>Enterprise Funds</b>							
Water	\$80,923.09	\$208,430.43	\$206,618.41	\$82,735.11	\$95,138.34	\$53,077.12	\$122,984.31
Sewer	\$286,369.13	\$166,362.80	\$205,840.42	\$246,891.51	\$36,635.43	\$111,210.71	\$211,793.85
Storm Water	\$89,108.49	\$72,309.60	\$74,817.19	\$86,600.90	\$36,309.22	\$62,899.53	\$62,518.18
<b>Total (Enterprise Funds)</b>	<b>\$456,400.71</b>	<b>\$447,102.83</b>	<b>\$487,276.02</b>	<b>\$416,227.52</b>	<b>\$168,082.99</b>	<b>\$227,187.36</b>	<b>\$397,296.34</b>
<b>Totals</b>	<b>\$1,566,579.59</b>	<b>\$1,104,867.83</b>	<b>\$1,154,082.02</b>	<b>\$1,517,365.40</b>	<b>\$230,527.19</b>	<b>\$628,291.26</b>	<b>\$1,168,815.52</b>
<b>Debt Summary</b>	<b>Remaining Balance 1/1/2024</b>	<b>Remaining Assessment 1/1/2024</b>	<b>Cash &amp; Investments</b>	<b>2024 Principle Payments</b>	<b>Date Due</b>	<b>Maturity Date</b>	<b>Unfunded Balance 12/31/2024</b>
2007 Streets	\$0.00	\$0.00	\$598.04	\$0.00	2/1/2023	2/1/2023	(\$598.04)
Water Treatment Plant	\$59,000.00	\$0.00	\$0.00	\$59,000.00	2/20/24 & 8/20/24	8/20/2024	\$0.00
Sanitary Sewer Improvements	\$72,088.23	\$32,569.98	\$0.00	\$16,000.00	2/20/24 & 8/20/24	8/20/2030	\$23,518.25
Storm Water Improvements	\$610,000.00	\$0.00	\$0.00	\$60,000.00	2/1/24 & 8/1/24	2/1/2032	\$550,000.00
Water Tower/Water Main Imp Project	\$1,213,000.00	\$0.00	\$0.00	\$52,000.00	2/20/24 & 8/20/24	8/20/2044	\$1,161,000.00
<b>Totals</b>	<b>\$1,954,088.23</b>	<b>\$32,569.98</b>	<b>\$598.04</b>	<b>\$187,000.00</b>			<b>\$1,733,920.21</b>

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
<b>Income</b>							
Property Taxes	\$3,360.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,360.80
Licenses & Permits	\$66.00	\$0.00	\$1,458.37	\$81.00	\$101.00	\$1,739.72	\$3,446.09
Intergov't Receipts (Aids)	\$1,776.24	\$0.00	\$0.00	\$11,111.70	\$0.00	\$1,500.00	\$14,387.94
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$600.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$1,200.00
Comm Ctr Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$0.00	\$0.00	\$300.00	\$0.00	\$100.00	\$300.00	\$700.00
Hall Receipts	\$1,262.25	\$599.75	\$2,161.75	\$1,008.40	\$100.75	\$800.00	\$5,932.90
Fines	\$0.00	\$199.98	\$186.66	\$653.28	\$60.00	\$0.00	\$1,099.92
Misc. Receipts	\$2,864.78	\$4,704.07	\$53.00	\$272.15	\$6,661.19	\$2,084.41	\$16,639.60
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,327.50	\$4,327.50
Interest Income (Checking)	\$265.43	\$212.26	\$206.78	\$207.94	\$184.05	\$152.43	\$1,228.89
Interest Income (Savings)	\$0.00	\$0.00	\$2,056.69	\$0.00	\$0.00	\$2,063.87	\$4,120.56
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$19,331.98	\$12,088.19	\$17,542.29	\$14,507.39	\$16,328.75	\$15,339.54	\$95,138.34
Sewer Service	\$6,938.86	\$4,410.32	\$7,225.28	\$6,110.70	\$6,388.50	\$5,561.77	\$36,635.43
Storm Water	\$7,330.57	\$4,410.13	\$7,001.35	\$5,772.74	\$6,275.81	\$5,518.62	\$36,309.22
	<b>\$43,796.91</b>	<b>\$26,774.70</b>	<b>\$38,342.37</b>	<b>\$39,725.30</b>	<b>\$36,200.05</b>	<b>\$45,687.86</b>	<b>\$230,527.19</b>
<b>Expenses</b>							
General Gov't	\$11,001.06	\$18,679.17	\$43,351.60	\$16,132.24	\$18,451.98	\$23,087.86	\$130,703.91
Public Safety	\$2,866.46	\$12,062.89	\$750.88	\$6,626.56	\$39,537.08	\$21,818.04	\$83,661.91
Public Works	\$1,031.23	\$3,507.06	\$11,969.53	\$19,246.88	\$11,635.89	\$21,778.39	\$69,168.98
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$296.04	\$296.04
Park & Recreation	\$920.63	\$3,678.88	\$6,810.82	\$15,578.96	\$19,900.84	\$31,293.08	\$78,183.21
Hall Expenses	\$2,997.72	\$4,172.88	\$5,656.64	\$7,836.76	\$7,471.42	\$4,954.43	\$33,089.85
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$4,266.95	\$5,063.62	\$8,390.53	\$7,508.83	\$5,252.41	\$11,706.51	\$42,188.85
Sewer	\$2,484.36	\$4,687.09	\$44,943.02	\$6,138.93	\$5,972.09	\$46,532.51	\$110,758.00
Storm Water	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$905.00
Total Expenses	<b>\$25,623.41</b>	<b>\$51,851.59</b>	<b>\$121,873.02</b>	<b>\$79,069.16</b>	<b>\$108,221.71</b>	<b>\$168,316.86</b>	<b>\$554,955.75</b>
<b>Other Expenses (DEBT)</b>							
Wells/WTP Bonds	\$0.00	\$690.30	\$0.00	\$0.00	\$0.00	\$0.00	\$690.30
Water Imp. Bonds (2011)	\$4,132.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,132.97
Water Tower Project	\$0.00	\$6,065.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,065.00
Sewer Imp. Bonds (2011)	\$0.00	\$452.71	\$0.00	\$0.00	\$0.00	\$0.00	\$452.71
Storm Water Imp. Bonds (2011)	\$61,994.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,994.53
Total Other Expenses	<b>\$66,127.50</b>	<b>\$7,208.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$73,335.51</b>
<b>Checking Balance</b>	<b>\$1,518,625.59</b>	<b>\$1,486,340.69</b>	<b>\$1,402,810.04</b>	<b>\$1,363,466.18</b>	<b>\$1,291,444.52</b>	<b>\$1,168,815.52</b>	<b>\$1,168,815.52</b>
<b>Net Income (Loss)</b>	<b>(\$47,954.00)</b>	<b>(\$32,284.90)</b>	<b>(\$83,530.65)</b>	<b>(\$39,343.86)</b>	<b>(\$72,021.66)</b>	<b>(\$122,629.00)</b>	<b>(\$397,764.07)</b>



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TEMPORARY CONSUMPTION AND DISPLAY PERMIT**

(City or county may not issue more than 10 permits in any one year)

Name of organization		Date organized	Tax exempt number	
Hamburg Lions		1982		
Organization Address		City	State	Zip Code
		Hamburg	MN	55339
Name of person making application		Business phone	Home phone	
Roger J Gregonis			952.367.7089	
Date(s) of event		Type of organization		
09.14.2024		<input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name		City	State	Zip
<input checked="" type="checkbox"/>	Chris Lund	Hamburg	MN	55339
<input type="button" value="Add New Officer"/>				

Location where permit will be used. If an outdoor area, describe.

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg
City or County approving the license
No Fee
Fee Amount
Date Fee Paid

Date Approved
Permit Date
CityAdmin@cityofhamburgmn.com
City or County Email Address
952.467.3232
City or County phone number

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**



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Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
9.14.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	Signature City Clerk or County Official
Please Print Name of City Clerk or Count Official	

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**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
9.21.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

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Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
9.28.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.  
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage  
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

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Name of organization	Date organized	Tax-exempt number	
Hamburg Lions	1982		
Organization Address (No PO Boxes)	City	State	Zip Code
	Hamburg	MN	55339
Name of person making application	Business phone	Home phone	
Robert J Gregonis		952.367.7089	
Date(s) of event	Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer		
10.05.2024	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Chris Lund	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code
Robert Gregonis	Hamburg	MN	55339
Organization officer's name	City	State	Zip Code

Location where permit will be used. If an outdoor area, describe.  
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage  
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	Date Approved
City or County approving the license	
No fee	Permit Date
Fee Amount	Cityadmin@cityofhamburgmn.com
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City or County E-mail Address
566	
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



### LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to [pstech@lmc.org](mailto:pstech@lmc.org), or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: \_\_\_\_\_

*City of Hamburg*

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

**City of Hamburg MN**  
**Accounts Receivable Past Due Report**

At Least 1 Day Past Due

As of August 20, 2024

<u>Customers</u>	<u>Amount Due Range</u>		<u>Past Due Range</u>		
	<u>Past Due</u>	<u>Amount</u>	<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
7	\$000.00 - \$100	\$448.53	16	1 to 30	\$1,884.05
9	\$100.01 - \$200	\$1,248.14	4	over 30	\$1,019.55
3	\$200.01 - \$400	\$730.06	0	over 60	\$0.00
2	\$400.01 - \$600	\$950.82	1	over 90	\$473.95
<u>2</u>	over 120	<u>\$1,905.84</u>	<u>2</u>	over 120	<u>\$1,905.84</u>
23	<b>Total</b>	\$5,283.39	23	<b>Total</b>	\$5,283.39

<u>Customer #</u>	<u>Customer #</u>					
	<u>Past Due</u>	<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-03619-00	\$473.95	\$112.90	\$146.97	\$139.53	\$74.55	\$0.00
10-05490-00	\$183.87	\$183.87	\$0.00	\$0.00	\$0.00	\$0.00
10-06152-00	\$476.87	\$157.13	\$319.74	\$0.00	\$0.00	\$0.00
10-06153-00	\$115.60	\$115.60	\$0.00	\$0.00	\$0.00	\$0.00
10-06190-01	\$185.28	\$185.28	\$0.00	\$0.00	\$0.00	\$0.00
10-06418-00	\$89.27	\$89.27	\$0.00	\$0.00	\$0.00	\$0.00
10-07630-00	\$94.33	\$94.33	\$0.00	\$0.00	\$0.00	\$0.00
10-08331-00	\$100.11	\$100.11	\$0.00	\$0.00	\$0.00	\$0.00
10-09350-00	\$134.17	\$134.17	\$0.00	\$0.00	\$0.00	\$0.00
10-09440-00	\$289.95	\$289.95	\$0.00	\$0.00	\$0.00	\$0.00
10-09451-00	\$1,842.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842.92
10-09470-01	\$77.45	\$77.45	\$0.00	\$0.00	\$0.00	\$0.00
10-10171-00	\$102.43	\$102.43	\$0.00	\$0.00	\$0.00	\$0.00
10-11745-00	\$62.92	\$0.00	\$0.00	\$0.00	\$0.00	\$62.92
10-11745-000	\$102.57	\$94.33	\$8.24	\$0.00	\$0.00	\$0.00
10-11881-00	\$228.83	\$201.79	\$27.04	\$0.00	\$0.00	\$0.00
10-11911-00	\$124.72	\$124.72	\$0.00	\$0.00	\$0.00	\$0.00
10-14410-00	\$30.72	\$30.72	\$0.00	\$0.00	\$0.00	\$0.00
10-15801-00	\$199.39	\$199.39	\$0.00	\$0.00	\$0.00	\$0.00
10-15821-00	\$90.03	\$90.03	\$0.00	\$0.00	\$0.00	\$0.00
10-17613-00	\$55.89	\$55.89	\$0.00	\$0.00	\$0.00	\$0.00
10-17615-00	\$10.84	\$10.84	\$0.00	\$0.00	\$0.00	\$0.00
10-17621-00	\$211.28	\$137.76	\$73.52	\$0.00	\$0.00	\$0.00



Tuesday, July 16, 2024

Jeremy Gruenhagen  
City of Hamburg  
181 Broadway Avenue  
Hamburg MN 55339

Re: 2025 Prosecution Contract

Dear Jeremy,

We recently met with our finance team and Mr. Metz had his annual budget hearing on July 8 with two commissioners and county staff to go over the budget for 2025. The County has approved our plan for the 2025 Prosecution Contracts.

Our finance department assisted us with evaluating the services our office provides, salary increases and increased demands to recommend a 9.34% increase to all of the cities we prosecute for. We are very aware of each city's budget constraints and challenges you all face as well. We tried our best to keep the increase at a reasonable amount, balancing the cities' and county's budget challenges. We pride ourselves on providing high quality prosecution at a reasonable cost to the cities. The increase will allow our office to continue with these valuable services, at the same time remaining competitive in the market to recruit and retain highly qualified attorneys and staff. The good news is that the County will continue to provide financial contributions to offset the costs to the cities. The County contributes \$22,589, which is 11% of the total costs. 45% of the total costs are covered by fine revenue. 44% of the total costs are paid by the cities. As you know, the 9.34% increase will be applied to the surcharge amount and adjusted by city usage over a three-year average. Any increases or decreases deviates year by year based on how many cases our office prosecuted based on that three-year average.

We have not completed a thorough review of the costs for a number of years, so this year our finance department conducted a comparison of previous year attorney costs with staffing, pay adjustments and the ability to be competitive in the market to obtain and retain high quality attorneys. In fact, in the past few years the Carver County Board has made a significant salary adjustment to attorneys' salaries in order for us to retain and hire attorneys. The move worked and we have been able to keep experienced attorneys and remain competitive. This has allowed us to continue to provide quality prosecution for the cities.

Below is the amount that your city will be charged for prosecution services in 2025.

2025 Contract Fees						
With usage change and 9.34% increase	2024 Contract 3 Yr Avg	2025 Contract 3 Yr Avg	Change +/-	2024 Contract Rate	2025 Contract Rate	Change +/-
Hamburg	0.73%	0.74%	0.01%	\$590.80	\$654.34	\$ 63.54

As always, our office appreciates the opportunity to prosecute for your city. We will continue to evaluate the most cost-effective way to prosecute for the cities while providing stellar prosecution services.

If you would like Mark to present at an upcoming city council meeting please let me know. Mark informed me he would be happy to present in late August through the fall.

Thank you for the relationship with our office, the confidence your city has in us and allowing us to prosecute for your city.

Sincerely,



John Rekow

Law Office Manager



Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

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**FW: SPLIT OF 45.0282010**

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Tamara Herbes <therbes@carvercountymn.gov>  
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>  
Cc: Recorders <Recorders@carvercountymn.gov>

Fri, Aug 16, 2024 at 10:48 AM

This has been entered in Aumentum:

SPLIT OF 45.0282010 (RETIRED), NEW PIDS ASSIGNED 45.0282015(SPLIT PORTION) AND 45.0282020 (BALANCE OF) PER DOC NO. A776250 FOR TAXES PAYABLE 2025 (TH)

NOTE: TRACT 1-(**PROPOSED DESCRIPTION**) ON THE SURVEY WAS NOT USED IN THIS SUBDIVISION. I WANTED TO POINT THAT OUT SO THAT IT DID NOT CAUSE CONFUSION PERTAINING TO THE REMNANT DEED. THE REMNANT DEED IS A TRUE BALANCE FROM THE SPLIT OF 45.0282010.

**Tamara Herbes, Land Records & Vitals Analyst| Property & Financial Services Division**

600 East Fourth Street | Chaska, MN | 55318

Office Phone: 952.361.1929

[therbes@carvercountymn.gov](mailto:therbes@carvercountymn.gov) | Website: [www.carvercountymn.gov](http://www.carvercountymn.gov)

**\*Monitor & Protect Your Most Valuable Assets** - To learn more about Land Notification and sign up to get email alerts on documents related to your property, visit <https://landnotify.co.carver.mn.us/ins.app> for more information or to sign up for Land Notification alerts.

**\*Need online access to Carver County land records?** <https://landshark.co.carver.mn.us>

*The Carver County Recorder/Registrar of Title does NOT perform legal or abstracting services, nor do we certify to any search results. This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Carver County shall not be liable for any damage, injury or loss resulting from this data.*

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**4 attachments**

 **SURVEY.pdf**  
285K

 **CHANGE SHEETS.xlsx**  
34K

 **A776250 SPLIT DEED.pdf**  
121K

<b>PARCEL NUMBER: 45.0282015 (SPLIT PORTION)</b>	<b>REVENUE OBJECT: 45.0282015 (SPLIT PORTION)</b>										
	DATE: 8/16/24					LAND RECORDS			BY: TH		
	PARCEL MAINTENANCE										
	ADD YES		RETIRE		NAME		CITY OF HAMBURG				
	TAG: 4501 HAMBURG/CCWMO/108										
	TIF? NO		CITY: CODE:		SECT		PLAT		CHANGE OF: NEW PLAT: NO		
	PROPERTY ADDR: NONE				TWP		LOT		SPLIT: YES		
					RANGE		BLOCK		MERGE: NO		
									SPECIAL ASMNT?		NONE
	GA? NO		GA PAID?		N/A		CDA/HRA/ISTS SA?		N/A		
	DO NOT RETIRE IF ONLY PARTIAL PAYBACK								SA Letter Sent?		N/A
	DITCH BENEFIT? NO		DITCH MAINT DONE? N/A				Ditch Letter Sent?		N/A		
	DATE CHANGES MADE IN GRM:		8/16/2024		CHANGED BY: TH		ON INACTIVE LIST?		NO		
	NEW PID'S ASSIGNED, ADDED TO IMMEDIATE PID LIST		8/16/2024		ENTERED IN SHARE PT		TRANSFER DEED - INCLUDED WITH SPLIT - PROCESSED?		A776250		
	DATE EMAILED TO ASR, SURVEYOR, LAND MGMT, EMERGENCY MGMNT:		8/16/2024		DATE EMAILED TO CITY/TWP:		8/16/2024		DATE EMAILED TO ELECTIONS: 8/16/2024		
	DATE EMAILED TO ASR, SURVEYOR, LAND MGMT, EMERGENCY MGMNT:		8/16/2024		DATE EMAILED TO CITY/TWP:		8/16/2024		DATE EMAILED TO ELECTIONS: 8/16/2024		
	<p>Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Beginning at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and it's easterly extension 87.69 feet to the intersection with a line that is measured 25.00feet westerly of, radial to and parallel with the centerline of the Chicago &amp; Northwestern Railway Co. main track, as now located; thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds, a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34feet; thence North 56 degrees 40 minutes 19 seconds West, not tangent to the last described curve, 75.00 feet to intersection with said southeasterly line of Railroad Street; thence southwesterly 287.98 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 01 degrees 49 minutes 11 seconds, a chord bearing of South 32 degrees 25 minutes 06 seconds West and a chord length of 297.97 feet to the point of beginning.</p> <p>This tract contains 0.45 acres of land and is subject to any and all easements of record.</p>										
	ACREAGE:		0.45								
	COMMENTS:										
	SPLIT OF 45.0282010 (RETIRED), NEW PIDS ASSIGNED 45.0282015(SPLIT PORTION) AND 45.0282020 (BALANCE OF) PER DOC NO. A776250 FOR TAXES PAYABLE 2025 (TH)										
FINAL PROOF BY:			VERIFY PID SEARCHABLE AND LABELED CORRECTLY IN GIS:								
VERIFY EMAIL SENT TO ASSESSOR, SURVEYOR, LAND MGMT, EMERGENCY MGMNT, CITY/TWP, ELECTIONS:				CHECK OFF IN SHARE POINT ENTERED IN AUMENTUM:							

PARCEL NUMBER: 45.0282020 (BALANCE OF 45.0282020)

**REVENUE OBJECT: 45.0282020 (BALANCE OF 45.0282010)**

DATE: 8/16/24		LAND RECORDS				BY: TH	
PARCEL MAINTENANCE							
ADD YES	RETIRE	NAME		STEVE E. TREBESCH AND TAMMY L. TREBESCH			
TAG: 4501 HAMBURG/CCWMO/108						CHANGE OF:	
TIF? NO	CITY CODE:	SECT	PLAT			NEW PLAT: NO	
PROPERTY ADDR: NONE		TWP	LOT			SPLIT: YES	
		RANGE	BLOCK			MERGE: NO	
GA?	NO	GA PAID?	N/A	SPECIAL ASMNT?		NONE	
DO NOT RETIRE IF ONLY PARTIAL PAYBACK				CDA/HRA/ISTS SA?		N/A	
				SA Letter Sent?		N/A	
DITCH BENEFIT?	NO	DITCH MAINT DONE?	N/A	Ditch Letter Sent?		N/A	
DATE CHANGES MADE IN GRM:		8/16/2024	CHANGED BY:	TH	ON INACTIVE LIST?		NONE
NEW PID'S ASSIGNED, ADDED TO IMMEDIATE PID LIST		8/16/2024	ENTERED IN SHARE PT	TRANSFER DEED - INCLUDED WITH SPLIT - PROCESSED?		A776251	
DATE EMAILED TO ASR, SURVEYOR, LAND MGMT, EMERGENCY MGMNT:		8/16/2024	DATE EMAILED TO CITY/TWP:	8/16/2024	DATE EMAILED TO ELECTIONS:		8/16/2024

**LEGAL DESCRIPTION:**  
 Part of Government Lot Number 2 in Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Commencing at the intersection of the southeasterly line of Railroad Street in the TOWN OF HAMBURG, according to the record plat thereof with the north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG in Carver County, Minnesota, according to the record plat thereof; thence on an assumed bearing of South 89 degrees 33 minutes 24 seconds East, along said north line of Lot 1, SCHEELE'S SUBDIVISION OF OUT LOT SEVEN OF HAMBURG and it's easterly extension 87.69 feet to the intersection with a line that is measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located thence northeasterly 240.35 feet, along the last described line and along a non-tangential curve concave to the southeast, said curve has a radius of 8992.69 feet, a central angle of 01 degrees 31 minutes 53 seconds, a chord bearing of North 32 degrees 33 minutes 45 seconds East and a chord length of 240.34 feet to the point of beginning of the tract to be described; thence continuing northeasterly 350.94 feet along the extension of the last described curve and along said line measured 25.00 feet westerly of, radial to and parallel with the centerline of the Chicago & Northwestern Railway Co. main track, as now located, said curve has a radius of 8992.69 feet, a central angle of 02 degrees 14 minutes 09 seconds, a chord bearing of North 34 degrees 26 minutes 46 seconds East and a chord length of 350.91 feet; thence North 53 degrees 07 minutes 24 seconds West, along a line not tangent to the last described curve, 75.02 feet to intersection with said southeasterly line of Railroad Street; thence southwesterly 355.58 feet along said southeasterly line of Railroad Street and along a non-tangential curve concave to the southeast, said curve has a radius of 9067.69 feet, a central angle of 02 degrees 14 minutes 49 seconds, a chord bearing of South 34 degrees 27 minutes 05 seconds West and a chord length of 355.56 feet, to the intersection of a line bearing North 56 degrees 40 minutes 19 seconds West from the point of beginning; thence South 56 degrees 40 minutes 19 seconds East 75.00 feet to the point of beginning.  
 EXCEPTING THEREFROM the tracts described as follows:  
 That part of the Southwest Quarter of Section 28, Township 115 North, Range 26 West of the 5th P.M. bounded as follows: On the Northwest by the Southeasterly line of Railroad Street, on the Northeast and Southwest by two lines drawn radially to said Southeasterly line of Railroad Street from points on said Southeasterly line which are respectively distant 200 feet and 265 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street and on the Southeast by a line drawn parallel with and distance 9 feet Northwesterly, as measured at right angles and radially, from the center line the most Northwesterly side track (1.C.C. No. 25) of the Chicago and Northwestern Railway Company, formerly The Minneapolis & St. Louis Railway Company, as said side

track is now located and established.

ALSO, that part of the Southwest Quarter of said Section 28, bounded and described as follows: Commencing at a point on the Southeasterly line of said Railroad Street, distant 365 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of said Sofia Street; thence Southeasterly along a line drawn radially to said Southeasterly line of Railroad Street to a point distant 9 feet Northwesterly, as measured at right angles or radially, from the center line of said most Northwesterly side track (I.C.C. No. 25) of said Railway Company, as now located and established; for the point of beginning of the parcel of land herein described; thence Northwesterly, along said line drawn radially to said Southeasterly line of Railroad Street, to the point of commencement on said Southeasterly line of Railroad Street; thence Southwesterly, along said Southeasterly line of Railroad Street; a distance of 135 feet; thence Southeasterly along a line drawn radially to the last described course, to a point distant 45 feet Northwesterly, as measured radially from the center line of said Railway Company's main track, as now located and established; thence Northeasterly, along a straight line, to the point of beginning.

ALSO, That part of the Southwest Quarter of Section 28, Township 115 North, Range 26 West of the 5th Principal Meridian bounded and described as follows: Beginning at a point on the Southeasterly line of Railroad Street, a distance of 265 feet Southwesterly, as measured along said Southeasterly line, from the Northeasterly line of Sofia Street; thence Southwesterly, along the Southeasterly line of said Railroad Street, a distance of 100 feet; thence Southeasterly, along a line drawn radially to the last described course, to a point distant 9 feet Northwesterly as measured at right angles or radially, from the center line the most Northwesterly side track (I.C.C. No. 25) of the Chicago and Northwestern Railway Company, formerly The Minneapolis & St. Louis Railway Company, as said side track is now located and established; thence Northeasterly, along a line parallel with said side track center line, to a point on a line drawn at right angles to the Southeasterly line of said Railroad Street from the point of beginning; thence Northwesterly along last described right angle line to the point of beginning.

ACREAGE:	0.26
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**COMMENTS:**

SPLIT OF 45.0282010 (RETIRED), NEW PIDS ASSIGNED 45.0282015(SPLIT PORTION) AND 45.0282020 (BALANCE OF) PER DOC NO. A776250 FOR TAXES PAYABLE 2025 (TH)

FINAL PROOF BY:		VERIFY PID SEARCHABLE AND LABELED CORRECTLY IN GIS:	
VERIFY EMAIL SENT TO ASSESSOR, SURVEYOR, LAND MGMT, EMERGENCY MGMNT, CITY/TWP, ELECTIONS:		CHECK OFF IN SHARE POINT ENTERED IN AUMENTUM:	





Building a Better World  
for All of Us<sup>®</sup>

# CHANGE ORDER

City of Hamburg, Minnesota

August 14, 2024

OWNER

DATE

OWNER'S PROJECT NO.

One

2024 Street Improvement Project

CHANGE ORDER NO.

HAMBU 176952 71.50

PROJECT DESCRIPTION

SEH FILE NO.

The following changes shall be made to the contract documents:

Description:

Change the final completion date from 20 working days or before August 31, 2024, whichever comes first, to 20 working days or before September 30, 2024, whichever comes first.

Purpose of Change Order:

At the request of the Contractor.

Basis of Cost:  Actual  Estimated

Attachments (list supporting documents)

### Contract Status

	Time	Cost
Original Contract	20 working days August 31, 2024	\$384,775.30
Net Change Prior C.O.'s <u>N/A</u> to <u>N/A</u>		
Change this C.O.	20 working days September 30, 2024	\$0.00
Revised Contract	20 working days September 30, 2024	\$384,775.30

Recommended for Approval: **Short Elliott Hendrickson Inc.** by

Brody Bratsch, PE

Agreed to by Contractor:

Approved for Owner:

BY Wm. Mueller & Sons, Inc.

BY City of Hamburg, Minnesota

TITLE

Distribution Contractor Owner Project Representative

TITLE

SEH Office

x:\f\h\hambu\176952\17-const-svcs\71-mgmt\50-chg-order\co#1.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

**ADVERTISEMENT FOR BIDS  
CITY OF HAMBURG, MINNESOTA**

**1978 EMPIRE GENERATOR**

**NOTICE IS HEREBY GIVEN;** the City of Hamburg has for sale a 1978 Empire Generator Model Number 300DJW-8E: Diesel Fuel, 120/240v 3 Phase, 4 wire, Electric start. This generator is being sold "as is". For more information or to see or view the generator please call City Offices 952-467-3232.

Sealed Bids will be received in the Office of the City Clerk at Hamburg City Hall, 181 Broadway Avenue, Hamburg, MN, 55339 until 4:30 p.m. on the 19<sup>th</sup> day of August 2024, at which time they will be publicly opened and read.

Bids shall be directed to the City Clerk securely sealed and endorsed upon the outside as follows: "BID FOR 1978 EMPIRE GENERATOR".

The Generator will be available to the successful bidder upon full payment.

The City of Hamburg reserves the right to accept or reject any variations or exceptions, to accept or reject any or all bids and to award the Bid(s) in the best interests of the City.

Jeremy Gruenhagen  
City Clerk/Treasurer



### **County Commissioners on Aging Annual Meeting**

**Date:** September 6, 2024

**Time:** 10:00 AM - 1:00 PM

**Location:** Landscape Arboretum, UMN

### **Welcome to the All-Commissions on Aging Annual Event**

Welcome to the All-Commission on Aging event, our premier annual gathering that brings together community members, mainly city commissioners on aging, to share insights and tackle critical issues related to aging in Carver County. This is our chance to reflect on our collective journey and celebrate the strides we've made toward making Carver County a genuinely inclusive community for all ages.

### **Together, We Will:**

- **Collaborate:** Participate in sessions to exchange resources, plans, and innovative ideas.
- **Celebrate:** Reflect on our milestones and achievements, synergizing on current challenges.
- **Reaffirm and Refine:** Ensure each community in Carver County remains vibrant, senior-friendly, and well-prepared for an increasing number of older residents.
- **Network:** Build lasting relationships with fellow commissioners and partners to strengthen our collective efforts.

### **Appreciation:**

We extend our heartfelt gratitude to our dedicated volunteers who have stepped up to take on various responsibilities for this event. Your commitment and hard work are crucial to the success of this gathering, and we sincerely appreciate your invaluable contributions.

We are thrilled to have you with us for this pivotal event. Your presence and participation are vital as we collaborate, celebrate, and innovate for a brighter future for all generations in Carver County.

Thank you for joining us in our mission to create a community for a lifetime.

## **Agenda**

### **10:00 AM - 10:15 AM: Registration and Welcome**

*Host:* Chris Boerner

- Attendees sign in, receive name tags, and enjoy light snacks and beverages.

### **10:15 AM - 10:35 AM: Opening Remarks**

*Speaker:* Dr. Richard Scott

- Opening address
- Introduction to the event's purpose and goals
- Overview of the day's agenda

### **10:35 AM - 10:55 AM: Carver County Data**

*Presenter:* Kristen Larson

- Topic: Aging in Carver County

### **10:55 AM - 11:25 AM: Keynote Speech**

*Guest Speaker:* Dr. Adam Suomala

- Topic: "Reframing Aging"

### **11:25 AM - 12:15 PM: Collaborative Sessions**

*Facilitator:* Karen Hallquist

- Breakout groups reflecting on our journey over the past year and planning next steps.

### **12:15 PM - 12:45 PM: Lunch and Networking**

*Facilitator:* Karen Hallquist

- Lunch and open networking session
- Meet and greet with fellow commissioners.
- Focus on building lasting relationships.

### **12:45 PM - 1:00 PM: Closing Remarks**

*Speaker:* Dr. Richard Scott

- Summary of key takeaways
- Thank you and next steps.

We are excited to have you join us. Your participation is crucial as we collaborate, celebrate our progress, refine our strategies, and strengthen our networks. Thank you for your dedication to making Carver County an inclusive community for all ages.

Warm regards,

The Organizing Team

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