



HAMBURG CITY COUNCIL MEETING
TELECONFERENCE via ZOOM
APRIL 14, 2020

Per State Statute 13D.021 and the Executive Order by Governor Waltz regarding COVID-19, the Hamburg City Council Meeting is being held by teleconference via ZOOM and Council Chambers.

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. In attendance by teleconference via ZOOM were Mayor Lund, Councilman Tim Tracy, Councilman Eric Poppler, Councilman Scott Feltmann, Councilman Jason Buckentin, Fire Chief Scott Anderson, Justin Black and Brody Bratsch with S.E.H., Kristen Anderson with Jaguar, and Hamburg City Residents Amy & Dave Chadwick. In attendance in the Council Chambers were City Clerk Jeremy Gruenhagen, and Deputy Clerk Tamara Bracht.

- **Approve Resolution Number 2020-05 (Conduct Meetings by Telephone or Other Electronic Means during COVID-19 Pandemic)**
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution 2020-05. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**

Public Comment

Residents Amy & Dave Chadwick were concerned with the Public Nuisance Violation letters they received. They were encouraged to prepare a time-line for compliance and stay in contact with city staff on their progress.

Agenda Review (Added Items) and Adoption

- Add to Consent Agenda - Big Rib Jig moved to September 26th.
- FYI...Street Sweeping will be this week on Thursday & Friday

MOTION: Councilman Tim Tracy moved to approve the Agenda Review as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved with all Council Members in attendance.

Consent Agenda

- Approve Minutes for March 10, 2020
- Approve Payment of Added March Claims (\$19,909.26)
- Approve Payment of April Claims (\$25,757.14)
- Approve Letter of Support (Hwy 212 Freight Mobility & Safety Project)
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Cash Flow Statements for December 2019, January 2020, February 2020
- Approve Severe Weather Awareness Week (Tornado Drill Day 4/16/2020)
- Delinquent Utility Bills Report
- Big Rib Jig moved to September 26th

MOTION: Councilman Jason Buckentin moved to approve the Consent Agenda. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members in attendance.



HAMBURG CITY COUNCIL MEETING
TELECONFERENCE via ZOOM
APRIL 14, 2020

Fire Chief Scott Anderson

- COVID-19 Related Items/Response. HFD ordered 120 face shields and maintaining other PPE supplies, no COVID related calls, received hand sanitizer from local distillery who are making it for emergency personnel
 - **MOTION: Councilman Tim Tracy moved to extend the closed public access at city office to mirror Governor Waltz's stay-at-home order. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members in attendance.**
- Assisted with grass fires
- Both engines pumps were recertified this week

Justin Black (S.E.H Inc.)

- 2020 Street Improvements
 - Jacob Street starting at Scheele going south to railroad tracks is 35 years old. Core samples indicated 3" of material, looking to go with 4" with this project. Advertise for bids on May 7th and plan to open bids at 10:00 a.m. on May 28th.
 - Councilman Scott Feltmann raised concerns about the need for additional drain tile as a sump pump service line.
 - **MOTION: Councilman Jason Buckentin moved to approve the project plans and specs. With the elimination of a sump pump service line. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
 - Curb Replacement (Citywide)
 - Will be done as a separate project
 - Approve Resolution Number 2020-06
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution 2020-06. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
- Water Tower/Main Improvement Project Update
 - Water main work will begin when road restrictions are lifted and will last approximately 1 month.
 - Water Tower Painting will begin in the next couple of weeks, once temps. stay above 50, and will take 5-6 weeks to complete.
 - Projecting the water tower to be on-line between mid-July to August
 - Camping Site for Inspector – thinking by WTP
 - Approve Change Order Number Two (Wage Determination for PFA Loan)
 - **MOTION: Councilman Tim Tracy moved to approve Change Order Number Two. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members in attendance.**



HAMBURG CITY COUNCIL MEETING
TELECONFERENCE via ZOOM
APRIL 14, 2020

Old City Business

- Meter Device Interface for Sensus Meters
 - **MOTION: Councilman Tim Tracy moved to approve the additional cost for the Sensus Meter Interface Module and Annual Support. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members in attendance.**
- Building Permit Timeline for 340 Railroad Street
 - **MOTION: Councilman Eric Poppler moved to approve a 90-day extension beginning today, April 14, 2020. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
- Offensive Behavior Training
 - Hold off on scheduling a training date until pandemic is over

New City Business

- City Phone Proposals
 - Will have more info. at April 28th meeting
- Estimates for Community Hall Water Softener
 - **MOTION: Councilman Tim Tracy moved to approve Rainy Water Conditionings 14"x65" Mineral Water Tank. Seconded by Councilman Scott Feltmann. Motion was unanimously approved with all Council Members in attendance.**
- Public Nuisance Letters Worksheet
 - Encourage residents who received letters to contact city staff to work out a plan of action and time-line. City staff will look into curb-side clean-up / recycling ideas and potential County help for those who may need assistance with structural nuisances.
- Clark Environment Mosquito Management Inc Proposal
 - **MOTION: Councilman Scott Feltmann moved to approve 15 weeks of mosquito treatment with a 3-year contract covering 2020-2022 seasons. Seconded by Councilman Eric Poppler. Motion was unanimously approved with all Council Members in attendance.**
- Quote to install VFD Controller & Remove and Clean Flow Meter
 - **MOTION: Councilman Jason Buckentin moved to approve Bergerson-Caswell's quote for a VFD Controller and clean the Flow Meter. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
- Waste Management Contract Extension Proposal
 - Moved to April 28th meeting



HAMBURG CITY COUNCIL MEETING
TELECONFERENCE via ZOOM
APRIL 14, 2020

- Jaguar Communications Cable Franchise
 - Change of Control of Cable System
 - Approve Resolution 2020-07
 - **MOTION: Councilman Jason Buckentin moved to approve Resolution 2020-07. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
- Set Public Hearings for April 28, 2020
 - Comp Plan/Zoning Amendment for Droege's Third Addition
 - Plat for Droege's Third Addition
 - **MOTION: Councilman Jason Buckentin moved to hold a Public Hearing at 7:00 p.m. on April 28, 2020 to approve a Comp. Plan Amendment and Final Plat for Droege's Third Addition. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**
- Hold Second Council Meeting for April (April 28, 2020)
 - **MOTION: Councilman Jason Buckentin moved to hold a second City Council Meeting immediately following the 7:00 p.m. Public Hearing on April 28, 2020. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.**

City Council Reports

- Councilmember Jason Buckentin was concerned about curb damage around town from winter plowing.
- Councilmember Tim Tracy had nothing further to report.
- Councilmember Scott Feltmann asked if there be an increased cost on phone bill from teleconferencing. Phone rates are unlimited.
- Councilmember Eric Poppler had nothing further to report.
- Mayor Chris Lund
 - Sending another newsletter out on Friday, let city staff know if you have a topic to cover.
 - Governor Waltz's Peace Time Declaration extended to May 14th
 - City Clerk and I are on a daily conference call with Carver County regarding COVID-19.
 - Hamburg Lions turned the Little Free Library box to a food shelf with non-perishable items, also they will not be having meetings this month.
 - City Staff to call May hall rentals to arrange different dates.



***HAMBURG CITY COUNCIL MEETING
TELECONFERENCE via ZOOM
APRIL 14, 2020***

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 8:22 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved with all Council Members in attendance.

Submitted on April 16, 2020 by Deputy Clerk Bracht

Approved on April 24, 2020 by:

Jeremy Gruenhagen
City Clerk/Treasurer