



HAMBURG CITY COUNCIL MEETING

May 10, 2016

Mayor Richard Malz called the Hamburg City Council meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Maintenance Employee Greg Schultz, Fire Chief Justin Buckentin and Fire Department Representatives, Jeff Nielsen with UFC, Brad Droege with Wm Mueller & Sons, and Jennifer Schauer with Parkside Tavern were in attendance.

Agenda Review (Added Items) and Adoption

- **Hall Painting**
- **Food 4 Kidz**
- **Celebration Survey**
- **SW Metro Transit Meeting Update**
- **Shop repair bids**
- **Ordinance 124**
- **Updated May Claims List**

Motion: Councilmember Richard Odoms moved to approve the Agenda with the added items. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Consent Agenda

- **Approve Meeting Minutes for September, October, November, December 2015**
- **Water Wells Usage/Water Consumption Report for March 2016**
- **Delinquent Utility Bills Report**
- **Time-off Request for Jeremy Gruenhagen**

Motion: Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Fire Department Report – Chief Buckentin

- **Pump Testing (Engines 11 & 12) - passed**
- **Air Packs – will use grant money to replace bottles**
- **HFD Policies/HFDRA By-Laws**
- **2015 HFDRA Audit Report – costs \$1500.00**



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Motion: Councilmember Richard Odoms moved to approve that the City will pay \$1,500.00 for the HFDR Audit (GASB 68). Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.

UFC/Wm Mueller & Sons

- **UFC Properties (411 Sophia Avenue & 441 Railroad Street)**
 - Parcel 45.0283000
 - WAC/SAC charges
 - Wm. Mueller & Sons is looking to purchase the UFC properties and sell the landlocked parcel, Property I.D. #45.0283000, to the city in exchange for WAC/SAC charges. UFC is checking with the Railroad Commission for access to said landlocked parcel. Water and sewer hook-ups to be completed by the end of June, projected to close on the sale of the property at the end of August.

Parkside Tavern

- **On-Sale Liquor License (Park) for June 25th, 2016**

Motion: Councilmember Richard Odoms moved to approve the On-Sale Liquor License in the Park for June 25th. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.

Old City Business (Memo)

- **County Road Maintenance Agreement (Carver County)**
 - New agreement is being drafted
- **2015/2016 Street Improvements (Jacob Street & Sophia Avenue)**

Public Works & Utilities Department Report

- **Water/Wastewater Services**
 - the second pond will be released and should get us through the Summer
 - ❖ 07' sewer inspections – there are still approximately 10 households who are not compliant
- **City Shop Repairs**
 - Council Reviewed the 3 bids that were received
 - ❖ Working on spreading Red Rock
 - ❖ Repairing City Truck of rust areas
 - ❖ Spraying for Broadleaf Weeds when weather permits



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- ❖ Water Tower inspection report is forth coming
- ❖ Vandalism continues to be a problem at the park & children climbing on statues – Police were called.
- ❖ Public restrooms at the park are open for the season

Motion: Councilmember Steve Trebesch moved to approve K&K Construction for the City Shop repairs if repairs can be completed by June 25th, 2016. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.

City Clerk/Treasurer Report

- **Accident Coverage for City Volunteers**
 - Included as compensation. No fee for City Volunteers & Elected Officials, they are now covered at no additional charge.
- **Hamburg Baseball Park (Paving)**
 - looking to put in a blacktop curb by centerfield and bullpen by third base
 - Motion:** Councilmember Richard Odoms moved to allow improvements at the Baseball Clubs expense. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.
- **Utility Billing Program**
 - Would like approval to pay for a 1 year maintenance agreement and training with Banyon which will update our water billing program to the most current version.
 - Motion:** Councilmember Steve Trebesch moved to approve the 1 year maintenance agreement with training from Banyon. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

Approve Payment of April 2016 Added Claims (\$20,660.03)

Motion: Councilmember Chris Lund moved to approve 3 ACH payments & check #'s 17913-17932 totaling \$20,660.03. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Approve Payment of May 2016 Claims

Motion: Councilmember Chris Lund moved to approve 5 ACH payments & check #'s 17933-17961 totaling \$21,237.74. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.



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City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)**
 - Inquired about the February 2016 meeting minutes
- **Councilmember Bob Gregonis (Streets)** Suggest revisiting the idea of a city clean-up day for the fall. Send out a fee schedule as to what is free for drop-off and what will not be accepted
- **Councilmember Chris Lund (Parks)**
 - Hall Painting - 2 bids in, waiting on 1 more
 - Food 4 Kidz -Thank you to the FD and all the volunteers, we packed 33,000 meals
 - City Celebration Survey – Survey Monkey available until May 31st, paper copies available in City Office
 - SW Metro Transit Meeting Update – to view the 2020 Plan go to www.mngo.org
- **Councilmember Steve Trebesch (Buildings)**
 - Reminder there is a clean-up day from 8 a.m. to 12 noon at Central High School on May 21st.
- **Mayor Richard Malz**
 - Begin arranging events for National Night Out.

Employee Evaluation (Tamara Bracht)

- Open Meeting was requested by Tamara Bracht
- Motion:** Councilmember Steve Trebesch moved to approve a \$1.25 hourly raise. Seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.

Move to Close City Council Meeting

Motion: Councilmember Chris Lund moved to close the Hamburg City Council Meeting at 9:12 p.m. Seconded by Councilmember Robert Gregonis. Motion was unanimously carried. All Council Members were present.

Move to Open the Closed Meeting to discuss allegations made, in writing, at the April 12th, 2016 City Council Meeting against individuals subject to the City's authority.

Motion: Councilmember Chris Lund moved to Open the Closed meeting at 9:27 p.m. Seconded by Councilmember Steve Trebesch with Councilmember Richard Odoms abstaining. All Council Members were present.



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Move to Close the Closed Meeting

Motion: Councilmember Steve Trebesch moved to Close the Closed Meeting at 9:36 p.m. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.

Move to Re-open the City Council Meeting

Motion: Councilmember Robert Gregonis moved to re-open the Council Meeting at 9:39 p.m. to discuss the statute that Councilmember Chris Lund found. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Jeremy Gruenhagen waived his right to a closed meeting to discuss the letter from Councilmember Richard Odoms dated April 12, 2016.

The allegations against Jeremy Gruenhagen by Councilmember Richard Odoms regarding tampering with Mr. Odoms hard drive were unfounded.

Adjourn City Council Meeting

Motion: Councilmember Chris Lund moved to closed the Hamburg City Council Meeting at 10:02 p.m. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk