



HAMBURG CITY COUNCIL AGENDA

APRIL 16, 2024

1. Call City Council Meeting to Order

- **Pledge of Allegiance**

2. Public Comment *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. Agenda Review (Added Items) and Adoption

4. Consent Agenda *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Payment of March 2024 Claims (\$64,167.14)**
- **Approve Payment of April 2024 Claims (\$72,905.71)**
- **Approve Minutes for September 19, 2023, November 21, 2023, December 5, 2023, December 12, 2023, January 9, 2024, February 13, 2024, March 12, 2024.**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **Approve Time-Off Request for Jason Buckentin**
- **Approve Cash Flow Statement for February 2024**
- **Delinquent Utility Bills Report**
- **2024 Clark Mosquito Service Schedule**
- **Hamburg Ducks Unlimited Bingo -4- Boomsticks**
- **Central Public Schools Mental Health Day (May 10th)**
- **Appeal for a Variance (140 Jacob Street)**
- **Notice of Public Hearings – Increase Natural Gas Rates (Xcel Energy)**
- **Pond Closing Schedule**

5. Hamburg Fire Department – Fire Chief Siewert

- **Zummerfest – Road Closure/Park Usage**
- **Fire Hydrant Update**
- **HFD Parking Lot Patching**
- **Lighting for HFD Sign**

6. Abdo Solutions - Brad Falteysek

- **2023 Financial Audit**

7. Old City Business

- **Trebesch Litigation (PID 45.0282010)**
- **Park Bathrooms Remodel**
 - **Park Walking Path/Open Shelter Lions Shelter Remove Asphalt**



HAMBURG CITY COUNCIL AGENDA
APRIL 16, 2024

- **Crack Sealing/Seal Coating Bids for 2024**
 - **Maria Avenue/Louisa Street/George Street/Baseball Park**
- **2024 Street Improvement Project (Brad Street)**
 - **Approve Resolution Number 2024-05 (2024 Street Imp - Approve Bids)**

8. New City Business

- **Xcel Energy Transmission Line Inspection Notice**
 - **Trimming Trees/Replace Trees**
- **Building Inspector (RFP)**
- **City Account on Social Media**
- **City Electronic Sign**

9. City Council Reports

- **Councilmember Mitch Polzin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

10. Adjourn City Council Meeting



HAMBURG CITY COUNCIL AGENDA ***APRIL 16, 2024***

COMMUNITY HALL & PARK ACTIVITIES

APRIL 6 – Hamburg Hunting & Fishing Club
20 – Ducks Unlimited Banquet
27 – Wedding Reception

MAY 17 – Park Rental

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

APRIL 1 – Mayor In Time – 5:00 PM
1 – Hamburg Lions Board Meeting
1 – HFD Training
7 – 4-H Meeting
9 – Hamburg City Council Meeting (?)
9 – Young America Township Meeting
15 – Hamburg Lions Club
16 – Hamburg City Council Meeting (?)
29 – Hamburg Fire Dept. (Relief Association) Meeting

MAY 5 – 4-H Meeting
6 – Mayor In Time – 5:00 PM
6 – Hamburg Lions Board Meeting
6 – HFD Training
14 – Hamburg City Council Meeting
14 – Young America Annual Township Meeting
20 – Hamburg Lions Club
27 – Memorial Day Holiday – City Offices Closed
27 – Hamburg Fire Dept. (Relief Association) Meeting

2024 March Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2024	\$3,619.06	3/12/2024
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2024	\$95.58	3/12/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - February 2024	\$697.00	3/12/2024
ACH	PERA	Divided	PERA Withholding - February 2024	\$885.88	3/12/2024
ACH	PERA	Divided	PERA Withholding - March 2024	\$585.20	3/12/2024
ACH	PERA	Divided	PERA Withholding - March 2024	\$585.20	4/16/2024
ACH	PERA	Divided	PERA Withholding - March 2024	\$580.31	4/16/2024
ACH	HealthPartners	Divided	Health Insurance for March 2024	\$3,191.20	3/12/2024
ACH	Optum	General Gov't	HSA Contribution for City Employees 2024	\$3,750.00	3/12/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for February 2024	\$40.60	3/12/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	3/12/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 02/16/24 to 03/15/24	\$75.46	3/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,423.65	3/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,858.90	3/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051368837	\$229.61	3/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$58.52	3/12/2024
ACH	ZOOM	General Gov't	Video Conferencing 02/06/2024 - 03/05/2024	\$17.33	3/12/2024
ACH	Cintas	Divided	Rags/Mops/Towels for February 2024	\$126.05	4/16/2024
ACH	Kwik Trip	Public Safety (FD)	Gas for City Vehicles	\$69.78	4/16/2024
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.20	4/16/2024
ACH	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$774.75	4/16/2024
DC	Amazon	Public Safety	Safety Hoodie Yellow (Safety Green)	\$54.99	3/12/2024
DC	Amazon	GG/Park	Shop Towels & All -Weather Basketball Net	\$63.21	3/12/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	4/16/2024
DC	Amazon	General Govt Bldgs.	HP 201A Black Toner Cartridge	\$83.15	4/16/2024
DC	Amazon	General Govt Bldgs.	Copy Paper (10 Reams)	\$44.99	4/16/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	4/16/2024
DC	Kwik Trip	General Gov't	Breakfast Supplies	\$34.23	3/12/2024
DC	The Home Depot	General Govt Bldgs.	Wet/Dry Vac Cartridge Filter for Shop Vacuum	\$22.97	4/16/2024
DC	US Postal Service	General Gov't	March 15,2024 Newsletter	\$79.98	4/16/2024
DC	US Postal Service	General Gov't	2024 Post Office Box Rental Fee	\$120.00	4/16/2024
DD	Jan Shoemaker	Divided	Wages 2/12/24 to 2/25/24	\$1,030.80	3/12/2024
DD	Jason Buckentin	Divided	Wages 2/12/24 to 2/25/24	\$2,006.72	3/12/2024
DD	Jeremy Gruenhagen	Divided	March Wages	\$2,324.66	3/12/2024
DD	Jan Shoemaker	Divided	Wages 2/26/24 to 3/10/24	\$1,066.73	4/16/2024
DD	Jason Buckentin	Divided	Wages 2/26/24 to 3/10/24	\$1,972.80	4/16/2024
DD	Jan Shoemaker	Divided	Wages 3/11/24 to 3/24/24	\$1,041.68	4/16/2024
DD	Jason Buckentin	Divided	Wages 3/11/24 to 3/24/24	\$1,972.80	4/16/2024
DD	Jeremy Gruenhagen	Divided	March Wages	\$2,324.65	4/16/2024
22002	Abdo	General Gov't	Certified Audit Services per Agreement for Year ended 12/31/2023	\$14,750.00	3/12/2024
22003	Barb Droege	General Gov't	Presidential Primary Election Judge	\$115.50	3/12/2024
22004	Carver Link	General Gov't	Internet Services January and February 2024	\$240.00	3/12/2024
22005	Central Booster Club	General Gov't /Hall	Softener Salt (20 bags)	\$170.00	3/12/2024
22006	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 02/01/2024 to 02/29/2024	\$58.18	3/12/2024
22007	Core & Main	Water/Sewer	Annual Support Contract	\$2,620.00	3/12/2024
22008	Dena Braith	General Gov't	Presidential Primary Election Judge	\$143.50	3/12/2024
22009	Diane Hoffman	General Gov't	Presidential Primary Election Judge	\$115.50	3/12/2024
22010	Gopher State One Call	Water/Sewer	February 2024 Locates	\$5.40	3/12/2024
22011	Janice Mackenthun	General Gov't	Presidential Primary Election Judge	\$115.50	3/12/2024
22012	Jessica Flury	General Gov't	Presidential Primary Election Judge	\$143.50	3/12/2024
22013	Julie Zellman	General Gov't	Presidential Primary Election Judge	\$143.50	3/12/2024
22014	Lano Equipment	General Govt Bldgs.	Repair Toolcat Snow Blower and Solenoid, Oil, Filters	\$1,940.12	3/12/2024
22015	Melchert-Hubert-Sjodin, PLLP	General Gov't	Jan 2024 Legal Fees - Public Data Request (Odom's)/Trebesch Litigation	\$3,340.80	3/12/2024
22016	Menders	Park	Park Bathrooms Lumber	\$257.71	3/12/2024
22017	MNSPECT, LLC	Public Safety	480 Henrietta Ave, 811 Park Ave, 625 Kim Ave, 320 Sophia Ave Postage	\$3.40	3/12/2024
22018	Mona Kerger	General Gov't	Presidential Primary Election Judge	\$143.50	3/12/2024
22019	Nancy Henkel	General Fund	Hall Rental Over Payment 10/05/2024	\$100.00	3/12/2024
22020	NAPA Auto Parts	General Govt Bldgs.	3/4 Truck Battery, Oil, Filter	\$201.51	3/12/2024
22021	Plunkett's Pest Control	General Gov't	Fire Department Service Date 3/04/2024	\$43.82	3/12/2024
22022	Precision Utilities	Sewer	Vacuumed a 3 Way Sanitary Sewer Manhole	\$1,750.00	3/12/2024
22023	Route 1 Concrete	Park	Park Bathrooms Install New Doors, Repair Broken Block	\$5,100.00	3/12/2024
22024	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for February 2024	\$1,493.75	3/12/2024
22025	Wm Mueller & Sons, Inc.	Streets	Fuel for City Vehicles	\$141.83	3/12/2024
22026	Advanced Electrical Services, Inc.	Hall	Add 220V Receptacle, Add Motion Switch, Add (3) Outside Wall Packs, Add	\$2,600.00	4/16/2024
22027	Breezy Point Resort	Sewer	MPCA Stabilization Pond Training	\$202.94	4/16/2024
22028	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for March 2024	\$66.79	4/16/2024
22029	CarQuest Auto Parts	Public Safety (FD)/Gen	Brake Fluid (2), Oil, Filter, Spark Plugs	\$86.47	4/16/2024
22030	Core & Main	Water/Sewer	Meters (5)	\$895.26	4/16/2024
22031	ECM Publishers, Inc.	General Gov't	3/21/2024 2024 Street Improvements Bids	\$314.50	4/16/2024
22032	Fobbe Contracting	Sewer	Install 8" Valve Insertion at Lift Station	\$9,800.00	4/16/2024
22033	League of MN Cities	General Gov't	Regional Safety Groups Training 2023	\$1,113.75	4/16/2024
22034	Maria Gamez	General Fund	Hall Rental Cancellation 7/20/2024	\$550.00	4/16/2024
22035	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for February 2024	\$400.20	4/16/2024
22036	Minnesota Pollution Control Agency	Sewer	Stabilization Pond Seminar & Wastewater Operator Certification Examination	\$445.00	4/16/2024
22037	MVTL Labs, Inc.	Sewer	Wastewater Lab Fees	\$155.25	4/16/2024
22038	NAPA Auto Parts	General Govt Bldgs.	Battery, Butt Connector	\$195.98	4/16/2024
22039	Precision Utilities	Sewer	Install Valves and Pipes at Lift Station	\$26,060.00	4/16/2024
22040	Rec Tech Sales & Service	General Gov't	Fuel & Oil Filter and Oil 10W40	\$150.46	4/16/2024
22041	S.E.H. Inc.	Streets	General Engineering	\$9,205.25	4/16/2024
22042	Wm Mueller & Sons, Inc.	Gen Govt Bldgs./Park	Summer Black Dirt (2), Fuel City Vehicles, Snow Removal 3/25/2024	\$869.62	4/16/2024
			March Claims	\$119,548.36	
			March Claims	\$55,381.22	3/12/2024
			Added March Claims	\$64,167.14	4/16/2024
				\$119,548.36	

2023 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2024	\$4,472.42	4/16/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - March 2024	\$836.00	4/16/2024
ACH	PERA	Divided	PERA Withholding - March 2024	\$885.88	4/16/2024
ACH	PERA	Divided	PERA Withholding - April 2024	\$570.51	4/16/2024
ACH	HealthPartners	Divided	Health Insurance for March 2024	\$3,191.20	4/16/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 03/16/24 to 04/15/24	\$75.46	4/16/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2024	\$55.90	4/16/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	4/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,233.46	4/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$872.23	4/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$169.01	4/16/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$160.51	4/16/2024
ACH	ZOOM	General Gov't	Video Conferencing 03/06/2024 - 04/05/2024	\$17.33	4/16/2024
ACH	Viking Bottling Co.	Hall/Park	Pop for Hall/Park	\$237.75	4/16/2024
DC	Amazon	Hall/Park	Tork Toilet Paper & Hand Towels	\$146.53	4/16/2024
DC	Amazon	Water	Battery Backup and Surge Protector for the Water Treatment P	\$167.19	4/16/2024
DC	Amazon	Hall	Folding Chair Leg Caps (144 Pcs)	\$83.49	4/16/2024
DC	Amazon	Hall/Park	Antibacterial Foam Handwash	\$97.58	4/16/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$18.13	4/16/2024
DC	Hamburg Post Office	Water/Sever/General Gov't	Postcard Stamps (2 Rolls), Forever Stamps (1 Roll), Water Sam	\$225.40	4/16/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$42.50	4/16/2024
DD	Jan Shoemaker	Divided	Wages 3/25/24 to 4/07/24	\$993.58	4/16/2024
DD	Jason Buckentin	Divided	Wages 3/25/24 to 4/07/24	\$1,972.80	4/16/2024
DD	Jeremy Gruenhagen	Divided	April Wages	\$2,324.65	4/16/2024
22043	Bolton & Menk	General Gov't	Planning Services for 02/17/2024 to 03/15/2024	\$80.00	4/16/2024
22044-52	Voided	Voided	Voided - Printing Error	Voided	4/16/2024
22053	Bongards Creameries	General Fund	Hall Rental Over Payment 04/02/2024	\$150.00	4/16/2024
22054	Carver Link	General Gov't	Internet Services March 2024	\$120.00	4/16/2024
22055	Carver County Attorney's Office	General Gov't	2024 Quarterly Surcharge/Fines Collected	\$667.66	4/16/2024
22056	Compass Hardware Flooring	Hall	Buff, Patch & Refinish Stage, Dance Floor, Lower Foyer, Steps	\$5,265.00	4/16/2024
22057	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 03/01/2024 to 03/31/2024	\$58.18	4/16/2024
22058	Dammann Seed Sales	Park	Athletic Turf Mixture (2) #25lb. Bags	\$160.00	4/16/2024
22059	Diversified Technology Corp.	Water/Sewer	Cloud Based Water Program Service April to March 2025	\$3,000.00	4/16/2024
22060	EMTS	Public Safety (FD)	EMR Initial Course for Newbloom	\$725.00	4/16/2024
22061	Gopher State One Call	Water/Sewer	February 2024 Locates	\$9.45	4/16/2024
22062	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 90 gal	\$966.46	4/16/2024
22063	Home Solutions	GG Bldgs./Hall/Sewer	Miscellaneous Hardware	\$57.85	4/16/2024
22064	Jason Buckentin	Streets	Kaha 2 GTX Waterproof Boots	\$240.00	4/16/2024
22065	Kirvida Fire, Inc	Public Safety (FD)	2024 Annual Pump Testing	\$1,497.74	4/16/2024
22066	Loffler Companies, Inc.	General Gov't	March 2024 Copies	\$69.67	4/16/2024
22067	Melchert-Hubert-Sjodin, PLLP	General Gov't	March 2024 Legal Fees - Public Data Request (Odom's)/Misc	\$3,272.94	4/16/2024
22068	Menards	Park	Supplies & Parts - Park Bathrooms & Duck Houses	\$1,845.64	4/16/2024
22069	MNSPECT, LLC	Public Safety	(6) Building Permits, (2) Building Permits Postage	\$2,159.08	4/16/2024
22070	Municipal Emergency Services, Inc	Public Safety (FD)	Interceptor Hood with Normex Nano-Flex Technology	\$178.05	4/16/2024
22071	O.E.M. Service Co.	Sewer	Make Duel Safety Grate for Lift Station	\$1,753.08	4/16/2024
22072	Per Mar Security Services	Water	Base Alarm Monitoring for WTP 4-24-2024 to 7-23-2024	\$104.40	4/16/2024
22073	Plunkett's Pest Control	General Gov't/Hall	Fire Department Service Date 4/09/2024, Hall 4/12/2024	\$155.89	4/16/2024
22074	Route 1 Concrete	Park	Park Bathrooms Interior and Exterior Concrete	\$10,722.00	4/16/2024
22075	S.E.H. Inc.	Streets	General Engineering	\$17,398.10	4/16/2024
22076	SASCS	Public Safety (FD)	Basic Firefighter Course for Newbloom	\$1,500.00	4/16/2024
22077	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for March 2024	\$1,271.25	4/16/2024
22078	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles, 2 Tires	\$427.16	4/16/2024
			April Claims	\$72,905.71	



**HAMBURG CITY COUNCIL SPECIAL MEETING
SEPTEMBER 19, 2023**

Mayor Chris Lund called the Budget Workshop to order at 6:01 p.m. Those in attendance were Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy, Jessica Weber and City Clerk Jeremy Gruenhagen.

City Clerk Gruenhagen reviewed various budget items on the Budget Wish List. Gruenhagen noted items in red are in the 2023 or included in the 2024 budget and items in black are for consideration for 2024 Budget.

Council discussed the following 2024 Budget and Wish List items:

- Removing \$50,000 General Fund Expenses: Equipment and Improvements (New Truck) City to purchase Truck with City Equipment Replacement Fund.
- Recharge Water Treatment Plan Filters – Current Budget Expense is \$40,000
- Legal Fee Expenses (\$20,000)
- City has a reserve of about \$40,000 in the General Fund.
- Make Park Bathrooms Handicap Accessible – Use City Savings (Park Bathrooms/Community Center) of
- Brad Street Improvements (Reconstruction) – City has earmarked \$460,000 for this project. Looking to complete project in 2024/2025. Engineer looking into cost.
- Seal Coating/Crack Sealing for 2024. Current Budget is \$30,000.
- City receiving a one-time payment from Legislation in December for Public Safety Aid (\$24,000). Council discussed using this aid for Fire Department Expenses (Equipment).
- City Policing Contract increased about \$6,000.
- City 1 Ton Truck Repairs (Transmission)
- Waiting on cost estimate from Engineer for Rip Rap Project (Ponds)

City Council will make the final cuts to the Preliminary Budget at the September 26, 2023 Council Meeting.

Mayor Lund closed the Budget Workshop at 6:43 pm.

Amended/Approved on December 13, 2023



Jeremy Gruenhagen
City Clerk/Treasurer



***HAMBURG CITY COUNCIL SPECIAL MEETING
NOVEMBER 21, 2023***

Mayor Lund called the Public Hearing to order at 7:00 pm. The purpose of the hearing is to consider a Minor Subdivision for two properties in the northwest quarter of Township 115, Range 026, Section 28. The PIDs are 45.0282010 and 45.0282500. The city-initiated minor subdivision will result in two parcels with updated boundaries. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy, Jessica Weber, and City Clerk Jeremy Gruenhagen and residents Steve Trebesch, Jake Trebesch, Diane & Gene Stier.

City Clerk Gruenhagen explained the reason for the meeting is to approve the minor subdivision for parcels 45.0282010 and 45.0282500 creating two new parcels (Parcel 1 & Parcel 2) per the survey submitted by Steve Trebesch. Steve Trebesch questioned what the 2040 Comprehensive Plan has to do with the minor subdivision and the zoning of the properties. Clerk Gruenhagen and Council explained that the 2040 Comprehensive Plan is the approved guide that represents the cities present mapping and future land use and visions. The City Comp Plan is updated every ten years. Clerk Gruenhagen stated the zoning for the Parcel 1 of the survey is slated to be zoned: B Business District as and as agreed upon with Mr. Trebesch at the September 26, 2023. Parcel 2 is zoned as A-1 Restricted Agricultural District.

MOTION: Councilmember Tim Tracy moved to adjourn the Public Hearing at 7:17 pm. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.



***HAMBURG CITY COUNCIL SPECIAL MEETING
NOVEMBER 21, 2023***

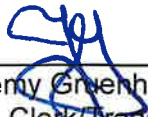
Mayor Chris Lund called the Special Meeting to order at 7:17 pm. The order of business is to consider Resolution Number 2023-11 approving a Minor Subdivision for Parcels 45.0282010 and 45.0282500. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy, Jessica Weber, and City Clerk Jeremy Gruenhagen and residents Steve Trebesch, Jake Trebesch, Diane & Gene Stier.

Motion to adopt Resolution Number 2023-11 approving a minor subdivision for two properties, PID's 45.0282010 and 45.0282500. The City of Hamburg initiated minor subdivision creates two new parcels from the existing parcels #45.0282010 and #45.0282500 within Township 115, Range 026, Section 28. The subject properties are located in the A-1 Restricted Agricultural District (#45.0282010) and the B Business District (#45.0282500). Parcel #45.0282010 is guided for Park, Recreation, or Preserve in the Land Use chapter of the Hamburg 2040 Comprehensive Plan. Parcels #45.0282500 is guided for Mixed Use.

- **MOTION: Councilmember Jessica Weber moved to approve Resolution Number 2023-11, seconded by Tim Tracy. Motion was approved by all members present.**

MOTION: Councilmember Tim Tracy moved to adjourn the Special City Council Meeting at 7:20 pm. Seconded by Councilmember Jessica Weber. Motion was approved by all members present.

Amended/Approved on December 13, 2023



Jeremy Gruenhagen
City Clerk/Treasurer



**HAMBURG CITY COUNCIL SPECIAL MEETING
DECEMBER 5, 2023**

Mayor Chris Lund called the Budget Workshop to order at 6:30 p.m. Those in attendance were Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy, Jessica Weber, Public Works Jason Buckentin, City Clerk Jeremy Gruenhagen, Residents Sheldon Rucks and Mona Kerber.

City Clerk Gruenhagen reviewed various budget items on the Budget Wish List.

Council and staff discussed the following 2024 Budget and Wish List items:

- Reduction in Fiscal Disparities resulted in a 2.2% Tax Rate increase.
- Current proposed tax levy increase is 5.17%, 8% Tax Levy Rate increase.
- Hall Rentals Income were increased \$2,000.
- Grinder Station Rebuild (\$90,000). Transfer from General Fund to Sewer Fund.
- Biggest expense over the current and past years is Legal Fees.
- Snow Removal Expenses were decreased \$2,000.
- Use Cash Reserves or City Savings to reduce the Proposed Tax Levy
- 2024 Street Improvements (Brad Street) costs
- 1% Increase in Water Rates generates about \$2,000.
- 1% Increase in Sewer/Strom Water Rates generates about \$700.
- Sewer Fund reserves being used to offset the Lift Station Valve Repairs estimated at \$40,000.
- City Council discussed using City Reserves (\$40,000) to reduce the property tax levy.
 - A 3% increase to tax levy would increase the City Tax Rate 5.8%, a 2% increase would put the City Tax Rate at about 4.6%. A 2% Tax Levy Increase would require about \$17,800 from City Reserves.
- City is working with GrantMatch.com to obtain grants for the Sanitary Sewer Rip Rap Project and Industrial Park Infrastructure.

City Council will finalize the 2024 Budget at the December 12, 2023 Council Meeting.

MOTION: Councilmember Tim Tracy moved to adjourn the Final Budget Workshop at 7:19 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Amended/Approved on March 31, 2024



Jeremy Gruenhagen
City Clerk/Treasurer



***HAMBURG CITY COUNCIL MEETING
DECEMBER 12, 2023***

Mayor Chris Lund called the Public Hearing to order at 7:00 PM. The order for the City Ordinance Number 170 (2024 City Fee Schedule). Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin and Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, Chief Steven Siewert, Residents Amy and David Chadwick, Sheldon Rucks, and Myron Stuewe.

- City Ordinance Number 170 (2024 City Fee Schedule)
 - City Clerk Gruenhagen reviewed the City Fee Schedule revisions
 - Hall Rental Rates
 - \$950 City Residents – No change
 - \$1,000 Non-Resident – Increase \$200
 - Cups – Increase to \$.10/cup

MOTION: Councilmember Eric Poppler moved to close the Public Hearing for the City Ordinance Number 170 (2024 City Fee Schedule) at 7:02 PM. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.



**HAMBURG CITY COUNCIL MEETING
DECEMBER 12, 2023**

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:02 PM. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Jessica Weber and Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin. Chief Steven Siewert. Resident Amy and David Chadwick, Sheldon Rucks, and Myron Stuewe.

Public Comment

Sheldon Rucks wanted to discuss the 2024 Budget which will be reviewed later in the agenda.

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to adopt the agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- Approve Claims List for December 2023 (\$47,352.78)
- Approve Resolution Number 2023-12 (2024 Polling Place)
- Approve Lawful Gambling Permit for Hamburg Lions Club
 - February 24, 2024, March 29, 2024, November 22, 2024
- Approve Lawful Gambling Permit for Green Isle Chapter of CPA
 - January 27, 2024
- Approve Employee Time-Off Requests (Jeremy Gruenhagen)

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Chief Siewert

- HFD Officer Selections
 - Open Captain positions; Captain 1 (training captain) 2-year term as Jared Mackenthun and Captain 2 (equipment captain) 1-year term as Jason Mackenthun effective January 1, 2024.
 - **MOTION: Councilmember Eric Poppler moved to accept the HFD Officer Selections as stated by Chief Siewert. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

Old City Business

- Minor Subdivision (PID 45.0282010)
The deeds are anticipated to be completed by next week. Per City Attorney, the City can move forward with using the lot for snow removal.



HAMBURG CITY COUNCIL MEETING DECEMBER 12, 2023

New City Business

- Approve 2024 Agreement for Professional Services (City Engineer S.E.H)
 - **MOTION: Councilmember Tim Tracy moved to approve the 2024 Agreement for Professional Services (City Engineer S.E.H). Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Community Hall Rental 11/23/24. Hamburg Lions Fall Bingo is 11/22/2024. A renter was told they could rent the Community Hall Rental on 11/23/2024. Since they cannot access the Hall, the day before, can the City consider reducing the rental fee \$200.
 - **MOTION: Councilmember Eric Poppler moved to reduce the rental fee \$200 for the Community Hall Rental on 11/23/2024. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- City Employee Review Process/Employee Reviews/2024 Wages/Holidays
It has been brought to City Clerk Gruenhagen attention as stated in the Employee Handbook when you are hired there is a 6-month review and do not have another review until the November thereafter. New City employees thought they would have a review this November. Point was made they would then not have a review for a year and a half. Council discussed changing the timing of the review process along with consideration of a raise for 2024 and have the employee reviews conducted by the Personal Committee verse before the City Council; similar to the hiring process. The Council agreed to change the process to an annual review in November with the Personal Committee. Since November has passed, reviews will be conducted in January with the review results shared with the Council. Should a motion be required, it would be brought forward at the next Council Meeting.
- Approve Employee Handbook Changes (ESST/Drug Testing)
City Clerk Gruenhagen shared details of ESST (Earned Sick and Safe Time) that goes into effect 01/01/ 2024. Employers must provide each employee who works at least 80 hours; one hour of paid sick and safe time for every 30 hours worked, up to at least 48 hours a year. City Clerk Gruenhagen needs to obtain additional information on how handle and track Firefighters. There were also changes to the Employee Handbook for Drug Testing to include marijuana.
 - **MOTION: Councilmember Eric Poppler moved to approve Employee Handbook Changes as stated. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

City Fee Schedule for 2023

- 2024 City Fee Schedule Rates
 - As discussed in the Public Hearing, increase the Hall Rental Rate
 - City Resident Rate is \$950 – No change
 - Non-Resident – Increase to \$1,200, \$1,300, \$1,400.
 - Increase Cups from \$.07 to \$.10/cup
 - Increase Sewer rates 5%, average monthly rate increase of \$1.58.



**HAMBURG CITY COUNCIL MEETING
DECEMBER 12, 2023**

MOTION: Councilmember Mitch Polzin to approve the 2024 City Fee Schedule (increase the Hall Rental Rates for Non-Resident and increase the Sewer rates 5%). Seconded by Councilmember Eric Poppler. Motion was approved by all present.

2024 Final Tax Levy and Final Budget (Set & Adopt)

- Public Comments on 2024 Final Budget & Tax Levy. Sheldon Rucks raised various concerns relating to the 2024 Budget. These concerns were addressed by city staff and council.
- City Reserves were used to reduce the figures from the last Budget Work Shop to the Final Budget plus other minor adjustments. Staff proposed a 2% increase with an impact of about 4½% increase to the Tax Levy Rate in 2024. City Fiscal Disparities received from the State were reduced by 16%. This affects the overall tax rate. Fiscal Disparities were created to help small communities that do not have infrastructure or businesses to offset taxes.
 - Adopt/Approve 2024 Final Budget/Final Tax Levy Certification to Carver County
 - Approve Resolution Number 2023-13 (2024 Budget/Final Tax Levy)
 - **MOTION: Councilmember Tim Tracy moved to Adopt/Approve 2024 Final Budget and the 2024 Final Tax Levy Certification to Carver County and Approve Resolution Number 2023-13 (2024 Budget/Final Tax Levy. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

City Council Reports

- **Councilmember Mitch Polzin (Streets)** asked people to please stop throwing dental flossers on the side of the road by the park and elsewhere.
- **Councilmember Eric Poppler (Parks)** had nothing further to report.
- **Councilmember Jessica Weber (Buildings)** had nothing further to report.
- **Councilmember Tim Tracy (Water/Sewer)** asked if we received bids on the Grinder Station. Staff is in the process of the receiving bids.
- **Mayor Chris Lund:** Newsletter will be sent out this week.

Adjourn City Council Meeting

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 8:02 PM. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Amended/Approved on March 31, 2024


Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
JANUARY 09, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, and Chief Steven Siewert.

Designations/Appointments for 2024

- **Approve Resolution Number 2024-01**
- **MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2024-01. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- Approve Resolution Number 2024-02 (Payment of Claims for 2024)
- Approve Resolution Number 2024-03 (2023 Donations)
- Approve Payment of December 2023 Added Claims (\$301,237.98)
- Approve Payment of January 2024 Claims (\$78,674.93)
- Approve Minutes for June/September/October/November 2023
- Approve Ordinance Number 170 (2024 City Fee Schedule)
- Approve Cash Flow Statements for October/November 2023
- Approve Time-Off Request for Jeremy Gruenhagen
- Xcel Energy Application to Increase Natural Gas Rates (9.6%)
- City Offices Closed January 15, 2024 for MLK Jr. Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Hamburg Fire Department – Chief Siewert

- **Storage Shed** - The Fire Department will purchase a storage shed and put it behind the fire hall. Looking to get this finalized in the Spring.
- **New Christmas Lights** – Chief Siewert received a quote of \$9,000 to replace the incandescent lights, about 20 lights with Led lights. The city has a fund of about \$5,700 for Christmas lights. Donations from the Lions Club and others will cover the balance.
- **Public Safety Aid** – is a one-time aid from the State, City received \$24,812 to be used for Public Safety. Eligible uses include: community violence prevention and



HAMBURG CITY COUNCIL MEETING JANUARY 09, 2024

intervention programs, community engagement, mental health crisis responses, victim services, training programs, first responder wellness, equipment related to fire, rescue, and emergency services, and to pay other personnel or equipment costs. Chief Siewert suggest to use for Air-Pak Frames, \$6,400 each. Last year the Fire Department update the Front-Line Engine 12 with 5 new Air-Pak Frames. Still need to update Heavy Rescue 11 with 6 Air-Pak Frames and Second Line Engine with 4 or 5. Total of about 10 or 11 new Air-Pak Frames to be updated over the new few years. The biggest concern is a life safety situation with the old Air-Pak Frames that are 20-25 years old. The Council agreed to use the Public Safety Aid towards the purchase of new Air-Pak Frames.

Old City Business

- Community Hall Canopy – Bids from Mike Tracy Construction for \$9,675 and Dan Oelfke Construction for \$8,055.
 - **MOTION: Councilmember Jessica Weber approved to move forward with Dan Oelfke Construction to repair the Community Hall Canopy for \$8,055. Seconded by Councilmember Eric Poppler. Councilmember Tim Tracy abstained. Motion approved by Councilman Jessica Weber, Eric Poppler, Mitch Polzin and Mayor Chris Lund.**
- Community Hall Floors – Bids from City Wide Floors for \$9,484.75 and Compass Hardwood Flooring for \$5,265.
 - **MOTION: Councilmember Eric Poppler approved to move forward with Compass Hardwood Flooring to clean and buff all of the Community Hall Floors and repair the entryway for \$5,265. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Park Bathrooms – Update the Men and Woman Park Bathrooms to be ADA compliant. The Council agreed to move forward with the project.
- Grinder Station Rebuild – Bids from Minnesota Pump Works for \$56,360 and Quality Flow for \$58,560.
 - **MOTION: Councilmember Tim Tracy approved to move forward with Minnesota Pump Works to rebuild the Grinder Station for \$56,360. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Grinder Station Rebuild (Remove and install the actual basin) - Bids from Precision Utilities for \$31,200 and Hennings Excavation for \$20,000.
 - **MOTION: Councilmember Tim Tracy approved to move forward with Hennings Excavation to remove and install the actual basin at the Grinder Station for \$20,000. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Lift Station Gate Valve Repairs – Bids from Hennings Excavation for \$27,000 and from Precision Utilities for \$24,240.
 - **MOTION: Councilmember Tim Tracy approved to move forward with**



HAMBURG CITY COUNCIL MEETING JANUARY 09, 2024

Precision Utilities for the Lift Station Gate Valve Repairs for \$24,240. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

- Martha Street Storm Water Repairs – Bids from Precision Utilities \$23,008.78 and from Hennings Excavation for \$6,500.
 - **MOTION: Councilmember Tim Tracy approved to move forward with Precision Utilities for the Martha Street Storm Water Repairs for \$6,500. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

New City Business

- 679 Park Avenue Appearance – City Clerk received a complaint from a neighbor regarding the appearance of 679 Park Avenue. He asked the Council to look at the building if we want to peruse the situation. Tabled until the next Council meeting if City wants to move forward with MNSPECT or assess a building ordinance appearance violation.
- Community Hall Down Payment (Amount) – The Community Hall Rental for Non-Residents is \$1,200 with a down payment of \$150. Do we want to increase the down payment.
 - **MOTION: Councilmember Jessica Weber moved to increase the Community Hall down payment to \$300. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- 2024 Street Improvement Project (Brad Street)
 - Approve SLA & Authorize Project/Core Samples
 - S.E.H. engineering fees estimated to not exceed \$39,800 and Street Project estimated to cost \$430,000. Council needs to approve the SLA and the authorize the project to start plans and specs. S.E.H. recommends completing core samples of Brad Street.
 - **MOTION: Councilmember Tim Tracy approved to move forward with SEH Supplemental Letter Agreement Project and authorize the project to start plans and specifications for the Brad Street Project. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

City Council Reports

- Councilmember Mitch Polzin (Streets) reported a few people have complained about the house being built next to the bar, building materials on the sidewalk. City Clerk will send communication to the General Contractor to keep the sidewalk clean. Complaints of not picking up after dogs in the park.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund Newsletter will go out this week. If you want anything to be in



HAMBURG CITY COUNCIL MEETING
JANUARY 09, 2024

the Newsletter, contact the City Hall. Mayor In Time will be February 5.

Adjourn City Council Meeting

- **MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:38 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present**

Amended/Approved on April 2, 2024



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING FEBRUARY 13, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, and Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the agenda as amended: remove from the Consent Agenda - Temporary On-Sale Liquor License for Hamburg Lions Club on February 17, 2024. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of December 2023 Added Claims **(\$7.90)**
- Approve Payment of Added January 2024 Claims (\$12,847.35)
- Approve Payment of February 2024 Claims (\$50,872.53)
- Approve Application for Exempt Gambling Permit
 - Hamburg Lions Club March 22, 2024 (Spring Bingo)
- Approve Temporary On-Sale Liquor License(s) for Hamburg Lions Club
 - February 17, 2024/February 24, 2024/March 22, 2024
- Approve Renewal of Consumption & Display Permit (Hall)
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Cash Flow Statement for December 2023
- Carver County Board of Appeal & Equalization Schedule for 2024
- Delinquent Utility Bills Report
- City Offices Closed February 19, 2024 for Presidents Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- Firefighter Anthony Van Haften – Anthony did not pass the Firefighter 1 and 2 written exams. He did pass the Emergency Medical Responder class. He is EMR certified to do all of the medical stuff the Fire Department does. With Anthony having 8 years on a department, he does not have to retake the entire Firefighter 1 and 2 class. He can test out of the fundamentals and test out of the written portion. Once this is complete the State would update Anthony's certifications. Anthony is currently on a Temporary Probation Period with the fire department. He is allowed to respond and drive to and from medicals. He is



HAMBURG CITY COUNCIL MEETING FEBRUARY 13, 2024

not allowed to respond to fires. Once he completes the fundamentals and written portion he could be restated. Fire Chief Siewert would ask that Anthony be accepted back on the Hamburg Fire Department.

- **MOTION: Councilmember Eric Poppler moved to reinstate Anthony Van Haften to the Hamburg Fire Department once he completes the Firefighter 1 and 2 fundamentals and written exam. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Ice Rink (Future) – Fire Chief Siewert would look to the city to construct a permeant or semi-permeant ice rink. If the city does choose to have an ice rink, the Fire Department would donate the time to flood the rink as needed. The city's Toolcat and snowblower could be used to clean the rink. A possible location could be the open lot at the end of Brad Street.
- Future Truck Replacement – The Fire Department is looking to replace the 2001 Grass Rig in the next couple of years, no set timeline. Looking for a full 4 door chassis. Purchase a raw chassis outright, not from a firetruck company (20% extra cost). Order without a box and opt for an aluminum flatbed to save on weight. They would move the tank, pump, skid unit, brush guard, wench, anything they can to the new vehicle.
- New Christmas Lights – New Christmas Light Decorations have been purchased. They will start taking down the old brackets. The old decorations are available, first come first serve.
- Air Pac Grant – The Heavy Rescue needs 6 Air Pac Frames. The Public Safety Aid Grant we received will cover 4 Air Pak Frames. The Fire Department will cover the remaining 2 Air Pac Frames.

Old City Business

- Trebesch Litigation (PID 45.0282010) – waiting for an amended easement. The easement on Trebesch's property currently is 15' on either side of the storm water line. Once the revised easement is received and approved then the deeds can be signed and filed.
- Park Bathrooms Remodel
 - Electrical Estimates – Bids received from Advanced Electrical for \$4,890 and Robb's Electric for \$6,890.
 - **MOTION: Councilmember Eric Poppler moved to approve the Advanced Electric proposal for \$4,890 to complete the electrical in the Park bathrooms. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
 - Plumbing Estimates – Bids from Right Way Plumbing for \$24,310 and Swanson Plumbing for \$22,400.
 - **MOTION: Councilmember Eric Poppler moved to approve the Swanson Plumbing proposal for \$22,400 to complete the plumbing in**



HAMBURG CITY COUNCIL MEETING
FEBRUARY 13, 2024

the Park bathrooms. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

- Concrete Estimates – Bids from Flatworks Concrete for \$12,523 and Route 1 Concrete for \$10,222.
- Block Replacement Estimates – Bids from Flatworks Concrete for \$9,560 and Route 1 Concrete for \$4,500.
 - **MOTION: Councilmember Tim Tracy moved to approve the Route 1 Concrete proposal for \$10,222 to complete the concrete in the Park bathrooms reconstruction and the block replacement for \$4,500. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Park Sink – Replace the mop sink with a 48” stainless double deep sink. Donate the old sink to the Baseball Club.
- Grinder Station
 - Electrical Estimates – Bids from Advanced Electrical for \$7,550 and Robb’s Electric for \$5,855.
 - **MOTION: Councilmember Eric Poppler moved to approve the Robb’s Electric proposal for \$5,855 to complete the electrical at the Grinder Station. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - Concrete Estimates for Grinder Station & Hall (front sidewalk, main entrance) – Bids from Route 1 Concrete for \$4,636 and Flatworks Concrete for \$6,955.20.
 - **MOTION: Councilmember Mitch Polzin moved to approve the Route 1 Concrete proposal for \$4,636 to complete the concrete at the Grinder Station and the Hall. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- 679 Park Avenue Appearance - Council discussed the appearance. No action taken at this time.

New City Business

- Hall Rental Rate (CPA Banquet) – Council agreed to offer the Green Isle CPA the Hall Benefit Rental Rate of \$425.
- Community Hall Floors – the Hall floors have been buffed and finished. Replaced the entry way floor boards by the south side door. Good for 4-5 years.
- EPA Audio Visual Estimate (Install Amplifier for Projector Speakers) – Audio Visual estimate of \$1,015 to update the audio-visual equipment to be wireless. Funds to be taken from the Cable Fund.
 - **MOTION: Councilmember Jessica moved to approve the EPA Audio Visual estimate for \$1,015 to be taken from the Cable Fund. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**



HAMBURG CITY COUNCIL MEETING FEBRUARY 13, 2024

City Council Reports

- Councilmember Mitch Polzin (Streets) had nothing further to report.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund – Transportation Alliance did a lot of work to complete Highway 212. March 13 is Transportation Day at the Capitol. You can attend and say hi to our Representatives. This Friday at 7:30 PM, Norwood Young America is hosting the SWCTC Membership Meeting, in person or on zoom. Newsletter will go out this week. Next Mayor's In Time is March 4 at 5:00 PM.

Employee Evaluation for Jason Buckentin, Public Works

The Personal Committee met with Jason. Exceeded expectations.

- **MOTION: Councilmember Tim Tracey moved to increase the pay for Public Works Jason Buckentin \$1.50 per hour. based on the successful review. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

Employee Evaluation for Janet Shoemaker, Deputy Clerk

The Personal Committee met with Jan. Exceeded expectations.

- **MOTION: Councilmember Tim Tracey moved to increase the pay for Deputy Clerk Jan Shoemaker \$1.00 per hour and 4 Floating Holidays based on the successful review. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Adjourn City Council Meeting

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:10 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on April 3, 2024



Jeremy Gruenhagen
City Clerk/Treasurer



HAMBURG CITY COUNCIL MEETING
MARCH 12, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:01 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, Fire Chief Steven Siewert, Kelly Dohm from Melchert-Hubert-Sjodin, Alex Mereness, Emily Patterson and Austin Schultz from Ducks Unlimited, Brody Bratsch from S.E.H., and Residents Chris and Heather Feltman.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve as amended add County Commissioner John Fahey to New Business. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added January 2024 Claims (\$228.63)
- Approve Payment of February 2024 Claims (\$10,511.73)
- Approve Payment of March 2024 Claims (\$55,381.22)
- Approve Temporary On-Sale Liquor License(s) for Hamburg Lions Club
 - April 20, 2024 & April 27, 2024
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Cash Flow Statement for January 2024
- Approve Letter of Support (Emanuel Lutheran Church SONshine House)
- Delinquent Utility Bills Report
- Easter Egg Hunt (Informational)
- Special Waste Collection Events (Informational)

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- 2023 Annual Township Report. Fire Chief Siewert reviewed the details of the Township Report.
 - Fire Chief Siewert plans to have a Fire Board Meeting in the near future.
 - Christmas Decorations. Add to the Newsletter to contact the city if you are interested. About 20 remaining.

Ducks Unlimited (Alex Mereness/Emily Patterson)

- Community Hall Rental Fee for April 20, 2024/Gambling Permit
 - **MOTION: Councilmember Jessica Weber moved to waive the rental fee**



HAMBURG CITY COUNCIL MEETING
MARCH 12, 2024

for the Ducks Unlimited event on April 20, 2024. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

- **MOTION: Councilmember Jessica Weber moved to approve the Exempt Gambling Permit for Ducks Unlimited for their event on April 20, 2024. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

Old City Business

- Trebesch Litigation (PID 45.0282010)
 - **MOTION: Councilmember Tim Tracy moved to approve Mayor Chris Lund to sign the Quit Claim Deed for the Trebesch Litigation. Seconded by Councilmember Jessica Weber. Mayor Chris Lund abstained. Motion was approved by Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin and Tim Tracy.**
- Park Bathrooms Remodel
 - Drinking Fountain/Pop Machine. The Drinking Fountain will not be replaced and the Pop Machine will be moved in its place. A camera will be installed above the Door and Pop Machine to provide footage should there be any vandalism.
 - Wall & Ceiling Material. Jason will do testing for the best material to be used.
- Grinder Station Rebuild. About two months before the project will start.

New City Business

- County Commissioner John Fahey. The Commissioner provided an update on the next phase of the Hwy 212 Project, Cologne to Norwood Young America to begin mid to late summer 2024. County Road 50 will to be seal coated and he will keep the city informed on the start date. He also provided updates on Highways 5, 10, 25, 40, and 52.
- Curb Stops (Responsibility/Replace). Council and Staff discussed Curb Stops and who is responsible. A lot of cities are redoing ordinances where the city has access to the Curb Stop but the homeowner is responsible. There will be further discussion on who is responsible. There are three Curb Stops that do not work which will need to be replaced. Jason will complete a full inventory to conform all Curb Stops are working.
- Crack Sealing/Seal Coating for 2024. Bids will be obtained for review at the next Council Meeting.
- 2024 Street Improvement Project (Brad Street)
 - Approve Resolution Number 2024-04 (2024 Street Imp Specs/Bids)
 - **MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2024-04. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
 - **MOTION: Councilmember Tim Tracy moved to add the sanitary sewer**



HAMBURG CITY COUNCIL MEETING
MARCH 12, 2024

clean out cost of \$800 at the end of Brad Street. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

- Move April 9, 2024 City Council Meeting to April 16, 2024
- **MOTION: Councilmember Jessica Weber approved to move the April 9, 2024 City Council Meeting to April 16, 2024 at 7:00 pm. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

City Council Reports

Councilmember Mitch Polzin (Streets) had nothing further to report.

Councilmember Eric Poppler (Parks) had nothing further to report.

Councilmember Jessica Weber (Buildings) had nothing further to report.

Councilmember Tim Tracy (Water/Sewer) had nothing further to report.

Mayor Chris Lund - Newsletter will be sent out this week. The next Mayor's In Time will be Monday, April 1 at 5:00 pm.

Adjourn City Council Meeting

MOTION: Councilmember Jessice Weber moved to adjourn the City Council Meeting at 8:02 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on April 4, 2024



Jeremy Gruenhagen
City Clerk/Treasurer

CITY OF HAMBURG

TIME-OFF REQUEST FORM

Today's Date: April 12, 2024

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: April 17th
April 24th

How many **Vacation** hours will be used? 8

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Yes - 8 Hrs

Are you requesting more then three consecutive days off? No

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: 4-16-2024

Was vacation request approved? _____

- If no, reason request was denied: _____

Jeremy Gruenhagen
Employee Signature

4-12-24
Date

City Clerk/Treasurer

Date

Mayor

Date



"The City of Hamburg is an Equal Opportunity Employer and Provider."

CITY OF HAMBURG

TIME-OFF REQUEST FORM

Today's Date: April 11 2024

Employee Name: Jason Buckentin

Dates Requesting Time-Off: April 29th - May 3rd
April 19th

How many **Vacation** hours will be used? 40

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more then three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

Employee Signature

Date

City Clerk/Treasurer

Date

Mayor

Date



"The City of Hamburg is an Equal Opportunity Employer and Provider."

CITY OF HAMBURG

TIME-OFF REQUEST FORM

Today's Date: 3-15-24

Employee Name: Jason Buckentin

Dates Requesting Time-Off: July 26-31st

How many **Vacation** hours will be used? 32 hours

How many **Compensation** hours will be used? _____

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? No

Are you requesting more then three consecutive days off? Yes

- If yes, you must receive City Council approval.

City Council Approval

Date of Council Meeting: _____

Was vacation request approved? _____

- If no, reason request was denied: _____

[Signature]
Employee Signature

3-15-24
Date

City Clerk/Treasurer

Date

Mayor

Date



"The City of Hamburg is an Equal Opportunity Employer and Provider."

	Beginning Balance 1/1/2024	2024 Budget Income	2024 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 2/29/2024
General Fund	\$503,713.75	\$644,440.00	\$660,806.00	\$487,347.75	\$16,061.56	\$60,995.09	\$458,780.22
General Gov't			\$356,910.00			\$29,760.39	
Public Safety (Fire Dept.)			\$134,616.00			\$14,929.35	
Public Works (Streets)			\$69,015.00			\$4,538.03	
Sanitation & Recycling			\$3,500.00			\$0.00	
Parks & Recreation			\$44,015.00			\$4,598.73	
Comm. Hall			\$52,750.00			\$7,168.59	
Special Revenue Funds	\$605,867.09	\$13,325.00	\$6,000.00	\$613,192.09	\$0.00	\$0.00	\$605,867.09
City Of Hamburg (Savings)	\$589,241.01	\$7,000.00	\$6,000.00	\$590,241.01	\$0.00	\$0.00	\$589,241.01
*Equipment Replacement Fund	\$88,500.00	\$0.00	\$0.00	\$88,500.00	\$0.00	\$0.00	\$88,500.00
*City Maintenance Fund	\$65,233.00	\$0.00	\$0.00	\$65,233.00	\$0.00	\$0.00	\$65,233.00
*Street Improvements (Repairs)	\$360,263.00	\$0.00	\$0.00	\$360,263.00	\$0.00	\$0.00	\$360,263.00
*Community Center Addition	\$28,000.00	\$0.00	\$0.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00
*Community Hall Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Park Handicap Bathrooms	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
*Water Tower	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00
*Interest	\$21,245.01	\$7,000.00	\$0.00	\$28,245.01	\$0.00	\$0.00	\$21,245.01
*Transfers In (Out)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Equipment CD	\$16,626.08	\$6,325.00	\$0.00	\$22,951.08	\$0.00	\$0.00	\$16,626.08
*Fire Truck Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*Radio Replacement	\$21,000.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$21,000.00
*Fire Equipment	(\$5,643.75)	\$6,000.00	\$0.00	\$356.25	\$0.00	\$0.00	(\$5,643.75)
*Interest	\$1,269.83	\$325.00	\$0.00	\$1,594.83	\$0.00	\$0.00	\$1,269.83
Debt Service	\$598.04	\$30,918.85	\$40,076.75	(\$8,559.86)	\$0.00	\$0.00	\$598.04
Total (Tax Revenue Funds)	\$1,110,178.88	\$688,683.85	\$706,882.75	\$1,091,979.98	\$16,061.56	\$60,995.09	\$1,065,245.35
Enterprise Funds							
Water	\$80,923.09	\$208,430.43	\$206,618.41	\$82,735.11	\$31,420.17	\$20,209.37	\$92,133.89
Sewer	\$286,369.13	\$166,362.80	\$205,840.42	\$246,891.51	\$11,349.18	\$7,556.51	\$290,161.80
Storm Water	\$89,108.49	\$72,309.60	\$74,817.19	\$86,600.90	\$11,740.70	\$62,049.53	\$38,799.66
Total (Enterprise Funds)	\$456,400.71	\$447,102.83	\$487,276.02	\$416,227.52	\$54,510.05	\$89,815.41	\$421,095.35
Totals	\$1,566,579.59	\$1,135,786.68	\$1,194,158.77	\$1,508,207.50	\$70,571.61	\$150,810.50	\$1,486,340.70
Debt Summary	Remaining Balance 1/1/2024	Remaining Assessment 1/1/2024	Cash & Investments	2024 Principle Payments	Date Due	Maturity Date	Unfunded Balance 12/31/2024
2007 Streets	\$0.00	\$0.00	\$598.04	\$0.00	2/1/2023	2/1/2023	(\$598.04)
Water Treatment Plant	\$59,000.00	\$0.00	\$0.00	\$59,000.00	2/20/24 & 8/20/24	8/20/2024	\$0.00
Sanitary Sewer Improvements	\$72,088.23	\$32,569.98	\$0.00	\$16,000.00	2/20/24 & 8/20/24	8/20/2030	\$23,518.25
Storm Water Improvements	\$610,000.00	\$0.00	\$0.00	\$60,000.00	2/1/24 & 8/1/24	2/1/2032	\$550,000.00
Water Tower/Water Main Imp Project	\$1,213,000.00	\$0.00	\$0.00	\$52,000.00	2/20/24 & 8/20/24	8/20/2044	\$1,161,000.00
Totals	\$1,954,088.23	\$32,569.98	\$598.04	\$187,000.00			\$1,733,920.21

Cash Flow Actuals

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Totals</u>
Beg. Balance	\$1,566,579.59	\$1,518,625.59	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70	\$1,303,340.04
Income							
Property Taxes	\$3,360.80	\$0.00					\$3,360.80
Licenses & Permits	\$66.00	\$0.00					\$66.00
Intergov't Receipts (Aids)	\$1,776.24	\$0.00					\$1,776.24
Charges for Services	\$0.00	\$0.00					\$0.00
Assessment Searches	\$0.00	\$0.00					\$0.00
Comm Cir Rentals	\$600.00	\$150.00					\$750.00
Township Contribution	\$0.00	\$0.00					\$0.00
Fire Dept. Revenues	\$0.00	\$0.00					\$0.00
Park Rentals	\$0.00	\$0.00					\$0.00
Hall Receipts	\$1,262.25	\$599.75					\$1,862.00
Fines	\$0.00	\$199.98					\$199.98
Misc. Receipts	\$2,864.78	\$4,704.07					\$7,568.85
Other Receipts							
Insurance Recovery	\$0.00	\$0.00					\$0.00
Interest Income (Checking)	\$265.43	\$212.26					\$477.69
Interest Income (Savings)	\$0.00	\$0.00					\$0.00
Transfers In	\$0.00	\$0.00					\$0.00
Transfers In (Savings)	\$0.00	\$0.00					\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00					\$0.00
Special Assessments	\$0.00	\$0.00					\$0.00
Water Service	\$19,331.98	\$12,088.19					\$31,420.17
Sewer Service	\$6,938.86	\$4,410.32					\$11,349.18
Storm Water	\$7,330.57	\$4,410.13					\$11,740.70
	\$43,796.91	\$26,774.70	\$0.00	\$0.00	\$0.00	\$0.00	\$70,571.61
Expenses							
General Gov't	\$11,001.06	\$18,759.33					\$29,760.39
Public Safety	\$2,866.46	\$12,062.89					\$14,929.35
Public Works	\$1,031.23	\$3,506.80					\$4,538.03
Sanitation & Recycling	\$0.00	\$0.00					\$0.00
Park & Recreation	\$920.63	\$3,678.10					\$4,598.73
Hall Expenses	\$2,997.72	\$4,170.87					\$7,168.59
Debt Service	\$0.00	\$0.00					\$0.00
Capital Project Funds	\$0.00	\$0.00					\$0.00
Transfers Out	\$0.00	\$0.00					\$0.00
Transfer to Savings	\$0.00	\$0.00					\$0.00
Water	\$4,266.95	\$5,054.15					\$9,321.10
Sewer	\$2,484.36	\$4,619.44					\$7,103.80
Storm Water	\$55.00	\$0.00					\$55.00
	\$25,623.41	\$51,851.58	\$0.00	\$0.00	\$0.00	\$0.00	\$77,474.99
Other Expenses (DEBT)							
Wells/WTP Bonds	\$0.00	\$690.30					\$690.30
Water Imp. Bonds (2011)	\$4,132.97	\$0.00					\$4,132.97
Water Tower Project	\$0.00	\$6,065.00					\$6,065.00
Sewer Imp. Bonds (2011)	\$0.00	\$452.71					\$452.71
Storm Water Imp. Bonds (2011)	\$61,994.53	\$0.00					\$61,994.53
Total Other Expenses	\$66,127.50	\$7,208.01	\$0.00	\$0.00	\$0.00	\$0.00	\$73,335.51
Checking Balance	\$1,518,625.59	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70	\$1,486,340.70
Net Income (Loss)	(\$47,954.00)	(\$32,284.89)	\$0.00	\$0.00	\$0.00	\$0.00	(\$80,238.89)

City of Hamburg MN

Accounts Receivable Past Due Report

At Least 1 Day Past Due

As of April 16, 2024

<u>Customers</u>	<u>Amount Due Range</u>	<u>Amount</u>	<u>Past Due Range</u>		
	<u>Past Due</u>		<u>Customers</u>	<u>Past Due</u>	<u>Amount</u>
4	\$000.00 - \$100	\$160.83	16	1 to 30	\$1,894.04
12	\$100.01 - \$200	\$1,688.76	1	over 30	\$164.67
4	\$200.01 - \$400	\$1,238.44	3	over 60	\$1,029.32
0	\$400.01 - \$600	\$0.00	0	over 90	\$0.00
<u>3</u>	over 120	<u>\$2,823.46</u>	<u>3</u>	over 120	<u>\$2,823.46</u>
23	Total	\$5,911.49	23	Total	\$5,911.49

<u>Customer #</u>	<u>Customer #</u>					
	<u>Past Due</u>	<u>1 to 30</u>	<u>over 30</u>	<u>over 60</u>	<u>over 90</u>	<u>over 120</u>
10-03619-00	\$366.51	\$109.52	\$133.48	\$123.51	\$0.00	\$0.00
10-04611-00	\$324.07	\$100.07	\$110.83	\$113.17	\$0.00	\$0.00
10-05421-00	\$58.35	\$58.35	\$0.00	\$0.00	\$0.00	\$0.00
10-05490-00	\$192.02	\$192.02	\$0.00	\$0.00	\$0.00	\$0.00
10-06152-00	\$132.48	\$132.48	\$0.00	\$0.00	\$0.00	\$0.00
10-06190-01	\$209.12	\$209.12	\$0.00	\$0.00	\$0.00	\$0.00
10-07618-00	\$139.91	\$139.91	\$0.00	\$0.00	\$0.00	\$0.00
10-07625-00	\$139.71	\$139.71	\$0.00	\$0.00	\$0.00	\$0.00
10-07630-00	\$111.21	\$111.21	\$0.00	\$0.00	\$0.00	\$0.00
10-08310-00	\$127.96	\$127.96	\$0.00	\$0.00	\$0.00	\$0.00
10-09350-00	\$132.65	\$132.65	\$0.00	\$0.00	\$0.00	\$0.00
10-09420-00	\$917.62	\$100.81	\$109.05	\$116.34	\$126.04	\$465.38
10-09451-00	\$1,842.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,842.92
10-10171-00	\$111.21	\$111.21	\$0.00	\$0.00	\$0.00	\$0.00
10-11687-00	\$0.32	\$0.32	\$0.00	\$0.00	\$0.00	\$0.00
10-11745-00	\$62.92	\$0.00	\$0.00	\$0.00	\$0.00	\$62.92
10-11921-01	\$97.87	\$97.87	\$0.00	\$0.00	\$0.00	\$0.00
10-12430-00	\$160.91	\$160.91	\$0.00	\$0.00	\$0.00	\$0.00
10-14410-00	\$164.67	\$82.17	\$82.50	\$0.00	\$0.00	\$0.00
10-14481-00	\$4.29	\$4.29	\$0.00	\$0.00	\$0.00	\$0.00
10-15821-00	\$168.99	\$168.99	\$0.00	\$0.00	\$0.00	\$0.00
10-17613-00	\$338.74	\$155.94	\$164.66	\$18.14	\$0.00	\$0.00
10-17615-00	\$107.04	\$107.04	\$0.00	\$0.00	\$0.00	\$0.00



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

2024 Clarke Mosquito Service Schedule - Hamburg

1 message

Brian Erickson <berickson@clarke.com>

Mon, Apr 15, 2024 at 3:25 PM

To: "cityadmin@cityofhamburgmn.com" <cityadmin@cityofhamburgmn.com>

Dear Jeremy,

Thank you for choosing Clarke for your upcoming summer. We look forward to making your community more livable, safe, and comfortable this summer.

We have your treatments scheduled for the following dates. These dates may vary slightly due to weather or other factors.

May 14, 21, 28**June 4, 11, 18, 25****July 2, 9, 16, 23, 30****August 6, 13, 20**

Please notify us at least 72 hours in advance if you would like to make any changes to this schedule. We always try to be accommodating to your needs, but advance notice of changes is very helpful.

If you would like to add treatments or have any special events planned, please let us know.

If you have any questions regarding your schedule, please call 320-558-9005 ext. 1 than ext. 2 or email berickson@clarke.com

All Clarke vehicles are equipped with GPS tracking devices and variable flow equipment allowing us to drive around 2 to 25mph keeping the correct dosage.

About Clarke:

Established in 1946, Clarke is a third-generation, family-owned business providing public health mosquito control and aquatic management products and services. Our mission is to make communities around the world more livable, safe, and comfortable. We do this by pioneering, developing, and delivering environmentally responsible products and services for managing nuisance and disease-vectoring mosquitoes. We proudly serve customers in the governmental, commercial, and residential sectors and international ministries of health.

Clarke Websites:**Customer Portal** to view Schedule/Treatment Records – www.clarkeportal.com**Clarke Website** – www.clarke.com

Hamburg Ducks Unlimited Chapter
BINGO -4- BOOMSTICKS
@ Hamburg Community Hall

DOORS OPEN AT
11AM BINGO STARTS
AT 12:30PM!



FOOD AND DRINKS FOR PURCHASE
FROM THE LIONS CLUB!

APRIL 20TH, 2024

Every round wins a Boomstick!

Join us for other raffles, silent
auction and prizes!

PLAY ALL 10 GAMES
FOR JUST \$60!

SCAN HERE
FOR
FREE RSVP!





April, 2024

Dear businesses that serve Norwood Young America and Central Schools,

We are writing this letter to inform you that Central Public Schools is once again having our annual Mental Health Day on Friday, May 10th. Mental Health Day is a day to raise awareness of mental health issues and to provide support for our students. Mental Health Day is also a day for secondary students to decompress, enjoy their peers, and get a well-deserved break from working hard all year. Our school has been celebrating Mental Health Day for the last 20+ years. Besides the several games and activities available for students on May 10th, we also have several regional organizations that have a booth for students to gather more information about the services they provide. In addition, a couple of food trucks (Elephant Joe's and Adventure Bowls) that you are welcome to come and support as well.

We are reaching out to local businesses in partnership to see if you would be willing to donate items for this event. We are looking for donations in the form of prizes for several activities. Some donations may include (gift cards, portable speakers, Bluetooth headphones, sweatshirts, etc.)

If you have any questions please feel free to contact us. Thank you for your consideration.

Sincerely,

Kirsten Thor
School Counselor
(952) 467-7174

Philip Tousley-Adelman
School Counselor
(952) 467-7351

Notice to Counties and Municipalities
Under Minn. Stat. § 216B.16, Subd. 1

RATE INCREASE NOTICE

NOTICE OF PUBLIC HEARINGS FOR XCEL ENERGY MINNESOTA CUSTOMERS

Xcel Energy has asked the Minnesota Public Utilities Commission (MPUC) to approve an increase to natural gas rates beginning January 2024. The requested increase is approximately 9.6 percent or \$59.03 million. On average, the proposed final rate change would increase the bill for a typical residential natural gas customer by \$6.93 per month.

The MPUC may either approve, deny, or modify the requested changes, including approving a lesser or greater increase than was requested for any customer class or classes of service.

The MPUC will likely make its decision on our rate request in the first quarter of 2025. If final rates are lower than interim (temporary) rates, we will refund customers the difference with interest. If final rates are higher than interim rates, we will not charge customers the difference.

If you move before a refund is issued and we cannot find you, your refund may be treated as abandoned property and sent to the Minnesota Department of Commerce, Unclaimed Property Unit. You can check for unclaimed property at www.missingmoney.com. To make sure we can send you any refund owed, please provide a forwarding address when you stop service.

Public Hearings

Administrative Law Judge Suzanne Todnem will hold six in-person public hearings and two virtual public hearings so that customers have an opportunity to comment on our request. Any Xcel Energy customer or other person may attend or provide comments at the hearings. You are invited to comment on the adequacy and quality of Xcel Energy's service, the level of rates, or other related matters. You do not need to be represented by an attorney. The hearings will begin at their scheduled time and adjourn after everyone present has had an opportunity to comment or ask questions.

Public Hearing Locations

Date	Time	Location
Tuesday, April 30, 2024	1:30 p.m.	City of Big Lake Community Room 790 Minnesota Ave. Big Lake, MN 55309
Wednesday, May 1, 2024	1:30 p.m.	Merriam Park Library Rooms A & B 1831 Marshall Ave. St. Paul, MN 55104
Wednesday, May 1, 2024	6:30 p.m.	Virtual WebEx
Thursday, May 2, 2024	6:30 p.m.	The Meeting Point 14537 Dodd Blvd. Rosemount, MN 55068
Tuesday, May 7, 2024	1:30 p.m.	Northtown Library 711 County Hwy 10 NE Blaine, MN 55434
Wednesday, May 8, 2024	1:30 p.m.	Virtual WebEx
Wednesday, May 8, 2024	6:30 p.m.	Country Inn & Suites 6003 Hudson Rd. Woodbury, MN 55124
Thursday, May 9, 2024	6:30 p.m.	Red Wing Ignite 419 Bush St. Red Wing, MN 55066

Bad weather? Find out if a hearing is canceled – call (toll free) **855-731-6208** or **651-201-2213** or visit mn.gov/puc.

Virtual Public Hearings

Public hearings have been scheduled as follows to be held via video conference.

May 1, 2024, at 6:30 p.m. and

May 8, 2024, at 1:30 p.m.

Attend by Internet Connection (Audio and Video)

To join the virtual hearing using a computer, tablet or smart phone, where you will have audio and video capability, go to: <https://minnesota.webex.com>. In the gray box where it says, "Enter Meeting Information," type the Event Number below for the public hearing date you are attending:

May 1, 2024 6:30 p.m.	May 8, 2024 1:30 p.m.
Event Number: 2489 035 7971	Event Number: 2486 506 4367
Event Password, if needed: Xcel#	Event Password, if needed: Xcel#

Directions for Appearing via WebEx.

- Log on 5 to 15 minutes before the hearing begins. You will be asked to join the hearing through a WebEx application or through a plug-in for your web browser.
- Enter the Event Number shown in the box above.
- Next, you will be asked to enter your name, your email address, and an event password (if required). After entering this information, click "Join Now" and you will be granted access to the virtual hearing.
- When you enter the hearing, your microphone will be muted. If you would like to ask a question or make a comment during the meeting, use the chat function to send a message to the meeting moderator, who will place you in the queue to comment. When it is your turn to comment, your name will be called, and your line will be unmuted. You will then be able to ask questions or make a comment.

To Attend by Telephone (Audio Only)

If you do not have access to a computer, tablet, or smart phone, or if you would prefer to attend the hearing via audio only, you may join using any type of telephone. You do not need internet access to call into the hearing; however, you will only be able to hear (not see) the speakers. You will still be able to comment and ask questions.

Use the information in the box below to dial into the hearing. You will be asked to enter the access code for the hearing, as set forth below:

May 1, 2024 6:30 p.m.	May 8, 2024 1:30 p.m.
Phone: 1-855-282-6330	Phone: 1-855-282-6330
Access Code: 2489 035 7971	Access Code: 2486 506 4367
Event password: Xcel# (92350 from phones)	Event password: Xcel# (92350 from phones)

If you would like to ask a question or make a comment during the hearing, **press *3** on your telephone. You will then be placed into the queue to comment. When it is your turn to speak, the last few digits of your telephone number will be announced by the moderator and your line will be unmuted, allowing you to be heard.

Public Hearing and Process Information

Administrative Law Judge Suzanne Todnem will preside over the public hearings and will provide the Commission with findings of fact, conclusions of law, and recommendations after the conclusion of the evidentiary hearing.

The purpose of the public hearings is to receive public input on the proposed rate increase. At the public hearings, interested persons have the opportunity to: (1) ask questions of the utility and agency staff; and (2) offer verbal and written comments on the merits of the proposed rate increase.

Members of the public may participate without needing to intervene as a party. Representation by legal counsel is permitted but not required.

Please note that the public hearings will end when all attendees present have had the opportunity to comment and all other business has been concluded. You are encouraged to join the meeting at the scheduled start time to be placed in the queue to comment. Commenters will be called in the order they enter the queue. Therefore, it is advantageous to arrive at the beginning of the hearing.

Written comments may be submitted during the comment period before and after the public hearings. Follow the instructions below to provide written comment.

Please contact Jason Bonnett at 651-201-2235 or jason.bonnett@state.mn.us if you have questions on how to participate or have trouble accessing the public hearing using telephone or internet.

WRITTEN COMMENTS TO THE MINNESOTA PUBLIC UTILITIES COMMISSION

You can still submit comments even if you do not attend a public hearing. A comment card is enclosed if you wish to mail in your comments.

Comment Period

Comments accepted through **July 19, 2024, at 4:30 p.m.**

- Comments must be received by 4:30 p.m. on the close date.
- Comments received after the comment period closes may not be considered.

How to Submit a Written Comment

Written comments can be submitted via: (1) the Commission's website; (2) electronic mail; (3) U.S. Mail – including filling out and mailing in the enclosed comment card; or (4) facsimile. To learn how to submit a comment in any of these ways, please visit mn.gov/puc, select "Get Involved" from the dropdown menu on the top of the page, then select "Public Comments and How to Participate." This will take you to the Public Comment page, where you will find a list of ways to comment. Be sure to reference MPUC Docket No. 23-413 in the subject line of your comment.

If you do not have access to the internet, you may fill out the enclosed comment card and send or deliver your comment to:

Minnesota Public Utilities Commission

121 7th Place East, Ste. 350

St. Paul, MN 55101

Important: Comments can be reviewed by the public on the MPUC's website, except in limited circumstances consistent with the Minnesota Government Data Practices Act. The MPUC does not edit or delete personally identifying information from comments received.

EVIDENTIARY HEARINGS

Formal evidentiary hearings on Xcel Energy's proposal will be held on **July 10 to 12, 2024**, starting at **9:30 a.m.** each day. The evidentiary hearings will be held at the Public Utilities Commission, 350

Metro Square Building, 121 Seventh Place East, St. Paul, Minnesota. Individuals who cannot attend in person may attend via Microsoft Teams (Teams), a video conferencing platform. Members of the public who wish to attend the hearing through Teams may request an electronic invitation by contacting MPUC staff Jason Bonnett at 651-201-2235 or jason.bonnett@state.mn.us.

The purpose of the evidentiary hearing is to allow Xcel Energy, the Minnesota Department of Commerce – Division of Energy Resources, the Minnesota Office of Attorney General – Residential Utilities Division, and parties who have formally joined the contested case, to present testimony and to cross-examine each other's witnesses on the proposed rate increase.

If you wish to formally intervene in this case, as a party to the litigation, you must serve and file a Petition to Intervene, pursuant to Minn. R. 1400.6200, by March 20, 2024.

TO LEARN MORE

Xcel Energy's current and proposed rate schedules are available at:

Xcel Energy

414 Nicollet Mall

Minneapolis MN 55401

Phone 612-330-5500

Web: https://www.xcelenergy.com/company/rates_and_regulations/filings/minnesota_natural_gas_rate_proposal

Minnesota Department of Commerce

85 7th Place East, Suite 500

St. Paul, MN 55101

Phone: 651-539-1534

Web: <https://www.edockets.state.mn.us/EFiling/search.jsp> Select (23) in the year field, type (413) in the number field, select Search, and the list of documents will appear on the next page.

If you have questions about the MPUC's review process or need assistance in submitting comments, contact the Commission's Consumer Affairs Office at:

Minnesota Public Utilities Commission

121 7th Place East, Suite 350

St. Paul, MN 55101

Phone: 651-296-0406 or 800-657-3782

Email: consumer.puc@state.mn.us

Anyone with hearing or speech disabilities may call through their preferred Telecommunications Relay. Please contact the MPUC staff Jason Bonnett at 651-201-2235 or jason.bonnett@state.mn.us as soon as possible if you need an interpreter or accommodation to attend a public hearing.

Proposed Rate Increases

The table below shows the effect of both the interim and proposed rate changes on monthly bills for residential, commercial and industrial customers with average natural gas use.

Customer Class	Average Monthly Usage in Ccf (or therms)	Average Monthly Bill - Current Rates	Average Monthly Bill - Interim Rates	Average Monthly Bill - Proposed Rates
Residential	73	\$67	\$73	\$74
Sm. Commercial	186	\$157	\$169	\$173
Lg. Commercial	1,311	\$968	\$1,029	\$1,059
Sm. Demand	7,765	\$5,403	\$5,763	\$5,825
Lg. Demand	17,821	\$11,861	\$12,615	\$12,818
Sm. Interruptible	6,639	\$3,620	\$3,858	\$3,932
Med. Interruptible	46,065	\$20,958	\$21,836	\$23,163
Lg. Interruptible	713,546	\$313,983	\$325,968	\$341,268
Lg. Firm Transport**	133,497	\$18,990	\$22,602	\$25,702
Sm. Interruptible Transport**	6,639	\$1,248	\$1,491	\$1,559
Med. Interruptible Transport**	195,706	\$19,406	\$22,940	\$28,774
Lg. Interruptible Transport**	2,098,693	\$71,065	\$85,037	\$93,580

** Transportation classes bill estimates do not include the cost of gas

NOTICE OF PUBLIC HEARING
COUNTY OF CARVER
CHASKA, MINNESOTA

Appeal for a Variance

NOTICE IS HEREBY GIVEN that on Wednesday, the 1st day of May 2024, as soon as possible after 7:00 p.m. upstairs in the Human Services Bldg (602) in the Commissioner's Meeting Room of the Carver County Government Center, Chaska, Minnesota, the Carver County Board of Adjustment will hold a public hearing to consider the application of Amanda Finnerty for a variance pursuant to Chapter 152 of the Zoning Code.

The application is being made for the following described property (full legal description is on file with the application):

Approx. 3.75 acres in the E½ of NE¼ of Section 32, Young America Township
Address: 140 Jacob St, Hamburg

If approved, this variance would allow the applicant to apply for a building permit to construct a detached garage approximately 5 feet from the side property line. The County Code requires a minimum setback of 15 feet for a structure from a side yard property line.

All persons interested are invited to attend the hearing and be heard on this matter. Prior to the meeting, anyone who wishes to provide written comments related to the request may email them to: landmanagement@co.carver.mn.us or submit by mail to:

Dept. of Land Management
Carver County Government Center
600 East 4th St
Chaska, MN 55318-2102
Carver County Board of Adjustment
By: Jason Mielke
Land Management Department Manager
(952) 361-1817

Date to Publish: April 18, 2024

Chaska Herald, Patriot

To be billed to: Public Services Division,

Land Management Department at the address above

END

THIS IS NOT A LEGALLY RECORDED PLAN.
THIS MAP IS A COMPILATION OF RECORDS
AS THEY APPEAR IN THE CARVER COUNTY
OFFICES AND OTHER SOURCES. BIG MAP
IS ONLY TO BE USED FOR REFERENCE
PURPOSES. THE COUNTY AND ITS AGENTS
ARE NOT RESPONSIBLE FOR ANY
INACCURACIES CONTAINED THEREIN.



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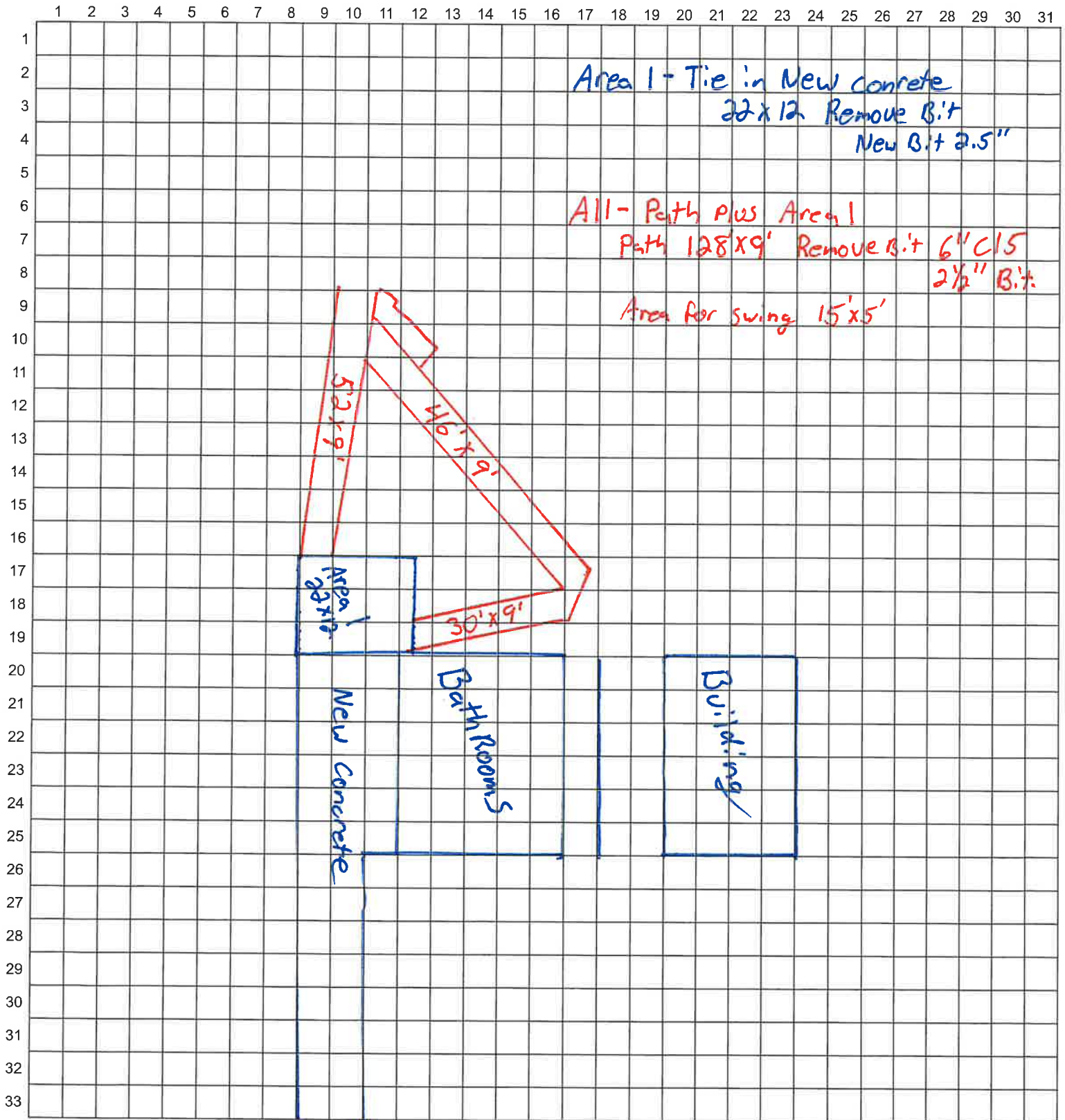
2024 POND CLOSING SCHEDULE

Date	Council Member / Mayor
April 27	
May 11	
May 25	
June 8	
June 22	
July 13	
July 27	
August 11	
August 24	
September 14	
September 28	
Jason to open pond gate around 8:00 a.m. Assigned Council Member will lock the gate at 12:00 p.m	

**831 PARK AVE. • P.O. BOX 247
HAMBURG, MN 55339
PHONE (952) 467-2720**



PROJECT _____ DATE _____

**EQUAL OPPORTUNITY EMPLOYER**









CITY OF HAMBURG
City Clerk - Treasurer
181 Broadway Ave., Hamburg, MN 55339

*City Office: (952) 467-3232 Fax: (952) 467-3119 TDD: 711 Email: CityAdmin@CityofHamburgmn.com
City Website: CityofHamburgmn.com*

INVITATION TO BID

March 13, 2024

RE: 2024 Seal Coat Project
Hamburg, Minnesota

Dear Sir:

The City of Hamburg is soliciting quotes for crack filling, seal coating including fog seal or RePlay Agricultural Oil Sealant. If you are interested in submitting a quote, I have enclosed Specifications, a Project Location Map, and Quote Form for your information.

If you wish to submit a quote, please fill out the Quote Form and return it to the City of Hamburg on or before **4:30 p.m., Monday, April 15, 2024**. The address is as follows:

City of Hamburg
Attn: Jeremy Gruenhagen, City Clerk/Treasurer
181 Broadway Avenue
PO Box 248
Hamburg, MN 55339
Email: CityAdmin@cityofhamburgmn.com

If you have any questions or comments, please contact me. Also, if you plan to submit a quote, I would appreciate a telephone call/email indicating your intention. My telephone number is 952.467.3232.

Sincerely,

Jeremy Gruenhagen
City Clerk/Treasurer
Enclosures



"The City of Hamburg is an Equal Opportunity Employer and Provider."

QUOTE FORM
2024 SEAL COAT PROJECT
HAMBURG, MINNESOTA
MARCH 13, 2024
QUOTES DUE: 4:30 P.M., MONDAY, APRIL 15, 2024

Item No.	Description	Unit	Qty.	Unit Price	Total Price
1	Seal Coat Aggregate (FA-2) with Bituminous Material for Seal Coat (CRS-2)	S.Y.	7,742	\$ 2.75	\$ 21,290.50
2	Bituminous Material for Fog Seal	S.Y.	7,742	\$ 0.75	\$ 5,806.50
3	RePlay Agricultural Oil Seal & Preservation Agent	S.Y.	7,742	\$ —	\$ —
4	Saw/Seal Joint (Crack Fill)	L.F.	??	\$ —	\$ —
TOTAL QUOTE				\$	\$ 27,097.00

Date for Starting Work: June 1 2024

Date for Completing Work: September 15 2024

SUBMITTED BY:

M.R. Paving & Excavating, Inc. (SEAL)
Corporation Name

Minnesota
State of Incorporation

Matthew J Mathiowetz
By (Authorized Signature)

Matthew J Mathiowetz
Name (typed or printed)

President
Title

2020 North Spring Street, New Ulm MN 56073
Business Address

507-354-4171
Phone

matth@mrpaving.com
E-mail

4/15/2024
Date Submitted

M.R.
PAVING & EXCAVATING, INC.
2020 N. Spring Street • P.O. Box 787
New Ulm, MN 56073-0787

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

March 8, 2024

City of Hamburg
Attn: Jason Buckentin
PO Box 248
Hamburg, MN 55339

Dear Jason,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

RePlay Procedure (clear seal coat)

We will clean the area in preparation for the Seal Coat. The RePlay Agricultural Oil Seal and Preservation Agent will be spray applied in one coat. RePlay is designed to extend the life of new and existing asphalt surfaces. **(Note: will cure in less than 3 hours)**

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

***Please note:** The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep Their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.*

RePlay Streets (per the enclosed map)

- Maria Ave. for \$6,458.00
- Louisa Street for \$6,004.00
- Ballfield for \$2,435.00
- End of George for \$2,901.00

The total price is \$17,798.00.

NOTE: Irrigation must be shut off 24 hours and obstructions moved prior to Seal Coating.

The price stated above is what we need to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.

BARGEN

INCORPORATED

606 County Road 1
Phone (507) 427-2924
Mountain Lake, MN 56159

March 8, 2024

City of Hamburg
Attn: Jason Buckentin
PO Box 248
Hamburg, MN 55339

Dear Jason,

Thank you for the opportunity to explain the pavement maintenance services our firm offers and to provide you with a quote. I am confident that you will find the services beneficial for your roads. I would like to explain the procedures our service crew uses.

Asphalt Rubber Crack Repair

Our service crew will:

- A. rout out cracks 1" wide by 1" deep for cracks that are 40 feet apart and closer
- B. rout out cracks 1 ¼" wide by 1" deep for cracks that are 45 – 80 feet apart
- C. if the cracks are wider, they will be routed accordingly
- D. the cracks will then be cleaned with high volume blowers
- E. as a second cleaning procedure, a heatlance will be used to clean out any remaining debris and/or moisture
- F. cracks will be filled three-quarters to full
- G. after a cooling period, the cracks are filled a second time using a banding applicator
- H. this does not include any alleged areas
- I. the debris will be blown to the side of the curb/road, where it will be the Customers' responsibility to sweep up

Sealant Material

The sealant that we will use meets and exceeds the Minnesota State Spec. #3723.2 and Iowa ASTM-D6690 type II & III Spec. with the following modifications:

- 100% elongation at -20°F

Blow and Go procedure (Re-Seal or Clean and Seal)

The existing cracks will be cleaned of debris and/or moisture using a heatlance. We will then fill the cracks with rubberized sealant, installing an overbanding safety seal.

Recently OSHA implemented new exposure levels for the Respirable Crystalline Silica law. We as a company are taking this serious and we want to protect our workers as well as avoid any fines that might be incurred by not following OSHA regulations.

The OSHA standard (29 CFR 1926.1153) requires employers to limit worker exposures to respirable crystalline silica and to take other steps to protect workers. In keeping with the spirit of the law, we are doing

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. ***This proposal may be withdrawn if not accepted within 20 days.***

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,



Jerry VanDyke
BARGEN, INC.

JVD/mq

Project for City of Hamburg – RePlay

Our Mission

Bargaen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

everything we can to reduce our employee's exposure to Silica. This includes working towards a solution to suppress the dust at the point of creation, as well as using a Vacuum sweeper truck with a water system in the holding tank to suck the debris from the cracks.

Project Prices - Our price includes all materials, applicable taxes and labor to complete the project as explained.

***Please note:** The Customer is responsible for notifying the public that we will be working in your area. Pavement maintenance can be extremely dusty and dirty work and we strongly encourage the public to keep Their Personal property at a strong distance away from our work zone. This will avoid any possible concerns for dust, debris or damage. A recommended distance would be 75 – 150 feet away from the work zone. An Insurance Certificate is available upon request.*

Crack Repair

Priority #1 - Maria, Louisa, Baseball Field and the end of George - \$3,547.00
(per the yellow highlighted areas on the map)

Priority #2 - Donald - \$3,217.00

Priority #3 - William - \$4,040.00

The total price is subject to the work chosen to be completed.

The price stated above is what we need to complete the project. If there are any Permits/Fees, Bid Bonds, or Payment and/or Performance Bonds needed for this project that cost will need to be ADDED to the prices listed above.

TERMS: Owner agrees that all payments required under this Contract shall be due and payable within 30 days of date of invoice. Owner further agrees that Bargaen Inc. may charge interest at the annual rate of eighteen percent (18%), unless a lesser percentage is required by law on any sum due under this Contract which is not paid within 30 days of invoice date. If payments are not made when due, interest, costs incidental to collection and attorney's fees (if any attorney is retained for collection) shall be added to the unpaid balance. Bargaen Inc. reserves the right, without penalty from Owner, to stop work on the project if Owner does not make payments to Bargaen Inc. when due.

This Proposal/Contract may be withdrawn by Bargaen Inc. if not accepted within 20 days, or at anytime, subject to increases related to material prices as noted above.

Acceptance of proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. This proposal may be withdrawn if not accepted within 20 days.

Date of acceptance _____ PO # _____ (if applicable)

Signature _____ Signature _____

Thank you for the opportunity to provide you with information on the pavement maintenance needs in your community. I am confident that you will find the products used and the workmanship of our crew of the highest quality. I look forward to working with you in the near future.

Sincerely,


Jerry VanDyke
BARGEN, INC.

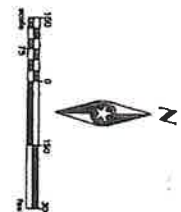
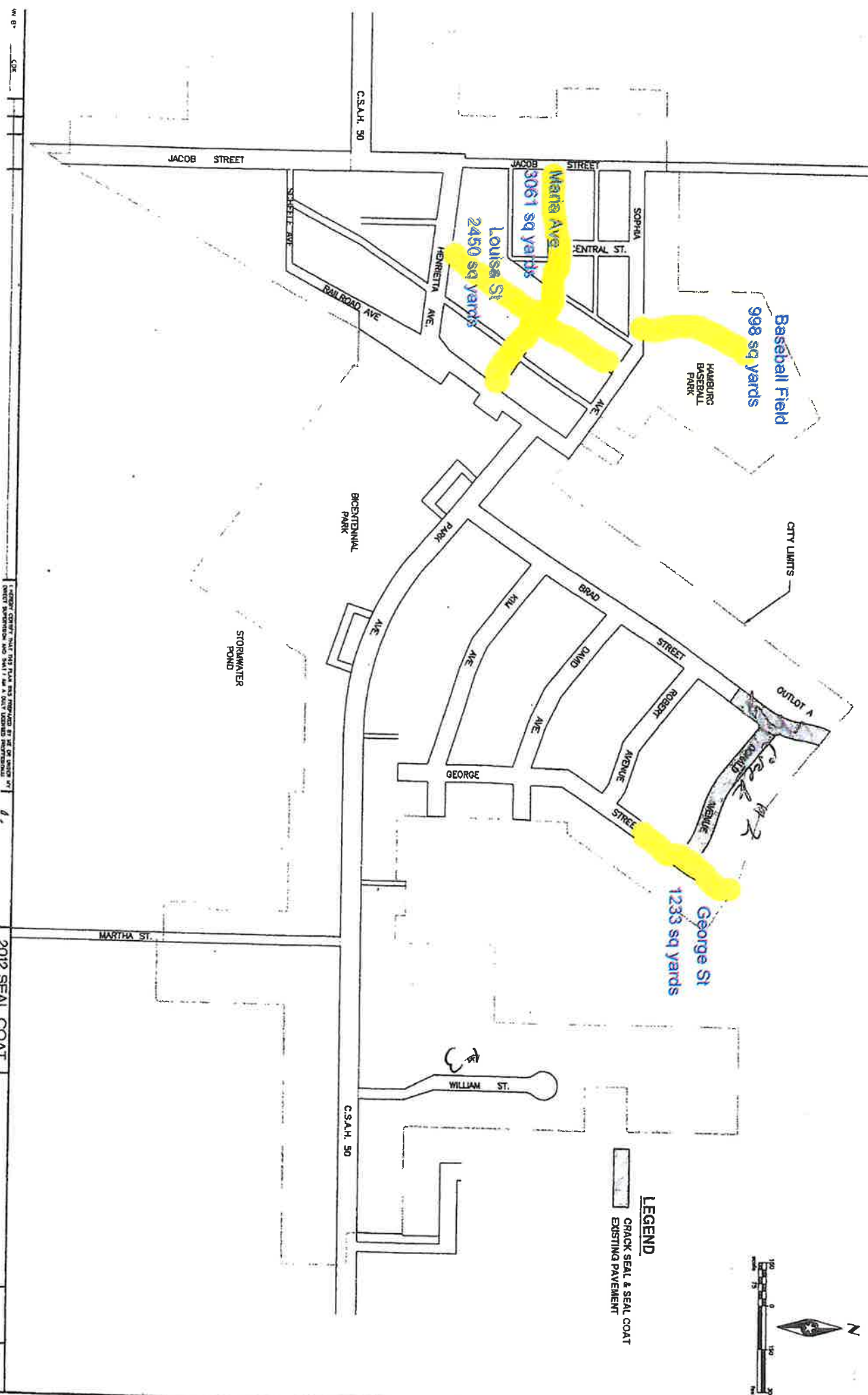
JVD/mq

Project for City of Hamburg – Crack Repair

Our Mission

Bargen, Inc. is committed to excellence and, because of this, we take pride in our team of professional craftsmen. Our primary purpose is to provide knowledgeable recommendations, quality workmanship and exceptional service. Our goal is satisfied customers who have received the most value for their investment.

Website: www.bargeninc.com
Email: bargen@bargeninc.com



LEGEND
CRACK SEAL & SEAL COAT
EXISTING PAVEMENT

400 80' 100' 200' 300' 400' 500' 600' 700' 800' 900' 1000' 1100' 1200' 1300' 1400' 1500' 1600' 1700' 1800' 1900' 2000' 2100' 2200' 2300' 2400' 2500' 2600' 2700' 2800' 2900' 3000' 3100' 3200' 3300' 3400' 3500' 3600' 3700' 3800' 3900' 4000' 4100' 4200' 4300' 4400' 4500' 4600' 4700' 4800' 4900' 5000' 5100' 5200' 5300' 5400' 5500' 5600' 5700' 5800' 5900' 6000' 6100' 6200' 6300' 6400' 6500' 6600' 6700' 6800' 6900' 7000' 7100' 7200' 7300' 7400' 7500' 7600' 7700' 7800' 7900' 8000' 8100' 8200' 8300' 8400' 8500' 8600' 8700' 8800' 8900' 9000' 9100' 9200' 9300' 9400' 9500' 9600' 9700' 9800' 9900' 10000'



12519 Rhode Island Avenue South
Savage, Minnesota 55378
Phone: 952.931.9188
Fax: 952.931.0956
www.GopherStateSealcoat.com

Proposal

Proposal Submitted To	Installation Site
-----------------------	-------------------

Jeremy Gruenhagen
City of Hamburg
181 Broadway Ave
P.O. Box 248
Hamburg, MN 55339

Various Streets per map.

Account #	Quote #	Quote Date	Valid Thru	Terms	Estimator
6565	27619	03/22/2024	04/21/2024	NET10	Craig
Work #	Fax #	Mobile #	Email Address		
952-467-3232			cityadmin@cityofhamburgmn.com		

Description	Total Price
Yellow areas per map only: Crack Sealing: approximately 1675 linear feet: Rout unfilled cracks 1/4" or larger to 3/4" x 3/4", except in alligatored areas. Clean out cracks with heat lance. Seal cracks with wand and shoe using MnDOT spec #3723 hot pour rubberized crackfiller. Touch up old cracks. Apply barrier paper as needed. Some settling of material will occur after cooling.	\$2,010.00
Donald Ave: Same Specs as above: crackfilling approximately 1645 linear feet:	\$1,974.00
William Street: Same Specs as Above: Crackfilling approximately 2450 linear feet:	\$2,940.00
NOTE: This price includes one mobilization. Additional moves will be billed at \$800/each. Yellow and red areas need to be done at the same time to get this price.	\$0.00

Quote Total
\$6,924.00

We propose to furnish material and labor, complete in accordance with the above specifications, for the sum and terms outlined above. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Property owner is responsible for all permits and fees.

PROPOSAL SUBMITTED BY:

Authorized Signature

Print Name

Date

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to complete this contract as specified. Payment will be made as outlined.

Authorized Signature

Print Name

Date

QUOTE FORM
2024 SEAL COAT PROJECT
HAMBURG, MINNESOTA
MARCH 13, 2024
QUOTES DUE: 4:30 P.M., MONDAY, APRIL 15, 2024

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Seal Coat Aggregate (FA-2) with Bituminous Material for Seal Coat (CRS-2)	S.Y.	7,742	\$ _____	\$ _____
2	Bituminous Material for Fog Seal	S.Y.	7,742	\$ _____	\$ _____
3	RePlay Agricultural Oil Seal & Preservation Agent	S.Y.	7,742	\$ _____	\$ _____
4	Saw/Seal Joint (Crack Fill)	L.F.	??	\$ _____	\$ <u>6924.⁰⁰</u>
TOTAL QUOTE				\$ _____	

Date for Starting Work: ASAP

Date for Completing Work: June 30th 2024

SUBMITTED BY:

Gopher State Seal coat, Inc. (SEAL)
Corporation Name

MN

State of Incorporation

Craig Olson
By (Authorized Signature)

Craig Olson
Name (typed or printed)

Estimator

Title

12519 Rhode Island Ave, Savage, MN 55378
Business Address

952-931-9188

Phone

CraigO@GSSseal.com

E-mail

4-1-24

Date Submitted

QUOTE FORM
2024 SEAL COAT PROJECT
HAMBURG, MINNESOTA
MARCH 13, 2024
QUOTES DUE: 4:30 P.M., MONDAY, APRIL 15, 2024

Item No.	Description	Unit	Qty.	Unit Price	Total Price
1	Seal Coat Aggregate (FA-2) with Bituminous Material for Seal Coat (CRS-2)	S.Y.	7,742	\$ 2.90	\$ 22,451.80
2	Bituminous Material for Fog Seal	S.Y.	7,742	\$ 0.99	\$ 7,664.58
3	RePlay Agricultural Oil Seal & Preservation Agent	S.Y.	7,742	\$ N/B	\$ N/B
4	Saw/Seal Joint (Crack Fill)	L.F.	??	\$ N/B	\$ N/B
TOTAL QUOTE				\$ 30,116.38	

Date for Starting Work: Summer 2024

Date for Completing Work: 8-31-24

SUBMITTED BY:

Allied Blacktop Co. (SEAL)
Corporation Name

Minnesota
State of Incorporation

[Signature]
By (Authorized Signature)

Matt Dolecki
Name (typed or printed)

Project Manager
Title

Allied Blacktop Company
10503 89th Avenue North
Maple Grove, MN 55369
Business Address

763-425-0575
Phone

m.dolecki@alliedinmn.com
E-mail

4-12-24
Date Submitted

QUOTE FORM
2024 SEAL COAT PROJECT
HAMBURG, MINNESOTA
MARCH 13, 2024
QUOTES DUE: 4:30 P.M., MONDAY, APRIL 15, 2024

<u>Item No.</u>	<u>Description</u>	<u>Unit</u>	<u>Qty.</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Seal Coat Aggregate (FA-2) with Bituminous Material for Seal Coat (CRS-2)	S.Y.	7,742	\$ 2.90	\$ 22,451.80
2	Bituminous Material for Fog Seal	S.Y.	7,742	\$.89	\$ 6,890.38
3	RePlay Agricultural Oil Seal & Preservation Agent	S.Y.	7,742	\$	\$
4	Saw/Seal Joint (Crack Fill)	L.F.	??	\$	\$
TOTAL QUOTE				\$ 29,342.18	

Date for Starting Work: _____

Date for Completing Work: _____

SUBMITTED BY:

PEARSON BROS., INC. (SEAL)
Corporation Name

MINNESOTA
State of Incorporation

J E R
By (Authorized Signature)

JACK E. PEARSON
Name (typed or printed)

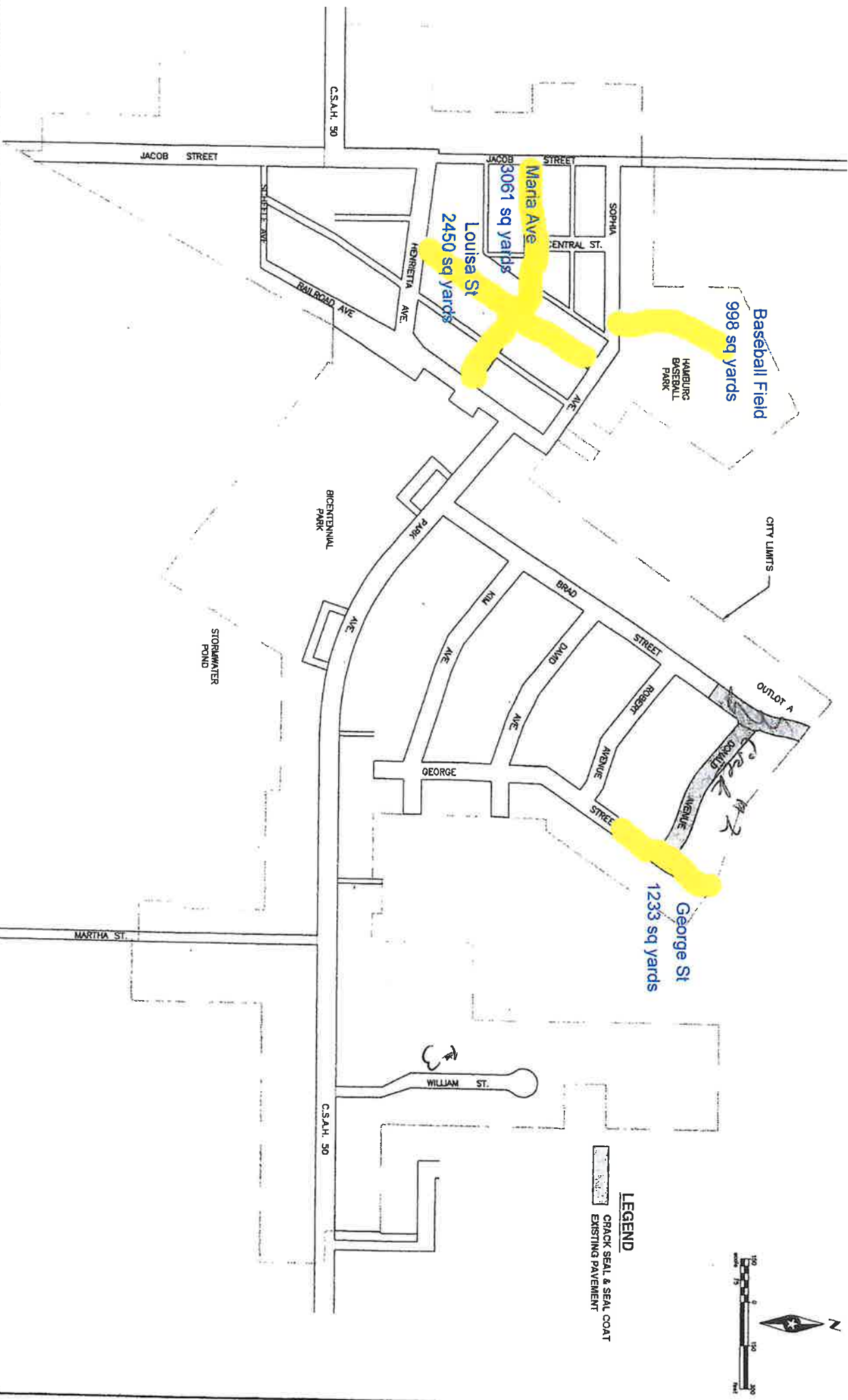
president
Title

11079 LAMONT AVE NE HAMBURG 55341
Business Address

763-391-6622
Phone

todd@pearsonbrosinc.com
E-mail

3/29/24
Date Submitted



1. PREPARE CRACK SEAL & SEAL COAT PLAN AND SUBMIT TO THE CITY ENGINEER FOR REVIEW AND APPROVAL. 2. CRACK SEAL & SEAL COAT SHALL BE DONE IN ACCORDANCE WITH THE CITY ENGINEER'S INSTRUCTIONS. 3. CRACK SEAL & SEAL COAT SHALL BE DONE IN ACCORDANCE WITH THE CITY ENGINEER'S INSTRUCTIONS.



Building a Better World
for All of Us®

April 11, 2024

RE: City of Hamburg, Minnesota
2024 Street Improvement Project
SEH No. HAMBU 176952

Honorable Mayor
and Members of the City Council
181 Broadway Avenue
PO Box 248
Hamburg, MN 55339

Dear Mayor and Council Members:

At 2:00 p.m., Thursday, April 11, 2024, three bids were received for the above-referenced project. The bids ranged from a high of \$486,985.60 to a low of \$384,775.30. The Engineer's Estimate was \$456,515.00. The low bid was submitted by Wm. Mueller & Sons, Inc. The results were as follows:

<u>Contractor</u>	<u>Total Bid</u>
Wm. Mueller & Sons, Inc. Hamburg, MN	\$384,775.30
GMH Corporation Chaska, MN	\$421,694.19
Valley Paving, Inc. Shakopee, MN	\$486,985.60

We find no reason to deny awarding the contract to Wm. Mueller & Sons, Inc. Wm. Mueller & Sons, Inc. has done satisfactory work with SEH previously. If the council agrees, it is recommended that you make the award to this contractor.

Sincerely,

Brody Bratsch, PE
Project Manager
(Lic. MN)

jb

X:\FJ\H\HAMBU\176952\6-bid-const\Bidding Documents\RecAwdLtr.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1390 Highway 15 South, Suite 200, P.O. Box 308, Hutchinson, MN 55350-0308

320.587.7341 | 800.838.8666 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action—Equal Opportunity Employer



TABULATION OF BIDS

2024 Street Improvement Project

Hamburg, Minnesota

SEH No.: HAMBU 176952

Bid Date: 2:00 p.m., Thursday, April 11, 2024

Engineer's Estimate

Wm. Mueller & Sons, Inc.
831 Park Avenue
Hamburg, MN 55339

GMH Asphalt Corporation
9180 Laketown Road
Chaska, MN 55318

\$456,515.00

\$384,775.30

\$421,694.19

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS									
2021.501	MOBILIZATION	LUMP SUM	1.0	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$24,500.00	\$24,500.00
2104.502	SALVAGE AND INSTALL MAILBOX BANK	EACH	1.0	\$400.00	\$400.00	\$2,375.00	\$2,375.00	\$2,550.00	\$2,550.00
2104.502	REMOVE CONCRETE STEPS	EACH	9.0	\$60.00	\$540.00	\$250.00	\$2,250.00	\$50.00	\$450.00
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	1,220.0	\$12.00	\$14,640.00	\$4.74	\$5,762.80	\$5.75	\$7,015.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	445.0	\$2.00	\$890.00	\$3.00	\$1,335.00	\$2.35	\$1,045.75
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	65.0	\$5.00	\$325.00	\$7.00	\$455.00	\$6.50	\$422.50
2104.504	REMOVE BITUMINOUS PAVEMENT (PARKING LOTS, DRIVEWAY & PATCH)	SQ YD	130.0	\$10.00	\$1,300.00	\$6.77	\$880.10	\$5.60	\$728.00
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	50.0	\$40.00	\$2,000.00	\$14.80	\$740.00	\$11.00	\$550.00
2123.61	STREET SWEEPER (WITH BROOM PICKUP)	HOURL	10.0	\$150.00	\$1,500.00	\$250.00	\$2,500.00	\$175.00	\$1,750.00
2215.504	FULL DEPTH RECLAMATION	SQ YD	6,330.0	\$8.00	\$50,640.00	\$4.96	\$31,396.80	\$7.40	\$46,842.00
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	3,010.0	\$1.00	\$3,010.00	\$0.92	\$2,769.20	\$1.24	\$3,732.40
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	317.0	\$5.00	\$1,585.00	\$5.00	\$1,585.00	\$4.25	\$1,347.25
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2.B) 4.0" THICK (SPWEA240B) (PARKING LOTS, PATCH)	SQ YD	130.0	\$30.00	\$3,900.00	\$41.70	\$5,421.00	\$38.00	\$4,940.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2.C) (SPWEA240C)	TON	620.0	\$115.00	\$71,300.00	\$78.35	\$48,577.00	\$63.75	\$51,925.00
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2.C) (SPNWB230C)	TON	1,030.0	\$100.00	\$103,000.00	\$75.47	\$77,734.10	\$76.25	\$78,537.50
2405.502	ADJUST FRAME AND RING CASTING (SANITARY)	EACH	8.0	\$600.00	\$4,800.00	\$1,400.00	\$11,200.00	\$0.01	\$0.08
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (SANITARY)	EACH	8.0	\$240.00	\$1,920.00	\$210.00	\$1,680.00	\$0.01	\$0.08
2411.602	CONCRETE STEP (RISER)	EACH	6.0	\$300.00	\$1,800.00	\$700.00	\$4,200.00	\$165.00	\$990.00
2502.602	SUMP PUMP SERVICE LINE	EACH	3.0	\$400.00	\$1,200.00	\$675.00	\$2,025.00	\$916.00	\$2,748.00
2502.602	8" PVC CLEAN OUT (SANITARY MAIN)	EACH	1.0	\$900.00	\$900.00	\$2,981.00	\$2,981.00	\$3,301.00	\$3,301.00
2504.602	ADJUST GATE VALVE BOX OR MANHOLE CASTING (WATER MAIN)	EACH	7.0	\$500.00	\$3,500.00	\$600.00	\$4,200.00	\$873.00	\$6,111.00
2505.503	4" PVC SDR 35 PIPE DRAIN W/COARSE AGG.	LIN FT	3,010.0	\$15.00	\$45,150.00	\$18.64	\$56,106.40	\$23.80	\$71,638.00
2521.518	4" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT	140.0	\$10.00	\$1,400.00	\$9.50	\$1,330.00	\$10.45	\$1,463.00
2531.503	CONCRETE CURB & GUTTER B618	LIN FT	1,220.0	\$35.00	\$42,700.00	\$25.00	\$30,500.00	\$29.25	\$35,685.00



TABULATION OF BIDS

2024 Street Improvement Project Hamburg, Minnesota SEH No.: HAMB 176952 Bid Date: 2:00 p.m., Thursday, April 11, 2024				Engineer's Estimate		Wm. Mueller & Sons, Inc. 831 Park Avenue Hamburg, MN 55339		GMH Asphalt Corporation 9180 Laketown Road Chaska, MN 55318	
				\$456,515.00		\$384,775.30		\$421,694.19	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/12" AGGREGATE BASE	SQ YD	46.0	\$125.00	\$5,750.00	\$125.50	\$5,773.00	\$144.00	\$6,624.00
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00	\$1,750.00	\$1,750.00
2575.604	TURF RESTORATION	SQ YD	400.0	\$10.00	\$4,000.00	\$2.50	\$1,000.00	\$17.80	\$7,120.00
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	34.0	\$80.00	\$2,720.00	\$78.95	\$2,684.30	\$52.20	\$1,774.80
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS SUBTOTAL					\$392,870.00		\$328,680.70		\$365,540.36
STORM SEWER									
2405.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	8.0	\$600.00	\$4,800.00	\$1,400.00	\$11,200.00	\$795.00	\$6,360.00
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (STORM)	EACH	8.0	\$240.00	\$1,920.00	\$225.00	\$1,800.00	\$0.01	\$0.08
2502.602	4" PVC CLEAN OUT (DRAIN TILE)	EACH	6.0	\$500.00	\$3,000.00	\$209.10	\$1,254.60	\$238.00	\$1,428.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	145.0	\$85.00	\$12,325.00	\$78.00	\$11,310.00	\$86.35	\$12,520.75
2503.602	CONNECT TO EXISTING STORM STRUCTURE	EACH	2.0	\$1,500.00	\$3,000.00	\$1,000.00	\$2,000.00	\$1,107.00	\$2,214.00
2506.502	CASTING ASSEMBLY, NEENAH 3067-V	EACH	4.0	\$1,200.00	\$4,800.00	\$1,250.00	\$5,000.00	\$1,248.00	\$4,992.00
2506.502	CONSTRUCT DRAINAGE STRUCTURE - 24" PVC DRAIN BASIN	EACH	4.0	\$6,000.00	\$24,000.00	\$3,420.00	\$13,680.00	\$3,787.00	\$15,148.00
2506.602	CONNECT TO EXISTING SUMP PUMP SERVICE LINE	EACH	2.0	\$400.00	\$800.00	\$500.00	\$1,000.00	\$332.00	\$664.00
2506.602	CONNECT DRAINTILE TO EXISTING STRUCTURE (CORE DRILL)	EACH	8.0	\$650.00	\$5,200.00	\$750.00	\$6,000.00	\$1,259.00	\$10,072.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	19.0	\$200.00	\$3,800.00	\$150.00	\$2,850.00	\$145.00	\$2,755.00
STORM SEWER SUBTOTAL					\$63,645.00		\$56,094.60		\$56,153.83
TOTAL BID PRICE					\$456,515.00		\$384,775.30		\$421,694.19



TABULATION OF BIDS

2024 Street Improvement Project

Hamburg, Minnesota

SEH No.: HAMBU 176952

Bid Date: 2:00 p.m., Thursday, April 11, 2024

Valley Paving, Inc.

8800 13th Avenue E

Shakopee, MN 55379

\$486,985.60

Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS					
2021.501	MOBILIZATION	LUMP SUM	1.0	\$31,000.00	\$31,000.00
2104.502	SALVAGE AND INSTALL MAILBOX BANK	EACH	1.0	\$432.00	\$432.00
2104.502	REMOVE CONCRETE STEPS	EACH	9.0	\$160.17	\$1,441.53
2104.503	REMOVE CONCRETE CURB AND GUTTER	LIN FT	1,220.0	\$10.36	\$12,639.20
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	445.0	\$3.08	\$1,370.60
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	65.0	\$4.32	\$280.80
2104.504	REMOVE BITUMINOUS PAVEMENT (PARKING LOTS, DRIVEWAY & PATCH)	SQ YD	130.0	\$12.32	\$1,601.60
2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	50.0	\$30.41	\$1,520.50
2123.61	STREET SWEEPER (WITH BROOM PICKUP)	HOURL	10.0	\$247.23	\$2,472.30
2215.504	FULL DEPTH RECLAMATION	SQ YD	6,330.0	\$6.82	\$43,170.60
2331.603	JOINT ADHESIVE (MASTIC)	LIN FT	3,010.0	\$0.99	\$2,979.90
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	317.0	\$1.99	\$630.83
2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,B) 4.0" THICK (SPWEA240B) (PARKING LOTS, PATCH)	SQ YD	130.0	\$35.67	\$4,637.10
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C) (SPWEA240C)	TON	620.0	\$91.32	\$56,618.40
2360.509	TYPE SP 12.5 NON-WEARING COURSE MIX (2,C) (SPNWB230C)	TON	1,030.0	\$89.64	\$92,329.20
2405.502	ADJUST FRAME AND RING CASTING (SANITARY)	EACH	8.0	\$1,254.39	\$10,035.12
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (SANITARY)	EACH	8.0	\$307.35	\$2,458.80
2411.602	CONCRETE STEP (RISER)	EACH	6.0	\$972.00	\$5,832.00
2502.602	SUMP PUMP SERVICE LINE	EACH	3.0	\$643.08	\$1,929.24
2502.602	8" PVC CLEAN OUT (SANITARY MAIN)	EACH	1.0	\$1,048.62	\$1,048.62
2504.602	ADJUST GATE VALVE BOX OR MANHOLE CASTING (WATER MAIN)	EACH	7.0	\$896.65	\$6,276.55
2505.503	4" PVC SDR 35 PIPE DRAIN W/COARSE AGG.	LIN FT	3,010.0	\$31.55	\$94,965.50
2521.518	4" CONCRETE WALK W/4" AGGREGATE BASE	SQ FT	140.0	\$13.74	\$1,923.60
2531.503	CONCRETE CURB & GUTTER B618	LIN FT	1,220.0	\$32.56	\$39,723.20



TABULATION OF BIDS

2024 Street Improvement Project Hamburg, Minnesota SEH No.: HAMBU 176952 Bid Date: 2:00 p.m., Thursday, April 11, 2024					Valley Paving, Inc. 8800 13th Avenue E Shakopee, MN 55379 \$486,985.60	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	
2531.504	7" CONCRETE DRIVEWAY PAVEMENT W/12" AGGREGATE BASE	SQ YD	46.0	\$133.32	\$6,132.72	
2563.601	TRAFFIC CONTROL	LUMP SUM	1.0	\$1,620.00	\$1,620.00	
2575.604	TURF RESTORATION	SQ YD	400.0	\$2.70	\$1,080.00	
2575.607	SELECT TOPSOIL BORROW (LV)	CU YD	34.0	\$183.61	\$6,242.74	
STREET, CURB AND GUTTER, DRAINAGE PIPE, SIDEWALKS SUBTOTAL					\$432,392.65	
STORM SEWER						
2405.502	ADJUST FRAME AND RING CASTING (STORM)	EACH	8.0	\$1,152.56	\$9,220.48	
2405.502	ADJUSTING METAL RING FOR MANHOLE CASTING (STORM)	EACH	8.0	\$307.35	\$2,458.80	
2502.602	4" PVC CLEAN OUT (DRAIN TILE)	EACH	6.0	\$490.34	\$2,942.04	
2503.503	12" RC PIPE SEWER DESIGN 3006 CL V	LIN FT	145.0	\$89.43	\$12,967.35	
2503.602	CONNECT TO EXISTING STORM STRUCTURE	EACH	2.0	\$372.27	\$744.54	
2506.502	CASTING ASSEMBLY, NEENAH 3067-V	EACH	4.0	\$1,387.52	\$5,550.08	
2506.502	CONSTRUCT DRAINAGE STRUCTURE - 24" PVC DRAIN BASIN	EACH	4.0	\$3,148.58	\$12,594.32	
2506.602	CONNECT TO EXISTING SUMP PUMP SERVICE LINE	EACH	2.0	\$372.27	\$744.54	
2506.602	CONNECT DRAINTILE TO EXISTING STRUCTURE (CORE DRILL)	EACH	8.0	\$536.60	\$4,292.80	
2573.502	STORM DRAIN INLET PROTECTION	EACH	19.0	\$162.00	\$3,078.00	
STORM SEWER SUBTOTAL					\$54,592.95	
TOTAL BID PRICE					\$486,985.60	

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2024-05**

**RESOLUTION ORDERING IMPROVEMENT AND ACCEPTING BID
FOR 2024 STREET IMPROVEMENTS**

WHEREAS, the City Council ordered the consulting engineers to prepare final plans and specifications for the construction of “2024 Street Improvement Project” in the City,

WHEREAS, a resolution of the City Council adopted on the 12th of March, 2024, approved plans and specifications and ordered an advertisement for bids upon the making of such improvement, and pursuant to said advertisement, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

	<u>Total Bid Price</u>
Wm. Mueller & Sons, Inc.	\$384,775.30
GMH Asphalt Corporation	\$421,694.19
Valley Paving, Inc.	\$486,985.60

WHEREAS, it appears that Wm. Mueller & Sons, Inc. of Hamburg, Minnesota is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED, by the City Council of Hamburg, Minnesota as follows:

1. The work as contained in the bid improvements is hereby ordered for a total project cost of \$384,775.30.
2. The Mayor and City Clerk are hereby authorized and directed to enter into contract with Wm. Mueller & Sons Inc. of Hamburg, Minnesota in the name of City of Hamburg for the construction of “2024 Street Improvement Project” according to the plans and specifications therefore approved by the City Council and on file in the Office of the City Clerk.
3. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 16th day of April, 2024.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



“The City of Hamburg is an Equal Opportunity Employer and Provider.”



414 Nicollet Mall
Minneapolis, Minnesota 55401-1993

March 29, 2024

HAMBURG CITY
181 BROADWAY AVE
HAMBURGMN55339

Re: Transmission Line Inspection Notice, Line 0717

Dear Landowner:

This letter is to inform you that Xcel Energy is performing inspections of transmission line structures on your property. Recent aerial and ground patrols have uncovered that some structures appear to be damaged and may need immediate attention.

If our inspections confirm that we have deficiencies, we aim to address those structures quickly this spring. Crews will mobilize equipment to replace parts or all of the damaged structures at the next opportunity. We will notify you of those activities as a part of our planning process.

If you have any concerns or specific questions regarding the required maintenance, please contact me at (612) 216-7914 or Seth.j.wight@xcelenergy.com. Thank you for your cooperation.

Sincerely,

Seth Wight

Seth Wight
Xcel Energy
Land Rights Agent
414 Nicollet Mall, Minneapolis, MN 55401
P: 612.216.7914
E: seth.j.wight@xcelenergy.com