



***HAMBURG CITY COUNCIL MEETING***  
***JULY 12, 2016***

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 pm. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, Deputy Clerk Tamara Bracht, and Maintenance Superintendent Greg Schultz was in attendance. Also in attendance were Fire Chief Justin Buckentin, Brad Droege with Wm. Mueller & Sons, Scott Qualle with MNSPECT, Heidi Hoks Director of Carver County Libraries, and various residents.

**Agenda Review (Added Items) and Adoption**

**Added:** August 3 - Popsicles in The Park with Representative Nash at 6:00 pm.

**Motion:** Councilmember Steve Trebesch moved to approve the added agenda item, seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.

**Consent Agenda**

- Approve Minutes for January, February, March, April 2016
- Water Wells Usage/Water Consumption Report for May 2016
- April 2016 Cash Flow Statement
- 2016 Building Permits Report
- Delinquent Utility Bills Report
- Taste of NYA

**Motion:** Councilmember Chris Lund moved to approve the Consent Agenda, seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

**Wm. Mueller & Sons/UFC Properties (411 Sophia Avenue/441 Railroad Street)**

- **Parcel 45.0283000 (WAC/SAC Charges)**
  - The lot was surveyed resulting in the railroad owning less of the property than originally thought. There is 11 feet that is owned by the City of Hamburg that the driveway can be moved over onto. The bank parking lot is owned by the bank. Suggest putting up the "No Right Turn" sign and not installing a fence.
  - **Motion:** Councilmember Richard Odoms moved to approve the exchange of land for the WAC/SAC charges. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.



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**Carver County Library – Director Heidi Hoks**

Heidi presented a power point presentation on the library system, the technology classes offered, and the different children and Senior Citizen programs that are available to the public.

**Fire Department Report – Chief Justin Buckentin**

- **New Member – John Michels**
  - **Motion:** Councilmember Richard Odoms moved to approve John Michels as a new member of the HFD, seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.
- **National Night Out Donation (HFDRA)**
  - Ambulance scheduled to attend
  - Waiting to hear back from Sheriff for a squad
- **Approve HFDRA Amended By-Laws**
  - **Motion:** Councilmember Chris Lund moved to approve the amended by-laws, seconded by Councilmember Richard Odoms. Motion was unanimously carried. All Council Members were present.
- **City Offices**
  - Councilmember Chris Lund put together a proposal with a time-line for combining the Fire Chief and the Deputy Clerk into one office and putting the 01' engine on display in the Fire Hall

**Scott Qualle – MNSPECT**

- **Building Inspections/Code**
  - **411 Maria Avenue (Old City Hall)/340 Railroad Street**
  - Scott informed the Council where discussions were at with the above addresses owners. He answered several questions the council had in regards to other violations seen in town and how to get residents to comply with City Codes.

**Old City Business (Memo)**

- **County Road Maintenance Agreement (Carver County)**
- **Water Meter Upgrades/Radio Read (Cost Estimates)**
- **2015/2016 Street Improvements (Jacob Street & Sophia Avenue)**
  - **Change Order**
- **Steve Trebesch**
  - **Variance Request (Cargo Container)**
  - **Motion:** Councilmember Chris Lund moved to approve a Special Meeting for Steve Trebesch's variance request on Tuesday, August 16<sup>th</sup> at 6:45 pm, seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were



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present.

- **Permits**
  - **Project timelines/permit renewal**

**Public Works & Utilities Report**

Maintenance Superintendent Greg Schultz reported on projects he is working on and timelines for completion. Projects include: City Shop renovations will be completed in August, installed signs around town, water tower splash pad, ponds sprayed for weeds, riprap installation; RV sewer disposal is bringing in revenue.

**Deputy Clerk Report**

- **August 9<sup>th</sup> City Council Meeting (Change Date)**
  - **Motion:** Councilmember Chris Lund moved to approve changing the August City Council Meeting from the 9<sup>th</sup> to the 16<sup>th</sup> due to Primary Elections. Seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.
- **Engagement Letter for GASB 67/68 Actuarial Services (HFDR)**
  - Tabled until City Clerk/Treasurer Jeremy Gruenhagen is back.

**Approve Payment of June 2016 Added Claims (\$23,281.00)**

**Motion:** Councilmember Chris Lund moved to approve the 2 ACH payments along with checks 18011 thru 18020 for \$23,281.00, seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.

**Approve Payment of July 2016 Claims (\$13,200.32)**

**Motion:** Councilmember Chris Lund moved to approve the 3 ACH payments along with checks 18021 thru 18043 for \$13,200.32, seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.

**City Council Reports**

- **Councilmember Richard Odoms (Water/Sewer)**
- **Councilmember Bob Gregonis (Streets)**
  - Can residents use the recycle dumpster by the Community Hall? Mayor Malz wants the recycling bin to be used only by those renting the Hall.
- **Councilmember Chris Lund (Parks)**
  - Lions Club is looking at purchasing Ginkgo trees to be placed in the park. Also, flower pots will be placed throughout town for beautification.



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- **Councilmember Steve Trebesch (Buildings)**
  - Discussed National Night Out events which will be on Tuesday, August 2<sup>nd</sup> at 6:00 pm.
- **Mayor Richard Malz**
  - City Clerk to Post Notices that all Council Members will be in attendance at National Night Out and the Corn Shucking event.
  - Deputy Clerk to begin reporting on violation letters and any follow-ups at Council Meetings and emailing him the Delinquent Water Bill Report each month.

**Adjourn City Council Meeting**

**Motion:** Councilmember Richard Odoms moved to adjourn the City Council Meeting at 8:47 PM, seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht  
Deputy Clerk