



HAMBURG CITY COUNCIL MEETING
MAY 14, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, and Public Works Jason Buckentin.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as amended, removed the Hamburg Fire Department. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added April 2024 Claims (\$36,527.98)
- Approve Payment of May 2024 Claims (\$89,282.82)
- Time-Off Request (Jeremy Gruenhagen)
- Time-Off Request (Jason Buckentin)
- Approve Cash Flow Statement for March 2024
- Delinquent Utility Bills Report

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Old City Business

- 2023 Financial Audit Finding (2018 Fire Truck Debt Service Account). A Journal Entry made in 2019 (RJE #1006) should not have been entered/made by auditors. This entry moved \$23,000 (Payment from YA TWP for the 2018 Fire Truck) from Debt Service (311) to the General Fund. Moving this back to the Debt Service Account (311) zeroes out the 2018 Fire Truck Account. City Auditor agreed with this analysis and stated to have council approve a transfer from the General fund in 2024 to close out the debt fund.
 - **MOTION: Councilmember Mitch Polzin approved to move \$23,000 from the General Fund to the 2018 Fire Truck Debt Service Account to close out the account. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Park Bathroom Remodel. Women bathroom is currently open and Men bathroom will be open by this Friday.
- 2024 Street Improvement Project (Brad Street). Staff had the pre-con meeting and went through the Brad Street improvement project. They will get communication out this week or next week on the start date. Should take about



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two weeks to complete.

- City Account on Social Media. Every city has a Facebook page to provide notifications/PSA. They monitor the page but do not monitor the comments. They add a disclaimer that they will not monitor comments and if you have a city question, call the city office. Staff and Council agreed to create a Facebook page, thinking it would be worth a try.
- City Electronic Sign. Staff plans to troubleshoot with Daktronics this week.

New City Business

- NYA Area Guide (City Ad) continue with the ¼ page ad.
- Stabilization Pond Seminar (Jason - Class D Test) Jason attended the Stabilization Pond Seminar and took his Class D Wastewater Test. Should know the test results in two weeks.

City Council Reports

- Councilmember Mitch Polzin (Streets) had nothing further to report.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund will send a newsletter out this week. Mayor In-Time will be June 3rd 5:00-7:00. The Lions Club Suggestion Box received comments from seniors in town. Mayor Lund read a few of the comments: Pickle Ball Court, Coffee Shop, Events for Seniors, Dogs off leash, barking, animal licenses.

Adjourn City Council Meeting

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:24 PM. Seconded by Councilmember Mitch Polzin. Motion was approved by all present

Amended/Approved on June 21, 2024



Jeremy Gruenhagen
City Clerk/Treasurer