



HAMBURG CITY COUNCIL MEETING
AUGUST 18, 2020

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were Council Members Tim Tracy, Eric Poppler, and Jason Buckentin, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Scott Anderson, Scott Qualle with MNSPECT, Ron Blum with Melchert-Hubert & Sjodin, residents Kevin Subart, and Kayleen Weverka. Councilman Scott Feltmann was absent.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Tim Tracy moved to approve the Agenda as written. Seconded by Councilman Jason Buckentin. The motion was approved in the absence of Councilman Scott Feltmann.

Consent Agenda

- Approve Payment of Added April Claims (\$99.50)
- Approve Payment of Added May Claims (\$1,435.70)
- Approve Payment of Added July Claims (\$14,010.95)
- Approve Payment of August Claims (\$138,897.51)
- Approve Amended Minutes for June 9, June 23, and July 14, 2020
- Approve Liability Coverage Waiver Form (LMCIT)
- Approve Cash Flow Statement for May/June 2020
- Approve Time-Off Request (Jeremy Gruenhagen)
- Approve Time-Off Request (Greg Schultz)
- July Utility Billing Delinquency Report
- Carver County Small Business Emergency Assistance Fund
- Mediacom Contract (NFL Network/Red Zone)

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Tim Tracy. The motion was approved in the absence of Councilman Scott Feltmann.

Hamburg Fire Department

- CARES Act Monies
 - COVID-19 Related Items
 - There have been no new COVID related purchases. Looking at new Turnout Gear for FD Members, we would benefit from an extractor to keep gear clean and safe.
 - City Clerk Jeremy Gruenhagen expressed using a portion of the monies to update audio equipment in Council Chambers, and the idea of outfitting each Councilmember with a Chromebook for ease of distributing and storing Agenda Packets.
 - Mayor Lund requested that Chief Anderson prioritize the FD's list of wants for the next Council Meeting.
- 2021 Required City Contribution (Statewide Volunteer Firefighter Plan)



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- HFD is looking at increasing the payout amount and the impact to the budget.

Old City Business

- Building Permit for Kevin Subart (340 Railroad Street)
 - Recap: Kevin Subart's planner has come up with drawings that he feels will sufficiently meet the building code requirements. Kevin will get said drawings to Scott Qualle with MNSPECT on or before September 1, 2020. In turn, Scott Qualle will have reviewed the plans and report findings to the City Council at the September 8th Council Meeting. Ron Blum with Melchert-Hubert & Sjodin is available to assist the city in resolving this matter.
- Water Tower/Water Main Improvement Project (Update)
 - Two items left to complete the project.
 - 1. Sealing Well #1 at old pump house (includes inspection)
 - 2. Grouting the bottom portion of New Tower
 - Looking at tree replacement options with next years budget.
- 2020 Street Improvement Project (Jacob Street)
 - Speed Limit/Signage – looking into options to slow down traffic through town. Many complaints are being received. City Clerk Jeremy Gruenhagen will inquire with Sheriff's office for extra patrol during the road construction re-route. Other brain storming ideas were voiced like installing speedbumps, flashing stop signs, children at play signs with flags.
 - Mayor Lund asked Jeremy Gruenhagen to check if our speed sign collects data that we could share with the sheriff's office.
 - A 3-foot-wide spot was discovered on Jacob Street that has sunk about 1 inch. It is unknown at this time why this has occurred. We have been advised to allow the spot to go through a freeze/thaw cycle and review the area in the spring for any changes.
- Public Nuisances
 - 619 David Avenue – Progress is being made
 - Ford Expedition (Brad Street) – Deputy identified and spoke with owner. They have until the end of the month to license it or have it removed.

New City Business

- Estimates/Quotes for New Audio/Video Recording Equipment
 - EPA Audio, Visual Inc., and Blaisdell Tech. both provided quotes. CARES Act money can be used for this purchase as we will continue to offer Council Meetings to the public thru the ZOOM app.
 - **MOTION: Councilman Tim Tracy moved to approve the bid from EPA Audio, Visual Inc. in the amount of \$2,047.00 for**



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audio equipment. Seconded by Councilman Jason Buckentin. The motion was approved in the absence of Councilman Scott Feltmann.

- Estimates/Quotes for New Pump for Lift Station
 - **MOTION: Councilman Tim Tracy moved to approve the purchase of a new pump through MN Pump Works in the amount of \$10,261.00. Seconded by Councilman Jason Buckentin. The motion was approved in the absence of Councilman Scott Feltmann.**
- Generator for Community Hall (County/City Cost Share)
 - Council liked this idea. Jeremy Gruenhagen will contact Carver County and have more info. at next Council Meeting.
- Letter to Joe Hubler (411 Maria Avenue)
 - We are trying to identify who owns the Old City Hall Building. It has been in disrepair for many years and has now become a safety hazard due to falling bricks and shingles. Council gave the go ahead to send the letter.
- Big Rib Jig Community Festival (September 26th)
 - The rib contest portion and the crafter show have been cancelled. The tractor-pull organizers want to forge ahead with their event. City staff will work with them to see if it is feasible at this time.
- Sanitary Sewer Capacity
 - In order for Hamburg to grow, we need to be aware of our sewer capacity.
 - **MOTION: Councilman Tim Tracy moved to approve the City Engineer perform a Sanitary Sewer Capacity Study. Seconded by Councilman Eric Poppler. The motion was approved in the absence of Councilman Scott Feltmann.**
- 2021 Proposed Budget
- 2021 Prosecution Contract
 - Very similar in cost as previous years. No big surprises.
- 2021 Budget Workshop Dates
 - Special Budget meeting to be held September 15th
 - Final Budget meeting on September 22nd.

City Council Reports

Mayor Chris Lund – Received a flyer from a resident who is trying to put together a kickball tournament at the Bi-Centennial Park. City staff to look further into the possibility of holding the tournament.



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MOTION: Councilman Jason Buckentin moved to adjourn the Hamburg City Council Meeting at 8:11 p.m. Seconded by Councilman Tim Tracy. The motion was approved in the absence of Councilman Scott Feltmann.

Submitted on August 19, 2020 by Deputy Clerk Tamara Bracht

Approved on September 4, 2020

Jeremy Gruenhagen
City Clerk/Treasurer