



HAMBURG CITY COUNCIL MEETING
May 13, 2025

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were Councilmembers Jessica Weber, Tim Tracy, Mitch Polzin, and City Clerk Jeremy Gruenhagen. Councilmember Eric Poppler and Deputy Clerk Jenni Droege are absent.

The purpose of the hearing is to consider a variance and minor subdivision between two properties at PID 45.7000010 and 45.45.0750020. The Minor subdivision will result in two parcels with updated boundaries. The variance is required as the proposed subdivision would result in two nonconforming parcels that do not meet the lot dimensional requirements of the Hamburg City Code.

Public Comment - No Public Comment

MOTION: Councilmember Jessica Weber moved to adjourn the public hearing at 7:02 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.



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Mayor Lund called the Hamburg City Council Meeting to order at 7:02 PM. Those in attendance were Councilmembers Jessica Weber, Tim Tracy, Mitch Polzin, Chief 2 Nick Mackenthun, John Fahey, Brad Falteysek, Jason Fagan, John Egan, and City Clerk Jeremy Gruenhagen. Councilmember Eric Poppler and Deputy Clerk Jenni Droege were absent.

Public Comment – No public comments received.

Agenda Review and Adoption

MOTION: Councilmember Polzin moved to approve the Agenda as is. Seconded by Councilmember Weber. Motion was approved by all present.

Consent Agenda

- **Approve Payment of Added April 2025 Claims (\$11,890.05)**
- **Approve Payment of May 2025 Claims (\$59,365.88)**
- **Approve Cash Flow Statement for February & March 2025**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **2025 Clark Mosquito Service Schedule**
- **Central Public Schools Mental Health Day (May 16th)**

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Hamburg Fire Department – Chief Two Nick Mackenthun

- **Anthony Van Haften Resignation.** Chief Two Mackenthun explained that Anthony Van Haften submitted his resignation from the Hamburg Fire Department but will continue as a member of the Rescue Reserve.
 - **MOTION: Councilmember Tim Tracy moved to approve Anthony Van Haften's resignation and continued membership in the Rescue Reserve. Seconded by Councilmember Jessica Weber. The motion was approved by all present.**
- **New CPR Device.** The Fire Department will be purchasing a new CPR device. Two representatives demonstrated both an AutoPulse (Stryker and Zoll.) The Fire Department feels that the Lucas (Zoll) is the best choice. Some of the funding for this item will potentially come from the HFD equipment fund, and they will also be writing grant applications. Currently, the HFD owns 2 Auto Pulse, will keep one and exchange the other for \$3,000.00.
 - **MOTION: Councilmember Tim Tracy moved to approve the purchase of the Lucas, not to exceed \$18,090.66. Seconded by Councilmember Mitch Polzin. The motion was approved by all present.**



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Carver County Commissioner John P. Fahey – Carver County Update

- Commissioner Fahey spoke about the progress of the Bongards/Hwy 212 project (he receives a couple of calls per week on the subject), HWY 5 is the next large Carver County Road project. It will include multiple roundabouts in Victoria, and Hwy 40 is currently in process.
- Miles of high-speed internet fiber lines (360 miles) have been installed, and the project is approximately 90% complete.
- Commissioner Fahey also mentioned the new portal for the payment of Carver County taxes and should make that process smoother.
- Councilmember Mitch Polzin mentioned multiple issues with County Road 50, with agreement from other council members. Commissioner Fahey thanked them for their candid feedback.

Abdo Solutions - Brad Falteysek - 2024 Independent Financial Audit.

- Brad Falteysek and Jason Fagan went through all of our records and conducted a number of tests. The first is a “clean” independent opinion on the financial statements, nothing unusual was noted within those statements.
- Brad and Jason reported on the following items:
 - General Fund Balances
 - General Fund Budget to Actual
 - General Fund Revenues by Type
 - General Fund Expenditures by Type
 - Special Revenue Fund Balances
 - Capital Projects Fund Balances
 - Water, Sewer, and Storm Water Funds Cash Balances
 - Cash & Investments Balances by Fund Type
 - Taxes – Key Performance Indicators
 - Debt – Key Performance Indicators
 - Expenditures – Key Performance Indicators
 - Enterprise Funds – Key Performance Indicators

Old City Business

1. **Minor Subdivision/Variance/ for Parcel 45.7000010 and Resolution Numbers 2025-06 & 2025-07.** Corrin Bemmis provided information on both properties at 430 Louisa and 440 Louisa Street in regards to Resolution Numbers 2025-06 & 2025-07. City initiated minor subdivision will result in two parcels with updated boundaries, one conforming and one nonconforming. Variances to decrease the lot size and to increase the maximum allowed lot depth are needed for Parcel 45.7000010. As a result of the minor subdivision Parcel 45.0750020 will be brought into compliance with City Code. The approval of the minor subdivision is contingent upon the approval of the related variances, under Resolution 2025-06. The proposal may be initiated by the City Council; however, the resolution



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approving the minor subdivision must be adopted by at least four-fifths of all members of the City Council.

- **MOTION: Councilmember Jessica Weber moved to approve Resolution Number 2025-06. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- **MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2025-07. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- **The City Fee Schedule (State Building Code).** Fees have not increased since 2007. With this requested increase there will be a price increase in roofing, siding, and window permits and larger remodels possibly staying the same or even decreasing. Council discussed keeping the current fee schedule as long as the city is not running a deficit. The Council also discussed the fact that MNSPECT (SAFEbuilt) stated they are running a deficit. This issue has been tabled till the next meeting and to inform MNSPECT (SAFEbuilt) that the City is not looking to change the fee schedule at this time unless absolutely necessary.
- **Park Walking Path Improvements.** The park walking path improvements have been completed and looking for motion to transfer money from the City Savings Account to the General Fund to cover cost as agreed upon in 2024.
 - **MOTION: Councilmember Mitch Polzin moved to approve to approve the transfer of \$9,239.00 from the savings account to the general fund to cover the walking path improvements. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

New City Business

- **Utility Bills (Late Fees).** Credit card payments made online are often taking 3-5 business days to clear the customer's account and then the city account. We would like to include on the bill and/or a message on the bulletin asking for those credit card payments to be made 5 days prior to the due date! The council is open to trying this over the next few months.
- **Grinder Station (Wipes) – Alarm System.** The “flushable wipes” or “baby wipes” have continuously clogged the grinder station on Jacob Street. City staff reported that no type of wipes or feminine products should be flushed down the toilet. An alarm has now been installed to let the person on call know that there is an issue.



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City Council Reports

- Councilmember Eric Poppler (Parks) was absent.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets) mentioned the dental picks are back.
- Mayor Chris Lund – Newsletter will go out this week. Also mentioned there will be no “Mayor In Time” for June.

Adjourn City Council Meeting

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:24 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on July 23, 2025



Jeremy Guenhagen
City Clerk/Treasurer