



## ***HAMBURG CITY COUNCIL MEETING AUGUST 16, 2016***

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 pm. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Maintenance Superintendent Greg Schultz was in attendance. Also in attendance was Fire Chief Justin Buckentin, HFD Member Steven Siewert. Residents: Steve Buckentin, Doug Arnst, Bryan Malz with Timberline Wood Products and YA Township Land Owner Donnie Dammann. Councilmember Richard Odoms was not in attendance.

### **Agenda Review (Added Items) and Adoption**

- Time Off Request for Jeremy Gruenhagen
- Temporary On-Sale Liquor License for Hamburg Lions Club for September 24<sup>th</sup>, October 1<sup>st</sup> and 15<sup>th</sup>
- Updated July and August Claims Lists
- Electronic Speed Signs
- Update on Tree Planting
- Update on Hall Painting
- HIP Committee
- Ideas for the Bowling Alley in Hall Basement
- **Motion:** Councilmember Steve Trebesch moved to approve the added agenda items, seconded by Councilmember Chris Lund. Motion unanimously carried. Councilmember Richard Odoms was absent.

### **Consent Agenda**

- Approve Minutes for May & June 2016
- Approve Service Agreement for Joint Assessment w/ Carver County
- Approve Resolution Number 2016-04 (2040 Comp Plan Update Funding)
- Letter Dated July 28, 2016 from Council Member Richard Odoms
- Water Wells Usage/Water Consumption Report for June 2016
- Delinquent Utility Bills Report
- Time-Off Request (Greg Schultz)
- Xcel Energy Rate Increase Notice
- LMC Codification Services (City Ordinances)
- Mediacom Monthly Rental Pricing
- **Motion:** Councilmember Chris Lund moved to approve the Consent Agenda, seconded by Councilmember Steve Trebesch. Motion unanimously carried. Councilmember Richard Odoms was absent.

### **Timberline Wood Products/Donnie Dammann**

City Council discussed Long Term Land Use (YA Township). Timberline Wood Products is looking into purchasing 2 to 3 acres of land from Mr. Dammann to build a new facility.



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Council recommended Timberline WP and Donnie Dammann come to an agreement on a parcel and the City will in turn seek information from the City Engineer, Justin Black, in regards to water/sewer etc.

**Fire Department Report – Chief Justin Buckentin**

- New HFD Member Matt Eischens
  - **Motion:** Councilmember Robert Gregonis moved to approve Matt Eischens as a new HFD member, seconded by Councilmember Chris Lund. Motion unanimously carried. Councilmember Richard Odoms was absent.
- Fire Chiefs Convention – St. Cloud October 20<sup>th</sup> - 22<sup>nd</sup>. Three HFD members will be attending.
- MBFTE Reimbursement for Training – awarded \$4,000 in 2015 and \$1,000 last week.
- HFD Handbook/Policies – Finalized and will be sending to Council for approval.
- National Night Out - City Clerk thanked all who volunteered or donated to the event. Great turnout this year.
- City Offices – Nothing to report.
- Mayor Malz inquired about the brush pile at the ponds. Fire Chief will provide the City with a couple of numbers to call for removal. Greg Schultz will also be checking with another potential resource.

**Doug Arnst – 416 Jacob Street**

- Driveway flooding issues. The City Engineer, Justin Black, will be contacted to inspect the issue.

**Old City Business (Memo)**

- County Road Maintenance Agreement (Carver County) – nothing to report
- Water Meter Upgrades/Radio Read (Cost Estimates)
  - **Motion:** Councilmember Steve Trebesch moved to proceed with HD Supply for the purchase of a handheld radio reader, software and meters up to an \$8,000 total, seconded by Councilmember Chris Lund. Motion unanimously carried. Councilmember Richard Odoms was absent.
- Building Inspections/Code Violations
  - 411 Maria Avenue (Old City Hall) – Permit has been pulled to do replacement brick work.
  - 340 Railroad Street (Building) – Potential new buyer.
  - 153 Jacob Street (Shed) – Council recommended Mr. Buckentin work with MNSPECT to complete the siding of his shed in compliance with current code requirements.



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- Steve Trebesch (419 ½ RR Street) - Cargo Storage Container - Public Hearing is on hold pending a potential land purchase from the Railroad.

**Public Works & Utilities Report**

- Water/Wastewater Services going well. Generators were run during storm power outage last week. One pump was able to handle the large amount of water at the lift station.
- City Shop Repairs on hold pending bids for unforeseen foundation issues.
- Community Center Roof/Bathroom Repairs – roof is leaking causing structural damage in bathrooms.
- Paint CC Parking Lot/Curbs Estimate (\$1,000) – Revisit in the Fall when street improvement project is completed.
- Mayor inquired about taking down the 4-H sign on the east end of town.
- Sewer hook-up compliance – send letters to residents not in compliance with City Ordinance. City Clerk stated the City Ordinance says there is a \$100 surcharge to be added to water bills until a homeowner becomes compliant, if not completed within one year from date of letter.

**City Clerk/Treasurer Report**

- Solicitor Permit (Taago Keller)
  - **Motion:** Councilmember Steve Trebesch moved to approve the Solicitor Permit. Seconded by Councilmember Robert Gregonis. Motion unanimously carried while Councilmember Richard Odoms was absent.
- US Solar (Community Solar Garden) – Council agreed to have them come to the September Council Meeting.
- Engagement Letter for GASB 67/68 Actuarial Services (HFDRA) – Cost was \$2,000 for the 2015 Audit and 2016 Audit will be \$1,000.
- Xcel Energy – Clerk is meeting with Xcel next week, will discuss old power poles on Compost Lot.
- Temporary Family Health Care Dwellings
  - **Motion:** Councilmember Chris Lund moved to opt-out of the Temporary Family Health Care Dwellings and to hold a public meeting on September 13<sup>th</sup> at 6:45 p.m. to amend the City Ordinance, seconded by Councilmember Robert Gregonis. Motion unanimously carried. Councilmember Richard Odoms was absent.
- 2040 Comprehensive Plan Update – the City can receive a Planning Assistance Grant of up to \$32,000 from the Metropolitan Council to complete the plan update.
- Health Insurance Renewal – 3.4% rate increase for 2017
- 2017 Budget Workshop Dates - Preliminary Budget is due to the County by September 30<sup>th</sup>.



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- **Motion:** Councilmember Chris Lund moved to hold a Special Budget Workshop Meeting on September 6th, 2016 at 7:00 p.m., seconded by Councilmember Steve Trebesch. Motion unanimously carried. Councilmember Richard Odoms was absent.
- Filings for City Offices (2016 General Election):
  - Mayor: Chris Lund
  - City Council: Jason Buckentin, David Chadwick, Scott Feltmann, Robert Gregonis, Richard Malz, Richard Odoms, Kyle Prins, Tim Tracy

**Approve Payment of July 2016 Added Claims**

Payroll Date changes needed for check #'s 18044-18046

**Motion:** Councilmember Chris Lund moved to approve check #'s 18044-18047 for a total of \$5,998.46, seconded by Councilmember Steve Trebesch. Motion unanimously carried. Councilmember Richard Odoms was absent.

**Approve Payment of August 2016 Claims**

**Motion:** Councilmember Chris Lund moved to approve check #'s 18048-18099 for a total of \$120,956.15, seconded by Councilmember Steve Trebesch. Motion unanimously carried. Councilmember Richard Odoms was absent.

**City Council Reports**

- Councilmember Richard Odoms (Water/Sewer) was absent.
- Councilmember Robert Gregonis (Streets)
  - Has there been follow-up to Councilman Odoms letter? City Clerk reported he checked with Carver County Sheriff's Department and there was nothing filed.
  - What is happening with Jaguar Communications? City Clerk reported he is working on getting them to come into Hamburg. They are in working in Norwood-YA right now.
- Councilmember Chris Lund (Parks)
  - Lions have purchased 9 trees which will be planted in various locations in the City on Wednesday at 4:00 PM.
  - Painting of the Community Hall has been delayed due to the contractors work load. May need to go with a different contractor. Will know within the next week.
  - Council thoughts about resurrecting the HIP committee.
  - Thoughts on replacing Bowling Alley in Hall basement with a batting cage was discussed. No action taken.
  - Meeting on August 30<sup>th</sup> at 7:00 p.m. to go over survey results and



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feed back about Big Rib Jig. City Clerk reported the City received a \$300 donation from Hamburg Classic BBQ.

- Councilmember Steve Trebesch (Buildings)
  - Concerns have been raised about the speed on Railroad Street. City Clerk will add an electronic speed sign to the wish list for next year's budget.
  - Mosquito Spraying - City Clerk reported last application is tonight. Mayor requested 1 more application. City Council agreed to add one more application for August 30<sup>th</sup>.
- Mayor Richard Malz
  - Thanked City Staff for their participation with National Night Out.

**Adjourn City Council Meeting**

**Motion:** Councilmember Robert Gregonis moved to close the City Council Meeting at 9:08 p.m., seconded by Councilmember Steve Trebesch. Motion unanimously carried. Councilmember Richard Odoms was absent.

Submitted by:

Tamara Bracht  
Deputy Clerk