



HAMBURG CITY COUNCIL MEETING
APRIL 16, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:02 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Fire Chief Steven Siewert, and Brad Falteysek from Abdo.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of March 2024 Claims (\$64,167.14)
- Approve Payment of April 2024 Claims (\$72,905.71)
- Approve Minutes for September 19, 2023, November 21, 2023, December 5, 2023, December 12, 2023, January 9, 2024, February 13, 2024, March 12, 2024.
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Time-Off Request for Jason Buckentin
- Approve Cash Flow Statement for February 2024
- Delinquent Utility Bills Report
- 2024 Clark Mosquito Service Schedule
- Hamburg Ducks Unlimited Bingo -4- Boomsticks
- Central Public Schools Mental Health Day (May 10th)
- Appeal for a Variance (140 Jacob Street)
- Notice of Public Hearings – Increase Natural Gas Rates (Xcel Energy)
- Pond Closing Schedule

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- **Zummerfest – Road Closure/Park Usage.** Looking to use of the Park, Park Buildings and closing down the road from Henrietta Ave to Railroad St.
 - **MOTION: Councilmember Mitch Polzin moved to grant the Zummerfest Community the use of the Park, Park Buildings and closing the road from Henrietta Ave to Railroad St. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- **Fire Hydrant Update.** Wondering how much it would cost to update the Fire Hydrants with the small 2½” outlets to update to 5” large diameter connection. Three remaining, Public Works and Clerk Gruenhagen will obtain estimates and



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schedule an update for next year.

- HFD Parking Lot Patching. WM Mueller & Sons will be in the area the next couple of days doing pothole patching. Low spot in front of the eastern truck bay where the engine and two tankers back in/drive out. The three heaviest trucks. The payment is starting to crack, sink and developing a water hole. HFD would like this patched.
- Lighting for HFD Sign. The HFD put up a new sign above the doors on the station. They would like more lighting on the sign. Looking for permission, they already have an electrical contractor to install a 1" flashing over the top of the board and a LED Light Strip on the inside to the flashing. The HFD will cover the cost. The Council approved.

Abdo Solutions - Brad Falteysek

- 2023 Financial Audit
- Brad Falteysek reviewed in detailed the results of the independent financial audit for 2023.

Old City Business

- Trebesch Litigation (PID 45.0282010). The deed has been submitted to the county to be recorded. Hope to have the fence installed this week based on the weather.
- Park Bathrooms Remodel, plan to have the bathrooms open mid-May.
 - Park Walking Path, looking redo the walking path asphalt and tie it in with the Brad Street Project.
 - Open Shelter/Lions Shelter Asphalt Removal. Remove the asphalt around the open shelter and plant grass. The walking path to the N will remain.
- Crack Sealing/Seal Coating Bids for 2024. The last couple of meetings we discussed using RePlay. Staff has talked to numerous other towns and no one has any issues with RePlay. Bergen is the only contractor that does that product in the five-state area. Seal Coating estimates \$29,000-\$30,000 and RePlay about \$17,798. Staff recommendation is to do RePlay vs Seal Coating. Crack Repair/Sealing estimates: Bergen \$10,804 and Gopher State \$6,924.
 - Maria Avenue/Louisa Street/George Street/Baseball Park.
 - **MOTION: Councilmember Tim Tracy moved to accept Gopher State bid of \$6,924 for the Crack Sealing and the Bergen bid of \$17,798 for RePlay product. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - Public Works found a guy who has a machine that locates curb stops. \$150/hour, can do two an hour. Recommendation is to do Brad Street to make sure there are no problems before the Street Improvement Project. Estimated cost of \$600.
 - **MOTION: Councilmember Tim Tracy moved to have the gate valves**



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on Brad Street exercised before the Street Improvement Project. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

- 2024 Street Improvement Project (Brad Street). SEH provided an engineering estimate of \$456,515. Received bids from Wm. Mueller & Sons for \$384,775.30, GMH Corporation for \$421,694.19 and Valley Paving for \$486,985.60
- Approve Resolution Number 2024-05 (2024 Street Imp - Approve Bids)
- **MOTION: Councilmember Tim Tracy moved to approve Resolution Number 2024-05 (2024 Street Imp - Approve Bids) awarding the bid to Wm. Mueller & Sons. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

New City Business

- Xcel Energy Transmission Line Inspection Notice
 - Trimming Trees/Replace Trees
 - We have an Ash Tree in the Park that Xcel Energy will be trimming. Xcel ask if we want them to cut it down. Council agreed to take it down and put a new tree in its place.
- Building Inspector (RFP). City has been with MNSPECT for 20+ years. Move forward with an RFP for Building Inspector.
- City Account on Social Media. Public Works suggested a social media page to notify (PSA) people what is going on in town. Staff to check with other cities on positive and negative feedback.
- City Electronic Sign. The sign only works on the east side. They have talked to the manufacturer and parts are no longer available. They could come out and troubleshoot but would only be able to replace a power supply. Public Works and City Clerk Gruenhagen will try to troubleshoot over the phone with the manufacturer to avoid them coming out and being charged.

City Council Reports

- Councilmember Mitch Polzin (Streets) reported the dental floss bandit is back. Please stop. Our property tax statement includes payment to the Met Council and Metro Mosquito Control. Where is our Metro Mosquito Control, we pay for our own. Council also discussed County Road 50 east of town (water drainage). Councilmember Polzin will email Commissioner Fahey.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund reported the Monthly Newsletter will go out this week. The next Mayor's In Time will be May 6, 5:00pm-7:00pm.



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Adjourn City Council Meeting

MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 8:03 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present

Amended/Approved on June 21, 2024



Jeremy Gruenhagen
City Clerk/Treasurer