



HAMBURG CITY COUNCIL AGENDA

MAY 14, 2024

1. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
3. **Agenda Review (Added Items) and Adoption**
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added April 2024 Claims (\$36,527.98)**
 - **Approve Payment of May 2024 Claims (\$89,282.82)**
 - **Time-Off Request (Jeremy Gruenhagen)**
 - **Time-Off Request (Jason Buckentin)**
 - **Approve Cash Flow Statement for March 2024**
 - **Delinquent Utility Bills Report**
5. **Hamburg Fire Department**
6. **Old City Business**
 - **2023 Financial Audit (2018 Fire Truck Debt Service Account)**
 - **Park Bathroom Remodel**
 - **2024 Street Improvement Project (Brad Street)**
 - **City Account on Social Media**
 - **City Electronic Sign**
7. **New City Business**
 - **NYA Area Guide (City Ad)**
 - **Stabilization Pond Seminar (Jason - Class D Test)**
8. **City Council Reports**
 - **Councilmember Mitch Polzin (Streets)**
 - **Councilmember Eric Poppler (Parks)**
 - **Councilmember Jessica Weber (Buildings)**
 - **Councilmember Tim Tracy (Water/Sewer)**
 - **Mayor Chris Lund**
9. **Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA
MAY 14, 2024***

COMMUNITY HALL & PARK ACTIVITIES

MAY 17 – Park Rental

**JUNE 2 – Park Rental
8 – Park Rental
15 – Park Rental**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

**MAY 6 – Mayor In Time – 5:00 PM
6 – Hamburg Lions Board Meeting
6 – HFD Training
14 – Hamburg City Council Meeting
14 – Young America Annual Township Meeting
20 – Hamburg Lions Club
27 – Memorial Day Holiday – City Offices Closed
27 – Hamburg Fire Dept. (Relief Association) Meeting**

**JUNE 2 – 4-H Meeting
3 – Mayor In Time – 5:00 PM
3 – Hamburg Lions Board Meeting
3 – HFD Training
9 – Community Center Rental
11 – Hamburg City Council Meeting
11 – Young America Township Meeting
17 – Hamburg Lions Club
19 – Juneteenth Holiday (City Office Closed)
24 – Hamburg Fire Dept. (Relief Association) Meeting**

2024 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2024	\$4,472.42	04/16/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - March 2024	\$836.00	04/16/2024
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 1st Qtr 2024	\$183.00	05/14/2024
ACH	PERA	Divided	PERA Withholding - March 2024	\$885.88	04/16/2024
ACH	PERA	Divided	PERA Withholding - April 2024	\$570.51	04/16/2024
ACH	HealthPartners	Divided	Health Insurance for March 2024	\$3,191.20	04/16/2024
ACH	Cintas	Divided	Rags/Mops/Towels for March 2024	\$126.05	05/14/2024
ACH	Kwik Trip	Public Safety (FD)	Gas for City Vehicles	\$67.84	05/14/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 03/16/24 to 04/15/24	\$75.46	04/16/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2024	\$55.90	04/16/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	04/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,233.46	04/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$872.23	04/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$169.01	04/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$160.51	04/16/2024
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.20	05/14/2024
ACH	ZOOM	General Gov't	Video Conferencing 03/06/2024 - 04/05/2024	\$17.33	04/16/2024
ACH	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$237.75	04/16/2024
DC	Amazon	Hall/Park	Tork Toilet Paper & Hand Towels	\$146.53	04/16/2024
DC	Amazon	Water	Battery Backup and Surge Protector for the Water Treatment Plant	\$167.19	04/16/2024
DC	Amazon	Hall	Folding Chair Leg Caps (144 Pcs)	\$83.49	04/16/2024
DC	Amazon	Hall/Park	Antibacterial Foam Handwash	\$97.58	04/16/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	04/16/2024
DC	Amazon	Hall/Park	Garbage Bags and Restroom Sign	\$55.98	05/14/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	05/14/2024
DC	Amazon	Hall	Garbage Bags	\$43.99	05/14/2024
DC	Hamburg Post Office	Water/Sever/General Gov't	Postcard Stamps (2 Rolls), Forever Stamps (1 Roll), Water Samples	\$225.40	04/16/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	04/16/2024
DC	US Postal Service	General Gov't	April 18 15,2024 Newsletter	\$80.59	05/14/2024
DD	Jan Shoemaker	Divided	Wages 3/25/24 to 4/07/24	\$993.58	04/16/2024
DD	Jason Buckentin	Divided	Wages 3/25/24 to 4/07/24	\$1,972.80	04/16/2024
DD	Jeremy Gruenhagen	Divided	April Wages	\$2,324.65	04/16/2024
DD	Jan Shoemaker	Divided	Wages 4/08/24 to 4/21/24	\$1,025.22	05/14/2024
DD	Jason Buckentin	Divided	Wages 4/08/24 to 4/21/24	\$1,972.81	05/14/2024
DD	Steve Frensko	Divided	Wages 4/08/24 to 4/21/24	\$135.98	05/14/2024
DD	Jeremy Gruenhagen	Divided	April Wages	\$2,324.66	05/14/2024
22043	Bolton & Menk	General Gov't	Planning Services for 02/17/2024 to 03/15/2024	\$80.00	04/16/2024
22044-52	Voided	Voided	Voided - Printing Error	Voided	04/16/2024
22053	Bongards Creameries	General Fund	Hall Rental Over Payment 04/02/2024	\$150.00	04/16/2024
22054	Carver Link	General Gov't	Internet Services March 2024	\$120.00	04/16/2024
22055	Carver County Attorney's Office	General Gov't	2024 Quarterly Surcharge/Fines Collected	\$667.66	04/16/2024
22056	Compass Hardware Flooring	Hall	Buff, Patch & Refinish Stage, Dance Floor, Lower Foyer, Steps	\$5,265.00	04/16/2024
22057	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 03/01/2024 to 03/31/2024	\$58.18	04/16/2024
22058	Dammann Seed Sales	Park	Athletic Turf Mixture (2) #25lb. Bags	\$160.00	04/16/2024
22059	Diversified Technology Corp.	Water/Sewer	Cloud Based Water Program Service April to March 2025	\$3,000.00	04/16/2024
22060	EMTS	Public Safety (FD)	EMR Initial Course for Newbloom	\$725.00	04/16/2024
22061	Gopher State One Call	Water/Sewer	February 2024 Locates	\$9.45	04/16/2024
22062	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 90 gal	\$966.46	04/16/2024
22063	Home Solutions	GG Bldgs./Hall/Sewer	Miscellaneous Hardware	\$57.85	04/16/2024
22064	Jason Buckentin	Streets	Kaha 2 GTX Waterproof Boots	\$240.00	04/16/2024
22065	Kirvida Fire, Inc	Public Safety (FD)	2024 Annual Pump Testing	\$1,497.74	04/16/2024
22066	Loffler Companies, Inc.	General Gov't	March 2024 Copies	\$69.67	04/16/2024
22067	Melchert-Hubert-Sjodin, PLLP	General Gov't	March 2024 Legal Fees - Public Data Request (Odom's)/Misc	\$3,272.94	04/16/2024
22068	Menards	Park	Supplies & Parts - Park Bathrooms & Duck Houses	\$1,845.64	04/16/2024
22069	MNSPECT, LLC	Public Safety	(6) Building Permits, (2) Building Permits Postage	\$2,159.08	04/16/2024
22070	Municipal Emergency Services, Inc	Public Safety (FD)	Interceptor Hood with Normex Nano-Flex Technology	\$178.05	04/16/2024
22071	O.E.M. Service Co.	Sewer	Make Dual Safety Grate for Lift Station	\$1,753.08	04/16/2024
22072	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 4-24-2024 to 7-23-2024	\$104.40	04/16/2024
22073	Plunkett's Pest Control	General Gov't/Hall	Fire Department Service Date 4/09/2024, Hall 4/12/2024	\$155.89	04/16/2024
22074	Route 1 Concrete	Park	Park Bathrooms Interior and Exterior Concrete	\$10,722.00	04/16/2024
22075	S.E.H. Inc.	Streets	General Engineering	\$17,398.10	04/16/2024
22076	SASCS	Public Safety (FD)	Basic Firefighter Course for Newbloom	\$1,500.00	04/16/2024
22077	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for March 2024	\$1,271.25	04/16/2024
22078	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, 2 Tires	\$427.16	04/16/2024
22079	Abdo	General Gov't	Certified Audit Services per Agreement for Year ended 12/31/2023	\$5,000.00	05/14/2024
22080	Bartley Sales Co., Inc	Park	Toilet Partitions	\$2,290.00	05/14/2024
22081	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for April 2024	\$66.79	05/14/2024
22082	Carver County	General Gov't	1st Quarter 2024 Police Contract Overtime	\$43.36	05/14/2024
22083	Core & Main	Water	Hach Ascorbic Acid Powder Pillows, Hach Fluoride Reagent Am	\$175.41	05/14/2024
22084	Dan Oelfke Construction, Inc.	Park/Hall	Remaining Balance Privacy Fence, Roofing Flashing, Shingle U	\$12,902.88	05/14/2024
22085	Flow Measurement & Control Company	Sewer	Certification of 1st Closed Pipe Flow Meter, WTP Well #2 and W	\$782.00	05/14/2024
22086	Gopher State One Call	Water/Sewer	January, April 2024 Locates, 2024 Annual Facility Operator Fee	\$70.25	05/14/2024
22087	J & R Wastewater, Inc.	Water	Clean and Exercise Water Valves	\$870.00	05/14/2024
22088	Mayer Lumber Company, Inc.	Park	Molding Glass Board, Georgian Entry Knob	\$3,143.35	05/14/2024
22089	Menards	Park	Inside Corner Molding, End Cap, White Rivets	\$25.41	05/14/2024
22090	MVTL Labs, Inc.	Sewer	Wastewater Lab Fees	\$544.00	05/14/2024
22091	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, Topsoil, Street Patching for 2024	\$4,451.08	05/14/2024
			April Claims	\$109,433.69	
			April Claims	\$72,905.71	04/16/2024
			Added April Claims	\$36,527.98	05/14/2024
				\$109,433.69	

2024 May Claims List

CHECK #	VENDOR	FUND	MAY 2023 CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2024	\$3,457.52	05/14/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - April 2024	\$641.00	05/14/2024
ACH	PERA	Divided	PERA Withholding - April 2024	\$576.80	05/14/2024
ACH	PERA	Divided	PERA Withholding - April 2024	\$885.88	05/14/2024
ACH	HealthPartners	Divided	Health Insurance for May 2024	\$3,191.20	05/14/2024
ACH	Cintas	Divided	Rags/Mops/Towels for April 2024	\$126.05	05/14/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 04/16/24 to 05/15/24	\$75.25	05/14/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	05/14/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2024	\$20.00	05/14/2024
DC	Amazon	GG Buildings	Schlage Pin Tumbler Keying Kit	\$112.00	05/14/2024
DC	Amazon	Hall	Microsmatic Duplex Cleaning Coupler Gray 7-oz.	\$13.95	05/14/2024
DC	Amazon	Public Safety	Safety Rain Jacket Waterproof	\$36.50	05/14/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	05/14/2024
DC	Hamburg Post Office	Water/Sever	Postcard Stamps (2 Rolls)	\$106.00	05/14/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	05/14/2024
DD	Jan Shoemaker	Divided	Wages 4/22/24 to 5/05/24	\$675.26	05/14/2024
DD	Jason Buckentin	Divided	Wages 4/22/24 to 5/05/24	\$1,912.96	05/14/2024
DD	Steve Frensko	Park	Wages 4/22/24 to 5/05/24	\$621.00	05/14/2024
DD	Jeremy Gruenhagen	Divided	May Wages	\$2,324.65	05/14/2024
22092	212 Equipment	Public Safety (FD)	6pk HP Ultra 1 Gallon 07813138003	\$14.99	05/14/2024
22093	Ancom Communications Inc.	Public Safety (FD)	Radio Repair, 3 Bad Charging Port, Bad Center Toggle Button	\$696.00	05/14/2024
22094	Bolton & Menk	General Gov't	Planning Services for 03/16/2024 to 04/12/2024	\$80.00	05/14/2024
22095	CarQuest Auto Parts	Gen Govt Bldgs.	Wash Bruch, 60" Handle, Small Eng Oil, Anti Freeze, Oil Filter	\$187.48	05/14/2024
22096	Carver Link	General Gov't	Internet Services April 2024	\$120.00	05/14/2024
22097	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 04/01/2024 to 04/30/2024	\$58.16	05/14/2024
22098	Gopher State Sealcoat, Inc.	Streets	Crack Sealing	\$7,224.00	05/14/2024
22099	Home Solutions	Divided	Various Parts and Supplies	\$735.52	05/14/2024
22100	Kohls Sweeping Serice	Streets	Swept City Streets on 04/25/2024	\$1,190.00	05/14/2024
22101	Loffler Companies, Inc.	General Gov't	April 2024 Copies	\$76.30	05/14/2024
22102	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for April 2024	\$1,548.60	05/14/2024
22103	Mid-County Coop	Park	Cornerstone Plus, Strike Three	\$137.81	05/14/2024
22104	MNSPECT, LLC	Public Safety	(1) Building Permit	\$52.50	05/14/2024
22105	Municipal Emergency Services, Inc	Public Safety (FD)	Fire Dex Interceptor Package with Tecgen51Fatigues, 6 Air-Paks	\$38,082.86	05/14/2024
22106	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 6-03-2024 to 9-02-2024	\$109.62	05/14/2024
22107	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for April 2024	\$1,115.00	05/14/2024
Transfer	City of Hamburg	General Gov't	Transfer from General Fund to Debt Service (Close Out Acct)	\$23,000.00	05/14/2024
			Total May Claims	\$89,282.82	

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: May 10, 2024

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: May 24th (off at 3:30)
June 7th

How many **Vacation** hours will be used? 9

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: May 14, 2024

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

5-10-24
Date

City Clerk/Treasurer Date

Mayor Date



	Beginning Balance 1/1/2024	2024 Budget Income	2024 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 3/31/2024
General Fund	\$503,713.75	\$644,440.00	\$660,806.00	\$487,347.75	\$20,578.12	\$129,457.45	\$394,834.42
General Gov't			\$356,910.00	\$134,616.00		\$73,031.83	
Public Safety (Fire Dept.)			\$134,616.00	\$69,015.00		\$15,680.23	
Public Works (Streets)			\$3,500.00	\$44,015.00		\$0.00	
Sanitation & Recycling			\$52,750.00			\$11,410.33	
Parks & Recreation						\$12,827.24	
Comm. Hall							
Special Revenue Funds	\$605,867.09	\$13,325.00	\$6,000.00	\$613,192.09	\$2,056.69	\$0.00	\$607,923.78
City Of Hamburg (Savings)	\$589,241.01	\$7,000.00	\$6,000.00	\$590,241.01	\$2,056.69	\$0.00	\$591,297.70
*Equipment Replacement Fund	\$88,500.00	\$0.00	\$0.00	\$88,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$65,233.00	\$0.00	\$0.00	\$65,233.00	\$0.00	\$0.00	\$65,233.00
*Street Improvements (Repairs)	\$360,263.00	\$0.00	\$0.00	\$360,263.00	\$0.00	\$0.00	\$360,263.00
*Community Center Addition	\$28,000.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
*Water Tower	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00
*Interest	\$21,245.01	\$7,000.00	\$0.00	\$28,245.01	\$2,056.69	\$0.00	\$23,301.70
*Transfers In (Out)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$16,626.08	\$6,325.00	\$0.00	\$22,951.08	\$0.00	\$0.00	\$16,626.08
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	(\$5,643.75)	\$6,000.00	\$0.00	\$356.25	\$0.00	\$0.00	(\$5,643.75)
*Interest	\$1,269.83	\$325.00	\$0.00	\$1,594.83	\$0.00	\$0.00	\$1,269.83
Debt Service	\$598.04	\$30,918.85	\$40,076.75	(\$8,559.86)	\$0.00	\$0.00	\$598.04
Total (Tax Revenue Funds)	\$1,110,178.88	\$688,683.85	\$706,882.75	\$1,091,979.98	\$22,634.81	\$129,457.45	\$1,003,356.24
Enterprise Funds							
Water	\$80,923.09	\$208,430.43	\$206,618.41	\$82,735.11	\$48,962.66	\$28,609.37	\$101,276.38
Sewer	\$286,369.13	\$166,362.80	\$205,840.42	\$246,891.51	\$18,574.46	\$52,567.18	\$252,376.41
Storm Water	\$89,108.49	\$72,309.60	\$74,817.19	\$86,600.90	\$18,742.05	\$62,049.53	\$45,801.01
Total (Enterprise Funds)	\$456,400.71	\$447,102.83	\$487,276.02	\$416,227.52	\$86,279.17	\$143,226.08	\$399,453.80
Totals	\$1,566,579.59	\$1,135,786.68	\$1,194,158.77	\$1,508,207.50	\$108,913.98	\$272,683.53	\$1,402,810.04
Debt Summary	Remaining Balance 1/1/2024	Remaining Assessment 1/1/2024	Cash & Investments	2024 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2024
2007 Streets	\$0.00	\$0.00	\$598.04	\$0.00	2/1/2023	2/1/2023	(\$598.04)
Water Treatment Plant	\$59,000.00	\$0.00	\$0.00	\$59,000.00	2/20/24 & 8/20/24	8/20/2024	\$0.00
Sanitary Sewer Improvements	\$72,088.23	\$32,569.98	\$0.00	\$16,000.00	2/20/24 & 8/20/24	8/20/2030	\$23,518.25
Storm Water Improvements	\$610,000.00	\$0.00	\$0.00	\$60,000.00	2/1/24 & 8/1/24	2/1/2032	\$550,000.00
Water Tower/Water Main Imp Project	\$1,213,000.00	\$0.00	\$0.00	\$52,000.00	2/20/24 & 8/20/24	8/20/2044	\$1,161,000.00
Totals	\$1,954,088.23	\$32,569.98	\$598.04	\$187,000.00			\$1,733,920.21

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Income							
Property Taxes	\$3,360.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,360.80
Licenses & Permits	\$66.00	\$0.00	\$1,458.37	\$0.00	\$0.00	\$0.00	\$1,524.37
Intergov't Receipts (Aids)	\$1,776.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,776.24
Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comm Ctr Rentals	\$600.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$900.00
Township Contribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park Rentals	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
Hall Receipts	\$1,262.25	\$599.75	\$2,161.75	\$2,161.75	\$0.00	\$0.00	\$4,023.75
Fines	\$0.00	\$199.98	\$186.66	\$186.66	\$0.00	\$0.00	\$386.64
Misc. Receipts	\$2,864.78	\$4,704.07	\$53.00	\$0.00	\$0.00	\$0.00	\$7,621.85
Other Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Insurance Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income (Checking)	\$265.43	\$212.26	\$206.78	\$206.78	\$0.00	\$0.00	\$684.47
Interest Income (Savings)	\$0.00	\$0.00	\$2,056.69	\$2,056.69	\$0.00	\$0.00	\$2,056.69
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Service	\$19,331.98	\$12,088.19	\$17,542.49	\$17,542.49	\$0.00	\$0.00	\$48,962.66
Sewer Service	\$6,938.86	\$4,410.32	\$7,225.28	\$7,225.28	\$0.00	\$0.00	\$18,574.46
Storm Water	\$7,330.57	\$4,410.13	\$7,001.35	\$7,001.35	\$0.00	\$0.00	\$18,742.05
	\$43,796.91	\$26,774.70	\$38,342.37	\$0.00	\$0.00	\$0.00	\$108,913.98
Expenses							
General Gov't	\$11,001.06	\$18,679.17	\$43,351.60	\$0.00	\$0.00	\$0.00	\$73,031.83
Public Safety	\$2,866.46	\$12,062.89	\$750.88	\$0.00	\$0.00	\$0.00	\$15,680.23
Public Works	\$1,031.23	\$3,507.06	\$11,969.53	\$0.00	\$0.00	\$0.00	\$16,507.82
Sanitation & Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Park & Recreation	\$920.63	\$3,678.88	\$6,810.82	\$0.00	\$0.00	\$0.00	\$11,410.33
Hall Expenses	\$2,997.72	\$4,172.88	\$5,656.64	\$0.00	\$0.00	\$0.00	\$12,827.24
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$4,266.95	\$5,063.62	\$8,390.53	\$0.00	\$0.00	\$0.00	\$17,721.10
Sewer	\$2,484.36	\$4,687.09	\$44,943.02	\$0.00	\$0.00	\$0.00	\$52,114.47
Storm Water	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00
Total Expenses	\$25,623.41	\$51,851.59	\$121,873.02	\$0.00	\$0.00	\$0.00	\$199,348.02
Other Expenses (DEBT)							
Wells/WTP Bonds	\$0.00	\$690.30	\$0.00	\$0.00	\$0.00	\$0.00	\$690.30
Water Imp. Bonds (2011)	\$4,132.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,132.97
Water Tower Project	\$0.00	\$6,065.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,065.00
Sewer Imp. Bonds (2011)	\$0.00	\$452.71	\$0.00	\$0.00	\$0.00	\$0.00	\$452.71
Storm Water Imp. Bonds (2011)	\$61,994.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,994.53
Total Other Expenses	\$66,127.50	\$7,208.01	\$0.00	\$0.00	\$0.00	\$0.00	\$73,335.51
Checking Balance	\$1,518,625.59	\$1,486,340.69	\$1,402,810.04	\$1,402,810.04	\$1,402,810.04	\$1,402,810.04	\$1,402,810.04
Net Income (Loss)	(\$47,954.00)	(\$32,284.90)	(\$83,530.65)	\$0.00	\$0.00	\$0.00	(\$163,769.55)

City of Hamburg MN
Accounts Receivable Past Due Report

At Least 1 Day Past Due

As of May 14, 2024

<u>Customers</u>	<u>Amount Due Range</u>		<u>Past Due Range</u>		
	<u>Past Due</u>	<u>Amount</u>	<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
4	\$000.00 - \$100	\$114.63	9	1 to 30	\$856.80
5	\$100.01 - \$200	\$635.59	7	over 30	\$1,809.13
7	\$200.01 - \$400	\$1,775.92	1	over 60	\$268.13
1	\$400.01 - \$600	\$407.92	0	over 90	\$0.00
<u>3</u>	over 120	<u>\$2,992.91</u>	<u>3</u>	over 120	<u>\$2,992.91</u>
20		Total \$5,926.97	20	Total	\$5,926.97

<u>Customer #</u>	<u>Past Due</u>	<u>Customer #</u>				
		<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-03619-00	\$17.85	\$17.85	\$0.00	\$0.00	\$0.00	\$0.00
10-05490-00	\$407.92	\$198.11	\$209.81	\$0.00	\$0.00	\$0.00
10-06133-01	\$123.74	\$123.74	\$0.00	\$0.00	\$0.00	\$0.00
10-06153-00	\$113.24	\$113.24	\$0.00	\$0.00	\$0.00	\$0.00
10-06190-01	\$224.31	\$224.31	\$0.00	\$0.00	\$0.00	\$0.00
10-07618-00	\$309.00	\$155.74	\$153.26	\$0.00	\$0.00	\$0.00
10-07625-00	\$322.28	\$169.27	\$153.01	\$0.00	\$0.00	\$0.00
10-07630-00	\$233.54	\$111.69	\$121.85	\$0.00	\$0.00	\$0.00
10-09321-00	\$117.73	\$116.61	\$1.12	\$0.00	\$0.00	\$0.00
10-09420-00	\$1,087.07	\$101.55	\$112.65	\$120.03	\$126.41	\$626.42
10-09451-00	\$1,842.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842.92
10-10171-00	\$216.66	\$94.77	\$121.89	\$0.00	\$0.00	\$0.00
10-11685-00	\$31.80	\$31.80	\$0.00	\$0.00	\$0.00	\$0.00
10-11687-00	\$61.77	\$61.77	\$0.00	\$0.00	\$0.00	\$0.00
10-11745-00	\$62.92	\$0.00	\$0.00	\$0.00	\$0.00	\$62.92
10-11881-00	\$3.21	\$3.21	\$0.00	\$0.00	\$0.00	\$0.00
10-13188-01	\$135.86	\$135.86	\$0.00	\$0.00	\$0.00	\$0.00
10-14410-00	\$268.13	\$88.45	\$90.34	\$89.34	\$0.00	\$0.00
10-15821-00	\$145.02	\$145.02	\$0.00	\$0.00	\$0.00	\$0.00
10-17613-00	\$202.00	\$166.57	\$35.43	\$0.00	\$0.00	\$0.00



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

2018 Fire Truck Debt Service Account

Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>
To: Brad Falteysek <brad.falteysek@abdosolutions.com>

Fri, Apr 19, 2024 at 1:21 PM

Brad,

Per the attached Reporting Journal Entries, RJE #1006 should not have been entered/made. This entry moves \$23,000 (Payment from YA TWP for the 2018 Fire Truck) from Debt Service (311) to the General Fund. Moving this back to the Debt Service Account (311) zeroes out the 2018 Fire Truck Account!

Jeremy Gruenhagen

*City Clerk-Treasurer
P.O. Box 248
181 Broadway Avenue
Hamburg, MN 55339
952-467-3232*



 **2019 FINAL Reporting Journal Entries.xls**
97K



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

2018 Fire Truck Debt Service Account

Brad Falteysek <brad.falteysek@abdosolutions.com>
To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Mon, Apr 22, 2024 at 8:16 AM

Jeremy,

I looked back and followed the transaction through. I believe you are correct. I believe it got moved because the payments in the PY (2018) were coded to the General fund to support the truck purchase, but the payment from Young America Township in 2019 was to support the equipment certificate. Have council approve a transfer from the General fund in 2024 to close out the debt fund since that is where the \$'s are sitting.

Brad Falteysek, CPA

Partner



DIRECT	952.715.3004
MOBILE	651.278.7101
MAIN	952.835.9090

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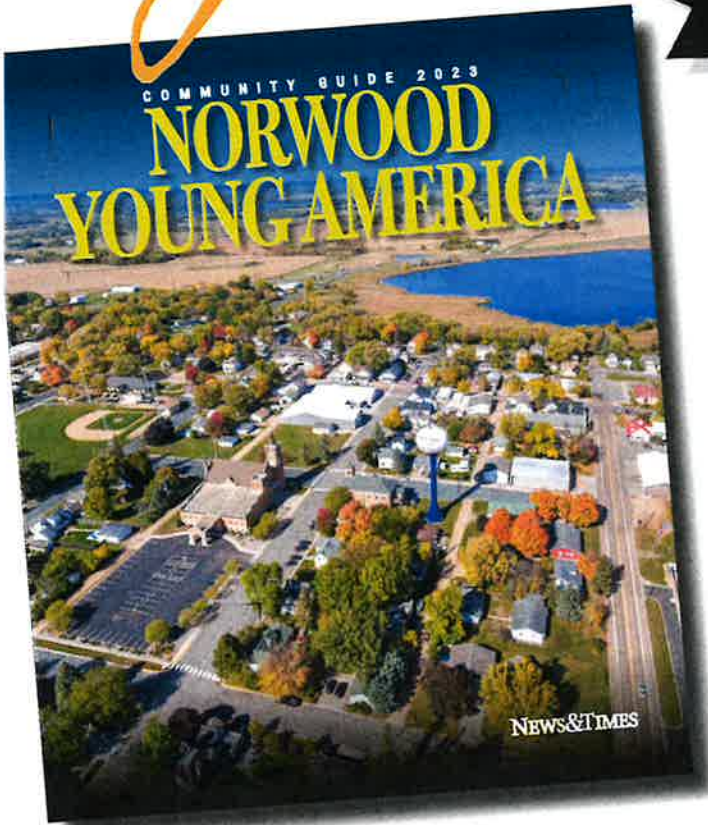
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NORWOOD YOUNG AMERICA *guide*

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2024

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on the website
for a year!



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