



***HAMBURG CITY COUNCIL MEETING
JUNE 13, 2023***

Mayor Chris Lund called the Public Hearing to order at 7:02 PM. The order for the variance review for Mark Martinsen (480 Henrietta Avenue). Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, and Tim Tracy. City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker and Public Works Jason Buckentin. Resident Brad Droege and Jaime Haas, Tim Rohwer and Jim Winkels from Vivid Homes.

Variance review for 480 Henrietta Avenue. City Clerk Gruenhagen reviewed the placement off the lot line and front and rear setbacks of the construction. City Clerk Gruenhagen asked if the public had any comments, questions or concerns.

Public comment:

- Brad Droege commented the garage will be gone for better site lines coming out of the alley and have the house off the sidewalk. It will be a lot nicer for the community.
- No other public comment or objections.

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:06 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.



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Mayor Lund called the Hamburg City Council Meeting to order at 7:06 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, and Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin and Fire Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to adopt the Agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Consent Agenda

- Approve Payment of Deleted Claim for March 2023 (119.83)
- Approve Payment of Added May 2023 Claims (\$7,080.95)
- Approve Payment of June 2023 Claims (\$36,138.91)
- Approve Vacation Request (Jeremy Gruenhagen)
- Approve On-Sale Liquor License for Hamburg Lions Club July 15, 2023
- Delinquent Utility Bills Report
- Met Council Preliminary Population & Household Estimates
- League of MN Cities Dues Increase Memo

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Old City Business

- Land Use Application (Variances) for Mark Martinsen (480 Henrietta Avenue)
 - Approve Resolution 2022-06 (Variance Request(s) for 480 Henrietta Avenue)
- **MOTION: Councilmember Tim Tracy moved to adopt resolution 2023-06 approving the proposed front and rear setback variances at 480 Henrietta Avenue with the following conditions, based on the report submitted to the City Council on June 13, 2023: 1) A building permit shall be issued prior to the commencement of construction. 2) The proposed building shall conform to all other standards and regulations in the City Code. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Water Improvements (Old Water Tower)
 - Expected to begin the week of July 10, 2023. Still waiting for an estimate for adding a hydrant on Brad Street/David.



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- Parcel 45.2010100 (Vacant Lot) – Land Use
 - No comments.

New City Business

- Pregnancy & Infant Loss Remembrance Day (October 15th)
 - Council agreed to move forward with adopting a resolution endorsing October 15th as Pregnancy and Infant Loss Remembrance Day. City Clerk Gruenhagen will draft the resolution for the adoption at the next council meeting.
- Community Hall Repairs - Public Works Employee Buckentin discuss some of the repairs needed at the Community Hall
 - Front Entry is separating from the building. Getting estimates to repair.
 - Driveway/Steps (North Side of Hall) - Tar a portion of the driveway. The council agreed to remove the metal stairs and use the ramp
 - Cement Pad – Add cement square pad on the South side of the Hall.
 - Lighting (Bar Side) - The Hamburg Lions will ask for membership approval at their June 19 General Meeting to move forward with a \$1,600 donation to the city to improve the lighting on the Bar/East side of the Hall.
- Park Grills – Council agreed to remove the Park grills
- City Street Signs – Public Works will be replacing 7 or 8 Street signs that are faded or cracked, talked to Carver County about adding a yield sign at Jacob and Henrietta, and change the sign at William St from No Trucks or Farm Equipment to Dead End.
- Public Nuisance for 320 Sophia Avenue – At the Council Meeting on September 13, 2022, the Council gave Mr. Gregonis until June 1, 2023 to complete the garage project. No permit has been obtained and the work has not been completed. Council agreed to move forward with prosecution.
- National Night Out – August 1, 2023 - Name changed to Night to Unite

Hamburg Fire Department Report- Chief Siewert

- Chief Three Officer Selection
 - **MOTION: Councilmember Tim Tracy moved to approve Steve Buckentin as Chief Three Officer. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Air Pack Purchase - The Fire Department would like to purchase an Air Pack to fully equip Engine 12. The Fire Department will purchase out of their General Fund for \$6,500.
 - **MOTION: Councilmember Jessica Weber moved to approve the purchase of an additional Air Pack purchase for up to \$6,500. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**



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- Donation of Old Gear - Pollock, SD Fire Department has 15 members that are in need of fire gear. Chief Siewert would like to donate some of their old gear to Pollock. The Chief will work with the City Clerk to determine the value for donation records. Mayor Lund asked for a final list of equipment for approval at the next council meeting. If approved, Chief Siewert will reach out to the Chief in Pollock on the donation.
- Hose Testing budget is currently \$2,000. Cost is now \$3,500. The Fire Department will cover the additional \$1,500 over budget this year and asked the Council to increase the Hose Testing budget for next year.
- Asked the City to add signage to identify the ball fields at Bicentennial Park: West Ball Field - #1 & East Ball Field - #2.
- City Clerk Gruenhagen mentioned he will advise the Chief when County Road 50 (east of town) will be closed.

City Council Reports

- Councilmember Mitch Polzin (Streets) was absent.
- Councilmember Eric Poppler (Parks) had nothing to report on parks.
- Councilmember Jessica Weber (Buildings) had nothing to report on buildings.
- Councilmember Tim Tracy (Water/Sewer) had nothing to report on Water/Sewer.
- Mayor Chris Lund reported a City Newsletter will be sent out this week.

Adjourn City Council Meeting

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 7:43 PM. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Amended/Approved on December 13, 2023



Jeremy Gruenhagen
City Clerk/Treasurer