

Hamburg City Council Meeting July 14, 2015

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Maintenance Employee Greg Schultz, Deputy Clerk Cherie Smith, and Fire Chief Buckentin were in attendance. Also in attendance were Representative Jim Nash, Carver County Commissioner Jim Ische, Scott Qualle and Tom Richardson of MNSPECT, and Adam Gruenewald of NYA Times.

Public Comment

- There was no Public Comment

Agenda Review (Added Items) and Adoption

- 2016 Health Insurance Rates – City Clerk Report
- MPCA Letter Concerning Sewer Extension Restriction Lifted – City Clerk Report
- Updated Utility Delinquent Report – Consent Agenda
- Update July Claims List – Consent Agenda
- County Commissioner Ische will brief City Council prior to Representative Nash
- **Councilmember Trebesch moved to approve the Agenda with the added items, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.**

Approve Consent Agenda

- Approve Minutes for June 9, 2015
- Approve LMCIT Liability Coverage Waiver Form
- Waste Management Annual Rate Increase (2.5%) Effective August 1, 2015
- Red Ribbon Ride July 18, 2015
- Delinquent Utility Bills Report
- 2015 Building Permit Report
- Public Nuisance List
- Water Wells Usage/Water Consumption Report for June 2015
- MNSPECT Minute for July 2015
- Carver/Scott Master Recycler/Composter
- Time-off Request (Jeremy Gruenhagen)
- **Councilmember Lund moved to approve the Consent Agenda with amending the Minutes for June 9, 2015 to June 1, 2015 and June 16, 2015, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Fire Department

- Paid On-Call
 - The Hamburg Fire Department is proposing to the City Council to change from strictly a volunteer fire department to a paid on call department. If the firefighter does not make 15% of the calls for the year, then that firefighter will not receive their on call pay or their pension for that year. The fire department is also suggesting that

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- if there are any issues, that those issues would be handled by the executive committee. The City Council will discuss these suggestions at a later date and make a decision before the 2016 Budget is finalized.
- 2016 HFDRA Pension
 - Chief Buckentin has not received any information for the 2016 Pension so this will be discussed at a later date.
 - J-5 Bombardier Trailer and Jetter
 - The description has been put together for the trailer and will be sold using sealed bids. The trailer will be advertised in the local paper, the League of Minnesota Cities and in Rural Water. There will be a minimum bid of \$4500 and bids will be accepted until August 10, 2015. All sealed bids will be opened on August 11, 2015 at the City Council Meeting.
 - The Jetter will also be advertised at the same time.
 - National Night Out
 - National Night Out will be held on Tuesday, August 4, 2015 from 6:00 – 8:00 p.m. at Bicentennial Park. The fire department will supply Fire Truck Rides.
 - Outdoor Warning Siren
 - The Outdoor Warning Siren has not been working for the last two weeks. The County updated some codes at their level and since the update, there has been some communication errors. The County is currently working with Motorola to fix this problem.

County Commissioner Jim Ische

- Commissioner Ische updated the City on some of the road/bridge projects that will be taking place this year.
 - County Road 131 West of the Truck Stop to County Road 34 and also County Road 33 from the NYA City Limits to the County Line will be milled and overlaid.
 - County Road 33 from the City Limits of Norwood Young America to the Four Corners will also be repaved.
 - County Road 10 in Waconia is currently closed due to construction.
 - Commissioner Ische update the Council on the Highway 101 Bridge Project.
 - The second bridge in San Francisco Township is currently being fixed because of damage the bridge received in a storm last year.
- Carver County is searching for a new Veteran's Deputy Service Officer.
- A new bussing Service for Veteran's will be implemented shortly.
- There has been approximately 2400 visitors a month to the Norwood Young America Library with approximately 4200 books and materials being checked out.
- Commissioner Ische updated the City Council on different activities taking place at Baylor Regional Park.
- Commissioner Ische informed the Council that the Commissioners are currently working on setting the 2016 Budget.
- The Carver County Public Works Department is looking at possibly redistricting the snow plow districts from four districts to three districts.



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Representative Jim Nash

- Representative Jim Nash was present to inform the City Council of items that were discussed at the State Capitol this past session.
- Representative Nash sat on the Transportation Committee this past year and pushed to get funding for better roads in Carver County.
- Representative Nash opposed the gas tax and lobbied not to pass it.
- Representative Nash updated the City Council on the status of the road construction on Highway 5.

2015 Street Improvement Project

- **Councilmember Lund moved to approve Change Order Number One for the 2015 Street Improvement Project, changing the completion date from September 25, 2015 to June 10, 2016 and also delaying the wear course and the mill and overlay on Railroad Street and the East end of Sophia Avenue until 2016, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Scott Qualle (MNSPECT)

- Scott Qualle and Tom Richardson from MNSPECT updated the City Council on some new Code Changes and the City Fee Schedule.
 - The codes are being updated this year and should be completed by the end of 2015. MNSPECT will be updating their codes every six years.
 - Some of the new code changes are as follows:
 - Residential Code – Sheds under 200 square feet and fences under seven feet are no longer required to need building permits. Roofs can be recovered if the manufacturer allows it. Ceilings in basements in existing homes need to be six feet four inches high and in new homes the ceilings have to be seven feet high. All window wells now need to be connected to a drain system. Any single family home over 4500 square feet and all town houses and duplexes are required to have a sprinkler system.
 - Plumbing Code –new appliances, faucets, toilets, etc. do not need a permit to be replaced.
 - Energy Code – The code for attic insulation has been increased from R48 to R49 and wall insulation has been increased from R19 to R20.
 - Radon Code – Mr. Qualle explained the radon testing process and when the home owner is required to release the results for those tests.
 - Mr. Qualle has suggested adopting a self-perpetuating ordinance which would adopt the current State Building Code.
- 470 Maria Avenue
 - The Structural Engineer has looked at the building on 470 Maria Avenue and will be meeting with the owner on the findings.



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- The City Fee Schedule was adopted in 2006 and should be updated. One suggestion Mr. Qualle gave was to decrease the fee for inspections on the weekends from \$74.00 an hour to \$60.00 an hour. He suggested increasing the re-inspection fee from \$49.35 to \$50.00 and to increase the general permit fee. He would also like to have the statement "fixture maintenance" clarified.
- Mr. Qualle will meet with City Clerk Gruenhagen and discuss changes to the Fee Schedule and City Clerk Gruenhagen will bring these changes to the next Council meeting at which time they will be discussed by Council.

Old City Business

- IPAD Letter
 - City Attorney Kelly Dohm has sent a letter to Information Policies Analysis Division (IPAD) to get their opinion on the following scenarios:
 - Information from Closed Meetings
 - Public/Private Data
 - Releasing Medical Information of City Employees to the Public
 - Placing Photos of City Employees on Websites
 - City Attorney Dohm thought it would take about one month for the City to receive a response from IPAD.
- NYA Times Article – Dated June 25, 2015
 - Several members of the City Council expressed their disappointment and concern with the article written in the Norwood Young America Times containing updates of the June Hamburg City Council Meeting. The article which should have been a recap of the June City Council Meeting Minutes turned into an article about Councilmember Odoms unofficial website.
 - City Clerk Gruenhagen stated that nobody is trying to shut down or abolish Councilmember Odoms website.
 - Mayor Malz stated that articles on Councilmember Odoms website has allegations and statements on the website that are not 100 percent accurate.
 - All City Council members expressed their concern that Councilmember Odoms expresses his opinions on his website and not during City Council Meetings.
 - Councilmember Odoms was asked several times what was the intent of his website. He chose not to comment on that question.
 - Several Council members expressed their concerns that \$8,000 - \$10,000 of tax payers money have been spent on legal fees because of Councilmember Odoms actions.
 - City Clerk Gruenhagen stated that the City Council needs to work together for the residents of Hamburg.

Public Works & Utilities Department Report

- Water/Wastewater Services
 - There are a large number of geese at the Ponds. Maintenance Employee Schultz informed the Council that in the future the large number of geese will become an issue.



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- Community Hall Repairs
 - The City received a bid from KS Schauer Construction and from Vos Construction to repair the Community Hall roof. The City Council reviewed both bids and discussed the Cities options. **Councilmember Trebesch moved to award the Community Hall Roof Repair Project to Vos Construction as per their bid, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.**
- Community Center Repairs
 - There is a possible flashing issue on the roof on the Community Center. Maintenance Employee Schultz will get two estimates for the Community Center Roof.
- Park Open Shelter (Re-Roof)
 - Maintenance Employee Schultz received one estimate for the Park Shelter in Bicentennial Park and will be getting a second estimate to re-roof the shelter.
- Baseball Park Catch Basin
 - Wm. Mueller & Sons has been contacted and will cut up the black top around the catch basin and insert rings to raise it.
- Fence for Generator
 - Maintenance Employee Schultz will purchase a six foot fence that he will install in front of the generator.

City Clerk/Treasurer Report

- Cable Franchise Agreement
 - The City of Norwood Young America has decided to split from the City of Hamburg in the joint Cable Franchise Agreement with Mediacom.
 - Jaguar is currently working with the City of Norwood Young America for a cable franchise. Jaguar has no immediate future plan to work with the City of Hamburg for a cable franchise.
- LCMIT No-Fault Sewer Backup Coverage
 - **Councilmember Odoms moved to approve Resolution 2015-08 for the No-Fault Sewer Backup Coverage to reimburse water and sanitary sewer customers for up to \$10,000.00 of clean-up costs and property damage, seconded by Councilmember Lund and motion unanimously carried. All Council members were present.**
 - City Clerk Gruenhagen will check into the premiums for a higher amount of coverage.
- Health Insurance Renewal
 - The City Council will discuss the options for Health Insurance Renewal next month.
- 2016 Budget Workshop Dates
 - **Councilmember Lund moved to hold a Budget Workshop on Tuesday, September 1, 2015 at 7:00 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**



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Approve Payment of June Claims (\$7,781.76)

Councilmember Lund moved to approve the two ACH payments and check numbers 17451 through 17459 for a total of \$7,781.76, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Approve Payment of July 2015 Claims (\$127,300.89)

Councilmember Trebesch moved to approve the five ACH payments and check numbers 17460 through 17492 for a total of \$127,300.89, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.

City Council Reports

- Councilmember Lund (Parks)
 - Councilmember Lund informed the City Council that the next quarterly Chamber Meeting will be held Wednesday, July 15, 2015 at noon at the Norwood Young America Pool Park and it is sponsored by Wm. Mueller & Sons.

Adjourn City Council Meeting

Councilmember Odoms moved to adjourn the Hamburg City Council meeting at 9:23 p.m., seconded by Councilmember Lund and motion unanimously carried. All Council members were present.

Submitted By:

Cherie Smith
Deputy Clerk



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