



HAMBURG CITY COUNCIL AGENDA MAY 13, 2025

1. **Call Public Hearing to Order at 7:00 PM**
 - **Variance/Minor Subdivision for PID 45.7000010/45.0750020**
2. **Adjourn Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Payment of Added April 2025 Claims (\$11,890.05)**
 - **Approve Payment of May 2025 Claims (\$59,365.88)**
 - **Approve Cash Flow Statement for February & March 2025**
 - **Approve Time-Off Request for Jeremy Gruenhagen**
 - **2025 Clark Mosquito Service Schedule**
 - **Central Public Schools Mental Health Day (May 16th)**
7. **Hamburg Fire Department – Fire Chief Siewert**
8. **Carver County Commissioner John P. Fahey**
 - **Carver County Update**
9. **Abdo Solutions - Brad Falteysek**
 - **2024 Independent Financial Audit**
10. **Old City Business**
 - **Minor Subdivision/Variance/ for Parcel 45.7000010**
 - **Approve Resolution Numbers 2025-06 & 2025-07**
 - **City Fee Schedule (State Building Code)**
 - **Park Walking Path Improvements (Transfer from City Savings Acct)**
11. **New City Business**
 - **Utility Bills – Late Fees**
 - **Grinder Station (Wipes) – Alarm System**

**PUBLIC HEARING NOTICE
CITY OF HAMBURG**

NOTICE is hereby given that the Hamburg City Council will hold a public hearing at 7:00 p.m. on May 13, 2025, in the City Hall Council Chambers (181 Broadway Ave, Hamburg, MN 55339). The purpose of the hearing is to consider a variance and minor subdivision between two properties at PID 45.7000010 and 45.0750020. The minor subdivision will result in two parcels with updated boundaries. The variance is required as the proposed subdivision would result in two nonconforming parcels that do not meet the lot dimensional requirements of the Hamburg Zoning Code.

You are receiving this notice because you are a property owner near the property being subdivided. All interested parties are urged to attend the public hearing or submit comments via mail to: PO Box 248 Hamburg, MN 55339, by phone at 952-467-3232, or via email: cityadmin@cityofhamburgmn.com.

Jeremy Gruenhagen
City Clerk-Treasurer
City of Hamburg

Exhibit A – Existing Conditions



Exhibit B – Proposed Boundaries





MEMORANDUM

DATE: May 13, 2025

TO: Honorable Mayor and City Council Members
Jeremy Gruenhagen, City Administrator

FROM: Corrin Bemis, AICP, Consultant Planner

SUBJECT: **Variance and Minor Subdivision Requests – 430 Louisa Street and 440 Louisa Street** (Public Hearing Required)

Council Should Consider the Following:

Motion to adopt Resolutions 2025-06 and 2025-07 approving the proposed lot dimensional requirement variances at 430 Louisa Street (PID 45.7000010, “Parcel 1”) to allow for a minor subdivision that would result in two parcels, one conforming and one nonconforming at Parcel 1 and 440 Louisa Street (45.0750020, “Parcel 2”). The city-initiated minor subdivision will result in two parcels with updated boundaries. The City Council is being asked to determine if variance requests for flexibility on the required lot dimensional requirements should be approved and if the minor subdivision should be approved. The evaluation of the proposal should be based on Hamburg City Code Chapter 160A – Zoning Ordinance, Section C. Subdivision 5 – Variances and Chapter 160B – Subdivision Ordinance, Section D. Procedures, Subsection 2. Minor Subdivisions.

Background

The City of Hamburg is initiating a request for a lot size variance and a lot depth variance at 430 Louisa Street to allow for a minor subdivision to create one conforming and one nonconforming parcel from the existing parcels 45.7000010 and 45.0750020 within Township 115, Range 026, Section 28. The subject properties are located in the R-1 Single Family District and are guided for Low Density Residential in the Land Use chapter of the Hamburg 2040 Comprehensive Plan. The layouts of the existing and proposed lots are shown in Exhibits A and B. The existing lots are both nonconforming, with nonconformities shown in bold underlined text:

	R-1 District	Existing Parcel 1 (PID: PID 45.7000010)	Existing Parcel 2 (PID: 45.0750020)
Minimum Lot Size	10,000 sf	~11,850 sf	<u>~6,550 sf</u>
Maximum Lot Depth	3 times the width of any lot	<u>~145 ft</u>	70 ft
Minimum Lot Width	40 ft	40 ft	~95 ft



Exhibit A – Existing Conditions



Exhibit B – Proposed Boundaries





Plan Review

The city-initiated minor subdivision will result in two parcels with updated boundaries, one conforming and one nonconforming. The Hamburg Zoning Code requires that the minimum lot size be no smaller than 10,000 square feet. Parcel 2 meets this requirement with the subdivision, but Parcel 1 does not meet this requirement. The proposed new parcels meet the lot width requirement of at least 40 feet, but Parcel 1 does not meet the lot depth maximum requirement of no more than three times the lot width, as specified in the Hamburg Zoning Code.

One variance request is to decrease the required lot size for Parcel 1. The lot size would be decreased by approximately 3,550 feet from the required 10,000 square feet to the proposed approximate 6,450 square feet. The second variance request is to increase the maximum allowed lot depth for Parcel 1. The lot depth would be increased by approximately 25 feet from the maximum allowed 120 feet (no more than three (3) times the width of any lot) to the proposed approximate 145 feet. The proposal meets all other requirements of the R-1 Zoning District.

As a result of the proposed minor subdivision, Parcel 2 would be brought into compliance with City Code. The existing lot size was nonconforming, but the proposed lot size would be conforming. The proposal meets all other requirements of the R-1 Zoning District.

The layouts of the existing and proposed lots are shown in Exhibits A and B. Parcel 1 will be nonconforming, with a variance sought to allow the minor subdivision. All structures on these two parcels would not be impacted by the proposed minor subdivision. Proposed nonconformities shown in bold text:

	R-1 District	Parcel 1 (PID: PID 45.7000010)		Parcel 2 (PID: 45.0750020)	
		Existing	Proposed	Existing	Proposed
Minimum Lot Size	10,000 sf	~11,850 sf	~6,450 sf	~6,550 sf	~12,150 sf
Maximum Lot Depth	3 times the width of any lot	~145 ft	~145 ft	70 ft	~130
Minimum Lot Width	40 ft	40 ft	40 ft	~95 ft	~95 ft

Variance Review

The City Council may grant a variance in instances where strict enforcement of the Zoning Ordinance would cause undue hardship because of circumstances unique to the subject property. The proposal should be consistent with the spirit and intent of the Zoning Ordinance. Undue hardship is defined as:



1. The property in question cannot be put to a reasonable use if used under conditions allowed by the ordinance,
2. The plight of the landowner is due to circumstances unique to the property, not created by the landowner, and
3. The variance, if granted, would not alter the essential character of the neighborhood.

Economic consideration alone shall not be considered an undue hardship if reasonable use of the property already exists. Undue hardship also includes but is not limited to inadequate access to direct sunlight for solar energy systems.

Subdivision Review

The City Council may grant a minor subdivision in instances where the enactment of a minor subdivision would abide by regulations laid out in the Hamburg Subdivision Ordinance. These regulations provide for and guide orderly, economic, and safe development and redevelopment of land and are in place to avoid piecemeal and inefficient planning efforts, as stated in Chapter 160B, Section B, items A through H. The Hamburg Subdivision Ordinance also states that the City Council serves as the platting authority in accordance with Minnesota State Statutes 462.358 and 505. Proposed minor subdivisions should be consistent with the spirit and intent of the Zoning Ordinance.

Findings of Fact

The City Council must make a finding as to whether the proposed variances and minor subdivision would adversely affect the surrounding neighborhood or the community as a whole based on the aforementioned factors. Staff offers the following findings for consideration:

1. The subject properties are located in the R-1 Single Family Residential District at parcels #45.7000010 and #45.0750020.
2. The subject parcels (PIDs #45.7000010 and #45.0750020) are guided for Low Density Residential in the Land Use chapter of the Hamburg 2040 Comprehensive Plan.
3. The City of Hamburg is initiating the process for a minor subdivision to create two new parcels with updated property lines from parcels #45.7000010 and #45.0750020.
4. There is one existing single-family structure and one accessory structure within the study area on parcel 45.7000010 (Parcel 1).
5. There is one existing single-family structure and one accessory structure within the study area on parcel 45.0750020 (Parcel 2).
6. The single-family dwellings are permitted uses within the R-1 Zoning District.
7. The approval of the minor subdivision is contingent upon the approval of the related variances, under Resolution 2025-06.
8. The proposal may be initiated by the City Council; however, the resolution approving the minor subdivision must be adopted by at least four-fifths of all members of the City Council.
9. The proposed lot size variance on parcel 45.7000010 would decrease the required lot size to approximately 6,450 square feet from the required 10,000 square feet.



10. The proposed lot depth variance on parcel 45.7000010 would increase the maximum allowed lot depth to approximately 145 feet from the required approximately 120 feet (no more than three (3) times the width of any lot).
11. The proposed variances would not alter the essential character of the neighborhood as the current and proposed uses are allowed uses in the R-1 Single Family Residential District.
12. The variance request is not based on economic considerations alone.
13. The variance, if granted, will run with the land and shall be perpetual unless prior to December 31 of the year following the year of approval, no survey or subdivision documents have been filed with Carver County, in which case the variance shall be null and void.
14. The proposed minor subdivision will not be detrimental to the public welfare or injurious to adjacent tracts in the area in which the subdivision tract is located.
15. Subdivisions are only permitted when they are in harmony with the general purposes and intent of the zoning ordinance.
16. The proposed subdivision would not alter the essential character of the neighborhood because the subject properties would be consistent and compatible with the neighborhood.
17. The findings of fact above related to the proposed subject properties.

Notice and Public Comments

Notice was published in the newspaper on May 1, 2025 and May 8, 2025. Consultant Staff has not received any letters, e-mails, or telephone calls from property owners or residents regarding this planning case. A public hearing for the proposed variances and minor subdivision is being held at the City Council meeting on May 13, 2025.

Council Shall Consider

Staff has provided the following motion language options for the City Council to consider. Following approval of a resolution, a copy shall be filed with the county.

1. **Approval:** Motion to adopt Resolutions 2025-06 and 2025-07 approving the proposed lot dimensional requirement variances at 430 Louisa Street and the proposed minor subdivision at 430 Louisa Street and 440 Louisa Street, based on the report submitted to the City Council on May 13, 2025.
2. **Approval:** Motion to adopt Resolutions 2025-06 and 2025-07 approving the proposed lot dimensional requirement variances at 430 Louisa Street and the proposed minor subdivision at 430 Louisa Street and 440 Louisa Street, with the following conditions, based on the report submitted to the City Council on May 13, 2025.
 1. Prior to recording with Carver County, the property owners shall provide a survey from a registered land surveyor with the existing and proposed lot lines and dimensions, and legal descriptions for both proposed parcels.



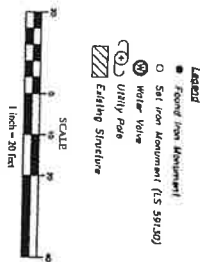
2. The property owners shall furnish evidence that the subdivision documents have been filed with the county within six (6) months of the City Council approval.
3. Denial: Motion to *deny* Resolutions 2025-06 and 2025-07 for the proposed lot dimensional requirement variances at 430 Louisa Street and the proposed minor subdivision at 430 Louisa Street and 440 Louisa Street: *the City Council should specifically reference the reasons for the denial and why those reasons cannot be mitigated.*
4. Table: Motion to *table* Resolutions 2025-06 and 2025-07 for the proposed lot dimensional requirement variances at 430 Louisa Street and the proposed minor subdivision at 430 Louisa Street and 440 Louisa Street: *the City Council should identify a specific reason and/or information request should be included with a motion to table.*

Attachments

- A. Resolution 2025-06
- B. Resolution 2025-07

PREPARED FOR:

SOPHIA AVENUE (a.k.a. Sofia Street, Sophia Street,



- [illegible]

[illegible]

Commencing at a point on the north side of the
Minnesota, and that part of the vacated alley, all lying northerly of a line described as follows:

[illegible]

Subject to say oral ad amendments of record.

[illegible][illegible]

Ordering and No. 450750020 (Case No. A888726)

[illegible]

Callings B22 Mr. 43200010, Doc. No. 4689427
If it is, Please I HAVE A REQUEST TO INQUIRE, according to the map or plot thereof on file and of record in the office of
County Recorder, Garret County, Minnesota

[illegible]

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Job Number:	29061
Field Date:	4/9/75, 4/16/75

Whitetail Land Surveying
Orem, UT
200-535-5194 WhitetailSurveying.com

Date: April 16, 2025 Registration No. 59135

Job Number:	25061
Field Date:	4/9/75 4/10/75
Drawing Name:	Egon-04-06-25.dwg
Drawn by:	DWS
Revisions:	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2025-06**

**A RESOLUTION APPROVING VARIANCES FOR PARCEL 45.7000010 WITHIN THE
CITY OF HAMBURG**

WHEREAS, the City of Hamburg initiated an application for lot dimensional requirement variances at 430 Louisa Street (PID 45.7000010), and

WHEREAS, the application proposes lot dimensional requirement variances to allow for a minor subdivision that would result in one conforming parcel and one nonconforming parcel at 430 Louisa Street (PID 45.7000010) and 440 Louisa Street (45.0750020), and

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, the subject property is located in the R-1 Zoning District and is guided for Low Density Residential in the 2040 Land Use Plan, and

WHEREAS, the applicant is requesting an approximate 3,550-square-foot decrease to allow for an approximately 6,450 square feet lot size where the required lot size minimum is 10,000 square feet, and

WHEREAS, the applicant is requesting an approximate 25-foot increase to allow for an approximately 145-foot lot depth where the maximum allowed lot depth is approximately 120 feet (no more than three (3) times the width of any lot), and

WHEREAS, a variance may be granted in instances where strict enforcement of the Zoning Ordinance would cause undue hardship because of circumstances unique to the subject property, and

WHEREAS, the proposed development would not alter the essential character of the neighborhood because the existing and proposed single-family dwelling on the subject property is consistent and compatible with the neighborhood, and

WHEREAS, the City of Hamburg has scheduled a public hearing, and notices of the proposed variances were published in the newspaper on May 1, 2025, and May 8, 2025.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hamburg hereby adopts Resolution 2025-06 approving the proposed variances for lot dimensional requirements at 430 Louisa Street, to allow for a minor subdivision that would result in one conforming parcel and one nonconforming parcel at 430 Louisa Street (PID 45.7000010) and 440 Louisa Street (45.0750020):

"The City of Hamburg is an Equal Opportunity Employer and Provider."



I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota, on the 13th day of May 2025.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

Votes:

Lund _____
Polzin _____
Poppler _____
Tracy _____
Weber _____

"The City of Hamburg is an Equal Opportunity Employer and Provider."



**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2025-07**

**A RESOLUTION APPROVING A MINOR SUBDIVISION FOR PARCELS 45.7000010
AND 45.0750020 WITHIN THE CITY OF HAMBURG**

WHEREAS, the City of Hamburg initiated the process of a minor subdivision of parcels 45.7000010 (430 Louisa Street) and 45.0750020 (440 Louisa Street) within Township 115, Range 026, Section 28, and

WHEREAS, the City of Hamburg is proposing to move the property lines on the two subject parcels, and

WHEREAS, the Zoning Ordinance provides guidance to the City of Hamburg, and

WHEREAS, the subject properties are located in the R-1 Single Family Residential Zoning District, and

WHEREAS, parcels 45.7000010 and 45.0750020 are guided for Low Density Residential in the Land Use chapter of the Hamburg 2040 Comprehensive Plan, and

WHEREAS, guidelines for minor subdivisions are outlined in Chapter 160B, Section B, items A through H in The Hamburg Zoning Code, and

WHEREAS, the Hamburg City Council serves as the platting authority as outlined in Minnesota State Statutes 462.358 and 505, and

WHEREAS, the City of Hamburg held a public hearing on May 13, 2025, and notice of the public hearing on the proposed minor subdivision was published for two weeks in the newspaper beginning on May 1, 2025, and was posted at City Hall for two weeks ahead of the public hearing.

WHEREAS, a notice of the public hearing was mailed to all affected property owners at least ten days prior to the hearing.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Hamburg hereby adopts Resolution 2025-07 approving the proposed minor subdivision for parcels 45.7000010 and 45.0750020 within Township 115, Range 026, Section 28.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota, on the 13th day of May 2025.

"The City of Hamburg is an Equal Opportunity Employer and Provider."



Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer

Votes:

Lund _____
Polzin _____
Poppler _____
Tracy _____
Weber _____

"The City of Hamburg is an Equal Opportunity Employer and Provider."



EXHIBIT A

LEGAL DESCRIPTION OF RIGHT-OF-WAY TO BE VACATED

That part of the public alley lying southeasterly of and adjacent to Lot 1, Block 1, TRUWE'S ADDITION TO HAMBURG, Carver County, Minnesota; the northerly limits of the herein described alley vacation shall be the easterly extension of the south line of Sophia Street, as said Street is shown on said plat of TRUWE'S ADDITION TO HAMBURG; the southerly limits of the herein described alley vacation shall be a line drawn southeasterly from the southeast corner of said Lot 1, Block 1, perpendicular to the southeasterly right of way line of said alley being vacated, said right of way also herein described as the northwesterly line of Outlots 2, 3 and 4, Plat of Hamburg, Carver County, Minnesota, and

"The City of Hamburg is an Equal Opportunity Employer and Provider."



2024 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2025	\$3,565.34	4/8/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - March 2025	\$682.00	4/8/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - Late Fee 1st Qtr 2025	\$41.42	5/13/2025
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax for 1st Qtr 2025	\$163.00	5/13/2025
ACH	PERA	Divided	PERA Withholding - March 2025	\$589.51	5/13/2025
ACH	PERA	Divided	PERA Withholding - March 2025	\$939.03	5/13/2025
ACH	PERA	Divided	PERA Withholding - April 2025	\$569.22	5/13/2025
ACH	PERA	Divided	PERA Withholding - April 2025	\$575.51	5/13/2025
ACH	HealthPartners	Divided	Health Insurance for April 2025	\$3,622.12	4/8/2025
ACH	Kwik Trip	Public Safety (FD)	Gas for City Vehicles, 12.383 gallons	\$51.38	4/8/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 04/16/25 to 05/15/25	\$76.03	4/8/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2025	\$20.00	4/8/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$207.01	4/8/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,827.52	4/8/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$2,085.90	4/8/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$337.21	4/8/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$232.47	4/8/2025
ACH	ZOOM	General Gov't	Video Conferencing 04/06/2025 - 05/05/2025	\$17.33	4/8/2025
ACH	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$186.90	5/13/2025
ACH	Kwik Trip	Public Safety (FD)	Fuel for City Vehicle	\$51.38	5/13/2025
ACH	Verizon Wireless	Divided	City cell phone and iPad	\$129.35	4/8/2025
ACH	Zoom	General Gov't	Video Conferencing 04/06/2025 - 05/05/2025	\$17.33	4/8/2025
ACH	Kwik Trip	General Gov't	Fuel (9.830 gallons)	\$43.24	5/13/2025
DC	Amazon	General Gov't	Rubber Gloves/Urinal Screens	\$43.34	4/8/2025
DC	Amazon	Community Hall	Linear Low Can Liners	\$32.91	4/8/2025
DC	Amazon	Community Hall	Avalon Terry Towels - Pack of 60	\$46.49	4/8/2025
DC	Amazon	Community Hall	Trash bags, 13 gallon/ Tork Hand Towel Rolls	\$112.80	4/8/2025
DC	Amazon	Community Hall	Jackson Dogging Assembly on Jackson 1200 Series Door	\$16.00	4/8/2025
DC	Amazon	Parks and Recreation	Anti-bacterial soap-baseball park	\$65.52	5/13/2025
DC	Amazon	Parks and Recreation	Hand towel rolls-baseball park	\$126.54	5/13/2025
DC	Amazon	Parks and Recreation	Heavy Duty Safety Sweatshirt for employee	\$52.79	5/13/2025
DC	Hamburg Post Office	Water/Sever/General Gov't	Postcard Stamps (2 Rolls), Forever Stamps (1 Roll), Water Samp	\$52.60	4/8/2025
DC	US Postal Service	General Gov't	April 11,2025 Newsletter	\$88.75	5/13/2025
DC	Smith Oil & Tire Care, Inc	Public Works	Lawn mower tires and parts	\$70.84	4/8/2025
DC	Hamburg Post Office	Water/Sewer/General Gov't	3 postcard stamp rolls and 2 regular stamp rolls	\$314.00	5/13/2025
	Johnny Egan	Parks and Recreation	Various Waterfowl for Park Pond	\$320.05	5/13/2025
DD	Jeremy Gruenhagen	Divided	April Wages	\$2,460.12	4/8/2025
DD	Jason Buckentin	Divided	Wages 3/24/25 to 4/09/25	\$2,124.54	5/13/2025
DD	Jennifer Droege	GG/Water/Sewer	Wages 3/24/25 to 4/09/25	\$780.59	5/13/2025
DD	Jason Buckentin	Divided	Wages 4/10/25 to 4/23/25	\$2,124.54	5/13/2025
DD	Jennifer Droege	GG/Water/Sewer	Wages 4/10/25 to 4/23/25	\$749.96	5/13/2025
DD	Jeremy Gruenhagen	Divided	March Wages	\$2,460.12	5/13/2025
22475	Benjamin Agrimson	Community Hall	Damage Deposit Check Returned (Accidently Deposited)	\$450.00	4/8/2025
22476	Carver County (CarverLink)	General Gov't	Internet Services March 2025	\$120.00	4/8/2025
22477	Carver County Taxpayer Services Dept	Storm Water	Tax for judicial ditch bicentennial park	\$1,002.46	4/8/2025
22478	Compass Hardwood Flooring	Hall/Park	Refinish floors	\$1,120.00	4/8/2025
22479	Core & Main LP	Water	Iperl 1 3TS 1000G SM 4WHL, program to 10 gallon	\$314.50	4/8/2025
22480	Diversified Technology Corp	Water/Sewer	Cloud based water program April 2025-March 2026	\$3,000.00	4/8/2025
22481	Gopher State One Call	Water/Sewer	March 2025 Locates	\$9.45	4/8/2025
22482	Home Solutions	General Gov't	LG Cable Bundler, Tile Chisel, 8 PK Battery	\$44.97	4/8/2025
22483	Huron Rentals	Water	Refund for final water bill	\$120.03	4/8/2025
22484	Jason Buckentin	Public Works	Clothing Allowance (Shoes)	\$198.00	4/8/2025
22485	Kirvida Fire Inc.	Public Safety	Annual Pump Test	\$603.43	4/8/2025
22486	Kohls Sweeping Service	Public Works	Street Sweeping	\$1,260.00	4/8/2025
22487	Lano Equipment	General Gov't	Oil/air filters and 15W40 oil	\$283.81	4/8/2025
22488	Layton Schlueter	Water	Refund for final water bill	\$316.41	4/8/2025
22489	Loffler Companies Inc	General Gov't	March color and white copies	\$68.65	4/8/2025
22490	Melchert-Hubert-Sjodin, PLLP	General Gov't	Trebesch ordinance information	\$226.20	4/8/2025
22491	Napa Auto Parts	General Gov't	Toggle Switch	\$23.69	4/8/2025
22492	Nick Mackenthun	Water	Refund for final water bill	\$116.40	4/8/2025
22493	Per Mar Security Services	Water	Base alarm monitoring	\$108.57	4/8/2025
22494	Plunkett's Pest Control	CC/Hall	Pest Control for CC/Hall	\$162.12	4/8/2025
22495	Rec Tech Sales and Service	General Gov't	Oil filter and supplies	\$260.91	4/8/2025
22496	Right Way Plumbing LLC	General Gov't	Water heater and parts	\$1,285.00	4/8/2025
22497	W.W.O.T.A Inc	Water/Sewer	Water/Wastewater Assistance	\$683.75	4/8/2025
22498	WM Mueller & Sons	General Gov't	Gas for 3/4 Ton and rock \$71.60	\$1,658.14	4/8/2025
				\$41,270.91	
			April Claims	\$29,380.86	4/8/2025
			April Added Claims	\$11,890.05	5/13/2025
				\$41,270.91	

2024 May Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - April 2025	\$3,646.26	5/13/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - April 2025	\$709.00	5/13/2025
ACH	Optum	General Gov't	HSA Admin Fee - 1st Qtr 2025	\$22.50	5/13/2025
ACH	HealthPartners	Divided	Health Insurance for May 2025	\$3,622.12	5/13/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 04/16/25 to 05/15/25	\$76.06	5/13/2025
ACH	ZOOM	General Gov't	Video Conferencing 05/06/2025 - 06/05/2025	\$17.33	5/13/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for April 2025	\$20.00	5/13/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$235.20	5/13/2025
ACH	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$285.05	5/13/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,123.51	5/13/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,064.44	5/13/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$266.47	5/13/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$155.09	5/13/2025
DC	Waconia American Legion	Parks & Recreation	(5) 5x8 flags	\$325.00	5/13/2025
DC	Amazon	Water	Hydrogen Peroxide & Distilled White Vinegar	\$65.56	5/13/2025
DD	Jenni Droege	Divided	Wages 4/21/25 to 5/04/25	\$2,038.75	5/13/2025
DD	Jason Buckentin	Divided	Wages 4/21/25 to 5/04/25	\$723.91	5/13/2025
DD	Steve Frensko	Park	Wages 4/21/25 to 5/04/25	\$302.68	5/13/2025
DD	Jeremy Gruenhagen	Divided	May Wages (Call Out/Rounds)	\$2,512.52	5/13/2025
22499	Abdo Solutions	General Gov't	2024 Financial Audit	\$3,078.00	5/13/2025
22500	Bolton & Menk, Inc	General Gov't	Alley vacate, city council meeting, graphic revision	\$2,509.08	5/13/2025
22501	Bound Tree	Public Safety (FD)	Lithium battery, defib pads	\$739.98	5/13/2025
22502	Brazil Automotive	Public Safety (FD)	Tire repair on Grass #11	\$17.45	5/13/2025
22503	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for April 2025	\$66.79	5/13/2025
22504	CarQuest Auto Parts	General Gov't	12 Volt Commerce Battery	\$372.76	5/13/2025
22505	Carver County (CarverLink)	Divided	Internet services April 2025	\$120.00	5/13/2025
22506	Carver County Attorney's Office	General Gov't	Professional fees and quarterly surcharge	\$193.59	5/13/2025
22507	Carver County Taxpayer Services Dept	Parks & Recreation	Full tax amount for 45.0282015	\$226.00	5/13/2025
22508	Carver County	Public Safety	Police contract overtime	\$339.86	5/13/2025
22509	Coordinated Business Systems	General Gov't	Monthly equipment fees	\$116.06	5/13/2025
22510	Empire Pipe Services	Sewer	Pipe cleaning and television	\$9,348.66	5/13/2025
22511	Gopher State One Call	Water/Sewer	April locates-Email ticket-18 at \$1.35	\$24.30	5/13/2025
22512	Home Solutions	Divided	Multiple items-park, hall, sewer	\$432.54	5/13/2025
22513	Jason Buckentin	Park	Flowers for Park	\$99.25	5/13/2025
22514	John Egan	Park	Ducks/Supplies for Park Pond	\$320.05	5/13/2025
22515	Kirvida Fire Inc.	Public Safety	Annual Pump Test, and Maintenance	\$590.23	5/13/2025
22516	Loffler	General Gov't	April color and black copies	\$61.62	5/13/2025
22517	Mayer Lumber Co.	General Gov't	3 inch soil stack color	\$63.85	5/13/2025
22518	Melchert-Hubert-Sjodin, PLLP	General Gov't	Alley Vacate, Trebesch Property and Odoms Data Requests	\$2,054.20	5/13/2025
22519	Menards	Parks and Recreation	Green Treated/Studs/Toilet Bowl Cleaner/Anchors	\$599.96	5/13/2025
22520	Metro Erosion	General Gov't	Hyrdomulching and Brillion seeding	\$2,000.00	5/13/2025
22521	Mid County Coop	Parks & Recreation	Strike Three	\$174.15	5/13/2025
22522	MN Pollution Control	Sewer	Wastewater General Permit Fee	\$345.00	5/13/2025
22523	MNSPECT/Safebuilt	Public Safety	3 Permits and Code Enforcement	\$190.00	5/13/2025
22524	MVTL	Sewer	Discharge Samples (5)	\$634.00	5/13/2025
22525	Napa Auto Parts	General Gov't	Penetrant 200/Window Cleaner	\$12.18	5/13/2025
22526	JIT and OEM Companies	Supplies and Parts	Aluminum gate, cut in half and handles	\$97.21	5/13/2025
22527	Patriot	General Gov't	Year subscription	\$109.80	5/13/2025
22528	Per Mar Security Services	Water	Alarm Monitoring for WTP 6/3/2025 to 9/2/2025	\$114.00	5/13/2025
22529	R & V Service and Towing	Public Safety	Installation of multiple lights, fuse boxes, etc./labor	\$1,338.00	5/13/2025
22530	Ready Watt Electric	Public Safety	Replaced batteries, chargers and fuses	\$905.00	5/13/2025
22531	Route 1 Concrete	Water/Sewer	Removal and installation of curb - City Lot	\$1,800.00	5/13/2025
22532	Short Elliott Hendrickson	Sewer	Usage/Flow and research for Emanuel	\$302.50	5/13/2025
22533	United Farmers Cooperative	Parks and Recreation	Baseball Park Lightening Claim	\$539.30	5/13/2025
22534	W.W.O.T.A	Water/Sewer	Water/Wastewater Assistance	\$823.75	5/13/2025
22535	WM Mueller & Sons	Divided	Fuel for bobcat and lawnmower/330 RR Cistern/	\$11,395.31	5/13/2025
				\$59,365.88	

	Beginning Balance 1/1/2025	2025 Budget Income	2025 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 2/28/2025
General Fund	<u>\$472,933.75</u>	<u>\$669,812.00</u>	<u>\$669,812.00</u>	<u>\$472,933.75</u>	<u>\$16,393.65</u>	<u>\$61,568.80</u>	<u>\$427,758.60</u>
General Gov't			\$368,058.00			\$41,692.11	
Public Safety (Fire Dept.)			\$137,506.00			\$6,417.84	
Public Works (Streets)			\$62,903.00			\$3,138.40	
Sanitation & Recycling			\$3,500.00			\$0.00	
Parks & Recreation			\$59,975.00			\$2,878.45	
Comm. Hall			\$37,870.00			\$7,442.00	
Special Revenue Funds	<u>\$322,193.60</u>	<u>\$49,800.00</u>	<u>\$55,000.00</u>	<u>\$316,993.60</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$322,193.60</u>
City Of Hamburg (Savings)	\$298,591.16	\$23,400.00	\$55,000.00	\$266,991.16	\$0.00	\$0.00	\$298,591.16
*Equipment Replacement Fund	\$88,500.00	\$10,000.00	\$0.00	\$98,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$57,297.00	\$10,000.00	\$0.00	\$67,297.00	\$0.00	\$0.00	\$57,297.00
*Street Improvements (Repairs)	\$123,245.00	\$0.00	\$0.00	\$123,245.00	\$0.00	\$0.00	\$123,245.00
*Community Center Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Water Tower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Interest	\$29,549.16	\$3,400.00	\$0.00	\$32,949.16	\$0.00	\$0.00	\$29,549.16
*Transfers In (Out)	\$0.00	\$0.00	\$55,000.00	(\$55,000.00)	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$23,602.44	\$26,400.00	\$0.00	\$50,002.44	\$0.00	\$0.00	\$23,602.44
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	\$356.25	\$26,000.00	\$0.00	\$26,356.25	\$0.00	\$0.00	\$356.25
*Interest	\$2,246.19	\$400.00	\$0.00	\$2,646.19	\$0.00	\$0.00	\$2,246.19
Debt Service	<u>\$598.04</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$598.04</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$598.04</u>
Total (Tax Revenue Funds)	<u>\$795,725.39</u>	<u>\$719,612.00</u>	<u>\$724,812.00</u>	<u>\$790,525.39</u>	<u>\$16,393.65</u>	<u>\$61,568.80</u>	<u>\$750,550.24</u>
Enterprise Funds							
Water	\$55,261.13	\$202,430.43	\$187,541.69	\$70,149.87	\$29,819.39	\$22,540.29	\$62,540.23
Sewer	\$240,938.69	\$188,482.02	\$189,656.46	\$239,764.25	\$12,202.37	\$5,228.68	\$247,912.38
Storm Water	\$92,391.08	\$72,309.60	\$78,595.31	\$86,105.37	\$11,117.71	\$66,260.16	\$37,248.63
Total (Enterprise Funds)	<u>\$388,590.90</u>	<u>\$463,222.05</u>	<u>\$455,793.46</u>	<u>\$396,019.49</u>	<u>\$53,139.47</u>	<u>\$94,029.13</u>	<u>\$347,701.24</u>
Totals	<u>\$1,184,316.29</u>	<u>\$1,182,834.05</u>	<u>\$1,180,605.46</u>	<u>\$1,186,544.88</u>	<u>\$69,533.12</u>	<u>\$155,597.93</u>	<u>\$1,098,251.48</u>
Debt Summary	Remaining Balance 1/1/2025	Remaining Assessment 1/1/2025	Cash & Investments	2025 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2024
2007 Streets	\$0.00	\$0.00	\$598.04	\$0.00	2/1/2023	2/1/2023	(\$598.04)
Water Treatment Plant	\$0.00	\$0.00	\$0.00	\$0.00	2/20/24 & 8/20/24	8/20/2024	\$0.00
Sanitary Sewer Improvements	\$56,088.23	\$28,352.26	\$0.00	\$16,000.00	2/20/24 & 8/20/24	8/20/2030	\$11,735.97
Storm Water Improvements	\$550,000.00	\$0.00	\$0.00	\$65,000.00	2/1/24 & 8/1/24	2/1/2032	\$485,000.00
Water Tower/Water Main Imp Project	\$1,161,000.00	\$0.00	\$0.00	\$53,000.00	2/20/24 & 8/20/24	8/20/2044	\$1,108,000.00
Totals	<u>\$1,767,088.23</u>	<u>\$28,352.26</u>	<u>\$598.04</u>	<u>\$134,000.00</u>			<u>\$1,604,137.93</u>

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Beg. Balance	\$1,184,316.29	\$1,098,041.84	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48	\$915,250.82
Income							
Property Taxes	\$1,954.12	\$0.00					\$1,954.12
Licenses & Permits	\$0.00	\$142.00					\$142.00
Intergov't Receipts (Aids)	\$0.00	\$2,572.28					\$2,572.28
Charges for Services							
Assessment Searches	\$0.00	\$0.00					\$0.00
Comm Ctr Rentals	\$75.00	\$300.00					\$375.00
Township Contribution	\$0.00	\$0.00					\$0.00
Fire Dept. Revenues	\$0.00	\$0.00					\$0.00
Park Rentals	\$200.00	\$100.00					\$300.00
Hall Receipts	\$688.50	\$651.25					\$1,339.75
Fines	\$0.00	\$200.00					\$200.00
Misc. Receipts	\$117.15	\$8,993.80					\$9,110.95
Other Receipts							
Insurance Recovery	\$0.00	\$0.00					\$0.00
Interest Income (Checking)	\$219.25	\$180.30					\$399.55
Interest Income (Savings)	\$0.00	\$0.00					\$0.00
Transfers In	\$0.00	\$0.00					\$0.00
Transfers In (Savings)	\$0.00	\$0.00					\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00					\$0.00
Special Assessments	\$134.06	\$0.00					\$134.06
Water Service	\$10,815.41	\$19,003.98					\$29,819.39
Sewer Service	\$3,983.06	\$8,085.25					\$12,068.31
Storm Water	<u>\$3,987.32</u>	<u>\$7,130.39</u>					<u>\$11,117.71</u>
	\$22,173.87	\$47,359.25	\$0.00	\$0.00	\$0.00	\$0.00	\$69,533.12
Expenses							
General Gov't	\$19,142.97	\$22,549.14					\$41,692.11
Public Safety	\$4,834.94	\$1,582.90					\$6,417.84
Public Works	\$1,434.14	\$1,704.26					\$3,138.40
Sanitation & Recycling	\$0.00	\$0.00					\$0.00
Park & Recreation	\$947.74	\$1,930.71					\$2,878.45
Hall Expenses	\$3,089.05	\$4,352.95					\$7,442.00
Debt Service	\$0.00	\$0.00					\$0.00
Capital Project Funds	\$0.00	\$0.00					\$0.00
Transfers Out	\$0.00	\$0.00					\$0.00
Transfer to Savings	\$0.00	\$0.00					\$0.00
Water	\$6,000.76	\$6,317.19					\$12,317.95
Sewer	\$2,321.22	\$2,555.23					\$4,876.45
Storm Water	<u>\$0.00</u>	<u>\$0.00</u>					<u>\$0.00</u>
	\$37,770.82	\$40,992.38	\$0.00	\$0.00	\$0.00	\$0.00	\$78,763.20
Other Expenses (DEBT)							
Water Imp. Bonds (2019B)	\$4,417.34	\$0.00					\$4,417.34
Water Tower Project	\$0.00	\$5,805.00					\$5,805.00
Sewer Imp. Bonds (2011)	\$0.00	\$352.23					\$352.23
Storm Water Imp. Bonds (2019B)	<u>\$66,260.16</u>	<u>\$0.00</u>					<u>\$66,260.16</u>
Total Other Expenses	\$70,677.50	\$6,157.23	\$0.00	\$0.00	\$0.00	\$0.00	\$76,834.73
Checking Balance	\$1,098,041.84	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48	\$1,098,251.48
Net Income (Loss)	(\$86,274.45)	\$209.64	\$0.00	\$0.00	\$0.00	\$0.00	(\$86,064.81)

	Beginning Balance 1/1/2025	2025 Budget Income	2025 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 3/31/2025
General Fund	<u>\$472,933.75</u>	<u>\$669,812.00</u>	<u>\$669,812.00</u>	<u>\$472,933.75</u>	<u>\$31,281.91</u>	<u>\$116,561.97</u>	<u>\$387,653.69</u>
General Gov't			\$368,058.00			\$81,802.11	
Public Safety (Fire Dept.)			\$137,506.00			\$14,995.55	
Public Works (Streets)			\$62,903.00			\$4,672.51	
Sanitation & Recycling			\$3,500.00			\$0.00	
Parks & Recreation			\$59,975.00			\$3,616.40	
Comm. Hall			\$37,870.00			\$1,475.40	
Special Revenue Funds	<u>\$322,193.60</u>	<u>\$49,800.00</u>	<u>\$55,000.00</u>	<u>\$316,993.60</u>	<u>\$1,030.75</u>	<u>\$0.00</u>	<u>\$323,224.35</u>
City Of Hamburg (Savings)	\$298,591.16	\$23,400.00	\$55,000.00	\$266,991.16	\$1,030.75	\$0.00	\$299,621.91
*Equipment Replacement Fund	\$88,500.00	\$10,000.00	\$0.00	\$98,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$57,297.00	\$10,000.00	\$0.00	\$67,297.00	\$0.00	\$0.00	\$57,297.00
*Street Improvements (Repairs)	\$123,245.00	\$0.00	\$0.00	\$123,245.00	\$0.00	\$0.00	\$123,245.00
*Community Center Addition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Water Tower	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Interest	\$29,549.16	\$3,400.00	\$0.00	\$32,949.16	\$1,030.75	\$0.00	\$30,579.91
*Transfers In (Out)	\$0.00	\$0.00	\$55,000.00	(\$55,000.00)	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$23,602.44	\$26,400.00	\$0.00	\$50,002.44	\$0.00	\$0.00	\$23,602.44
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	\$356.25	\$26,000.00	\$0.00	\$26,356.25	\$0.00	\$0.00	\$356.25
*Interest	\$2,246.19	\$400.00	\$0.00	\$2,646.19	\$0.00	\$0.00	\$2,246.19
Debt Service	<u>\$598.04</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$598.04</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$598.04</u>
Total (Tax Revenue Funds)	<u>\$795,725.39</u>	<u>\$719,612.00</u>	<u>\$724,812.00</u>	<u>\$790,525.39</u>	<u>\$32,312.66</u>	<u>\$116,561.97</u>	<u>\$711,476.08</u>
Enterprise Funds							
Water	\$55,261.13	\$202,430.43	\$187,541.69	\$70,149.87	\$48,548.49	\$29,384.45	\$74,425.17
Sewer	\$240,938.69	\$188,482.02	\$189,656.46	\$239,764.25	\$19,662.95	\$12,541.69	\$248,059.95
Storm Water	\$92,391.08	\$72,309.60	\$78,595.31	\$86,105.37	\$17,374.04	\$67,260.16	\$42,504.96
Total (Enterprise Funds)	<u>\$388,590.90</u>	<u>\$463,222.05</u>	<u>\$455,793.46</u>	<u>\$396,019.49</u>	<u>\$85,585.48</u>	<u>\$109,186.30</u>	<u>\$364,990.08</u>
Totals	<u>\$1,184,316.29</u>	<u>\$1,182,834.05</u>	<u>\$1,180,605.46</u>	<u>\$1,186,544.88</u>	<u>\$117,898.14</u>	<u>\$225,748.27</u>	<u>\$1,076,466.16</u>
Debt Summary	Remaining Balance 1/1/2025	Remaining Assessment 1/1/2025	Cash & Investments	2025 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2025
2007 Streets	\$0.00	\$0.00	\$598.04	\$0.00	2/1/2023	2/1/2023	(\$598.04)
Water Treatment Plant	\$0.00	\$0.00	\$0.00	\$0.00	2/20/24 & 8/20/24	8/20/2024	\$0.00
Sanitary Sewer Improvements	\$56,088.23	\$28,352.26	\$0.00	\$16,000.00	2/20/24 & 8/20/24	8/20/2030	\$11,735.97
Storm Water Improvements	\$550,000.00	\$0.00	\$0.00	\$65,000.00	2/1/24 & 8/1/24	2/1/2032	\$485,000.00
Water Tower/Water Main Imp Project	\$1,161,000.00	\$0.00	\$0.00	\$53,000.00	2/20/24 & 8/20/24	8/20/2044	\$1,108,000.00
Totals	<u>\$1,767,088.23</u>	<u>\$28,352.26</u>	<u>\$598.04</u>	<u>\$134,000.00</u>			<u>\$1,604,137.93</u>

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Beg. Balance	\$1,184,316.29	\$1,098,041.84	\$1,098,251.48	\$1,076,466.16	\$1,076,466.16	\$1,076,466.16	\$893,465.50
Income							
Property Taxes	\$1,954.12	\$0.00	\$0.00				\$1,954.12
Licenses & Permits	\$0.00	\$142.00	\$1,941.49				\$2,083.49
Intergov't Receipts (Aids)	\$0.00	\$2,572.28	\$9,805.25				\$12,377.53
Charges for Services							
Assessment Searches	\$0.00	\$0.00	\$0.00				\$0.00
Comm Ctr Rentals	\$75.00	\$300.00	\$300.00				\$675.00
Township Contribution	\$0.00	\$0.00	\$0.00				\$0.00
Fire Dept. Revenues	\$0.00	\$0.00	\$0.00				\$0.00
Park Rentals	\$200.00	\$100.00	\$600.00				\$900.00
Hall Receipts	\$688.50	\$651.25	\$1,801.80				\$3,141.55
Fines	\$0.00	\$200.00	\$120.00				\$320.00
Misc. Receipts	\$117.15	\$8,993.80	\$125.65				\$9,236.60
Other Receipts							
Insurance Recovery	\$0.00	\$0.00	\$0.00				\$0.00
Interest Income (Checking)	\$219.25	\$180.30	\$194.07				\$593.62
Interest Income (Savings)	\$0.00	\$0.00	\$1,030.75				\$1,030.75
Transfers In	\$0.00	\$0.00	\$0.00				\$0.00
Transfers In (Savings)	\$0.00	\$0.00	\$0.00				\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00	\$0.00				\$0.00
Special Assessments	\$134.06	\$0.00	\$0.00				\$134.06
Water Service	\$10,815.41	\$19,003.98	\$18,729.10				\$48,548.49
Sewer Service	\$3,983.06	\$8,085.25	\$7,460.58				\$19,528.89
Storm Water	\$3,987.32	\$7,130.39	\$6,256.33				\$17,374.04
	\$22,173.87	\$47,359.25	\$48,365.02	\$0.00	\$0.00	\$0.00	\$117,898.14
Expenses							
General Gov't	\$19,142.97	\$22,549.14	\$40,110.00				\$81,802.11
Public Safety	\$4,834.94	\$1,582.90	\$8,577.71				\$14,995.55
Public Works	\$1,434.14	\$1,704.26	\$2,511.61				\$5,650.01
Sanitation & Recycling	\$0.00	\$0.00	\$0.00				\$0.00
Park & Recreation	\$947.74	\$1,930.71	\$737.95				\$3,616.40
Hall Expenses	\$3,089.05	\$4,352.95	\$4,033.40				\$11,475.40
Debt Service	\$0.00	\$0.00	\$0.00				\$0.00
Capital Project Funds	\$0.00	\$0.00	\$0.00				\$0.00
Transfers Out	\$0.00	\$0.00	\$0.00				\$0.00
Transfer to Savings	\$0.00	\$0.00	\$0.00				\$0.00
Water	\$6,000.76	\$6,317.19	\$6,844.16				\$19,162.11
Sewer	\$2,321.22	\$2,555.23	\$6,335.51				\$11,211.96
Storm Water	\$0.00	\$0.00	\$1,000.00				\$1,000.00
Total Expenses	\$37,770.82	\$40,992.38	\$70,150.34	\$0.00	\$0.00	\$0.00	\$148,913.54
Other Expenses (DEBT)							
Water Imp. Bonds (2019B)	\$4,417.34	\$0.00	\$0.00				\$4,417.34
Water Tower Project	\$0.00	\$5,805.00	\$0.00				\$5,805.00
Sewer Imp. Bonds (2011)	\$0.00	\$352.23	\$0.00				\$352.23
Storm Imp. Bonds (2019B)	\$66,260.16	\$0.00	\$0.00				\$66,260.16
Total Other Expenses	\$70,677.50	\$6,157.23	\$0.00	\$0.00	\$0.00	\$0.00	\$76,834.73
Checking Balance	\$1,098,041.84	\$1,098,251.48	\$1,076,466.16	\$1,076,466.16	\$1,076,466.16	\$1,076,466.16	\$1,076,466.16
Net Income (Loss)	(\$86,274.45)	\$209.64	(\$21,785.32)	\$0.00	\$0.00	\$0.00	(\$107,850.13)

CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: May 12, 2025

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: _____

June 13 to 23

July 7th

How many **Vacation** hours will be used? 48

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? Yes

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more than three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 5-13-25

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

5-12-25
Date

City Clerk/Treasurer

Date

Mayor

Date



"The City of Hamburg is an Equal Opportunity Employer and Provider."



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

2025 Clarke Mosquito Service Schedule - Hamburg

Brian Erickson <berickson@clarke.com>

To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>

Wed, Apr 16, 2025 at 6:51 AM

Dear Jeremy,

Thank you for choosing Clarke for your upcoming summer. We look forward to making your community more livable, safe, and comfortable this summer.

We have your treatments scheduled for the following dates. These dates may vary slightly due to weather or other factors.

May 13, 20, 27

June 3, 10, 17, 24

July 1, 8, 15, 22, 29

August 5, 12, 19

Please notify us at least 72 hours in advance if you would like to make any changes to this schedule. We always try to be accommodating to your needs, but advance notice of changes is very helpful.

If you would like to add treatments or have any special events planned, please let us know.

If you have any questions regarding your schedule, please call 320-558-9005 ext. 1 than ext. 2 or email berickson@clarke.com

All Clarke vehicles are equipped with GPS tracking devices and variable flow equipment allowing us to drive around 2 to 25mph keeping the correct dosage.

About Clarke:

Established in 1946, Clarke is a third-generation, family-owned business providing public health mosquito control and aquatic management products and services. Our mission is to make communities around the world more livable, safe, and comfortable. We do this by pioneering, developing, and delivering environmentally responsible products and services for managing nuisance and disease-vectoring mosquitoes. We proudly serve customers in the governmental, commercial, and residential sectors and international ministries of health.

Clarke Websites:

Customer Portal to view Schedule/Treatment Records – www.clarkeportal.com

Clarke Website – www.clarke.com

Clarke Online Bill Pay - <https://www.clarke.com/billpay/>

Thanks



Brian Erickson

Regional Operations Manager

Office: (320) 558-9005 ext. 1 than ext. 2

Email: berickson@clarke.com



April 4, 2025

Dear businesses that serve Norwood Young America and Central Schools,

We are writing this letter to inform you that Central Public Schools is once again having our annual Mental Health Day on Friday, May 16th. Mental Health Day is a day to raise awareness of mental health issues and to provide support for our students. Mental Health Day is also a day for secondary students to decompress, enjoy their peers, and get a well-deserved break from working hard all year. Our school has been celebrating Mental Health Day for the last 20+ years. Besides the several games and activities available for students on May 16th, we also have several regional organizations that have a booth for students to gather more information about the services they provide. In addition, a couple of food trucks (Elephant Joe's and Adventure Bowls) are available for you to come and support as well.

We are reaching out to local businesses in partnership to see if you would be willing to donate items for this event. We are looking for donations in the form of prizes for several activities. Some donations may include (gift cards, portable speakers, Bluetooth headphones, sweatshirts, etc.)

We would love these items dropped off at the Secondary School by May 9th. We are happy to pick up from your place of business if that would be preferred.

If you have any questions, please feel free to contact us. Thank you for your consideration.

Sincerely,

Kirsten Thor
School Counselor
kthor@isd108.org
(952) 467-7174

Sarah Beadling
School Counselor
sbeadling@isd108.org
(952) 467-7108

POND SIGN UP SHEET

April 12th

Jason

April 26th

Jason

May 10th

May 24th

Tim

June 14th

June 21st

July 12th

July 19th

Aug 9th

Aug 23rd

Sep 13th

Sep 20th

ROAD CONTRACTORS
AGGREGATES
BITUMINOUS PAVING
HOT MIX ASPHALT



831 PARK AVE P.O. BOX 247
HAMBURG, MN 55339
PHONE 952-467-2720
EMAIL INFO@WMMUELLER.COM

April 5, 2024

CITY OF HAMBURG
HAMBURG, MN

ENGINEER: N/A

BID OPENING: N/A
PROJECT NO.

ASPHALT BUDGETING QUOTE

LINE ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
	HAMBURG PARK AROUND BATHROOM AND TRAILS (SEE MAP)				
	OPTION 1 - AREA 1 TIE IN NEW CONCRETE 30 SY				
	REMOVE BITUMINOUS PLACE 2.5" NEW BITUMINOUS				\$1,595.00
	OPTION 2 TRAILS AND OPTION 1 167SY				
	REMOVE 167 SY OF EXISTING BITUMINOUS EXCAVATE 167 SY TRAILS (STAIGHTEN MAIN TRAIL) IF NECESSARY PLACE 6" IF NO AGGREGATE BASE SHAPE 167 SY AREA PAVE 2.5" ON 167 SY AREA				\$9,239.00

- NOTES: 1.) ALL PRICES ARE BASED ON 2024 CONSTRUCTION
2.) BOND NOT INCLUDED
3.) RETAINAGE TO BE HELD SAME AS OWNER TO GENERAL CONTRACTOR
4.) EXCLUDES: SURVEYING, AGGREGATE BASE, TRAFFIC CONTROL, GRADING/EXCAVATION, SIGNS, BACKFILL, ADJUSTMENT OF MANHOLES OR GATE VALVES, REMOVALS, PAVING BEYOND 2024, AND BOND
5.) ALL PRICES BASED ON USING PG 58-28 BITUMINOUS MIX, SPNWB330B BASE AND SPWEB340B WEAR

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY CONTRACTOR'S AUTHORIZED REPRESENTATIVE AND RECEIVED BY WMS WITHIN 15 DAYS OF THE PROPOSAL DATE

ACCEPTANCE BY:

BY: _____

DATED: _____



H A M B U R G , M N

831 Park Ave - Box 247
Hamburg, MN 55339
952-467-2720

INVOICE NO.: 2025-103

INVOICE DATE: 04/23/2025

CUSTOMER NO.: 1645

CUSTOMER P.O. NO.:

Bill to:

CITY OF HAMBURG
PO BOX 248
181 BROADWAY AVENUE
HAMBURG, MN 55339

Job Location:

Hamburg Park
Bathroom and Trails

Due: 04/23/2025

<u>Description</u>	<u>Units</u>	<u>U of M</u>	<u>Unit Price</u>	<u>Amount</u>
Option 2 (Option 1 included) Trails and Area 1 tie in new concrete	1.00	LS	9,239.00	9,239.00

TOTAL INVOICE DUE: \$9,239.00

*Payment due within 30 days of the date of this Invoice. A Finance charge at the rate of 1.5% per month will be charged on all past due amounts. WM Mueller & Sons, Inc. shall be entitled to recover all collection costs, including reasonable attorney's fees, incurred to collect past dues amounts.