



## ***HAMBURG CITY COUNCIL AGENDA***

### ***AUGUST 12, 2025***

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added July 2025 Claims (\$4,712.27)**
  - **Approve Payment of August 2025 Claims (\$34,550.30)**
  - **Approve Minutes for January, February, March, April, May 2025**
  - **Approve Time-Off Request (Jeremy Gruenhagen)**
  - **Approve Temporary On-Sale Liquor Licenses for Hamburg Lions**
    - **October 4, 2025 & October 25, 2025**
  - **Approve Liability Coverage Waiver Form (LMCIT)**
  - **Approve Exempt Permit for Gambling (Central Booster Club – 10/4/25)**
  - **Delinquent Utility Bills Report**
  - **Transmission Line Work Notice (Xcel Energy)**
5. **Hamburg Fire Department**
  - **National Night Out**
  - **Zummerfest Celebration**
    - **Approve Resolution Number 2025-09**
6. **Old City Business**
  - **Public Nuisance Violations**
    - **Public Nuisances for PID 45.0282020**
  - **Call Out Pay for Employees (Employee Handbook)**
  - **Cameras for Park/City Office**
7. **New City Business**
  - **Fence Repair (East Ball Field)**
  - **2026 Budget Items**
    - **Hall Improvements**
    - **Toolcat**



***HAMBURG CITY COUNCIL AGENDA***  
***AUGUST 12, 2025***

**8. City Council Reports**

- **Councilmember Mitch Polzin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

**9. Adjourn City Council Meeting**



## ***HAMBURG CITY COUNCIL AGENDA*** ***AUGUST 12, 2025***

### **COMMUNITY HALL & PARK ACTIVITIES**

#### **AUGUST**

- 2 – Park Rental**
- 5 – National Night Out (Park)**
- 14 – Hamburg Lions Club Corn Feed (Park)**
- 16 – Park Rental**

#### **SEPTEMBER**

- 13 – Zummerfest (Park)**

### **COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

#### **AUGUST**

- 3 – 4-H Meeting**
- 4 – Hamburg Lions Board Meeting**
- 4 – HFD Training**
- 12 – Hamburg City Council Meeting**
- 12 – Young America Twp Meeting**
- 18 – Hamburg Lions Club**
- 25 – Hamburg Fire Dept. (Relief Association) Meeting**

#### **SEPTEMBER**

- 1 – Labor Day – City Offices Closed**
- 1 – Hamburg Lions Board Meeting**
- 1 – HFD Training**
- 6 – Community Center Rental**
- 9 – Young America Annual Township Meeting**
- 9 – Hamburg City Council Meeting – 7:00 PM**
- 13-14 – Community Center Rental**
- 15 – Hamburg Lions Club**
- 27 – Community Center Rental**
- 29 – Hamburg Fire Dept. (Relief Association) Meeting**

2024 July Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - June 2025	\$3,863.58	7/16/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - June 2025	\$714.00	7/16/2025
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 2nd Qtr 2025	\$130.00	7/16/2025
ACH	HealthPartners	Divided	Health Insurance for July 2025	\$3,622.12	7/16/2025
ACH	PERA	Divided	PERA Withholding - June 2025	\$939.03	7/16/2025
ACH	PERA	Divided	PERA Withholding - July 2025	\$562.22	7/16/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	7/16/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 06/16/24 to 07/15/24	\$76.28	7/16/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for June 2025	\$20.00	7/16/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$786.18	7/16/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,253.54	7/16/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$118.28	7/16/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$147.81	7/16/2025
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	7/16/2025
ACH	Viking Bottling Co	Park	Pop for Pop Machine (Park)	\$285.05	7/16/2025
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$179.34	8/12/2025
DC	Amazon	Shop	Garage Radio Receiver	\$45.90	7/16/2025
DC	Amazon	Park	GOJO Antibacterial Foam Handwash	\$66.79	7/16/2025
DC	Amazon	Hall	3M Buffer Floor Pad 5100, Red, 20", 5/Case	\$32.50	7/16/2025
DC	Amazon	General Gov't (CC)	The Pink Stuff - The Miracle Multi-Purpose Cleaning Spray 3 Pack	\$24.06	8/12/2025
DC	Amazon	CC/Park/Hall	Amazon Basics MicroSDXC UHS-I Class 10 Memory Card (6)	\$31.32	8/12/2025
DC	Amazon	CC/Park/Hall	AOSU 3K/5MP Solar Security Cameras (5)	\$384.93	8/12/2025
DC	Amazon	Water	145 Pint Commercial Dehumidifier with Drain Hose	\$499.99	8/12/2025
DC	US Postal Service	General Gov't	Postage for City Newsletter - July 2025	\$75.34	8/12/2025
DD	Jeremy Gruenhagen	Divided	June Wages	\$2,460.12	7/16/2025
DD	Jenni Droege	Divided	Wages 06/17/2024 to 06/30/2024	\$714.03	7/16/2025
DD	Jason Buckentin	Divided	Wages 06/17/2024 to 06/30/2024	\$2,124.53	7/16/2025
DD	Steve Frensko	Park	Wages 06/17/2024 to 06/30/2024	\$623.36	7/16/2025
DD	Jeremy Gruenhagen	Divided	July Wages	\$2,460.12	7/16/2025
DD	Jenni Droege	Divided	Wages 07/01/2024 to 07/14/2024	\$769.71	8/12/2025
DD	Jason Buckentin	Divided	Wages 07/01/2024 to 07/14/2024	\$2,054.25	8/12/2025
DD	Steve Frensko	Park	Wages 07/01/2024 to 07/14/2024	\$563.33	8/12/2025
22570	Abdo LLP	General Gov't	2024 review of transaction and preparation of the Office of the State Auditor	\$900.00	7/16/2025
22571	Advanced Electrical Services Inc	Parks and Recreation	Ran 5-1/2 liquid tight, ran 15-12THHN, ran off outlet power on post, 2 rigid p	\$510.00	7/16/2025
22572	Bolton & Menk	General Gov't	Public Notice and staff report	\$326.16	7/16/2025
22573	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for June 2025	\$66.79	7/16/2025
22574	Carver County (Carver Link)	Parks and Recreation	Fiber internet fees (3 Locations)	\$120.00	7/16/2025
22575	Carver County Attorney's Office	General Gov't	April, May, June Attorney/Fines	\$163.59	7/16/2025
22576	Carver County	Public Safety	2nd Quarter 2025 Police Contract Overtime, April7, 2025-June 29, 2025	\$36.66	7/16/2025
22576	Carver County	Public Safety	Liquor License fee for both Know It All's and Hamburg Baseball	\$200.00	7/16/2025
22577	Clarke Environmental Mosquito Mgmt.	Public Safety	Mosquito Control for 2025 Season Bill 2 of 3	\$1,511.79	7/16/2025
22578	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Fee (Copier)	\$58.01	7/16/2025
22579	Core and Main	Water/Sewer	Invoices X10227, SO15060, INV0017925	\$5,269.83	7/16/2025
22580	Dammann Seed Sales	Parks and Recreation	25# Bag Grass Seed	\$65.00	7/16/2025
22581	Estate of Jan Shoemaker	Water	Final water bill over-payment refund	\$77.26	7/16/2025
22582	Fire Catt	Public Safety	Ground ladder testing and fire hose testing, 7,650x.42	\$3,502.10	7/16/2025
22583	Gopher State One Call	Water/Sewer	Locates for June 2025 (13)	\$17.55	7/16/2025
22584	Gopher State SealCoat Inc	Public Works (Streets)	Crack Sealing CC Parking Lot/Jacob Street	\$4,074.65	7/16/2025
22585	Hawkins	Water	Hydrofluosilicic Acid, various chemicals	\$2,978.95	7/16/2025
22586	Henning Excavating	Water	Watermain break by baseball park. Dig, backfill, compact and repair.	\$4,945.00	7/16/2025
22587	High Tide Technologies	Sewer	Grinder Station Annual Communications Renewal	\$460.00	7/16/2025
22588	Home Solutions	Community Hall	Bolts/nuts/ratchet	\$189.31	7/16/2025
22589	League of MN Cities	Divided	Workers Comp Policy Renewal	\$5,681.00	7/16/2025
22590	Loffler	General Gov't	May color and black copies	\$73.18	7/16/2025
22591	Mayer Lumber	Parks and Recreation	New door and entry knob	\$700.48	7/16/2025
22592	Melchert-Hubert-Sjodin, PLLP	General Gov't	Odom matter, Minor Subdivision, Employment law matter	\$1,638.00	7/16/2025
22593	Mid-County Coop	Parks and Recreation	Cornerstone Plus	\$51.22	7/16/2025
22594	MN Public Facilities Authority	Debt Service	Sanitary Sewer and Water Tower Improvement project	\$75,157.23	7/16/2025
22595	MN Unemployment Insurance	General Gov't	Unemployment for Justin Buckentin	\$55.19	7/16/2025
22596	MNSPECT (SAFEbuilt)	Public Safety	Permit for 411 Sophia Ave and multiple expiration letters	\$1,612.60	7/16/2025
22597	MVTL	Sewer	Discharge Samples	\$585.25	7/16/2025
22598	NAPA	General Gov't	BK Flat 570	\$4.49	7/16/2025
22599	North America Safety Inc	Public Works	5 - Class 3 Premium Athletic Performance Stretch Shirts	\$83.96	7/16/2025
22600	Pearson Bros Inc	Public Works	Square yard seal coat per contract	\$13,932.72	7/16/2025
22601	Per Mar Security	Water/Sewer	Alarm Monitoring for WTP 7/24/2025 to 10/23/2025	\$108.57	7/16/2025
22602	Plunkett's Pest Control	General Gov't	Pest Control 6/10/2025 at City Hall	\$47.39	7/16/2025
22603	RecTech	General Gov't	Oil Filter, Small engine oil.	\$44.50	7/16/2025
22604	Short Elliot Hendrickson	Sewer	Wastewater pond rip rap plans	\$4,234.20	7/16/2025
22605	Security Bank & Trust	Debt Service	Interest - G.O. Public Utility Revenue Refunding Bonds, Series 2019A	\$5,157.50	7/16/2025
22606	Stryker Sales LLC	Public Safety	Lucas and battery	\$16,735.92	7/16/2025
22607	W.W.O.T.A Inc	Water/Sewer	Water/Wastewater Assistance	\$670.00	7/16/2025
22608	Water Conservation Services Inc	Water	Locate water leak 410 Sophia Ave	\$509.40	7/16/2025
22609	WM Mueller & Sons	Divided	Fuel for lawnmower, tool cat, etc. Final Pay Request for Brad St.	\$5,483.23	7/16/2025
Total July Claims				\$183,918.92	
Total July Claims				\$179,206.65	7/16/2024
Added July Claims				\$4,712.27	8/12/2025
				\$183,918.92	

2024 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2025	\$3,789.42	8/12/2025
ACH	HealthPartners	Divided	Health Insurance for August 2025	\$3,622.12	8/12/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2025	\$698.00	8/12/2025
ACH	PERA	Divided	PERA Withholding - July 2025	\$557.39	8/12/2025
ACH	PERA	Divided	PERA Withholding - July 2025	\$939.03	8/12/2025
ACH	PERA	Divided	PERA Withholding - August 2024	\$492.91	8/12/2025
ACH	Optum	General Gov't	HAS Admin Fee - 2nd Qtr. 2025	\$22.50	8/12/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	8/12/2025
ACH	Kwik Trip	Park/Sewer	Gas for City Vehicles, was 135.71 with a credit of \$36.45	\$99.26	8/12/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 07/16/25 to 08/15/25	\$76.15	8/12/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2025	\$20.00	8/20/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$6.52	8/12/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,030.06	8/12/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,287.19	8/12/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$70.88	8/12/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$163.37	8/12/2025
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	8/12/2025
ACH	Kwik Trip	General Gov't	Fuel for City Vehicles & Equipment (credit on this invoice)	\$99.26	8/12/2025
DC	Hamburg Post Office	Office Supplies, Postage	PostCards Stamps	\$183.00	8/12/2025
DC	NYA Post Office	Water	Water Samples	\$42.50	8/12/2025
DD	Jeremy Gruenhagen	Divided	July Wages	\$2,460.12	8/12/2025
DD	Jenni Droege	Divided	Wages 7/14/25 to 7/27/25	\$427.93	8/12/2025
DD	Jason Buckentin	Divided	Wages 7/15/24 to 7/28/24	\$2,065.68	8/12/2025
DD	Steve Frensko	Park	Wages 7/15/24 to 7/28/24	\$794.71	8/12/2025
DD	Jeremy Gruenhagen	Divided	August Wages (Rounds)	\$2,527.97	8/12/2025
22610	212 Equipment	General Gov't	Coil, spark plug, labor on the E-11 Hydraulic Opump	\$107.00	8/12/2025
22611	ASCAP	Community Hall	Materials, Tax and Lisc for 2025 Music	\$15.63	8/12/2025
22612	Canon	General Gov't	Copier Contract Jult	\$66.79	8/12/2025
22613	Carver County (Carverlink)	Divided	Fiber internet fees (3 Locations)	\$120.00	8/12/2025
22614	Carver County Fire Department Mutual	General Gov't	Annual membership fees	\$850.00	8/12/2025
22615	Carver County Public Works	Public Works	Finish Misc signs Jan-June 2025	\$48.00	8/12/2025
22616	Clarke Environmental Mosquito Mgmt	Public Safety	Mosquito Control for 2025 Season Bill 3 of 3	\$1,511.79	8/12/2025
22617	Coordinated Business Systems	General Gov't	7/01/2025 to 7/31/2025	\$58.01	8/12/2025
22618	Dan Oelfke Construction, LLC	Community Hall	Roofing, flashing and take apart existing water diverter	\$517.35	8/12/2025
22619	ECM Publishers	General Gov't	Patriot Online Ads	\$326.88	8/12/2025
22620	Gopher State One Call	Professional Fees	July locates, 7@ \$1.35	\$9.45	8/12/2025
22621	GVC Industries LLC	Public Safety	Shine on powder	\$1,223.85	8/12/2025
22622	Home Solutions	Divided	Primer bulb, paint	\$76.48	8/12/2025
22623	Kaitlyn and Jason Vinkemeier	Community Hall	Damage deposit and overpayment of rental fee	\$750.00	8/12/2025
22624	Kohls Sweeping Service Inc.	Public Works	Parking lot striping-ball field, city hall, bb court, west side comm ha	\$1,477.00	8/12/2025
22625	Loffler	General Gov't	Black/White and Color Copies	\$55.43	8/12/2025
22626	Melchert-Hubert-Sjodin, PLLP	General Gov't	Multiple items	\$2,191.05	8/12/2025
22627	Menards	Supplies and Parts	Downspout, elbow, hinge, brown gutter, seam sealer	\$42.76	8/12/2025
22628	MNSPECT/SafeBuilt	Public Safety	Permits #25HB-00013, #25HB-00014, #25HB-00015	\$133.00	8/12/2025
22629	Per Mar Security Services	Office Supplies, Postage	Base Alarm Monitoring for Water Treatment Plant 9/3/2025 to 12/02/	\$114.00	8/12/2025
22630	Performance Plus LLC	Public Safety	Medical evaluation and mask fit	\$1,621.50	8/12/2025
22631	Plunkett's	General Gov't	Pest Control City Hall and Community Hall	\$173.45	8/12/2025
22632	RecTech Sales and Service	General Gov't	Hex Head Screws	\$4.99	8/12/2025
22633	Stryker Sales LLC	Public Safety	Power supply for the Lucas	\$270.00	8/12/2025
22634	W.W.O.T.A	Contracted Services	Water/Wastewater Assistance	\$560.00	8/12/2025
22635	WM Mueller & sons	Divided	Fuel for the truck, lawnmower and toolcat	\$497.39	8/12/2025
			Total August Claims	\$34,550.30	



***HAMBURG CITY COUNCIL MEETING***  
***January 14th, 2025***

**Mayor Chris Lund called the Hamburg City Council Public Hearing to order at 7:00 PM to discuss the City Fee Schedule Ordinance Number 171. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Public Works Jason Buckentin, Johnny Egan and Tim Dreier.**

**Council discussed Ordinance Number 171 and the various increases to the 2025 City Fee Schedule.**

**MOTION: Councilmember Eric Poppler moved to adjourn the public hearing. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**



**HAMBURG CITY COUNCIL MEETING**  
**January 14th, 2025**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:03PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Public Works Jason Buckentin, Johnny Egan and Tim Dreier.**

**Resolution Number 2025-01**

**MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2025-01. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

**Public Comment - No Public Comment**

**Agenda Review and Adoption**

**MOTION: Councilmember Jessica Weber moved to approve the Agenda as amended. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Consent Agenda**

- **Approve Resolution Number 2025-02 (Payment of Claims for 2025)**
- **Approve Resolution Number 2025-03 (2024 Donations)**
- **Approve Payment of December 2024 Added Claims (\$418,402.80)**
- **Approve Payment of January 2025 Claims (\$101,094.24)**
- **Approve Lawful Gambling Permit for Hamburg Lions Club**
  - **March 8, 2025, April 11, 2025, November 21, 2025**
- **Approve Cash Flow Statements for October, November, December 2024**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **Notice of Application for Authority to Increase Electric Rates (Xcel Energy)**
- **City Offices Closed January 20, 2025 for MLK Jr. Day**

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Hamburg Hunt & Fishing Club**

Tim Dreier stated the HHFC is looking to rent the hall for the following dates and would like the fee waived for both events. No liquor served at either event and HHFC will pay for pop used: March 1-Youth Wood Duck House Build & April 5-Billy Molls Adventures. The Council had no objection to waiving the fee for City Clubs are not charged a rental fee.





## ***HAMBURG CITY COUNCIL MEETING***

### ***January 14th, 2025***

#### **Old City Business**

- Current & Future Use of PID 45.0282010
  - A letter was received from Steve and Tammy Trebesch stating that they feel this property is grandfathered in and this matter is closed, will not be attending a city council meeting, and they also stated that any further efforts by the City will be considered harassment. Clerk Gruenhagen contacted the League of Minnesota City and it was commented that they should be able to cover the City for any land issue use or ordinance enforcement. A "Conditional Use" Permit was discussed by council.
- Minor Subdivision/Variance/Vacate Alley for Parcel 45.7000010
  - Partial alley vacation was discussed, that it may be in the public interest to partially vacate the alley. State statute was discussed concerning parcel combinations/variances. Currently snow removal is done by the city and would continue to be done by the city. The city would keep their right of way via an easement for the storm water line.
  - **MOTION: Councilmember Mitch Polzin moved to move forward with the Minor Subdivision/Variance/Vacate Alley Request for Parcel 45.7000010. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Deputy Clerk/Utility Billing Clerk Applications/Interviews
  - Personnel Committee interviewed two good candidates. Clerk Gruenhagen felt Jenni Droege was the best fit as well as Councilmember Eric Poppler and Mayor Lund.
  - **MOTION: Councilmember Mitch Polzin moved to approve the Deputy Clerk/Utility Billing Clerk to Jenni Droege for \$18.00 an hour. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

#### **New City Business**

- Approve Ordinance Number 171 (2025 City Fee Schedule)
  - **MOTION: Councilmember Tim Tracy moved to approve the Approve Ordinance Number 171. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Approve Employee Handbook Changes (ESST). Earned safe and sick time for full time and current statutes for part time.
  - **MOTION: Councilmember Jessica Weber moved to approve the Employee Handbook Changes (ESST). Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- Approve 2025 Agreement for Professional Services (City Engineer S.E.H). No questions or concerns.
  - **MOTION: Councilmember Mitch Polzin moved to approve the contract with S.E.H. Seconded by Councilmember Jessica Weber.**





**HAMBURG CITY COUNCIL MEETING**  
**January 14th, 2025**

**Motion was approved by all present.**

- Use of City Equipment (City Employees). PW Employee used City Bobcat to remove snow from his private driveway. (Complaint received via City Resident)
  - **City Council had no objection to PW employee using the City Bobcat.**
- Sweeper Bucket for Bobcat. PW initially wanted to find used sweeper but was advised those are often not in good shape. Decided to look at a new sweeper for an additional \$1,305.00 to the 5,000.00 that was budgeted.
  - **MOTION: Councilmember Tim Tracey moved to approve an additional \$1,305.00 from the City Savings account to be used with the \$5,000.00 budgeted for a new sweeper. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Water Tower Cleaning Proposals
  - Received lowest Bid from KLM (\$3,728.00) and two other companies that were all higher priced than KLM.
  - **MOTION: Councilmember Jessica Weber moved to approve the KLM Contract for Water Tower cleaning, \$3,728.00. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- MN Rural Water Conference January 21-23 Jason Buckentin will be attending.

**City Council Reports**

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets)- had nothing further to report.
- Mayor Chris Lund – Newsletter will go out this week.

**Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:03 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

Amended/Approved on July 16th, 2025

  
\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



**HAMBURG CITY COUNCIL MEETING**  
**January 22, 2025**

Mayor Chris Lund called the Hamburg City Council Special Meeting to order at 5:08 PM to discuss the Deputy Clerk/Utility Billing Clerk Applicants. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen.

Reason for the Special Meeting was to discuss the Deputy Clerk/Utility Billing Clerk Position (Employment Offer Letter).

**MOTION: Councilmember Tim Tracy moved to approve Jenni Droege at \$20.00 with no raise at 6-month review. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

**MOTION: Councilmember Tim Tracy moved to amend an approval of the same offer of \$20.00 with no raise at 6-month review for the other applicant if Jenni should turn down the current offer. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

**Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 5:12 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present**

Amended/Approved on January 22, 2025

  
\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



**HAMBURG CITY COUNCIL MEETING**  
**February 11, 2025**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, City Clerk Jeremy Gruenhagen, Public Works Jason Buckentin, and Johnny Egan.**

**Public Comment** - No Public Comment

**Agenda Review:**

Clerk Gruenhagen added Public Nuisances to Current & Future Use of PID 45.0282010.

**MOTION: Councilmember Jessica Weber moved to approve the agenda as amended. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Consent Agenda**

- **Approve Payment of Added August 2024 Claim (\$6.75)**
- **Approve Payment of Added November 2024 Claims (\$105.21)**
- **Approve Payment of Added January 2025 Claims (\$7,354.08)**
- **Approve Payment of February 2025 Claims (\$37,590.22)**
- **Approve Lawful Gambling Permit for Hamburg Lions Club**
  - **February 28, 2025**
- **Approve Temporary On-Sale Liquor Licenses for Hamburg Lions Club**
  - **February 28, 2025 & March 8, 2025**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **City Offices Closed February 17, 2025 for Presidents Day**
- **Xcel Energy Transmission Line Work Notice – Line 0717 Rebuild**

**MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**Old City Business**

- **Current & Future Use of PID 45.0282010. Clerk Gruenhagen mailed and posted the public nuisance letter to Trebesch's. The city did receive a letter (Data Request) from Trebesch's Attorney for information pertaining to zoning of the property and declared nuisances. No activity has taken place on the property. Mayor Lund mentioned that we have the ability to act upon this matter tonight or hold off. Council decided to postpone any action (until the March meeting) requested information is provided to Trebesch's Attorney.**



**HAMBURG CITY COUNCIL MEETING**  
**February 11, 2025**

- Minor Subdivision/Variance/Vacate Alley for Parcel 45.7000010.
  - **MOTION: Councilmember Mitch Polzin moved to approve the Minor Subdivision/Variance/Vacate Alley Request for Parcel 45.7000010 by holding a Public Hearing on March 11, 2025 at 7:00 PM. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**New City Business**

- **Estimates for New Fire Hydrant (Corner of Jacob St/Co. Rd. 50)**
  - Received estimates from Henning Excavating (\$11,985) & Precision Utilities (\$15,950).
  - **MOTION: Councilmember Tracy moved to replace the Hydrant and approve the Bid from Henning Excavating (\$11,985). Seconded by Councilmember Weber. Motion was approved by all present.**
- **Estimates for Electrical Work (Lights) for Park Buildings Lights/Fans/Flagpole Lights**
  - Received estimates from Advanced Electric (\$4,760) and Robb's Electric (\$5,400).
  - **MOTION: Councilmember Poppler moved to approve the Bids from Advanced Electric (\$4,760). Seconded by Councilmember Weber. Motion was approved by all present.**
- **Estimates for Curb Replacement/Concrete Work (Community Center)**
  - Received estimates from Route 1 Concrete LLC (\$13,320) and Expert Construction, Inc (\$13,918.00).
  - **MOTION: Councilmember Poppler moved to approve the estimate from Route 1 Concrete (\$13,320). Seconded by Councilmember Weber. Motion was approved by all present.**
- **Estimates for Sanitary Sewer Line Cleaning & Televising – 19,280 LF over 4 Years.**
  - Received estimates from Empire Pipe Service (\$36,090.40) for mobilization, cleaning and televising, Precision Utilities (\$30,050.00) cleaning only (no televising), and Environmental LLC (\$1.75/ft & \$1,100 Mobilization per trip) for cleaning and televising.
  - **MOTION: Councilmember Weber moved to approve the estimate from Empire Pipe Services (\$36,090.40). Seconded by Councilmember Poppler. Motion was approved by all present.**
- **MN Rural Water Conference January 21-23 (Jason Buckentin)**
  - PW Employee Buckentin will be attending and taking the Class D Water Test.



***HAMBURG CITY COUNCIL MEETING***  
***February 11, 2025***

**City Council Reports**

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets) was absent.
- Mayor Chris Lund – Newsletter will go out this week.

**Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:23 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present**

Amended/Approved on July 22, 2025

  
\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



***HAMBURG CITY COUNCIL MEETING  
MARCH 11, 2025***

**Mayor Chris Lund called the Hamburg City Public Hearing to order at 7:00 PM to discuss the vacation of the alley parallel to Louisa Street. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Assistant Clerk Jenni Droege, Johnny Egan, Austin Schultz and partner.**

Austin Schultz spoke and asked where the snow from the Louisa Street Alley will be deposited. Also, if a "dead end" or some sort of sign can be placed to indicate it is not a "through" alley. Mr. Schultz also mentioned that he and neighbors would like to see a sign stating "no parking and violators will be towed" sign.

**MOTION: Councilmember Jessica Weber moved to adjourn the public hearing at 7:06 p.m. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**



**HAMBURG CITY COUNCIL MEETING**  
**March 11, 2025**

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:06PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Jenni Droege, and Johnny Egan.

No Public Comment received.

**Agenda Review and Adoption**

**MOTION: Councilmember Eric Poppler moved to approve the Agenda as is. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

**Consent Agenda**

- **Approve Payment of Added February 2025 Claims (\$10,296.65)**
- **Approve Payment of March 2025 Claims (\$52,959.09)**
- **Approve Temp On-Sale Liquor License for Hamburg Lions Club (4/8/25)**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **Approve Cash Flow Statements for December 2024/January 2025**

**MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as is. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

**Hamburg Fire Department – Fire Chief Siewert**

- The fire department is currently looking at buying a new CPR device, either the Lucas or AutoPulse. Currently have 2 devices and plan on trading one at the time of purchase of the new device. Estimated Cost of \$19,000 to \$24,000.
- Chief Siewert also mentioned the HFD is looking at placing a shed to the rear of the building and will be 100% fire department funded (HFDRA).
- Hamburg Fire Department is currently 18 members and is at \$160-\$170.00 per unit for Fire Protection for the Townships.
- The Pork Chop Dinner is April 27<sup>th</sup> from 10-2:00PM.

**MNSPECT – Tonia Sikorski**

- City Fee Schedule (Building Code). Tonia would like to increase the fee schedule for most all permits. They currently service 28 municipalities and would like all their clients on the same fee schedule. Tonia commented that the last time it was increased was 2015. Clerk Gruenhagen would like to table this issue until next council meeting to review the proposed increases, compared to other cities.





**HAMBURG CITY COUNCIL MEETING**  
**March 11, 2025**

**Old City Business**

- Minor Subdivision/Variance/Vacate Alley for Parcel 45.7000010, Resolution Number 2025-04, A resolution approving the vacation of part of the alley parallel to Louisa Street within the City of Hamburg.
  - **MOTION: Councilmember Tim Tracy moved to approve Resolution Number 2025-04. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Current & Future Use of PID 45.0282010 (Public Nuisances) Clerk Gruenhagen was informed that the nuisance letter was delivered. Mr. Trebesch nor his council has replied.
  - **MOTION: Councilmember Eric Poppler moved to approve sending the nuisance information to Carver County for Prosecution. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**New City Business**

- Clerk Gruenhagen and Jason Buckentin would like remove the vinyl flooring (tested negative to Asbestos) and have Compass Hardwood Flooring refinish the coat closet wood flooring (per estimate from Compass) vs LVP flooring. All members agreed.
- Crack Sealing/Seal Coating (CC Parking Lot) for 2025. City received 2 proposals for crack sealing. One from Gopher State Sealcoat (\$3506.00) and Borgen (\$3,975.00). Seal Coating (CC Parking Lot) bids were as follows: Pearson (\$13,932.72), M.R. Paving and Excavating, Inc (\$20,710.80) and Allied Blacktop (\$22,928.32).
  - **MOTION: Councilmember Mitch Polzin moved to approve the bid for Crack Sealing/Seal Coating (CC Parking Lot) by Gopher for \$3506.00. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
  - **MOTION: Councilmember Jessica Weber moved to approve the bid for Seal Coating by Pearson for \$13,932.72. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- Jetting/Televising of Sanitary Sewer Lines. Empire performed 4,500 feet of jetting this year and will do around the same amount next year with the entire town being placed on a schedule roughly every 5 years. A leak was found in the sanitary sewer line by the baseball park. The city received two bids to fix this leak by Henning Excavating (\$3,800) and Precision Utilities (\$6,500.00).
  - **MOTION: Councilmember Tim Tracy moved to approve the repair of the sewer leak by Henning Excavating for \$3,800.00. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**



***HAMBURG CITY COUNCIL MEETING***  
***March 11, 2025***

**City Council Reports**

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets) reported that the dental picks are being littered on the streets and entrance/exit to the park.
- Mayor Chris Lund – Newsletter will go out this week. Mayor Lund did comment that the ATV's and four wheelers will be back out on the streets and that we need to be especially diligent for children.

**Adjourn City Council Meeting**

**MOTION:** Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:58 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on July 22, 2025

  
\_\_\_\_\_  
Jeremy Greenhagen  
City Clerk/Treasurer



**HAMBURG CITY COUNCIL MEETING**  
**APRIL 8, 2025**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:01 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Assistant Clerk Jenni Droege and Johnny Egan. Chief Siewert was not present.**

**Public Comment - No Public Comment**

**Agenda Review and Adoption**

**MOTION: Agenda review and adoption has no new items, removed HFD Report. Councilmember Poppler moved to approve the Agenda as amended. Seconded by Councilmember Weber. Motion was approved by all present.**

**Consent Agenda**

- **Approve Payment of Added February 2025 Claims (\$54.76)**
- **Approve Payment of Added March 2025 Claims (\$17,061.90)**
- **Approve Payment of April 2025 Claims (\$29,380.86)**
- **Approve Temp On-Sale Liquor License for Hamburg Lions Club (4/11/25)**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **Abdo Communication Memo**
- **Xcel Energy Transmission Line Inspections**

**MOTION: Councilmember Poppler moved to approve the Consent Agenda. Seconded by Councilmember Polzin. Motion was approved by all present.**

**Old City Business**

- **Minor Subdivision/Variance/ for Parcel 45.7000010.** Call for Public Hearing on May 13, 2025 at 7:00 pm. There will have to be a 4/5 council vote for approval.
  - **MOTION: Councilmember Jessica Weber moved to call a public hearing for the Minor Subdivision/Variance/ for Parcel 45.7000010 for May 13, 2025 at 7:00 pm. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- **PID 45.0282010 (Public Nuisances).** Citations have been issued for PID 45.0282010 (Public Nuisances) and no response received from Mr. Trebesch and/or his council. Mayor Lund corrected the PID Number stated in the last newsletter.
- **City Fee Schedule (State Building Code).** After some discussion Clerk Gruenhagen reported that the City is receiving enough funds to cover its expenses per the current fee schedule. Over the Counter permits would be impacted the most. Clerk Gruenhagen will talk to MNSPECT (Safebuilt) to clarify the revenue sharing aspect of the fee schedule, as it relates to them, and report back at the next city council meeting.



**HAMBURG CITY COUNCIL MEETING**  
**APRIL 8, 2025**

**New City Business**

- **Community Hall Closet Flooring.** The floor has been sanded/finished.
- **Rip Rap Project – Phase 2.** Staff to obtain and present at least 2 bids prior to the next meeting and will look into ways to minimize costs (engineering fees).
- **Baseball Park Vandalism.** The baseball park press box door on the grandstand was vandalized. Police report was filed with Sheriff's Office and insurance was informed. Estimated cost of repair is \$500 to \$1,000. The door will need to be replaced. Council discussed installing cameras and check on possibility of keeping internet equipment (all year round) at the Baseball Park.

**City Council Reports**

- Councilmember Mitch Polzin (Streets) mentioned that all dogs need to be cleaned up after in the park/veteran's memorial.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund reported on the following: League of Minnesota Cities meeting in Duluth (June). Council would have approve attendance at the next meeting. During the Monthly Phone Call with Tom Emmer Office, Mayor Lund asked if Federal Govt is looking to remove the Tax-Free element of municipal bonds, waiting to hear back. The first Monday in May will be Mayors In time. Newsletter will go out this week

**Adjourn City Council Meeting**

**MOTION:** Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:22 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on July 23, 2025

  
\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer



***HAMBURG CITY COUNCIL MEETING***  
***May 13, 2025***

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were Councilmembers Jessica Weber, Tim Tracy, Mitch Polzin, and City Clerk Jeremy Gruenhagen. Councilmember Eric Poppler and Deputy Clerk Jenni Droege are absent.**

The purpose of the hearing is to consider a variance and minor subdivision between two properties at PID 45.7000010 and 45.45.0750020. The Minor subdivision will result in two parcels with updated boundaries. The variance is required as the proposed subdivision would result in two nonconforming parcels that do not meet the lot dimensional requirements of the Hamburg City Code.

**Public Comment** - No Public Comment

**MOTION: Councilmember Jessica Weber moved to adjourn the public hearing at 7:02 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**



**HAMBURG CITY COUNCIL MEETING**  
**May 13, 2025**

Mayor Lund called the Hamburg City Council Meeting to order at 7:02 PM. Those in attendance were Councilmembers Jessica Weber, Tim Tracy, Mitch Polzin, Chief 2 Nick Mackenthun, John Fahey, Brad Falteysek, Jason Fagan, John Egan, and City Clerk Jeremy Gruenhagen. Councilmember Eric Poppler and Deputy Clerk Jenni Droege were absent.

Public Comment – No public comments received.

**Agenda Review and Adoption**

**MOTION: Councilmember Polzin moved to approve the Agenda as is. Seconded by Councilmember Weber. Motion was approved by all present.**

**Consent Agenda**

- **Approve Payment of Added April 2025 Claims (\$11,890.05)**
- **Approve Payment of May 2025 Claims (\$59,365.88)**
- **Approve Cash Flow Statement for February & March 2025**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **2025 Clark Mosquito Service Schedule**
- **Central Public Schools Mental Health Day (May 16<sup>th</sup>)**

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Hamburg Fire Department – Chief Two Nick Mackenthun**

- **Anthony Van Haften Resignation.** Chief Two Mackenthun explained that Anthony Van Haften submitted his resignation from the Hamburg Fire Department but will continue as a member of the Rescue Reserve.
  - **MOTION: Councilmember Tim Tracy moved to approve Anthony Van Haften's resignation and continued membership in the Rescue Reserve. Seconded by Councilmember Jessica Weber. The motion was approved by all present.**
- **New CPR Device.** The Fire Department will be purchasing a new CPR device. Two representatives demonstrated both an AutoPulse (Stryker and Zoll.) The Fire Department feels that the Lucas (Zoll) is the best choice. Some of the funding for this item will potentially come from the HFD equipment fund, and they will also be writing grant applications. Currently, the HFD owns 2 Auto Pulse, will keep one and exchange the other for \$3,000.00.
  - **MOTION: Councilmember Tim Tracy moved to approve the purchase of the Lucas, not to exceed \$18,090.66. Seconded by Councilmember Mitch Polzin. The motion was approved by all present.**



## ***HAMBURG CITY COUNCIL MEETING***

### ***May 13, 2025***

#### **Carver County Commissioner John P. Fahey – Carver County Update**

- Commissioner Fahey spoke about the progress of the Bongards/Hwy 212 project (he receives a couple of calls per week on the subject), HWY 5 is the next large Carver County Road project. It will include multiple roundabouts in Victoria, and Hwy 40 is currently in process.
- Miles of high-speed internet fiber lines (360 miles) have been installed, and the project is approximately 90% complete.
- Commissioner Fahey also mentioned the new portal for the payment of Carver County taxes and should make that process smoother.
- Councilmember Mitch Polzin mentioned multiple issues with County Road 50, with agreement from other council members. Commissioner Fahey thanked them for their candid feedback.

#### **Abdo Solutions - Brad Falteysek - 2024 Independent Financial Audit.**

- Brad Falteysek and Jason Fagan went through all of our records and conducted a number of tests. The first is a “clean” independent opinion on the financial statements, nothing unusual was noted within those statements.
- Brad and Jason reported on the following items:
  - General Fund Balances
  - General Fund Budget to Actual
  - General Fund Revenues by Type
  - General Fund Expenditures by Type
  - Special Revenue Fund Balances
  - Capital Projects Fund Balances
  - Water, Sewer, and Storm Water Funds Cash Balances
  - Cash & Investments Balances by Fund Type
  - Taxes – Key Performance Indicators
  - Debt – Key Performance Indicators
  - Expenditures – Key Performance Indicators
  - Enterprise Funds – Key Performance Indicators

#### **Old City Business**

1. **Minor Subdivision/Variance/ for Parcel 45.7000010 and Resolution Numbers 2025-06 & 2025-07.** Corrin Bemmis provided information on both properties at 430 Louisa and 440 Louisa Street in regards to Resolution Numbers 2025-06 & 2025-07. City initiated minor subdivision will result in two parcels with updated boundaries, one conforming and one nonconforming. Variances to decrease the lot size and to increase the maximum allowed lot depth are needed for Parcel 45.7000010. As a result of the minor subdivision Parcel 45.0750020 will be brought into compliance with City Code. The approval of the minor subdivision is contingent upon the approval of the related variances, under Resolution 2025-06. The proposal may be initiated by the City Council; however, the resolution





**HAMBURG CITY COUNCIL MEETING**  
**May 13, 2025**

approving the minor subdivision must be adopted by at least four-fifths of all members of the City Council.

- **MOTION: Councilmember Jessica Weber moved to approve Resolution Number 2025-06. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- **MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2025-07. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- **The City Fee Schedule (State Building Code).** Fees have not increased since 2007. With this requested increase there will be a price increase in roofing, siding, and window permits and larger remodels possibly staying the same or even decreasing. Council discussed keeping the current fee schedule as long as the city is not running a deficit. The Council also discussed the fact that MNSPECT (SAFEbuilt) stated they are running a deficit. This issue has been tabled till the next meeting and to inform MNSPECT (SAFEbuilt) that the City is not looking to change the fee schedule at this time unless absolutely necessary.
- **Park Walking Path Improvements.** The park walking path improvements have been completed and looking for motion to transfer money from the City Savings Account to the General Fund to cover cost as agreed upon in 2024.
  - **MOTION: Councilmember Mitch Polzin moved to approve to approve the transfer of \$9,239.00 from the savings account to the general fund to cover the walking path improvements. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**New City Business**

- **Utility Bills (Late Fees).** Credit card payments made online are often taking 3-5 business days to clear the customer's account and then the city account. We would like to include on the bill and/or a message on the bulletin asking for those credit card payments to be made 5 days prior to the due date! The council is open to trying this over the next few months.
- **Grinder Station (Wipes) – Alarm System.** The “flushable wipes” or “baby wipes” have continuously clogged the grinder station on Jacob Street. City staff reported that no type of wipes or feminine products should be flushed down the toilet. An alarm has now been installed to let the person on call know that there is an issue.



***HAMBURG CITY COUNCIL MEETING***  
***May 13, 2025***

**City Council Reports**

- Councilmember Eric Poppler (Parks) was absent.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets) mentioned the dental picks are back.
- Mayor Chris Lund – Newsletter will go out this week. Also mentioned there will be no “Mayor In Time” for June.

**Adjourn City Council Meeting**

**MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:24 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present**

Amended/Approved on July 23, 2025

  
\_\_\_\_\_  
Jeremy Gruenhagen  
City Clerk/Treasurer

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: August 12, 2025

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: \_\_\_\_\_

August 13 - Off at 3:30 (Dr. Appt.)

How many **Vacation** hours will be used? 0

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Yes

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

## City Council Approval

Date of Council Meeting: 8-12-25

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Jeremy Gruenhagen  
Employee Signature

8-12-25  
Date

\_\_\_\_\_  
City Clerk/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date



"The City of Hamburg is an Equal Opportunity Employer and Provider."



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Hamburg Lions		Date organized 1982	Tax-exempt number 	
Organization Address (No PO Boxes) 181 Broadway Avenue		City Hamburg	State MN	Zip Code 55339
Name of person making application Robert J Gregonis		Business phone 	Home phone 952.367.7089	
Date(s) of event October 4, 2025		Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Chris Lund	City Hamburg	State MN	Zip Code 55339	
Organization officer's name Robert Gregonis	City Hamburg	State MN	Zip Code 55339	
Organization officer's name 	City 	State 	Zip Code 	

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 Million, DPS 2 Million Aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	August 12, 2025
City or County approving the license	Date Approved
No fee	October 4, 2025
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CityAdmin@cityofhamburgmn.com
572	City or County E-mail Address
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

**CLERKS NOTICE:** Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
No Temp Applications faxed or mailed. Only emailed.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Hamburg Lions		Date organized 1982	Tax-exempt number 
Organization Address (No PO Boxes) 181 Broadway Avenue	City Hamburg	State MN	Zip Code 55339
Name of person making application Robert J Gregonis		Business phone 	Home phone 952.367.7089
Date(s) of event October 25, 2025		Type of organization <input type="checkbox"/> Mircodistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit	
Organization officer's name Chris Lund	City Hamburg	State MN	Zip Code 55339
Organization officer's name Robert Gregonis	City Hamburg	State MN	Zip Code 55339
Organization officer's name 	City 	State 	Zip Code 

Location where permit will be used. If an outdoor area, describe.

Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage

West Bend Mutual Insurance 1 Million, DPS 2 Million Aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Hamburg	August 12, 2025
City or County approving the license	Date Approved
No fee	October 25, 2025
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CityAdmin@cityofhamburgmn.com
572	City or County E-mail Address
Current population of city	
Jeremy Gruenhagen	
Please Print Name of City Clerk or Count Official	Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
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PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



CONNECTING & INNOVATING  
SINCE 1913

### LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org).

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Hamburg

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: August 12, 2025

Signature: Jenny Guenther Position: Clerk-Treasurer



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: CENTRAL BOOSTER CLUB

Previous Gambling Permit Number: X- N/A

Minnesota Tax ID Number, if any: 7477966

Federal Employer ID Number (FEIN), if any: 32-2695559

Mailing Address: 531 MORSE ST N PO BOX 302

City: NORWOOD YOUNG AMERICA State: MN Zip: 55368 County: CARVER

Name of Chief Executive Officer (CEO): TRICIA MACKENTHUN

CEO Daytime Phone: 612-201-5023 CEO Email: 108RAIDERRALLY@GMAIL.COM

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): TRICIAMACKENTHUN@GMAIL.COM

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): HAMBURG COMMUNITY HALL

Physical Address (do not use P.O. box): 351 HENRIETTA AVE

Check one:

☒ City: HAMBURG Zip: 55339 County: CARVER

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): OCTOBER 4, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



# LG220 Application for Exempt Permit

4/23  
Page 2 of 3

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

### CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before  
submitting application to the  
Gambling Control Board.**

### COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Tricia Mackenthun Date: 7/30/25  
(Signature must be CEO's signature; designee may not sign)

Print Name: TRICIA MACKENTHUN

## REQUIREMENTS

### Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

### Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

## MAIL APPLICATION AND ATTACHMENTS

### Mail application with:

- \_\_\_\_\_ a copy of your proof of nonprofit status; and
- \_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

### Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



414 Nicollet Mall  
Minneapolis, Minnesota 55401-1993

July 21, 2025

**HAMBURG CITY  
181 BROADWAY AVE  
HAMBURG, MN 55339**

**RE: Transmission Line Work Notice – Line 0717 (GRI-CAR)**

Dear Landowner,

The project for Xcel Energy to rebuild the 69kV electric transmission line 0717 between the Green Isle and Carver Substations has recently been completed. (Please see the enclosed map showing the project area.)

Restoration work, in those limited locations where they have been identified, is planned to begin shortly. We anticipate this to be completed within the next 1 to 2 months, weather permitting.

**Please contact me:**

- **For any damage claims that restoration crews are unable to repair, such as crop damages, or any concerns with the restoration completed.**

I can be reached at 612-528-1380 or zach.rogers@wsbeng.com.

Thank you, again, for your cooperation and assistance with this project.

Sincerely,

**WSB**

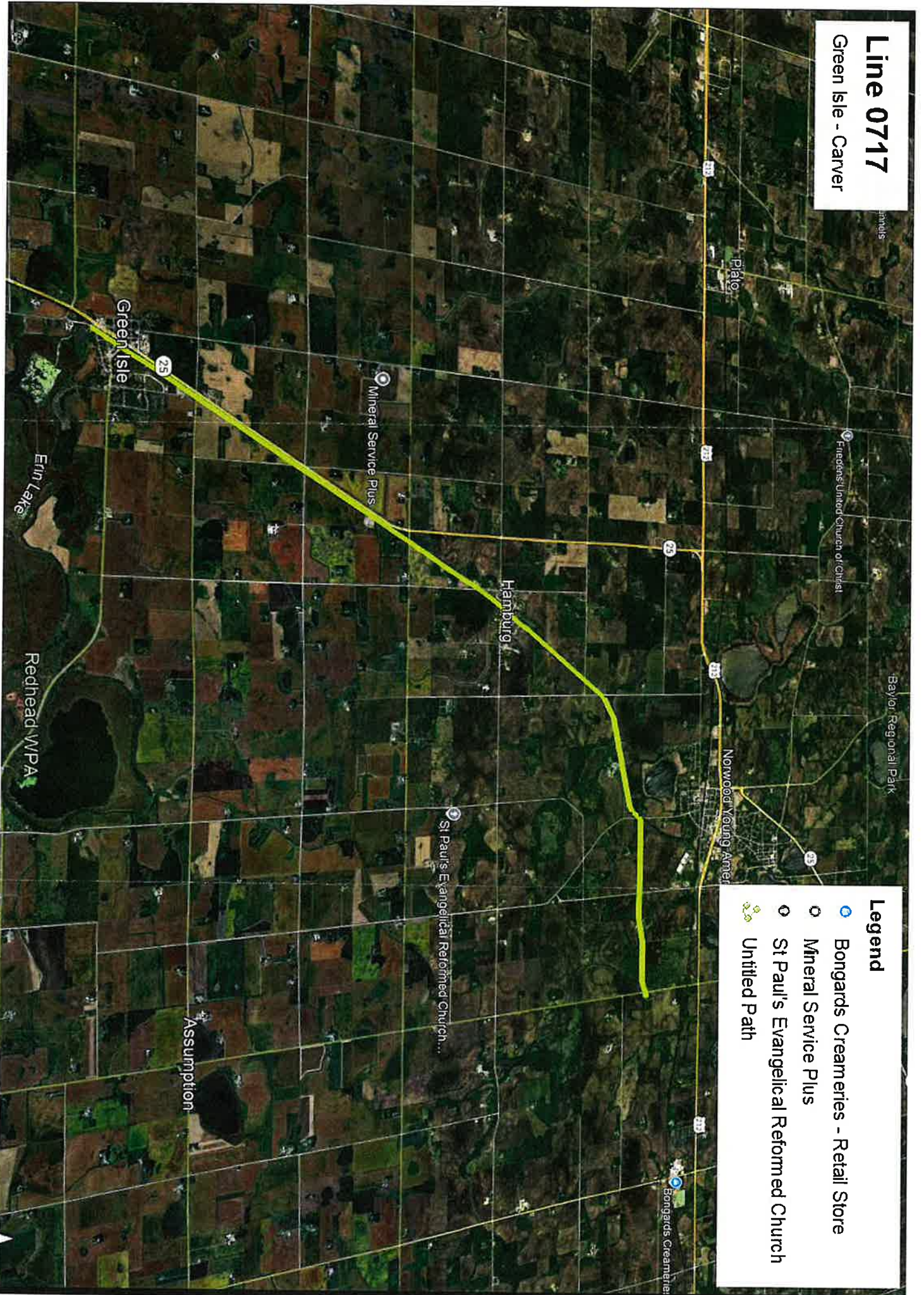
*Zach Rogers*

Zach Rogers  
612-528-1380  
Zach.rogers@wsbeng.com  
Right of Way Specialist







# Line 0717

Green Isle - Carver



## Legend

-  Bongards Creameries - Retail Store
-  Mineral Service Plus
-  St Paul's Evangelical Reformed Church
-  Untitled Path

**CITY OF HAMBURG, MINNESOTA  
RESOLUTION NUMBER 2025-09**

**RESOLUTION AUTHORIZING OFF-PREMISES LIQUOR SERVICE  
AT COMMUNITY FESTIVAL ON SEPTEMBER 13, 2025**

**WHEREAS**, Minnesota Statutes, section 340A.404, subdivision 4(b), authorizes a City Council to authorize a liquor license holder to serve liquor at an off-premises location at a community festival;

**WHEREAS**, the Zummerfest Festival, being held on September 13, 2025, is an important attraction for the community and takes place within the City of Hamburg;

**WHEREAS**, Know It All's Bar and Grill has an active retail intoxicating on-sale liquor license issued by the City of Hamburg;

**WHEREAS**, Know It All's Bar and Grill desires to dispense liquor outside of its licensed premises during the Zummerfest Festival; and

**WHEREAS**, Know It All's Bar and Grill has provided the City of Hamburg with proof of liability insurance in compliance with Minnesota Statutes, section 340A.409;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
HAMBURG, MINNESOTA:**

1. The Zummerfest Festival being held on September 13, 2025, is a community festival.
2. Know It All's Bar and Grill is hereby authorized to dispense liquor off premises during the Zummerfest Festival on September 13, 2025, in accordance with Minnesota Statutes, section 340A.404, subdivision 4(b).
3. Know It All's Bar and Grill may only dispense liquor in the designated areas of the Zummerfest Festival. The designated areas are exclusively Bicentennial Park (614 Park Avenue) and the fenced-in area of Railroad Street immediately adjacent to Know It All's Bar and Grill. All liquor must be consumed in the designated areas.
4. Know It All's Bar and Grill is responsible for ensuring no persons under the age of 21 obtain or consume alcohol at the Zummerfest Festival.



**I CERTIFY THAT** the above resolution (Resolution 2025-09) was adopted by the City Council of Hamburg, Carver County, Minnesota this 12<sup>th</sup> day of August, 2025.

**ATTEST:**

\_\_\_\_\_  
Chris Lund, Mayor

\_\_\_\_\_  
Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."



count toward an 8 hour work day/40 hour workweek. All overtime shall be paid out within the pay period accrued. All overtime requires prior authorization by the Mayor or City Clerk/Treasurer.

City Clerk/Treasurer and other employees who are exempt from the provisions of the Fair Labor Standards Act (executive, administrative, professional) will not be eligible to receive additional and/or premium pay as compensation for overtime worked. Such employees are expected to manage their work and balance their schedules as necessary to accomplish employment objectives and/or requirements while maintaining a balance for their personal lives.

### **COMPENSATORY TIME**

The City Council may decide to grant employees compensatory time off in lieu of paid overtime. Employee hours worked over 40 in a standard work week shall accrue compensatory time at the rate of 1.5 compensatory hours per one overtime hour worked. Compensatory time may be accrued to a maximum of forty (40) hours. City Clerk/Treasurer must approve the accrual and use of compensatory time and time off.

### **CALL OUTS**

To address emergencies relating to City/Public infrastructure repair or maintenance, certain employees may be required to be called out after regularly scheduled work shifts. Public Works Employees shall be reimbursed for a minimum of two hours of over-time wages as approved by the City Clerk/Treasurer or Mayor for being called out after regular work shifts. For scheduled rounds on the weekend and holidays, employees will be paid \$50/day. Exempt employees will be paid \$50/day for scheduled rounds on the weekend and holidays and a minimum of 2 hours of over-time pay, at the current Public Works pay, for being called out after regular work hours/work duties. (Revised and Adopted October 27, 2015/August 12, 2025)

### **PAY PROCEDURES**

All non-exempt Employees shall be paid every two weeks, bi-weekly (every other Friday). Paychecks shall be distributed by 12:00 Noon on payday, upon submission of a City of Hamburg timesheet by the previous Tuesday at 4:30 p.m. When a pay day falls on a holiday, employees shall receive their pay the previous day. Exempt employee shall receive their pay on the 15<sup>th</sup> and last day of the month. When a payday falls on a holiday or weekend, exempt employees shall receive their pay the previous day.

### **ADMINISTRATIVE PAY CORRECTIONS**

The City takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck and that employees are paid promptly on the scheduled payday.

In the unlikely event that there is an error in the amount of pay, the employee should promptly bring the discrepancy to the attention of the City Clerk/Treasurer. Corrections will be processed in the following pay period.

### **PAY DEDUCTIONS**

The law requires that the City make certain deductions from every employee's compensation. Among these are applicable federal, state, and local income taxes. The City also must deduct Social Security taxes on each employee's earnings up to a specified limit that is called the Social Security "wage base." The City also must deduct court ordered levies and/or garnishments.

The City offers programs and benefits beyond those required by law. Eligible employees may voluntarily authorize in writing deductions from their pay checks to cover the costs of participation in these programs, such as medical premiums, PERA, etc.

If employee has questions concerning why deductions were made from his/her paycheck or how they were calculated, the City Clerk/Treasurer can assist in having his/her questions answered.

### **PERFORMANCE EVALUATIONS**

All City employees shall receive performance reviews annually. Probationary employees shall receive a performance review which will be presented to the probationary employee after six months of service and yearly performance reviews will be conducted annually in November.

The functions of the employee performance evaluation are to provide probationary and non-probationary employees with timely reports of their progress and allow for correction of deficiencies; to provide all employees with positive recognition

# Midwest Fence & Mfg.

525 E. Villaume Ave.  
South St. Paul, MN 55075  
Phone: 651.451.2222 | Fax: 651.451.6939

Company: Hamburg, City of Contact: Jason or Jeremy Date: 8/7/2025  
Address: \_\_\_\_\_ Office: 952-290-3541  
City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_ Cell: \_\_\_\_\_ Job #: \_\_\_\_\_  
Job Site: Park Fields  
614 Park Ave  
Hamburg MN 55339

Estimator: Todd Renfors  
Email: [ToddR@Midwestfenceco.com](mailto:ToddR@Midwestfenceco.com)  
Mobile: 612-282-9808

Quantity	Description	Amount
	Rermoval and disposal of 3 posts and damaged chain link	
	Furnish and install	
45 lf	7' high galvanized chain link fencing	
	2" x 9ga chain link	
21 lf	1 5/8" 40 weight top rail	
3	2" 40 weight line posts air driven 48"	
	Total materials and labor	\$ 3,993.00
	Permit by owner	
Proposal is valid for 30 days.		
TOTAL		\$ 3,993.00

Fence lines, property lines and elevations to be provided by owner, construction manager or general contractor. ALL permits, fees and private utilities are the sole responsibility of the customer. Unless otherwise stated, owner is responsible for obstruction removal of every nature which will interfere with the fence installation. This proposal assumes normal ground conditions and excludes installation through rock, concrete and backfill. Unless otherwise stated, ALL hand digging is excluded. Should rocky or excessive hard digging be encountered, this proposal is subject to additional labor costs. Midwest Fence shall furnish only the materials and labor specified in this proposal. Any deviation from the above specifications will be subject to a change order.

A Service charge of 1.5% (18% annually) will be applied on all past due balances. The purchaser shall be responsible for any and all collection and legal costs incurred by Midwest Fence in the event of this bill becoming past due. Midwest Fence reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.

Customer Signature \_\_\_\_\_

Date \_\_\_\_\_



# Quote

Century Fence Company  
14839 Lake Dr NE  
Forest Lake, MN 55025



---

**Quote To:**

Jason Buckentin  
City of Hamburg  
181 Broadway Ave  
Hamburg, MN 55339

**Project Location:**

Fence Repair  
Hamburg, MN 55339

Quote #: 31727

Quote Date: 7/31/2025

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Description
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**Fence Repair**

1. Remove and replace damaged line post, toprail and fabric.
2. Pound new line post where existing post was removed.
3. Install new toprail and 45' of new fence fabric.

**Notes:**

Excludes Excavation through rock, Excavation through frost, Private Utility Locate, Removal of spoils from post holes offsite, Survey of property for fence layout

Quote Total: \$3,549.00

Quote Valid For 15 days

**Buyer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted by:** \_\_\_\_\_

*Ben Erickson*

**Change**

**Acceptance:**

This quote when accepted in writing by purchaser and by Century Fence Company includes the terms and conditions set forth on [www.centuryfence.com](http://www.centuryfence.com) which are incorporated by reference and becomes a contract between two parties. If the project is cancelled upon agreement and special materials were purchased, the customer agrees to pay 100% of the material cost.

Ben Erickson

**Office:** 651-464-7373

**Cell:** 612-454-9755

**Email:** BErickson@centuryfence.com

**Terms of Payment:** Net Cash upon receipt of invoice.