



HAMBURG CITY COUNCIL AGENDA ***AUGUST 18, 2026***

1. **Call City Council Meeting to Order at 6:30 PM**
 - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made before that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added July Claims List (\$6,638.23)**
 - **Approve Payment of August Claims List (\$36,070.73)**
 - **Approve Minutes for July 28, 2026**
 - **Approve Cash Flow Statement for June 2026**
 - **Approve Time-Off Request (Jeremy Gruenhagen)**
 - **Approve Temporary On-Sale Liquor Licenses for Hamburg Lions**
 - **October 3, 2026**
5. **Hamburg Fire Department**
 - **National Night Out – August 4, 2026**
 - **Zummerfest Celebration**
 - **Approve Resolution Number 2026-07**
6. **Old City Business/New City Business**
 - **Public Nuisances (Citywide)**
 - **Parcel Split (Parcel 45.0281600)**
 - **George Street Extension**
 - **Approve Resolution Number 2026-08**
 - **City Office Hours**
 - **Mayor/Council Wages for 2027**
 - **Fall 2026/Spring 2027 Clean Up (Waste Management)**
 - **Park Bathrooms (Update)**
7. **City Council Reports**
 - **Councilmember Mitch Polzin (Streets)**
 - **Councilmember Eric Poppler (Parks)**
 - **Councilmember Jessica Weber (Buildings)**
 - **Councilmember Tim Tracy (Water/Sewer)**
 - **Mayor Chris Lund**



***HAMBURG CITY COUNCIL AGENDA
AUGUST 18, 2026***

8. Adjourn City Council Meeting

COMMUNITY HALL & PARK ACTIVITIES

AUGUST

- 8 – Park Rental**
- 11 – Hamburg Lions Club Corn Feed (Park)**
- 22 – Wedding Reception**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

AUGUST

- 3 – Hamburg Lions Board Meeting**
- 3 – HFD Training**
- 12 – Young America Township Meeting**
- 13 – Community Center Rental**
- 17 – Hamburg Lions Club**
- 18 – Hamburg City Council Meeting – 6:30 PM**
- 29 – Community Center Rental**
- 31 – Hamburg Fire Dept. (Relief Association) Meeting**

2025 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2026	\$4,325.06	7/28/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2025	\$805.00	7/28/2026
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2026	\$116.00	7/28/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2025	\$116.00	7/28/2026
ACH	MN Dept. of Revenue (MN PL Fund)	Divided	MN Family Paid Leave	\$452.17	8/19/2026
ACH	HealthPartners	Divided	Health Insurance for July 2026	\$4,164.62	7/28/2026
ACH	PERA	Divided	PERA Withholding - June 2026	\$733.58	7/28/2026
ACH	PERA	Divided	PERA Withholding - June 2026	\$983.40	7/28/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$648.91	7/28/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$597.93	7/28/2026
ACH	Kwik Trip	General Gov't	Fuel City Vehicles	\$56.37	7/28/2026
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	7/28/2026
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 06/16/24 to 07/15/24	\$76.06	7/28/2026
ACH	Optum	General Gov't	HSA Admin Fee's for City Employees 2nd Qtr 2026	\$22.50	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$794.90	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,310.87	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$60.98	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$163.06	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$732.82	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,303.94	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$0.00	7/28/2026
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$188.97	7/28/2026
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	7/28/2026
ACH	Viking Bottling Co	Hall	Pop	\$239.90	7/28/2026
ACH	Verizon Wireless	General Gov't	City Cell Phone/Pads for HFD	\$138.46	7/28/2026
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2026	\$20.00	8/19/2026
DC	Amazon	General Gov't	Paper towels, 45 gallon garbage bags	\$92.18	7/28/2026
DC	Amazon	General Gov't	Toilet Paper	\$70.00	7/28/2026
DC	Amazon	General Gov't	USB Cables/Fire Hydrant Out of Service Ring/Copy Paper	\$80.05	8/19/2026
DC	Amazon	General Gov't	Garbage Bags/Paper Towels	\$92.18	8/19/2026
DC	Franklin Printing	General Gov't	Stock Paper for Newsletters	\$394.00	8/19/2026
DC	US Postal Service	General Gov't	July 2026 Newsletter	\$103.48	7/28/2026
DC	US Postal Service	General Gov't	July 2026 Newsletter	\$103.48	8/19/2026
DC	Fleet Farm	General Gov't	Cracked Corn, morton clean and protect	\$49.14	8/19/2026
DD	Jeremy Gruenhagen	Divided	June Wages (Rounds)	\$2,553.22	8/19/2026
DD	Jason Buckentin	Divided	Wages 06/15/26 to 06/28/26	\$2,152.10	7/28/2026
DD	Steve Frensko	Park	Wages 06/15/26 to 06/28/26	\$651.08	7/28/2026
DD	Jenni Droege	Divided	Wages 06/15/26 to 06/28/26	\$1,113.68	7/28/2026
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,610.86	7/28/2026
DD	Jenni Droege	Divided	Wages 06/29/2026 to 07/12/2026	\$782.82	7/28/2026
DD	Jason Buckentin	Divided	Wages 06/29/2026 to 07/12/2026	\$2,222.96	7/28/2026
DD	Steve Frensko	Park	Wages 06/29/2026 to 07/12/2026	\$607.99	7/28/2026
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,610.88	7/28/2026
DD	W.W.O.T.A Inc	Water/Sewer	Water/Wastewater Assistance for June 2026	\$150.00	7/28/2026
DD	Jenni Droege	Divided	Wages 07/13/2026 to 07/26/2026	\$676.04	8/19/2026
DD	Jason Buckentin	Divided	Wages 07/13/2026 to 07/26/2026	\$2,227.32	8/19/2026
DD	Steve Frensko	Park	Wages 07/13/2026 to 07/26/2026	\$603.15	8/19/2026
22962	212 Equipment	General Gov't	Lift Rental	\$235.00	7/28/2026
22963	Bolton & Menk	General Gov't	ROW Acquisition Research	\$165.00	7/28/2026
22964	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for June 2026	\$120.49	7/28/2026
22965	CarQuest	General Gov't	Abrasion Sleeve and Hose End	\$19.48	7/28/2026
22966	Carver County (Carver Link)	Parks and Recreation	Fiber internet fees (3 Locations)	\$120.00	7/28/2026
22967	Clarke Environmental Mosquito Mgmt.	Public Safety	Mosquito Control for 2026 Season Bill 3 of 3	\$1,590.00	7/28/2026
22968	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Fee (Copier)	\$57.99	7/28/2026
22969	Core and Main	Water/Sewer	Sensus Iperl water meter	\$5,157.65	7/28/2026
22970	ECM Publishers	General Gov't	City Election Notice of Filing	\$64.50	7/28/2026
22971	Ehlers	General Gov't	2026 Continuous Disclosure Reporting	\$850.00	7/28/2026
22972	Empire Pipe Services	Sewer	Clean & Televis Lines , year 2 mobilization	\$12,449.14	7/28/2026
22973	Gopher State One Call	Water/Sewer	Locates for June 2026 (13)	\$17.55	7/28/2026
22974	Hartfield Automation	Water	Valve, 45A-LAD-DAAJ-4KJ-Credit from previous order	\$50.57	7/28/2026
22975	Hawkins	Water	Azone 15-EPA Reg No.7870-5	\$898.04	7/28/2026
22976	Home Solutions	Community Hall	Misc items	\$687.75	7/28/2026
22977	Loffler	General Gov't	June color and black copies	\$81.03	7/28/2026
22978	Mid-County Coop	Parks and Recreation	Cornerstone Plus	\$370.24	7/28/2026
22979	Minnesota Public Facilities Authority	Water/Sewer	PI & Interest - S. Sewer Note/Water Tower Note	\$75,791.75	7/28/2026
22980	MNSPECT (SAFEbuilt)	Public Safety	Permit for 26HB-00007, 26HB-00008, 26HB-00009	\$177.50	7/28/2026
22981	MVTL	Sewer	Discharge Samples	\$425.25	7/28/2026
22982	Per Mar Security	General Gov't	Monitoring of the Water Treatment Plant-183 Broadway	\$112.92	7/28/2026
22983	Performance Plus	Public Safety	Medical Evaluation and Mask Fit	\$1,910.00	7/28/2026
22984	Plunkett's Pest Control	General Gov't	Pest Control at City Hall	\$49.29	7/28/2026
22985	Security Bank & Trust	Sewer	Interest - G.O. Public Utility Revenue Refunding Bonds, Series 2019A	\$4,605.00	7/28/2026
22986	Siewert, Steven	Park	Duck feed and trough	\$42.23	7/28/2026
22987	WM Mueller & Sons	Divided	Fuel for lawnmower, tool cat, etc. Final Pay Request for Brad St.	\$712.40	7/28/2026
22988	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for July 2026	\$120.49	7/28/2026
22989	CarQuest	General Gov't	AGM 9AH Battery	\$29.99	7/28/2026
22990	Carver County	Public Safety	2nd Qsrter 2026 Police Contract Overtime, 04/06/2026-6/28/2026, liquor lice	\$389.06	7/28/2026
22991	Carver County Attorney's Office	General Gov't	Fines Collected - 1/2 Due to Attorney's Office, Surcharge	\$301.82	7/28/2026
22992	Chestnut Realty	General Gov't	Appraisal Report	\$800.00	7/28/2026
22993	ECM Publishers	General Gov't	Ad's	\$305.00	7/28/2026
22994	Franklin Printing	General Gov't	Paper	\$394.00	7/28/2026
22995	Home Solutions	Divided	Blu Mark Paint, Gloves, Sponges, Bowl Brush	\$67.85	7/28/2026
22996	Melchert, Hubert, Sjodin	General Gov't	Review purchase agreement, email exchange regarding allocation, Closed m	\$2,247.75	7/28/2026
22997	Menards	Divided	Elbow, downspout, etc	\$102.52	7/28/2026
22998	MN Association of Small Cities	General Gov't	2025- 2026 Membership Dues - (Population 571 * \$.50) & Member Base Dues	\$406.00	7/28/2026
22999	Nick Mackenthun	General Gov't	Refund on final water bill	\$129.67	7/28/2026
23000	Plunkett's Pest Control	General Gov't	Pest Control	\$180.39	7/28/2026
23001	RecTech	General Gov't	Filteroil	\$142.01	7/28/2026
23002	Route1 Concrete	General Gov't	Concrete Shed Pad	\$4,500.00	7/28/2026
23003	WM Mueller & Sons	General Gov't	Fuel for lawnmower, tool cat, etc.	\$430.17	7/28/2026
				\$154,945.61	
			July Claims	\$148,307.38	7/28/2026
			Added July Claims	\$6,638.23	8/19/2026
				\$154,945.61	

2025 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2026	\$5,313.38	8/18/2026
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2026	\$987.00	8/18/2026
ACH	HealthPartners	Divided	Health Insurance for August 2026	\$4,164.62	8/18/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$1,007.70	8/18/2026
ACH	PERA	Divided	PERA Withholding - July 2026	\$579.84	8/18/2026
ACH	PERA	Divided	PERA Withholding - August 2026	\$649.56	8/18/2026
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	8/18/2026
ACH	Kwik Trip	Public Safety	Fuel for City Vehicles	\$127.65	8/18/2026
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 07/16/26 to 08/15/26-cleared 8/4	\$76.27	8/18/2026
ACH	Optum	General Gov't	3rd Quarter Admin Fees for HSA Accounts	\$22.50	8/18/2026
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for August 2026	\$20.00	8/18/2026
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$138.47	8/18/2026
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	8/18/2026
DC	Amazon	Hall/Park	Westinghouse ceiling fan	\$98.71	8/18/2026
DC	Amazon	Hall/Park	Dehumidifier	\$461.69	8/18/2026
DC	Amazon	Sewer	TP, Heavy duty garbage bags, basics trash bags	\$115.38	8/18/2026
DC	Coborns	General Gov't	Pansaver bags	\$13.82	8/18/2026
DC	Fleet Farm	General Gov't	Latitude Marine Ultra	\$103.99	8/18/2026
DC	Hamburg Post Office	General Gov't	Water Samples August	\$44.80	8/18/2026
DC	Unhinged Pizza	General Gov't	Election Judge Meals	\$82.42	8/18/2026
DD	Jenni Droege	Divided	Wages 7/14/26 to 7/27/26	\$1,035.76	8/18/2026
DD	Jason Buckentin	Divided	Wages 7/15/26 to 7/28/26	\$2,222.95	8/18/2026
DD	Steve Frensko	Park	Wages 7/15/26 to 7/28/26	\$646.58	8/18/2026
DD	Jeremy Gruenhagen	Divided	August Wages (Rounds)	\$2,553.22	8/18/2026
DD	W.W.O.T.A	Contracted Services	Water/Wastewater Assistance	\$150.00	8/18/2026
23004	Bolton & Menk	General Gov't	Professional services-code enforcement, subdivision inquiry/research	\$935.00	8/18/2026
23005	Bound Tree	Public Safety	Defib pads, gloves, NPA	\$186.09	8/18/2026
23006	Canon Financial Services	General Gov't	Copier Contract for July 2026	\$120.49	8/18/2026
23007	Carver County (Carverlink)	Divided	Fiber internet fees (3 Locations)	\$120.00	8/18/2026
23008	Coordinated Business Systems	General Gov't	7/01/2026 to 7/31/2026	\$58.00	8/18/2026
23009	Core & Main	Water	Pulsafeeder Kop Kit	\$275.09	8/18/2026
23010	Dan Oelfke Construction, LLC	Community Hall	Roofing, flashing and replace rotten framing due to water damage	\$7,782.26	8/18/2026
23011	E.G. Rud & Sons	General Gov't	Research computations, office setup, field locate/verify	\$897.00	8/18/2026
23012	Gopher State One Call	Professional Fees	July locates, 6 @ \$1.35	\$8.10	8/18/2026
23013	Hawkins Chemical	Water	Azone 15-EPA Reg No.7870-5, Freight, Hydroflusilicic Acid, Foot Va	\$1,348.32	8/18/2026
23014	Home Solutions	Water	4 in black tray, 2 Pk cover	\$81.24	8/18/2026
23015	John Egan	Water	Water bill reimbursement	\$115.60	8/18/2026
23016	Loffler Companies Inc	General Gov't	Black/White and Color Copies	\$79.26	8/18/2026
23017	Mayer Lumber	General Gov't	Schlage key cylinder	\$42.64	8/18/2026
23018	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July	\$471.75	8/18/2026
23019	Minnesota Pumpworks	Water	Lift station inspection-2	\$1,026.00	8/18/2026
23020	Minnesota Department of Health	Water	3rd Qtr. 2026 Comm. Water Supply Serv. Conn Fee (216 Connection	\$862.00	8/18/2026
23021	Napa	General Gov't	Oil, 15W40 and 10W0	\$136.73	8/18/2026
23022	Per Mar Security Services	Office Supplies, Postage	Base Alarm Monitoring for WTP 9/3/2026 to 12/02/2026	\$117.42	8/18/2026
23023	WM Mueller & sons	Divided	Fuel for the truck, lawnmower and Toolcat	\$538.90	8/18/2026
Total August Claims				\$36,070.73	



HAMBURG CITY COUNCIL MEETING
July 28, 2026

Mayor Chris Lund called the Hamburg City Council Meeting to Order at 6:31 PM. Those in attendance were Councilmembers Jessica Weber, Eric Poppler, Mitch Polzin, City Clerk Jeremy Gruenhagen, and Deputy Clerk Jenni Droege. Others in attendance were Steven Siewert, HFD Chief. Councilmember Tim Tracy is absent.

Public Comment – No Public comments.

Agenda Review and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- **Approve Payment of Added May Claims List (\$2,490.51)**
- **Approve Payment of Added June Claims List (\$24,464.43)**
- **Approve Payment of July Claims List (\$137,983.29)**
- **Approve Minutes for June 9, 2026**
- **Approve Cash Flow Statement for May 2026**
- **Approve Election Judges for Primary/General Election 2026**

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department

- **National Night Out – August 4, 2026:** Chief Siewert stated that the HFD will be there and will be offering fire truck rides starting at 6:00 pm.
- **New AEDs for Community Hall/Community Center:** Both AEDs are either outdated or will be shortly at the C. Center and Hall. An estimate has been provided, and they come in at around \$2,100 each. The AEDs are not in the current 2026 budget but will be added along with the supplies needed (pads, etc.) to the 2027 Budget. The Chief mentioned that HFD will purchase/donate units for the park, baseball park, and the learning center at Emanuel
- **Resignation of Firefighter Johnny Egan:** Johnny Egan served with the HFD for 5 years and moved to Belle Plaine. The Chief thanked Johnny for his service.
 - **MOTION: Councilmember Jessica Weber moved to accept Johnny Egan's resignation. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- **2026 HFD PERA Report:** The 2026 HFD PERA Report was presented to Council.



HAMBURG CITY COUNCIL MEETING

July 28, 2026

Old City Business/New City Business

- **Parcel Split (Parcel 45.0281600)**
 - **George Street Extension/719 Park Split:** The Memo from Lindsay Duggan, City Planning Consultant, was discussed. After some discussion, the following motion was made on behalf of the City Council acting as the Planning Commission to the City Council:
 - **MOTION: Councilmember Jessica Weber moved to adopt the recommendation to the City Council to approve the Minor Subdivision at 719 Park Avenue (PID #45.0281600). Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
 - Clerk Gruenhagen is looking for permission from the council for both himself and Mayor Chris Lund to sign any closing paperwork.
 - **MOTION: Councilmember Eric Poppler moved to approve Mayor Lund and Clerk Gruenhagen to sign all closing paperwork concerning George Street Extension/719 Park Split. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- **Parking Area for 350 Jacob St (PID 45.0290300):** The residents of 350 Jacob Street want to extend their gravel pad 10 feet for their camper. This request meets all requirements/city code as outlined in the memo.
 - **MOTION: Councilmember Mitch Polzin moved to approve the use of gravel for the Driveway (Parking Area) Extension. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- **Public Nuisances (Citywide)**
 - **679 Park Avenue:** The property owner, Mr. Chadwick, stated that he is working on eliminating the weeds, but he is currently working out of town/long hours, and with the heat, he has been unable to take care of the problem. He intends to remedy the weed issue. Chief Siewert also asked Mr. Chadwick whether there is anything in the fuel tank on his property; if fuel is present, the HFD needs to be made aware. Council will revisit this issue at the next council meeting on August 18th.
 - **410 Sophia Avenue:** There has been no response to the Nuisance letter, and the property is in the same state as before the letter. The CSO Officer will deliver a second letter.
 - **780 Park Avenue:** It appears this property was cleaned up a bit and then reverted to the original state (before the letter). The CSO Officer will deliver a second letter.
 - **619 David Avenue:** The homeowners have made progress in cleaning up their property. They removed a vehicle and some of the other items that were piled in their yard. No action taken.



HAMBURG CITY COUNCIL MEETING

July 28, 2026

- **618 Kim Avenue:** It appears that there was some cleanup, but it also appears that they added to the number of appliances/junk. Some of the citizens also questioned the trailer in front of 618 on the street. A second letter will be delivered by the CSO Officer.
- **625 Kim Avenue:** Multiple citizens pointed out the overgrown vines/grass/weeds. A second letter will be delivered by the CSO Officer.
- **490 Brad Street:** Over the limit of allowed vehicles. A second letter will be delivered by the CSO Officer.
- **340 Railroad Street:** A nuisance letter will be sent to address the weeds; the City hasn't heard from the property owner in a long time.
- **451 Maria Avenue:** The entire property is in disarray. An initial letter was sent, and no response was received, but this property is believed to have been vacated.
- **421 Henrietta Avenue:** The vacant lot has no principle building and should not have any items stored on it. A second letter will be delivered by the CSO Officer.
- **2010 eXmark Mower - Purchase New Mower:** In the fall, this will be looked into a bit more. We currently have \$10,000.00 put away for a new mower. There is some question about whether this should be done in 2026 or 2027 or keep until it no longer runs.
- **City Office Hours:** Many City Governments are adapting their summer hours as permanent year-round. Council suggested asking the citizens via a Facebook poll. Tabled till next meeting.
- **Mayor/Council Wages for 2027:** Council suggested that they will put some thought into wages for them and the mayor. This will be discussed at the next meeting or in the future.
- **Move August 11, 2026 City Council Meeting (Primary Election):** The City Council meeting will move to August 18th, as the Primary Election is August 11th.
 - **MOTION:** Councilmember Jessica Weber moved to approve moving the City Council meeting from August 11th to August 18th at 6:30 pm. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

City Council Reports

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) was not present.
- Councilmember Mitch Polzin (Streets): Reported that the dental picks are again being thrown onto the streets.
- Mayor Chris Lund: City Newsletter should drop this week.



HAMBURG CITY COUNCIL MEETING
July 28, 2026

Adjourn City Council Meeting

Meeting adjourned at 7:44 PM.

MOTION: Councilmember Jessica Weber moved to adjourn the City Council meeting at 7:44 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Amended/Approved August 14, 2026



Jeremy Gruenhagen
City Clerk/Treasurer

	<u>Beginning Balance 1/1/2026</u>	<u>2026 Budget Income</u>	<u>2026 Budget Expense</u>	<u>Budget Year-End Balance</u>	<u>Total Income Received</u>	<u>2026 Total Expenses</u>	<u>Ending Balance 6/30/2026</u>
General Fund	<u>\$569,696.76</u>	<u>\$695,845.00</u>	<u>\$827,063.00</u>	<u>\$438,478.76</u>	<u>\$36,988.51</u>	<u>\$373,571.20</u>	<u>\$233,114.07</u>
General Gov't			\$509,725.00			\$203,791.61	
Public Safety (Fire Dept.)			\$136,603.00			\$93,518.46	
Public Works (Streets)			\$60,900.00			\$33,824.91	
Sanitation & Recycling			\$13,500.00			\$0.00	
Parks & Recreation			\$57,970.00			\$17,297.41	
Comm. Hall			\$48,365.00			\$25,138.81	
Special Revenue Funds	<u>\$365,566.92</u>	<u>\$225,300.00</u>	<u>\$0.00</u>	<u>\$590,866.92</u>	<u>\$56,671.28</u>	<u>\$0.00</u>	<u>\$422,238.20</u>
City Of Hamburg (Savings)	\$341,472.54	\$198,300.00	\$0.00	\$539,772.54	\$2,204.87	\$0.00	\$343,677.41
*Equipment Replacement Fund	\$49,497.35	\$5,000.00	\$0.00	<u>\$54,497.35</u>	\$0.00	\$0.00	\$49,497.35
*City Maintenance Fund	\$12,297.00	\$0.00	\$0.00	<u>\$12,297.00</u>	\$0.00	\$0.00	\$12,297.00
*Street Improvements (Repairs)	\$236,078.00	\$123,500.00	\$0.00	<u>\$359,578.00</u>	\$0.00	\$0.00	\$236,078.00
*Park Pavement	\$10,000.00	\$10,000.00	\$0.00	<u>\$20,000.00</u>	\$0.00	\$0.00	\$10,000.00
*City 150th Celebration	\$0.00	\$5,000.00	\$0.00	<u>\$5,000.00</u>	\$0.00	\$0.00	\$0.00
*Water Tower	\$0.00	\$0.00	\$0.00	<u>\$0.00</u>	\$0.00	\$0.00	\$0.00
*Interest	\$33,600.19	\$4,800.00	\$0.00	<u>\$38,400.19</u>	\$2,204.87	\$0.00	\$35,805.06
*Transfers In (Out)	\$0.00	\$50,000.00	\$0.00	<u>\$50,000.00</u>	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$24,094.38	\$27,000.00	\$0.00	\$51,094.38	\$54,466.41	\$0.00	\$78,560.79
Debt Service	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total (Tax Revenue Funds)	<u>\$935,263.68</u>	<u>\$921,145.00</u>	<u>\$827,063.00</u>	<u>\$1,029,345.68</u>	<u>\$93,659.79</u>	<u>\$373,571.20</u>	<u>\$655,352.27</u>
Enterprise Funds							
Water	\$68,678.93	\$202,430.00	\$182,921.00	\$88,187.93	\$104,621.79	\$54,893.47	\$118,407.25
Sewer	\$335,580.46	\$83,482.00	\$95,527.00	\$323,535.46	\$42,484.85	\$125,869.59	\$252,195.72
Storm Water	<u>\$87,831.58</u>	<u>\$72,310.00</u>	<u>\$77,590.00</u>	<u>\$82,551.58</u>	<u>\$37,434.18</u>	<u>\$65,827.66</u>	<u>\$59,438.10</u>
Total (Enterprise Funds)	<u>\$492,090.97</u>	<u>\$358,222.00</u>	<u>\$356,038.00</u>	<u>\$494,274.97</u>	<u>\$184,540.82</u>	<u>\$246,590.72</u>	<u>\$430,041.07</u>
Totals	<u>\$1,427,354.65</u>	<u>\$1,279,367.00</u>	<u>\$1,183,101.00</u>	<u>\$1,523,620.65</u>	<u>\$278,200.61</u>	<u>\$620,161.92</u>	<u>\$1,085,393.34</u>

	<u>Remaining Balance 1/1/2026</u>	<u>Remaining Assessment 1/1/2026</u>	<u>Cash & Investments</u>	<u>2025 Principle Payments</u>	<u>Date Due</u>	<u>Maturity Date</u>	<u>Unfunded Balance 1/31/2026</u>
Debt Summary							
Sanitary Sewer Improvements	\$40,088.23	\$23,997.00	\$0.00	\$17,000.00	2/20/26 & 8/20/26	8/20/2028	(\$908.77)
Storm Water Improvements	\$485,000.00	\$0.00	\$0.00	\$65,000.00	2/1/26 & 8/1/26	2/1/2032	\$420,000.00
Water Tower/Water Main Imp Project	<u>\$1,108,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$53,000.00</u>	2/20/26 & 8/20/26	8/20/2044	<u>\$1,055,000.00</u>
Totals	<u>\$1,633,088.23</u>	<u>\$23,997.00</u>	<u>\$0.00</u>	<u>\$135,000.00</u>			<u>\$1,474,091.23</u>

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Beg. Balance	\$1,427,354.65	\$1,351,143.52	\$1,236,020.19	\$1,191,090.93	\$1,164,982.90	\$1,144,654.30	\$1,085,393.34
<u>Income</u>							
Property Taxes	\$66.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.39
Licenses & Permits	\$91.00	\$86.00	\$91.00	\$91.00	\$267.00	\$1,658.00	\$2,284.00
Intergov't Receipts (Aids)	\$2,368.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,368.32
Charges for Services							
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$150.00	\$0.00	\$350.00	\$0.00	\$600.00	\$325.00	\$1,425.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$767.00	\$0.00	\$0.00	\$0.00	\$767.00
Park Rentals	\$100.00	\$200.00	\$0.00	\$0.00	\$750.00	\$100.00	\$1,150.00
Hall Receipts	\$3,167.30	\$1,476.60	\$553.70	\$1,863.10	\$900.00	\$403.90	\$8,364.60
Fines	\$0.00	\$233.32	\$153.32	\$76.66	\$39.99	\$53.32	\$556.61
Misc. Receipts/Donations	\$3,300.00	\$3,262.97	\$38.00	\$0.00	\$0.00	\$12,301.80	\$18,902.77
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$260.53	\$205.16	\$210.31	\$188.04	\$174.36	\$182.42	\$1,220.82
Interest Income (Savings)	\$466.41	\$0.00	\$1,094.58	\$0.00	\$0.00	\$1,110.29	\$2,671.28
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$54,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,000.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$15,010.08	\$15,795.10	\$18,992.75	\$17,277.10	\$17,279.77	\$20,383.40	\$104,738.20
Sewer Service	\$6,591.41	\$5,943.36	\$7,234.21	\$8,103.01	\$7,012.44	\$7,449.51	\$42,333.94
Storm Water	\$5,511.87	\$5,867.50	\$6,792.41	\$6,472.53	\$6,205.98	\$6,501.39	\$37,351.68
	\$91,083.31	\$33,070.01	\$36,277.28	\$34,071.44	\$33,229.54	\$50,469.03	\$278,200.61
<u>Expenses</u>							
General Gov't	\$26,155.01	\$22,493.65	\$39,430.43	\$18,357.17	\$24,341.47	\$19,007.88	\$149,785.61
Public Safety	\$2,236.69	\$2,499.38	\$9,809.56	\$19,263.04	\$9,371.24	\$50,338.55	\$93,518.46
Public Works	\$1,570.84	\$2,452.05	\$7,073.01	\$1,602.04	\$1,013.15	\$20,113.82	\$33,824.91
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$1,048.50	\$1,410.12	\$4,285.78	\$1,919.06	\$4,149.04	\$4,484.91	\$17,297.41
Hall Expenses	\$2,586.96	\$5,971.37	\$3,069.72	\$2,432.70	\$6,271.04	\$4,807.02	\$25,138.81
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$54,006.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,006.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$5,506.47	\$4,021.51	\$12,860.26	\$12,245.27	\$5,407.06	\$4,928.06	\$44,968.63
Sewer	\$4,026.47	\$103,526.01	\$4,677.78	\$4,360.19	\$2,977.64	\$6,049.75	\$125,617.84
Storm Water	\$0.00	\$27.50	\$0.00	\$0.00	\$27.50	\$0.00	\$55.00
Total Expenses	\$97,136.94	\$142,401.59	\$81,206.54	\$60,179.47	\$53,558.14	\$109,729.99	\$544,212.67
<u>Other Expenses (DEBT)</u>							
Water Imp. Bonds (2019B)	\$4,384.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,384.84
Water Tower Project	\$0.00	\$5,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,540.00
Sewer Imp. Bonds (2011)	\$0.00	\$251.75	\$0.00	\$0.00	\$0.00	\$0.00	\$251.75
Storm Water Imp. Bonds (2019B)	<u>\$65,772.66</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$65,772.66</u>
Total Other Expenses	\$70,157.50	\$5,791.75	\$0.00	\$0.00	\$0.00	\$0.00	\$75,949.25
Checking Balance	\$1,351,143.52	\$1,236,020.19	\$1,191,090.93	\$1,164,982.90	\$1,144,654.30	\$1,085,393.34	\$1,085,393.34
Net Income (Loss)	(\$76,211.13)	(\$115,123.33)	(\$44,929.26)	(\$26,108.03)	(\$20,328.60)	(\$59,260.96)	(\$341,961.31)

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: August 14, 2020

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: August 31, 2020

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 8-18-2020

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen 8-14-20
Employee Signature Date

City Clerk/Treasurer Date

Mayor Date





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date organized		Tax-exempt number	
Hamburg Lions		1982			
Organization Address (No PO Boxes)		City	State	Zip Code	
181 Broadway Avenue		Hamburg	MN	55339	
Name of person making application		Business phone		Home phone	
Robert J Gregonis				952.367.7089	
Date(s) of event		Type of organization ☐ Mircodistillery ☐ Small Brewer			
October 3, 2026		☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name		City	State	Zip Code	
Chris Lund		Hamburg	MN	55339	
Organization officer's name		City	State	Zip Code	
Robert Gregonis		Hamburg	MN	55339	
Organization officer's name		City	State	Zip Code	

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 Million, DPS 2 Million Aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	August 18, 2026
City or County approving the license	Date Approved
No fee	October 3, 2026
Fee Amount	Permit Date
Event in conjunction with a community festival ☐ Yes ☒ No	CityAdmin@cityofhamburgmn.com
572	City or County E-mail Address
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2026-07**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE
AT COMMUNITY FESTIVAL ON SEPTEMBER 12, 2026**

WHEREAS, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

WHEREAS, the Zummerfest Festival, being held on September 12, 2026, is an important attraction for the community and takes place within the City of Hamburg;

WHEREAS, Know It All's Bar and Grill has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

WHEREAS, Know It All's Bar and Grill desires to dispense liquor outside of its licensed premises during the Zummerfest Festival; and

WHEREAS, Know It All's Bar and Grill has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
HAMBURG, MINNESOTA:**

1. The Zummerfest Festival being held on September 12, 2026, is a community festival.
2. Know It All's Bar and Grill is hereby authorized to dispense liquor off premises during the Zummerfest Festival on September 12, 2026, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
3. Know It All's Bar and Grill may only dispense liquor in the designated areas of the Zummerfest Festival. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Know It All's Bar and Grill. All liquor must be consumed in the designated areas.
4. Know It All's Bar and Grill is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Zummerfest Festival.



I CERTIFY THAT the above resolution (Resolution 2026-07) was adopted by the City Council of Hamburg, Carver County, Minnesota, this 18th day of August, 2026.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

2026 Public Nuisance Letter

Resident		Violation Ord #	Violation Ordinance Title	Items in Violation	Letter(s) Sent	Corrected By Date	Issue Resolved	Declared Nuisance	Notes
Name	Dave Chadwick	93.19	Nuisance Parking and Storage	Vehicles	6/10/2026	7/13/2026			7/28/26 Council agreed to send a 2nd Notice
		93.20	Inoperable Motor Vehicle	Vehicles	7/29/2026	8/17/2026			
		93.48	Weeds	Weeds					
Address		679 Park Ave.							
Name	Dave Chadwick	93.48	Weeds	Weeds					
Address		710 Park Ave.							
Name	Paul Grams	93.18	Nuisance Affecting Peace and Safety	Tires/Various Materials	6/10/2026	7/13/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
					7/29/2026	8/17/2026			
Address		410 Sophia Ave.							
Name	Brian Hermann	93.18	Nuisance Affecting Peace and Safety	Vehicle Parts/Appliances	6/10/2026	7/13/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
		93.19	Nuisance Parking and Storage	Vehicle Parts/Materials	7/29/2026	8/17/2026			
Address		780 Park Ave.							
Name	Michael Howe	93.18	Nuisance Affecting Peace and Safety	Tree/Branches/Wood Pile	6/10/2026	7/13/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
		93.48	Weeds	Weeds - Back Yard/Fence	7/29/2026	8/17/2026			
Address		625 Kim Ave.							
Name	William Minnihan	93.19	Nuisance Parking and Storage	Number of Vehicles	6/10/2026	7/13/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
		93.20	Inoperable Motor Vehicle	Unlicensed/Operational Vehicles	7/29/2026	8/17/2026			
Address		421 Henrietta Ave.							
Name	Anthony Proskin	93.18	Nuisance Affecting Peace and Safety	Abandoned Vehicle/Junk	6/10/2026	7/13/2026			7/28/26 Council satisfied with progress, no further action
		93.20	Inoperable Motor Vehicle	Abandoned Vehicle					
Address		619 David Ave.							
Name	Nichelle Schug	93.18	Nuisance Affecting Peace and Safety	Junk Appliance	5/20/2026	6/08/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
		93.19	Nuisance Parking and Storage	Trailers	7/29/2026	8/17/2026			
Address		618 Kim Ave.							
Name	Chase McHale	93.19	Nuisance Parking and Storage	Number of Vehicles/Trailers	7/08/2026	7/20/2026			7/28/26 Council agreed to have CSO serve a 2nd Notice
					7/29/2026	8/17/2026			
Address		490 Brad Street							
Name	Berg Bros Properties	93.48	Weeds	Weeds around Buildings	8/06/2026	8/31/2026			
Address		440 Maria Ave							
Name	Joseph Hubler	93.48	Weeds	Plant/Bush - Sidewalk	7/08/2026	7/20/2026	7/20/2026		
Address									
Name	Russ Kuenzel	71.02	Overtime & Overnight Parking	Vehicle Parked on Street	7/08/2026	7/20/2026	7/10/2026		
Address		418 Jacob Street							
Name	Victor Ramirez	93.48	Weeds	Weeds around Buildings	7/30/2026	8/17/2026	8/12/2026		
Address		340 RR Street							
Name	Jeff Tollefson	93.18	Nuisance Affecting Peace and Safety	Materials in Back Yard	7/30/2026	8/17/2026			
		93.21	Building Maintenance and Appearance	Fence					
		93.48	Weeds	Weeds					
Address		451 Maria Avenue							



MEMORANDUM – Minor Subdivision

DATE: July 28, 2026
TO: City of Hamburg Planning Commission
FROM: Lindsey Duggan, Consultant Planner
SUBJECT: Minor Subdivision Request – 719 Park Avenue

Planning Commission Shall Consider the Following:

Motion to adopt a recommendation to the City Council regarding the proposed Minor Subdivision at 719 Park Avenue (PID #45.0281600). The city-initiated minor subdivision will result in two parcels with updated boundaries. The evaluation of the proposal should be based on Chapter 160B – Subdivision Ordinance of the Hamburg City Code.

Background

The City of Hamburg is initiating a minor subdivision to create two new parcels from the existing parcel identified at 719 Park Avenue (PID #45.0281600) located in the SE ¼ of the SW ¼ of Section 28, Township 115, Range 26, Carver County, Minnesota. The subject property is located in the R-1 Single Family Residential District and is guided for Low Density Residential in the Land Use Chapter of Hamburg 2040 Comprehensive Plan.

Plan Review

The city-initiated minor subdivision will result in two parcels with updated boundaries. The purpose of the subdivision is to create a separate parcel that can be acquired by the City for future right-of-way, utility, and related public purposes. The remaining parcel will continue to function as a residential lot. The proposed subdivision allows the City to establish ownership of land necessary for future public improvements while maintaining consistency with the existing development pattern along Park Avenue.

The proposed subdivision will not impact existing structures on the property and does not require the construction of new public roadways. Both resulting parcels will maintain frontage on an existing public street.

Fno

Subdivision Review

The proposed subdivision would divide the existing parcel at 719 Park Avenue into two tracts. The smaller tract is intended to be acquired by the City of Hamburg for future right-of-way, utility, and related public purposes, while the larger tract will remain as a residential parcel. No new public street is required as part of the subdivision.

Staff finds that the proposal meets the intent of the Minor Subdivision provisions because the subdivision is being undertaken to facilitate a municipal purpose and improve the City's public infrastructure. The subdivision will create a separate parcel for public ownership without adversely impacting surrounding properties or requiring the extension of public streets or utilities.

The proposed subdivision is also consistent with the design standards of the Subdivision Ordinance. The resulting parcels will maintain frontage on an existing public street, no new development lots are being created beyond those identified in the proposal, and the subdivision does not interfere with existing access or development patterns within the neighborhood. The existing residential use of the remaining parcel can continue without modification. Staff finds that the proposed subdivision promotes the orderly development of land, supports future public improvements, and is consistent with the purpose and intent of the Hamburg Subdivision Ordinance.

Zoning Review

The subject property is located within the R-1 Single Family Residential District. Section 160A establishes minimum lot area, width, and dimensional standards for residential lots. While the proposed City acquisition parcel contains approximately 7,500 square feet and would not independently satisfy the minimum lot area requirement of 10,000 square feet for a buildable residential lot, the parcel is not intended to be developed as a separate residential parcel. Instead, the parcel is being created for public right-of-way, utility, and municipal purposes.

The remaining residential parcel contains approximately 23,546 square feet and appears to comply with the dimensional requirements of the R-1 District.

Because the smaller parcel is intended for public ownership and public infrastructure purposes rather than residential development, staff finds the proposed subdivision is consistent with the intent of both the Subdivision Ordinance and the R-1 District regulations.

Findings of Fact

The City Council must make a finding as to whether the proposed subdivision would adversely affect the surrounding neighborhood or the greater community, based on the aforementioned factors. Staff offers the following findings for consideration:

1. The proposed subdivision creates two parcels from the existing property located at 719 Park Avenue.
2. The subdivision is being initiated to facilitate the acquisition of land by the City for right-of-way, utility, and related public purposes.
3. The proposal qualifies as a Minor Subdivision pursuant to Section D, Subdivision 2(A)(2) of the Hamburg Subdivision Ordinance.
4. The subdivision does not require the construction of a new public street.
5. The remaining residential parcel appears to comply with the dimensional requirements of the R-1 Single Family Residential District.
6. The proposed subdivision promotes the orderly provision of public infrastructure and is consistent with the intent and purpose of the Hamburg Subdivision Ordinance.

Notice & Public Comment

Notice was provided via mail to property owners who directly abut the proposed minor subdivision, and no public hearing was required or held.

Planning Commission Action

Adopt a recommendation to the City Council regarding the proposed Minor Subdivision at 719 Park Avenue (PID #45.0281600).

Attachments

1. Location Map
2. Survey
3. Draft Resolution 2026-XX

CITY OF HAMBURG, MINNESOTA RESOLUTION NUMBER 2026-08

A RESOLUTION APPROVING A MINOR SUBDIVISION FOR PARCEL #45.0281600 WITHIN THE CITY OF HAMBURG

WHEREAS, the City of Hamburg initiated the process of a minor subdivision of parcel 45.0281600 within Township 115, Range 026, Section 28; and

WHEREAS, the City of Hamburg is proposing to move the property lines on the subject parcel, and

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, the subject property is located in the R-1 Single Family Residential Zoning District, and

WHEREAS, parcel #45.0281600 is guided for Low Density Residential in the Land Use chapter of the Hamburg 2040 Comprehensive Plan, and

WHEREAS, the proposed minor subdivision would result in Parcel 1 and Parcel 2 being zoned as R-1 Single Family Residential, and

WHEREAS, guidelines for minor subdivisions are outlined in Chapter 160B, Section B, items A through H in The Hamburg Zoning Code, and

WHEREAS, the Hamburg City Council serves as the platting authority as outlined in Minnesota State Statutes 462.358 and 505; and

WHEREAS, the proposed minor subdivision is in line with the City of Hamburg 2040 Comprehensive Plan and Hamburg Zoning Code, and

WHEREAS, a notice of the proposed minor subdivision was mailed to all property owners that directly abut the affected property.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hamburg hereby adopts Resolution 2026-08 approving the proposed minor subdivision for parcel 45.0281600 within Township 115, Range 026, Section 28.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota, this 18th day of August 2026.

“The City of Hamburg is an Equal Opportunity Employer and Provider.”



Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

Votes: Lund _____
 Polzin _____
 Poppler _____
 Tracy _____
 Weber _____

“The City of Hamburg is an Equal Opportunity Employer and Provider.”





Checking In & Fall Cleanup / Zummerfest Planning

From: **Abramson, Melissa** <mabrams2@wm.com>
To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>
Cc: "Abramson, Melissa" <mabrams2@wm.com>

Mon, Aug 3, 2026 at 3:03 P

Good afternoon,

I hope you're doing well. I wanted to reach out and check in to see how things are going with your WM services. As your Public Sector Representative, I'd love to hear any feedback you may have, whether there are things you're happy with or opportunities where we can improve.

I'd also like to schedule a time to meet with you in person when your schedule allows. I value the opportunity to connect face-to-face, discuss any questions or concerns, and ensure we're providing the level of service the City of Hamburg expects.

In addition, I'm beginning preparations for your Fall Cleanup and Zummerfest events and would appreciate it if you could confirm and provide the details below so I can get everything added to our schedule:

-

Fall Clean up

- Event Date:
- Container Delivery Date:
- Container Removal Date:
- Location:
- Container Needs:
- Billing Instructions: City pays disposal plus tax only.
- Operations Instructions: Please advise where the containers should be placed and who the primary point of contact will be for delivery.

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Zummerfest

- Event Date:
- Container Delivery Date:
- Container Removal Date:
- Location: Deliver one 6 yd container at Centennial Park placed on the south end of the asphalt next to the Coke/ Pop Machine per Jeremy. Jeremy 952-467-3232 with questions. Cross streets are Park Ave & Brad St.
- Container Needs: One 6-yard dumpster
- Billing Instructions: No charge event per city contract.

Thank you for your partnership. I look forward to hearing how things are going and working with you on the upcoming events.

Best regards,

Melissa Abramson

Area Representative I

Public Sector Solutions

When You Can Raise Mayor and Council Wages in Minnesota

In Minnesota, **second-, third-, and fourth-class cities** (including most municipalities) can set their own salaries for city council members and the mayor by ordinance, but there are strict timing rules.

Key statutory requirement

Under **Minn. Stat. § 415.11**, a change to increase council salaries may be made **by ordinance at any time before the next municipal election**, but **no change in salary can take effect until after the next succeeding municipal election**

Example

If the next municipal election is on **November 3, 2026**, you could pass an ordinance to raise salaries in 2026, but the increase would only apply starting **January 1, 2027**.

Ordinance adoption process

To pass the ordinance:

- Post a notice at least 10 days before the council meeting [League of Minnesota Cities](#).
- Council must approve it by majority vote (some ordinances may require a higher threshold; check your charter) [League of Minnesota Cities](#).
- The mayor and city clerk sign and seal it [League of Minnesota Cities](#).
- Publish in the city's official newspaper within 45 days [League of Minnesota Cities](#).
- Record it in the ordinance book within 20 days [League of Minnesota Cities](#).

Bottom line

You can pass an ordinance to raise mayor and council wages **any time before the next municipal election**, but the raise won't take effect until **after that election**. This timing rule applies to all second-, third-, and fourth-class cities in Minnesota.