



HAMBURG CITY COUNCIL AGENDA

APRIL 13, 2021

1. **Call Public Hearing to Order at 7:00 PM (Continued from March 9, 2021)**
 - **Ordinance Number 164 (Annexation for Stormwater Pond)**
2. **Move to Close Public Hearing**
3. **Call City Council Meeting to Order**
 - **Pledge of Allegiance**
4. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
5. **Agenda Review (Added Items) and Adoption**
6. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - **Approve Minutes for March 9, 2021**
 - **Approve Payment of Added January 2021 Claims (\$60.81)**
 - **Approve Payment of Added February 2021 Claims (\$100)**
 - **Approve Payment of Added March 2021 Claims (\$11,610.40)**
 - **Approve Payment of April Claims List (\$38,806.49)**
 - **Approve Cash Flow Statements for January & February 2021**
 - **Delinquent Utility Bills Report**
 - **Severe Weather Awareness Week April 12th – 16th**
 - **Carver County Board of Adjustment (Variance for Jason Mackenthun)**
 - **Southern Valley Alliance 22nd Annual Gala Event**
7. **Senator Julia Coleman**
 - **2021 Legislation Update**
 - **City Legislative Priorities**
 - **3.2 Beer (MN Only State)**
8. **Carver County Commissioner John P. Fahey**
 - **Carver County Board of Commissioners Update**
9. **Hamburg Fire Department – Fire Chief Siewert**
 - **COVID-19 Pandemic**
 - **Purchasing Policy (Limits)**
 - **Gear Dryer/Washer**
 - **Purchase iPads for Active 911**
 - **Gear for HFD Members Egan, Harris, Weckman**



HAMBURG CITY COUNCIL AGENDA
APRIL 13, 2021

10. Old City Business

- **State of MN - Office of State Auditor**
 - **Attorney General's Office Letter (Cell Phone Contracts)**
 - **Credit Card Use and Policies**
- **Public Nuisance(s) – 679/710 Park Avenue**
 - **April 8th Court Date**
- **Adopt Ordinance Number 164 (Annexation by Ordinance)**
 - **Stormwater Pond for Droege Third Addition**
- **Annexation Procedure(s) of Parcel 11.0282010**
- **Inflow/Infiltration Compliance Letters (April 1, 2021 Deadline)**
- **Ducks for Park Pond (Cost)**

11. New City Business

- **Hamburg Big Rib Jig Festival (Mike Malz)**

12. City Council Reports

- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Councilmember Jessica Weber**
- **Councilmember Tim Tracy**
- **Mayor Chris Lund**

13. Adjourn City Council Meeting



HAMBURG CITY COUNCIL AGENDA ***APRIL 13, 2021***

COMMUNITY HALL & PARK ACTIVITIES

JUNE

- 5 – Graduation (Park)**
- 6 – Graduation (Park)**
- 11 – Graduation (Park)**
- 12 – Graduation (Park)**
- 13 – Graduation (Park)**
- 26 – Big Rib Jig (Park)**
- 26 – Wedding Reception**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

APRIL

- 5 – Hamburg Lions Board Meeting**
- 5 – HFD Training**
- 6 – Mayor's In Time**
- 13 – Hamburg City Council Meeting**
- 13 – Young America Township Meeting**
- 19 – Hamburg Lions Club**
- 26 – Hamburg Fire Dept. (Relief Association) Meeting**

MAY

- 3 – Hamburg Lions Board Meeting**
- 3 – HFD Training**
- 4 – Mayor's In Time**
- 11 – Hamburg City Council Meeting**
- 11 – Young America Township Board Meeting**
- 17 – Hamburg Lions Club**
- 31 – Hamburg Fire Dept. (Relief Association) Meeting**

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, APRIL 13, 2021
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, April 13, 2021 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

**CITY OF HAMBURG
ORDINANCE NUMBER 164**

**AN ORDINANCE OF THE CITY OF HAMBURG, MINNESOTA ANNEXING
LAND LOCATED IN YOUNG AMERICA TOWNSHIP, CARVER COUNTY,
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033, SUBDIVISION 2(3),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, a petition signed by all the property owners, requesting that property legally described herein be annexed to the City of Hamburg Minnesota, was duly presented to the Council of the City of Hamburg on the 12th day of January, 2021; and

WHEREAS, said property is unincorporated and abuts the City of Hamburg on its northern boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shoreland area; and

WHEREAS, said property is currently improved by the City of Hamburg with a stormwater pond and appurtenant structures that serves developments within the City of Hamburg. Said property is encumbered by a drainage and utility easement that provides exclusive control of said property to the City of Hamburg. The purpose of the annexation is to bring the said property that is under the exclusive control of the City of Hamburg with the boundaries of the City of Hamburg to better facilitate the existing operation of the City of Hamburg's public stormwater improvements; and

WHEREAS, the City of Hamburg held a public hearing pursuant to Minnesota Statutes §414.033, Subd. 2b, on March 9, 2021 and April 13, 2021, following thirty (30) days written notice by certified mail to Young America Township and to all landowners within and contiguous to the area legally described herein to be annexed; and

WHEREAS, provisions of Minnesota Statutes §414.033, Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAMBURG
HEREBY ORDAINS AS FOLLOWS:**

1. The City Council of the City of Hamburg hereby determines that the property as hereinafter described abuts the city limits of the City of Hamburg and is or is about to become urban or suburban in nature in that the said property is currently improved by the City of Hamburg with a stormwater pond and appurtenant structures that serves developments within the City of Hamburg.
2. None of the said property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statutes §414.0325.

3. The corporate limits of the City of Hamburg, Minnesota, are hereby extended to include the following described property, said land abutting the City of Hamburg and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land legally described on attached Exhibit A and depicted on attached Exhibit B (hereinafter the “**Annexation Property**”). The Annexation Property consists of a total of 1.23 acres, more or less.

4. That the population of the Annexation Property is zero (0).

5. Young America Township has agreed that the City of Hamburg, pursuant to Minnesota Statutes §414.036, with respect to the property taxes payable on the Annexation Property, shall make a single cash payment to Young America Township in the amount of \$250.00. The payment has already been made and a copy of the Young America Township’s receipt acknowledging payment is attached as Exhibit C.

6. That pursuant to Minnesota Statutes §414.036, with respect to any special assessments assigned by Young America Township to the Annexation Property and any portion of debt incurred by Young America Township prior to the annexation and attributable to the Annexation Property, there are no special assessments assigned to the Annexation Property or debt incurred by Young America Township attributable to the Annexation Property for which reimbursement is required.

7. That the City Clerk of the City of Hamburg is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Carver County Auditor, and the Young America Township Clerk.

8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of Hamburg, Minnesota, this 13th day of April, 2021.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk-Treasurer

(City Seal)

EXHIBIT A

Part of the Northeast Quarter of the Southwest Quarter and part of Government Lot No. 1, all being part of Section 28, Township 115, Range 26, Carver County, Minnesota, described as follows: Beginning at the most easterly corner of Lot 1 of Block 2 of the plat of HAMBURG'S THIRD ADDITION, Hamburg, Minnesota, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence on a bearing of North 71 degrees 20 minutes 55 seconds East (assuming that the northerly line of said lot 1 has a plat bearing of South 72 degrees 18 minutes 51 seconds East) a distance of 190.00 feet; thence North 83 degrees 30 minutes 16 seconds East 209.00 feet; thence South 28 degrees 40 minutes 43 seconds East 104.00 feet; thence South 61 degrees 54 minutes 38 seconds West 360.00 feet to the easterly line of Lot 1 of Block 1 of the plat of DROEGE'S THIRD ADDITION, Hamburg, Minnesota, said plat being of record and on file at the Carver County Recorder's Office, Carver County, Minnesota; thence North 35 degrees 29 minutes 00 seconds East along said easterly line 80.00 feet; thence North 54 degrees 37 minutes 33 seconds West along the northerly line of said Lot 1 and its westerly extension 182.27 feet; thence North 72 degrees 18 minutes 51 seconds West 18.69 feet to the point of beginning. This tract contains 1.23 acres of land and is subject to any and all easements of record.

EXHIBIT C

YOUNG AMERICA TOWNSHIP

RECEIPT FOR REIMBURSEMENT TO TOWNSHIP

FOR ANNEXATION OF TAXABLE PROPERTY

_____, 2021

Pursuant to Minnesota Statutes Section 414.036. Young America Township hereby acknowledges the receipt of a single payment of \$250.00 as reimbursement for all the taxable property being annexed to the City of Hamburg as described in Exhibit A and depicted on Exhibit B to City of Hamburg Ordinance Number 164 and consents to the annexation of such land. There are no special assessments assigned by Young America Township to the annexed property and no debt incurred by Young America Township prior to the annexation attributable to the annexed property.

YOUNG AMERICA TOWNSHIP

By: _____

Its: _____



HAMBURG CITY COUNCIL MEETING MARCH 9, 2021

Mayor Lund called the Public Hearing to order at 7:02 p.m. Those in attendance were Councilmembers Tim Tracy, Scott Feltmann, Eric Poppler, and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Acting Fire Chief Steven Siewert, Representative Jim Nash, Hawks Baseball Club Rich Schug and Mel Sprengeler, resident's James and Janet Shoemaker.

Public Hearing

- Ordinance Number 164 (Annexation for Stormwater Pond)
 - Pond is 1.2 acres of land
 - City Clerk to check if there are any necessary safety measures needed around the pond like a fence or signage as the pond is tucked back out of general public sight.

Motion: Councilmember Tim Tracy motioned for a continuance of the Public Hearing for Ordinance #164 to the April 13th meeting at 7:00 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

Mayor Lund called the City Council Meeting to order at 7:10 p.m. Additional attendees were Acting Fire Chief Steven Siewert.

Public Comment – No Public Comment.

Agenda Review (Added Items) and Adoption

- New City Business
 - Move Stormwater Pond Annexation to April 13th Council Meeting
 - Additional March claim for Young-America Township for \$250 for the Joint Annexation Resolution for the Wm. Mueller Property, which brings the new March Claims total to \$46,767.74

Motion: Councilmember Tim Tracy moved to approve the Agenda as amended. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

Consent Agenda

- Approve Minutes for February 9, 2021
- Approve Payment of Added February 2021 Claims (\$26,380.61)
- Approve Payment of March 2021 Claims (\$46,767.74)
- Delinquent Utility Bills Report
- City Clerk/Treasurer Vacation (March 29th to April 7th)
- Highway 212 Rural Freight Mobility & Safety Project (Letter of Support)
- Carver County Board of Adjustment (New Residence from Feedlot / Reduced Road Frontage)



HAMBURG CITY COUNCIL MEETING MARCH 9, 2021

- League of MN Cities PTSD Memo

Motion: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all Councilmembers present.

Representative Jim Nash

- 2021 Legislation Update
 - City Legislative Priorities
 - Local Government Aid (LGA) – 2021 looks to be \$82,500 and 2022 forecast is approximately \$84,000.
 - Highway 212 Project – Rep. Nash & Sen. Coleman are pushing to expand 212. Rep Nash thanked Hamburg Council and staff for the letter supporting this effort.
 - 3.2 Beer Sales (MN Only State)
 - MN Liquor Laws have not changed since 1948
 - Rep. Nash has authored & Co-Authorred several Bills relating to Minnesota's archaic liquor laws
 - Will begin working on an Amendment tomorrow, regarding how the discontinuation of 3.2 beer production is going to affect local clubs.

Hamburg Baseball Club

- Power Upgrade at Baseball Club. Looking to double voltage at Park.
- Liquor License Renewal (3.2 Beer)
 - Local distributors are no longer making 3.2 Beer. Clubs will not be able to sell alcohol once 3.2 Beer is no longer available. Alcohol proceeds are considered the baseball team's main fundraising, and the funds are used to maintain and improve the ball park. Idea: Lease the ball park to the Baseball Club to obtain a strong license.

Hamburg Fire Department – Fire Chief Siewert

- COVID-19 Pandemic
 - City Council Meetings/Rentals
 - **Council's decision: begin hybrid meetings starting in April with only Council and staff in-house, and all others via ZOOM.**
- Purchasing Policy (Limits)
 - **City Clerk Jeremy Gruenhagen inquired with other small cities. The Personnel Committee will meet to review the findings, and will discuss at the April 13th Council Meeting.**
- Approve Amanda Harris Application to HFD
 - **Motion: Councilmember Tim Tracy moved to approve Amanda Harris as a Hamburg Rescue Reserve. Seconded by Councilmember Eric Poppler. Motion was unanimously**



**HAMBURG CITY COUNCIL MEETING
MARCH 9, 2021**

approved with all Councilmembers present.

- Gear Dryer/Washer
 - City Clerk received 1 installation bid and is waiting on another.
- Duty Officer Pay (Weekends)
 - Would like to redact the Duty Officer Pay request, and instead look into an overall pay raise in next year's budget for officers. **Mayor Lund asked Chief to bring that request forth during the next budgeting time.**
- Purchase iPads for Active 911
 - A few benefits and uses would be: locate fire hydrants, pre-incident planning for local businesses and apartments with interior layouts, contacts, hazardous areas etc., truck detail checks and equipment inventory.
 - Received 3 estimates and Verizon was the best one. **Mayor Lund asked City Clerk Jeremy Gruenhagen to look into pricing with the cities Verizon contract.**
- Gear for HFD Members Egan, Harris, Weckman
 - **Mayor Lund asked City Clerk Gruenhagen to look into potential funds, and asked Chief Siewert to look into grant options as well. Bring findings to the April 13th Council Meeting.**
- Accept Scott Anderson's Resignation from HFD
 - Resignation dated March 10th
 - Chief 1 Term was until 2022. HFD has no policy covering this scenario for filling Chief 1 position.
 - **Mayor Lund asked Chief Siewert to discuss options with the FD members on how to go about filling positions, and report back at the April 13th Council Meeting.**
 - **Motion: Councilmember Tim Tracy moved to accept Scott Anderson's resignation from the Hamburg Fire Department effective March 10th, 2021. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.**
- Create city emails
 - **Motion: Councilmember Tim Tracy moved to approve that the HFD Officers work with City Staff to set up emails. Seconded by Councilmember Jessica Weber. Motion was unanimously approved with all Councilmembers present.**



HAMBURG CITY COUNCIL MEETING MARCH 9, 2021

Old City Business

- State of MN - Office of State Auditor
 - Attorney General's Office Letter (Cell Phone Contracts)
 - City Clerk Gruenhagen reported that our cell phone plan differs from other cities as they give a monthly reimbursement to employees who use their personal cell phones for city business.
 - Credit Card Use and Policies
 - There is no rule regarding the use of a city debit card vs. a city credit card. The added benefit of a credit card is the purchase protection it offers. **Mayor Lund suggested waiting till the City receives auditors' report on these findings.**
- Public Nuisance(s) – 679/710 Park Avenue
 - April 8th Court Date

New City Business

- Petition of Orderly Annexation (Lois Droege)
 - Approve Resolution 2021-03 (Joint Resolution w/YA Township)
 - **Motion: Councilmember Tim Tracy moved to approve Resolution 2021-03 contingent of the resolution passing at YA Township March 10, 2021 meeting. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.**
- Annexation Procedure(s) of Parcel 11.0282010
 - City Clerk Gruenhagen is still waiting for clarification on the procedures and guidelines from City Attorney.
- Estimates for City Hall Floor (Bar Side)
 - **Motion: Councilmember Eric Poppler moved to accept the hall floor bid from JT Flooring in the amount of \$20,549.99. Seconded by Councilmember Tim Tracy. Motion was unanimously approved with all Councilmembers present.**
- Inflow/Infiltration Compliance Letters (April 1, 2021 Deadline)
 - Send a final reminder letter of the April 1 deadline. Begin billing the \$100 penalty on the April usage billing.
- Ducks for Park Pond (Cost)
 - Council is in agreement to assist with the cost. City Clerk Gruenhagen will inquire as to the best way to help.
- Garbage Pickup (Alleys)
 - Mayor Lund asked that a letter be sent stating no alleyway garbage and recycling pickup starting Monday, March 15th. They are to be placed at the curb for pick up until further notice.
- Sanitary Sewer Line (William St to George St) – Add fill to field.
 - Mayor Lund asked City Clerk Gruenhagen to have Mr. Bergmann write out a plan showing that the manhole will not be compromised and there will be no impact on houses from run-off.



***HAMBURG CITY COUNCIL MEETING
MARCH 9, 2021***

- Grocery Store Investigation Group Survey (NYA)
 - Put on City Website and include in City Newsletter
- NYA Guide – City Ad
 - **Motion: Councilmember Scott Feltmann moved to place a ¼ page ad for the Hall in the NYA Guide for \$275.00. Seconded by Councilmember Tim Tracy. Motion was unanimously approved with all Councilmembers present.**

City Council Reports

- Councilmember Scott Feltmann
 - There are concerns about dogs running at large in town.
 - Lois Droege sold all her townhomes.
- Councilmember Eric Poppler
- Councilmember Jessica Weber
- Councilmember Tim Tracy
- Mayor Chris Lund
 - Let staff know if you have anything to add to this week's newsletter.

Motion: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 9:38 p.m. Seconded by Councilmember Eric Poppler. Motion was unanimously approved with all Councilmembers present.

Submitted on March 25, 2021
by Deputy Clerk Tamara Bracht

Amended/Approved on April 12, 2021



Jeremy Gruenhagen, City Clerk/Treasurer

2021 January Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	
ACH	EFTPS	Divided	Fed, Social Security, MC - 4th Qtr 2020	\$6,277.72	1/12/2021	
ACH	EFTPS	Divided	Fed, Social Security, MC - 4th Qtr 2020	\$12.29	2/9/2021	
ACH	MN Dept. of Revenue	Divided	State Withholding Tax for 4th Qtr Filing	\$609.00	1/12/2021	
ACH	MN Dept. of Revenue	Divided	Sales and Use Tax for 4th Qtr 2020	\$29.00	2/9/2021	
ACH	PERA	Divided	PERA Withholding -- December 2020	\$510.25	2/9/2021	
ACH	PERA	Divided	PERA Withholding -- December 2020	\$778.03	2/9/2021	
ACH	PERA	Divided	PERA Withholding - January 2021	\$493.32	2/9/2021	
ACH	PERA	Divided	PERA Withholding - January 2021	\$617.05	2/9/2021	
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines for 12/25/2020 - 01/24/2021	\$290.15	2/9/2021	
ACH	HealthPartners	Divided	Health Insurance for January 2021	\$4,508.15	1/12/2021	
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,087.55	1/12/2021	
ACH	Google	General Gov't	Email Account Service for December 2020	\$108.38	1/12/2021	
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for December 2020	\$35.80	1/12/2021	
ACH	PERA	Divided	PERA Withholding - December 2020	\$510.25	1/12/2021	
ACH	PERA	Divided	PERA Withholding - December 2020	\$778.03	1/12/2021	
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	1/12/2021	
ACH	Greg Schultz	Divided	Wages 12/28/20 to 1/10/21	\$1,833.25	2/9/2021	
ACH	Tamara Bracht	Divided	Wages 12/28/20 to 1/10/21	\$803.90	2/9/2021	
ACH	Mel Sprengeler	Public Works	Wages 12/28/20 to 1/10/21	\$99.73	2/9/2021	
ACH	Greg Schultz	Divided	Wages 1/11/21 to 1/24/21	\$2,428.50	2/9/2021	
ACH	Tamara Bracht	Divided	Wages 1/11/21 to 1/24/21	\$808.33	2/9/2021	
ACH	Jeremy Gruenhagen	Divided	January Wages (Rounds)	\$2,087.54	2/9/2021	
Debit Card	Active 911	Public Safety (FD)	Annual Membership 29 FF at \$13.00/each	\$377.00	1/12/2021	
Debit Card	Hamburg Post Office	Water	2 Water Samples Priority Mailed to MN Dept. of Health	\$31.55	1/12/2021	
Debit Card	USPS	General Gov't	COVID 19 Newsletter 1-8-21	\$74.49	1/12/2021	
Debit Card	Amazon	General Gov't	Labor Law Compliance Poster Includes State/Federal/OSHA	\$24.99	2/9/2021	
Debit Card	Amazon	General Gov't	6 Leather Executive Chairs (Council Chambers)/Dishwand Replacement Spo	\$705.22	2/9/2021	
Debit Card	Amazon	General Gov't	1 Gray Fabric High Back Executive Chair for Deputy Clerk Desk	\$219.99	2/9/2021	
Debit Card	Hamburg Post Office	Divided	9 Rolls of Postcard Stamps, 1 Roll of Forever Stamps	\$370.00	2/9/2021	
Debit Card	National Notary Association	General Gov't	Tamara's Notary Public Renewal	\$69.71	2/9/2021	
20463	ANCOM Communications Inc.	Public Safety (FD)	(5) G5 Dual Band Pagers with Desktop Chargers	\$3,670.00	1/12/2021	
20464	ASCAP	Hall	Entertainment License - 08/15/21 to 08/14/22	\$367.00	1/12/2021	
20465	Bond Trust Services	Debt Service	Principal, Interest & Agent Fee for the 2007 Maria Ave. St. Improv. Bonds	\$16,576.25	1/12/2021	
20466	Business Essentials	General Gov't Bldgs	Hand Towel Roll, Toilet Paper, Hand Soap for Dispensers, Toilet Bowl Clean	\$227.35	1/12/2021	
20467	Carver County Attorney's Office	General Gov't	4th Quarter Fines and Surcharge	\$81.78	1/12/2021	
20468	Cintas	Hall	Cleaning Supplies for Hall	\$95.73	1/12/2021	
20469	Coordinated Business Services	General Gov't	Intermedia Monthly Charge Services and Equipment	\$61.77	1/12/2021	
20470	Diversified Plumbing & Heating, Inc.	Hall	Water Heater Installation	\$1,298.70	1/12/2021	
20471	Gopher State One Call	Divided	3 Locates	\$4.05	1/12/2021	
20472	Hoff Barry, P.A.	General Gov't	Correspondence regarding Annexation of Garage Addition at 420 Henrietta /	\$1,104.00	1/12/2021	
20473	Home Solutions	General Gov't Bldgs	Box of Star AP Screws	\$5.84	1/12/2021	
20474	MN BCA	Public Safety (FD)	Background Check on FD Applicant Kaitlin Weckman	\$15.00	1/12/2021	
20475	MN State Fire Dept. Association	Public Safety (FD)	2021 Membership Dues	\$175.00	1/12/2021	
20476	MNSPECT	Public Safety (FD)	Residential: Inspection, Permit Fees, Plan Review, License Fees	\$508.55	1/12/2021	
20477	Municipal Emergency Services	Public Safety (FD)	2 Adult AED Replacement Pads	\$124.00	1/12/2021	
20478	Plunkett's Pest Control	General Gov't Bldgs.	City Hall & FD General Pest Inspection - Service Date 12-28-2020	\$39.37	1/12/2021	
20479	Riteway Business Forms	Divided	2021 Water Bill Forms	\$494.81	1/12/2021	
20480	Security Bank & Trust	Debt Service	G.O. Public Utility Revenue Bonds Series 2019A	\$62,353.75	1/12/2021	
20481	W.W.O.T.A	Divided	Water/Wastewater Training & Assistance for December 2020	\$540.00	1/12/2021	
20482	Xcel Energy	Divided	Natural Gas / Electrical Services for 12-1-20 to 1-4-21	\$1,341.57	1/12/2021	
20483	Abdo, Eick & Meyers LLP	General Gov't	Certified Audit Services for the year ended 12/31/2020	\$5,000.00	2/9/2021	
20484	Bolton & Menk, Inc.	General Gov't	Professional Services Nov. 14-Dec. 11 Storm Pond Annexation - Droegge 3rd	\$720.00	2/9/2021	
20485	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for January	\$33.13	2/9/2021	
20486	Carver County Tax Services Dept.	General Gov't	Reimbursement Shortage from November 2020 Tax Settlement	\$2,480.11	2/9/2021	
20487	CarverLink / Jaguar	Divided	Telephone/Internet Services January 2021	\$160.43	2/9/2021	
20488	EMC Fire	Public Safety (FD)	Repairs on Extrication Cutter	\$464.00	2/9/2021	
20489	Gopher State One Call	Divided	2021 Annual Facility Operator Fee	\$50.00	2/9/2021	
20490	Greg Schultz	General Gov't	Reimbursement for 1096 Forms Purchased at Franklin Printing	\$3.98	2/9/2021	
20491	Home Solutions	General Gov't	2 Shop Keys for CSO Vehicles for Dog Impound Pick-up	\$11.31	2/9/2021	
20492	Kris Stoeckman	Hall	Reimbursement of Hall Down Payment - Cancelled Due to COVID	\$150.00	2/9/2021	
20493	Melchert-Hubert & Sjodin PLLP	General Gov't	Ordinance/Codification, 340 RR St. Compliance, COVID Employment Questio	\$1,246.40	4/13/2021	\$60.80
20494	Menards	Divided	(3) Ice Melt, (6) Water Softner Pellets, (2) 3v Batteries, Tool Kit for City Office	\$180.78	2/9/2021	
20495	MN DNR Waters	Water	2020 Water Appropriation Fee	\$174.08	2/9/2021	
20496	MES, Inc.	Public Safety (FD)	Shipping Cost for TCEGEN51 Gear that Washington Lk Twp Purchased	\$80.00	2/9/2021	
20497	Plunkett's Pest Control Inc.	Divided	General Pest Control at Community Hall, City Office & Fire Hall on 1-13-21	\$139.12	2/9/2021	
20498	Rainy Water Conditioning Inc.	Hall	Water Softner, Installation & Materials	\$1,790.00	2/9/2021	
20499	Sibley County Fire Chief's Association	Public Safety (FD)	2021 Membership Dues	\$350.00	2/9/2021	
20500	Xcel Energy Inc.	Divided	Electricity / Natural Gas Services for Dec. 1, 2020 - Jan. 4, 2021	\$1,526.71	2/9/2021	
20501	MN Public Facilities Authority	Divided	Water Wells/WTP/Water Tower Bonds - Principal & Interest	\$10,268.03	4/13/2021	\$0.01
20502	Breanna Grimm	Hall	Refund for Down Payment on Hall Rental	\$100.00	2/9/2021	
				\$140,319.58		
			January Claims	\$104,498.53	1/12/2021	
			January Added Claims	\$37,109.33	2/9/2021	
			January Added Claims	(\$1,349.09)	3/9/2021	
			January Added Claims	\$60.81	4/13/2021	
				\$140,319.58		

2021 February Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED	
ACH	EFTPS	Divided	Fed, Social Security, MC - January 2021	\$3,210.44	2/9/2021	
ACH	MN Dept of Revenue	Divided	January 2021 State Withholding Tax Payment	\$567.00	2/9/2021	
ACH	PERA	Divided	PERA Withholding - January 2020	\$801.04	2/9/2021	
ACH	HealthPartners	Divided	Health Insurance for February 2021	\$4,508.15	2/9/2021	
ACH	Google	General Gov't	Email Accounts (9) Administered by Google G Suite	\$120.00	2/9/2021	
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for January 2021	\$30.70	2/9/2021	
ACH	Optum Bank	General Gov't	HSA Admin Fee's for City Employees for 1st Qtr 2021	\$22.50	3/9/2021	
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines for 1/25/2020 - 2/24/2021	\$291.22	2/9/2021	
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	2/9/2021	
ACH	Greg Schultz	Divided	Wages 1/25/21 to 2/07/21	\$1,899.10	3/9/2021	
ACH	Tamara Bracht	Divided	Wages 1/25/21 to 2/07/21	\$746.28	3/9/2021	
ACH	Jeremy Gruenhagen	Divided	February Wages (Rounds)	\$2,071.08	3/9/2021	
ACH	Greg Schultz	Divided	Wages 2/08/21 to 2/21/21	\$1,899.10	3/9/2021	
ACH	Tamara Bracht	Divided	Wages 2/08/21 to 2/21/21	\$765.82	3/9/2021	
ACH	Jeremy Gruenhagen	Divided	February Wages (Rounds)	\$2,071.08	3/9/2021	
Debit Card	Hamburg Post Office	General Gov't	2 Certified Public Hearing Notice for Storm Water Pond Droege's 3rd Add	\$7.20	2/9/2021	
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID Newsletter Dated 1-29-2021	\$74.88	2/9/2021	
Debit Card	Deluxe Corporation	General Gov't	600 Deposit Slips Updated with Security Trust Bank Information	\$148.70	2/9/2021	
Debit Card	Active 911	Public Safety (FD)	Annual Membership Fee for 2 Firefighters	\$25.40	3/9/2021	
Debit Card	Walmart.com	General Gov't	Laser & Inkjet Printer Cleaning Sheets	\$14.98	3/9/2021	
Debit Card	Amazon	General Gov't	JARBO Compatible Toner Cartridges for HP Printer	\$45.99	3/9/2021	
Debit Card	UPS Store	Water	Overnight Water Samples	\$12.52	3/9/2021	
Debit Card	USPS	General Gov't	EDDM Postage for COVID Newsletter Dated 2-26-2021	\$75.07	3/9/2021	
20503	ANCOM Communications Inc.	Public Safety (FD)	(8) G5 Dual Band Pagers with Desktop Chargers	\$5,565.00	2/9/2021	
20504	Carver County	Public Safety	Overtime for Deputy Arnst (Pay Period 10/26/20 - 12/20/20)	\$106.05	2/9/2021	
20505	Cintas	Hall	Cleaning Supplies for Hall	\$95.73	2/9/2021	
20506	Coordinated Business Systems	General Gov't	Intermedia Monthly Equipment Base Rate for 12/26/20-1/25/21	\$58.35	2/9/2021	
20507	Dist. #108 Community Education	Park & Rec.	2021 Summer Park & Ball Program Fee	\$500.00	2/9/2021	
20508	Hilgers Plumbing & Heating Inc.	Public Safety (FD)	Station Heating Unit Repairs	\$400.00	2/9/2021	
20509	Hoff Barry, P.A.	General Gov't	Corresp. Regarding Annexation of Storm Pond for Droege's 3rd Addition	\$112.00	2/9/2021	
20510	Home Solutions	Water	CO2 Detector for WTP	\$40.49	2/9/2021	
20511	League of MN Cities	General Gov't	2020 Regional Safety Groups Training	\$400.00	2/9/2021	
20512	Loffler	General Gov't	January Monthly Contract Fee and Copies	\$244.04	2/9/2021	
20513	Menards	Divided	2 Coarse Wire Brushes, Hex Nut, Carriage Bolt	\$9.43	2/9/2021	
20514	MN Department of Health	Water	1st Qtr. Community Water Supply Service Connection (213 Connections)	\$517.00	2/9/2021	
20515	MNSPECT	Public Safety	Permit/Plan Review/License Look-up Fees for 420 Henrietta Avenue	\$515.41	2/9/2021	
20516	Motorola	Public Safety (FD)	Microphone 3.5mm Jack (5)	\$498.75	2/9/2021	
20517	Plunkett's Pest Control	General Gov't Bldgs.	City Hall & FD General Pest Inspection - Service Date 2-2-2021	\$39.37	2/9/2021	
20518	W.W.O.T.A. Inc.	Water/Sewer	Water/Wastewater Training & Assistance for January 2021	\$540.00	2/9/2021	
20519	Wm. Mueller & Sons, Inc.	Divided	Fuel for Bobcat and City Vehicles, January Snowplowing	\$2,479.08	2/9/2021	
20520	Xcel Energy	Water	Natural Gas	\$104.31	2/9/2021	
20521	Carver County	General Gov't	Audit End of Year Verification for Auditors	\$150.00	2/9/2021	
20522	MN BCA	Public Safety (FD)	Background Check for Amanda Harris	\$15.00	3/9/2021	
20523	Steven Siewert	Public Safety (FD)	Reissued - 2020 Training and On-Call Pay	\$240.11	2/9/2021	
20524	John Egan	Public Safety (FD)	Reissued - 2020 Training and On-Call Pay	\$27.70	2/9/2021	
20525	Security Bank & Trust	Public Safety (FD)	History of Hamburg Book	\$25.00	3/9/2021	
20526	CarverLink / Metronet	Divided	Telephone/Internet for February 2021	\$160.69	2/9/2021	
20529	Bolton & Menk	General Gov't	Professional Services Regarding Variance, Annexation and Zoning	\$800.00	3/9/2021	
20530	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for February	\$33.13	3/9/2021	
20532	Lano Equipment	Public Works (streets)	Bobcat Tires, Transportation To & From, and Labor	\$1,622.28	3/9/2021	
20533	Melchert-Hubert & Sjodin PLLP	General Gov't	Annexation Questions, and Trebesch Litigation	\$138.60	3/9/2021	
20534	MN Fire Chiefs Association	Public Safety (FD)	Membership Renewal thru Dec. 31, 2021	\$400.00	3/9/2021	
20535	Motorola	Public Safety (FD)	(3) APX 4000 7/800 MHZ Model 2 Portable Radios	\$8,351.25	3/9/2021	
20536	Per Mar Security Services (Floyds)	Sewer	Monitoring Services for 3/3/21 - 6/2/21	\$92.07	3/9/2021	
20537	Performance Plus, LLC	Public Safety (FD)	Fire Fighter Exams - Health & Fitness, Mask Fitting	\$1,837.50	4/13/2021	(\$100.00)
20538	Xcel Energy	Divided	Electricity/Natural Gas Services includes 4 months of unbilled water tower usage	\$3,327.83	3/9/2021	
				\$48,870.51		
			February Claims	\$22,589.90	2/9/2021	
			Added February Claims	\$26,380.61	3/9/2021	
			Added February Claims	(\$100.00)	4/13/2021	
			Total February Claims	\$48,870.51		

2021 March Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - February 2021	\$2,968.56	3/9/2021
ACH	MN Dept of Revenue	Divided	State Withholding Tax Payment - February 2021	\$514.00	3/9/2021
ACH	PERA	Divided	PERA Withholding - February 2021	\$496.31	3/9/2021
ACH	PERA	Divided	PERA Withholding - February 2021	\$499.97	3/9/2021
ACH	PERA	Divided	PERA Withholding - February 2021	\$794.04	3/9/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$517.86	4/13/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$497.88	4/13/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$780.04	4/13/2021
ACH	HealthPartners	Divided	Health Insurance for March 2021	\$4,508.15	3/9/2021
ACH	Google	General Gov't	Email Accounts (9) Administered by Google G Suite	\$115.27	3/9/2021
ACH	Verizon Wireless	General Gov't	(7) Cell Phone Lines for 2/25/2020 - 3/24/2021	\$290.50	3/9/2021
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	3/9/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for February 2021	\$30.60	3/9/2021
ACH	Optum Bank	General Gov't	City HSA Contribution for 1st Qtr 2020 (Jeremy & Greg)	\$1,250.00	3/9/2021
ACH	Jeremy Gruenhagen	Divided	March Wages (Rounds)	\$2,038.66	4/13/2021
ACH	Greg Schultz	Divided	Wages 2/22/21 to 3/7/21	\$1,899.10	4/13/2021
ACH	Tamara Bracht	Divided	Wages 2/22/21 to 3/7/21	\$805.10	4/13/2021
ACH	Greg Schultz	Divided	Wages 3/8/21 to 3/21/21	\$1,910.97	4/13/2021
ACH	Tamara Bracht	Divided	Wages 3/8/21 to 3/21/21	\$743.06	4/13/2021
ACH	Jeremy Gruenhagen	Divided	March Wages (Rounds)	\$2,038.65	4/13/2021
Debit Card	IDRIVE.Com	General Gov't	Computer Data Backup Program	\$99.50	3/9/2021
Debit Card	Amazon	General Gov't	Storage Totes and Bankers Boxes	\$196.99	4/13/2021
Debit Card	USPS	General Gov't	EDDM Postage for COVID-19 Newsletter March 12, 2021	\$75.07	4/13/2021
Debit Card	Amazon	General Gov't	Ink Cartridges, Legal Pads, Coffee Maker	\$107.02	4/13/2021
<u>20527</u>	Abdo, Eick & Meyers LLP	General Gov't	Certified Audit Services for the Year Ended 12-31-2020	\$9,000.00	3/9/2021
<u>20528</u>	Alcohol & Gambling Enforcement	Hall	Consumption & Display Permit (Renewal Date - April 1)	\$250.00	3/9/2021
<u>20531</u>	CarverLink / MetroNet	Divided	Telephone / Internet for March 2021	\$160.14	3/9/2021
20539	Cintas	Hall	Cleaning Supplies for Hall	\$95.73	3/9/2021
20540	Core & Main	Divided	Annual Support Contract 4-12-21 to 4-12-22	\$2,400.00	3/9/2021
20541	EMTS	Public Safety (FD)	Annual EMR Refresher Training	\$2,800.00	3/9/2021
20542	Gopher State One	Public Safety	1 Locate Request in February	\$1.35	3/9/2021
20543	Hawkins Chemicals	Water	Chemicals for Water Treatment Plant	\$907.17	3/9/2021
20544	Hoff Barry P.A.	General Gov't	Correspondence Regarding Annexations	\$746.00	3/9/2021
20545	Jared Mackenthun	Public Safety (FD)	Reimbursement for Hose Couplongs and a Spray Nozzle	\$35.26	3/9/2021
20546	Loffler	General Gov't	February Copies	\$101.95	3/9/2021
20547	Menards	Divided	(5 Bags) Water Softner Salt - Rebates Applied	\$1.52	3/9/2021
20548	MN Pollution Control Agency	Sewer	Stabilization Pond Seminar for Greg & Jeremy on May 10-11 via Video	\$600.00	3/9/2021
20549	MNSPECT	Public Safety (FD)	Building Permits for 441 RR & 321 Sophia	\$894.89	3/9/2021
20550	Motorola Solutions	Public Safety (FD)	5 Radios with Batteries	\$13,375.00	3/9/2021
20551	MES Inc.	Public Safety (FD)	Air Pack Maintenance, AED Pads and Battery, Rescue Gloves	\$1,951.90	3/9/2021
20552	Plunkett's	General Gov't Bldgs.	City Hall & FD General Pest Inspection - Service Date 3-3-2021	\$39.37	3/9/2021
20553	USPS	General Gov't	2021 Post Office Box Rental Fee (248)	\$96.00	3/9/2021
20554	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for February 2021	\$540.00	3/9/2021
20555	Wm. Mueller & Sons	Divided	Fuel for Bobcat and City Vehicle, February Snowplowing	\$938.47	3/9/2021
20556	Young America Township	General Gov't	Township Fee for Wm. Mueller & Sons Annexation	\$250.00	3/9/2021
				\$58,378.14	
			March Claims	\$46,767.74	3/9/2021
			Added March Claims	\$11,610.40	4/13/2021
			Total March Claims	\$58,378.14	

2021 April Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - March 2021	\$2,955.62	4/13/2021
ACH	MN Dept. of Revenue	Divided	March 2021 State Withholding Tax Payment	\$511.00	4/13/2021
ACH	PERA	Divided	PERA Withholding - March 2021	\$517.83	4/13/2021
ACH	HealthPartners	Divided	Health Insurance for April 2021	\$4,508.15	4/13/2021
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for March 2021	\$30.60	4/13/2021
ACH	Google	General Gov't	Email Accounts (9) Administered by Google G Suite	\$108.00	4/13/2021
ACH	ZOOM	General Gov't	Video Conferencing Service	\$16.09	4/13/2021
ACH	Greg Schultz	Divided	Wages 3/22/21 to 4/4/21	\$1,899.10	4/13/2021
ACH	Tamara Bracht	Divided	Wages 3/22/21 to 4/4/21	\$857.28	4/13/2021
ACH	Kwik Trip	Public Safety (FD)	Fuel for March, 2021	\$95.77	4/13/2021
ACH	MN Dept of Labor & Industry	Public Safety (FD)	Building Permit Surcharge Report for 1st Qtr 2021	\$22.44	4/13/2021
Debit Card	US Postal Service	General Gov't	EDDM Postage for COVID-19 Newsletter April 2, 2021	\$75.07	4/13/2021
Debit Card	Amazon	Public Safety (FD)	3 Pack of Printer Toner Cartridges	\$32.99	4/13/2021
20557	Botlon & Menk Inc.	General Gov't	Comp. Plan Update - Professional Services Jan. 9 - Feb. 5, 202	\$200.00	4/13/2021
20558	Canon Financial Services	General Gov't	Canon Copier Gov't Contract for March	\$33.13	4/13/2021
20559	CarQuest	General Gov't Bldgs	Shop Tools	\$110.00	4/13/2021
20560	Carver County Attorney's	General Gov't	1st Qtr 2021 - Fines Collected & Qtrly Surcharge	\$183.86	4/13/2021
20561	CarverLink	Divided	Internet/Phone April	\$160.79	4/13/2021
20562	Cintas	Hall	Cleaning Supplies	\$95.73	4/13/2021
20563	Core & Main	Water	Sensus Command Link Repair	\$305.00	4/13/2021
20564	Dan Oelfke Construction	Park & Rec.	Down Paymnet to Reroof Park Food Shelter	\$4,750.00	4/13/2021
20565	EMTS	Public Safety (FD)	(2) Initial Course Training	\$1,350.00	4/13/2021
20566	Gopher State One	Divided	March Locate Requests (4)	\$5.40	4/13/2021
20567	Hoff Barry	General Gov't	Professional Services - Annexation Ordinance Correspondence	\$528.00	4/13/2021
20568	JT Floor Covering Installations	Hall	1/2 Down for East Side Hall Floor Replacement Project	\$10,274.99	4/13/2021
20569	Kranz Lawn & Power	Park & Rec.	6 Replacement Blades for Lawnmower	\$113.70	4/13/2021
20570	Melchert - Hubert & Sjodin, PLLP	General Gov't	Trebesch Litigation, Cell Phone Policy, Family CARES Act Ben	\$2,987.60	4/13/2021
20571	Menards	Divided	Garbage Bags, Dish Soap, Batteries, Air Freshners	\$102.21	4/13/2021
20572	MN Pollution Control Agency	Sewer	Water Permit Annual Fee	\$505.00	4/13/2021
20573	MNSPECT	General Gov't	Residential Building Permits, License/Lead Look-up Fee	\$328.68	4/13/2021
20574	MVTL, Labs.	Sewer	Lab Fees for Quarterly Influent Sample 3-17-2021	\$61.75	4/13/2021
20575	Per Mar Security Services	Water	Base Alarm Monitoring for Water Treatment Plant 4/24-7/23, 20	\$92.07	4/13/2021
20576	W.W.O.T.A. Inc.	Divided	Water/Wastewater Training and Assistance for March 2021	\$675.00	4/13/2021
20577	Wm. Mueller & Sons	Divided	Fuel for City Vehicles, Hawks Lawnmower, Conbit, Snow Plow	\$611.24	4/13/2021
20578	Xcel Energy	Divided	Electricity / Natural Gas Services	\$3,702.40	4/13/2021
				\$38,806.49	

	Beginning Balance 1/1/2021	2021 Budget Income	2021 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 1/31/2021
General Fund	<u>\$537,668.46</u>	<u>\$538,918.00</u>	<u>\$627,403.00</u>	<u>\$449,183.46</u>	<u>\$9,393.83</u>	<u>\$41,895.41</u>	<u>\$505,166.88</u>
General Gov't			\$351,865.00			\$27,491.48	
Public Safety (Fire Dept.)			\$121,543.00			\$7,692.09	
Public Works (Streets)			\$67,220.00			\$1,531.50	
Sanitation & Recycling			\$3,500.00			\$0.00	
Parks & Recreation			\$38,485.00			\$470.30	
Comm. Hall			\$44,790.00			\$4,710.04	
Special Revenue Funds	<u>\$470,674.84</u>	<u>\$70,693.00</u>	<u>\$29,520.00</u>	<u>\$511,847.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$470,674.84</u>
City Of Hamburg (Savings)	\$462,399.34	\$64,660.00	\$29,520.00	\$497,539.34	\$0.00	\$0.00	\$462,399.34
Fire Equipment CD	\$8,275.50	\$6,033.00	\$0.00	\$14,308.50	\$0.00	\$0.00	\$8,275.50
Debt Service	\$17,690.13	\$30,927.00	\$44,147.75	\$4,469.38	\$0.00	\$16,576.25	\$1,113.88
Total (Tax Revenue Funds)	\$1,026,033.43	\$640,538.00	\$701,070.75	\$965,500.68	\$9,393.83	\$58,471.66	\$976,955.60
Enterprise Funds							
Water	\$69,695.47	\$257,543.00	\$253,570.00	\$73,668.47	\$17,409.51	\$17,355.29	\$69,749.69
Sewer	\$347,219.58	\$70,473.00	\$86,460.00	\$331,232.58	\$4,879.12	\$3,555.88	\$348,542.82
Storm Water	\$97,995.38	\$70,583.00	\$65,903.00	\$102,675.38	\$5,654.97	\$58,456.64	\$45,193.71
Total (Enterprise Funds)	\$514,910.43	\$398,599.00	\$405,933.00	\$507,576.43	\$27,943.60	\$79,367.81	\$463,486.22
Totals	\$1,540,943.86	\$1,039,137.00	\$1,107,003.75	\$1,473,077.11	\$37,337.43	\$137,839.47	\$1,440,441.82
Debt Summary	Remaining Balance 1/1/2021	Remaining Assessment 1/1/2021	Cash & Investments	2021 Principle Payments	Date Due	Maturity Date	Unfunded Balance 1/31/2021
1992 Streets	\$0.00	\$2,962.65	\$0.00	\$0.00	Paid	2012	(\$2,962.65)
2007 Streets	\$45,000.00	\$0.00	\$13,344.13	\$15,000.00	2/1/21 & 8/1/21	2/1/2023	\$16,655.87
Cert. of Indebtedness (2018 Pumper)	\$68,400.00	\$0.00	\$4,346.00	\$22,800.00	10/31/2021	10/31/2023	\$41,254.00
Water Wells Project	\$29,000.00	\$0.00	\$0.00	\$14,000.00	2/20/21 & 8/20/21	8/20/2022	\$15,000.00
Water Treatment Plant	\$227,000.00	\$0.00	\$0.00	\$55,000.00	2/20/21 & 8/20/21	8/20/2024	\$172,000.00
Sanitary Sewer Improvements	\$120,088.23	\$48,742.14	\$0.00	\$16,000.00	2/20/21 & 8/20/21	8/20/2030	\$55,346.09
Storm Water Improvements	\$785,000.00	\$0.00	\$0.00	\$55,000.00	2/1/21 & 8/1/21	2/1/2032	\$730,000.00
Water Tower/Water Main Imp Project	\$1,314,511.34	\$0.00	\$59,040.00	\$51,000.00	2/20/21 & 8/20/21	8/20/2044	\$1,204,471.34
Totals	\$2,588,999.57	\$51,704.79	\$76,730.13	\$228,800.00			\$2,231,764.65

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Beg. Balance	\$1,540,943.86	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82
Income							
Property Taxes	(\$2,480.11)						(\$2,480.11)
Licenses & Permits	\$0.00						\$0.00
Intergov't Receipts (Aids)	\$2,483.10						\$2,483.10
Charges for Services	\$0.00						\$0.00
Assessment Searches	\$0.00						\$0.00
Comm Ctr Rentals	\$0.00						\$0.00
Township Contribution	\$0.00						\$0.00
Fire Dept. Revenues	\$0.00						\$0.00
Park Rentals	\$0.00						\$0.00
Hall Receipts	\$100.00						\$100.00
Fines	\$0.00						\$0.00
Misc. Receipts	\$9,248.70						\$9,248.70
Other Receipts	\$0.00						\$0.00
Insurance Recovery	\$0.00						\$0.00
Interest Income (Checking)	\$42.14						\$42.14
Interest Income (Savings)	\$0.00						\$0.00
Transfers In	\$0.00						\$0.00
Transfers In (Savings)	\$0.00						\$0.00
Debt Proceeds/Sale of Assets	\$0.00						\$0.00
Special Assessments	\$0.00						\$0.00
Water Service	\$17,409.51						\$17,409.51
Sewer Service	\$4,879.12						\$4,879.12
Storm Water	\$5,654.97						\$5,654.97
	\$37,337.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,337.43
Expenses							
General Gov't	\$27,491.48						\$27,491.48
Public Safety	\$7,692.09						\$7,692.09
Public Works	\$1,531.50						\$1,531.50
Sanitation & Recycling	\$0.00						\$0.00
Park & Recreation	\$470.30						\$470.30
Hall Expenses	\$4,710.04						\$4,710.04
Debt Service	\$16,576.25						\$16,576.25
Capital Project Funds	\$0.00						\$0.00
Transfers Out	\$0.00						\$0.00
Transfer to Savings	\$0.00						\$0.00
Water	\$3,944.30						\$3,944.30
Sewer	\$2,801.73						\$2,801.73
Storm Water	\$0.00						\$0.00
	\$65,217.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,217.69
Other Expenses (DEBT)							
Wells/WTP Bonds	\$3,016.95						\$3,016.95
Water Imp. Bonds (2011)	\$3,897.11						\$3,897.11
Water Tower Project	\$6,496.93						\$6,496.93
Sewer Imp. Bonds (2011)	\$754.15						\$754.15
Storm Water Imp. Bonds (2011)	\$58,456.64						\$58,456.64
Total Other Expenses	\$72,621.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,621.78
Checking Balance	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82	\$1,440,441.82
Net Income (Loss)	(\$100,502.04)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$100,502.04)

	Beginning Balance 1/1/2021	2021 Budget Income	2021 Budget Expense	Budget Year-End Balance	Total Income Received	Total Expenses	Ending Balance 2/28/2021
General Fund	<u>\$537,668.46</u>	<u>\$538,918.00</u>	<u>\$627,403.00</u>	<u>\$449,183.46</u>	<u>\$12,200.36</u>	<u>\$83,493.32</u>	<u>\$466,375.50</u>
General Gov't							
Public Safety (Fire Dept.)			\$351,865.00			\$45,145.17	
Public Works (Streets)			\$121,543.00			\$25,839.41	
Sanitation & Recycling			\$67,220.00			\$5,366.02	
Parks & Recreation			\$3,500.00			\$0.00	
Comm. Hall			\$38,485.00			\$1,166.54	
			\$44,790.00			\$5,976.18	
Special Revenue Funds	<u>\$470,674.84</u>	<u>\$70,693.00</u>	<u>\$29,520.00</u>	<u>\$511,847.84</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$470,674.84</u>
City Of Hamburg (Savings)	\$462,399.34	\$64,660.00	\$29,520.00	\$497,539.34	\$0.00	\$0.00	\$462,399.34
Fire Equipment CD	\$8,275.50	\$6,033.00	\$0.00	\$14,308.50	\$0.00	\$0.00	\$8,275.50
Debt Service	\$17,690.13	\$30,927.00	\$44,147.75	\$4,469.38	\$0.00	\$16,576.25	\$1,113.88
Total (Tax Revenue Funds)	\$1,026,033.43	\$640,538.00	\$701,070.75	\$965,500.68	\$12,200.36	\$100,069.57	\$938,164.22
Enterprise Funds							
Water	\$69,695.47	\$257,543.00	\$253,570.00	\$73,668.47	\$32,561.47	\$21,920.70	\$80,336.24
Sewer	\$347,219.58	\$70,473.00	\$86,460.00	\$331,232.58	\$10,059.74	\$6,022.96	\$351,256.36
Storm Water	\$97,995.38	\$70,583.00	\$65,903.00	\$102,675.38	\$11,285.31	\$58,456.64	\$50,824.05
Total (Enterprise Funds)	\$514,910.43	\$398,599.00	\$405,933.00	\$507,576.43	\$53,906.52	\$86,400.30	\$482,416.65
Totals	\$1,540,943.86	\$1,039,137.00	\$1,107,003.75	\$1,473,077.11	\$66,106.88	\$186,469.87	\$1,420,580.87
Debt Summary	Remaining Balance 1/1/2021	Remaining Assessment 1/1/2021	Cash & Investments	2021 Principle Payments	Date Due	Maturity Date	Unfunded Balance 1/31/2021
1992 Streets	\$0.00	\$2,962.65	\$0.00	\$0.00	Paid	2012	(\$2,962.65)
2007 Streets	\$45,000.00	\$0.00	\$13,344.13	\$15,000.00	2/1/21 & 8/1/21	2/1/2023	\$16,655.87
Cert. of Indebtedness (2018 Pumper)	\$68,400.00	\$0.00	\$4,346.00	\$22,800.00	10/31/2021	10/31/2023	\$41,254.00
Water Wells Project	\$29,000.00	\$0.00	\$0.00	\$14,000.00	2/20/21 & 8/20/21	8/20/2022	\$15,000.00
Water Treatment Plant	\$227,000.00	\$0.00	\$0.00	\$55,000.00	2/20/21 & 8/20/21	8/20/2024	\$172,000.00
Sanitary Sewer Improvements	\$120,088.23	\$48,742.14	\$0.00	\$16,000.00	2/20/21 & 8/20/21	8/20/2030	\$55,346.09
Storm Water Improvements	\$785,000.00	\$0.00	\$0.00	\$55,000.00	2/1/21 & 8/1/21	2/1/2032	\$730,000.00
Water Tower/Water Main Imp Project	\$1,314,511.34	\$0.00	\$59,040.00	\$51,000.00	2/20/21 & 8/20/21	8/20/2044	\$1,204,471.34
Totals	\$2,588,999.57	\$51,704.79	\$76,730.13	\$228,800.00			\$2,231,764.65

Cash Flow Actuals

	January	February	March	April	May	June	Totals
Beg. Balance	\$1,540,943.86	\$1,440,441.82	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87
Income							
Property Taxes	(\$2,480.11)	\$0.00					(\$2,480.11)
Licenses & Permits	\$0.00	\$1,371.96					\$1,371.96
Intergov't Receipts (Aids)	\$2,483.10	\$0.00					\$2,483.10
Charges for Services							
Assessment Searches	\$0.00	\$0.00					\$0.00
Comm Ctr Rentals	\$0.00	\$0.00					\$0.00
Township Contribution	\$0.00	\$0.00					\$0.00
Fire Dept. Revenues	\$0.00	\$0.00					\$0.00
Park Rentals	\$100.00	\$150.00					\$250.00
Hall Receipts	\$0.00	\$0.00					\$0.00
Fines	\$0.00	\$0.00					\$0.00
Misc. Receipts	\$9,248.70	\$1,247.39					\$10,496.09
Other Receipts							\$0.00
Insurance Recovery	\$0.00	\$0.00					\$0.00
Interest Income (Checking)	\$42.14	\$37.18					\$79.32
Interest Income (Savings)	\$0.00	\$0.00					\$0.00
Transfers In	\$0.00	\$0.00					\$0.00
Transfers In (Savings)	\$0.00	\$0.00					\$0.00
Debt Proceeds/Sale of Assets	\$0.00	\$0.00					\$0.00
Special Assessments	\$0.00	\$0.00					\$0.00
Water Service	\$17,409.51	\$15,151.96					\$32,561.47
Sewer Service	\$4,879.12	\$5,180.62					\$10,059.74
Storm Water	<u>\$5,654.97</u>	<u>\$5,630.34</u>					<u>\$11,285.31</u>
	\$37,337.43	\$28,769.45	\$0.00	\$0.00	\$0.00	\$0.00	\$66,106.88
Expenses							
General Gov't	\$27,491.48	\$17,653.69					\$45,145.17
Public Safety	\$7,692.09	\$18,147.32					\$25,839.41
Public Works	\$1,531.50	\$3,834.52					\$5,366.02
Sanitation & Recycling	\$0.00	\$0.00					\$0.00
Park & Recreation	\$470.30	\$696.24					\$1,166.54
Hall Expenses	\$4,710.04	\$1,266.14					\$5,976.18
Debt Service	\$16,576.25	\$0.00					\$16,576.25
Capital Project Funds	\$0.00	\$0.00					\$0.00
Transfers Out	\$0.00	\$0.00					\$0.00
Transfer to Savings	\$0.00	\$0.00					\$0.00
Water	\$3,944.30	\$4,565.41					\$8,509.71
Sewer	\$2,801.73	\$2,467.08					\$5,268.81
Storm Water	<u>\$0.00</u>	<u>\$0.00</u>					<u>\$0.00</u>
Total Expenses	\$65,217.69	\$48,630.40	\$0.00	\$0.00	\$0.00	\$0.00	\$113,848.09
Other Expenses (DEBT)							
Wells/WTP Bonds	\$3,016.95	\$0.00					\$3,016.95
Water Imp. Bonds (2011)	\$3,897.11	\$0.00					\$3,897.11
Water Tower Project	\$6,496.93	\$0.00					\$6,496.93
Sewer Imp. Bonds (2011)	\$754.15	\$0.00					\$754.15
Storm Water Imp. Bonds (2011)	<u>\$58,456.64</u>	<u>\$0.00</u>					<u>\$58,456.64</u>
Total Other Expenses	\$72,621.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,621.78
Checking Balance	\$1,440,441.82	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87	\$1,420,580.87
Net Income (Loss)	(\$100,502.04)	(\$19,860.95)	\$0.00	\$0.00	\$0.00	\$0.00	(\$120,362.99)

MARCH DELINQUENCY REPORT 2021

NOTES -				CURRENT BILL			
last payment received on	Sent Letter or Reminder Postcard	Account #	AMOUNT OVER DUE	MARCH USAGE	ACCOUNT BALANCE	PAYMENTS	UPDATED BALANCE
1/12/2021	PC	01-00003619-00-2	\$281.88	\$95.51	\$377.39		
10/7/2020	PC	01-00009420-00-6	\$612.22	\$73.35	\$685.57		
4/6/2021		01-00014410-00-1	\$738.74	\$82.85	\$821.59	\$300.00	(\$521.59)
1/29/2021	PC	01-00009451-00-6	\$176.34	\$90.44	\$266.78		
2/25/2021	PC	01-00017617-00-9	\$127.30	\$215.82	\$343.12		
3/4/2021		01-00011881-00-4	\$41.70	\$363.98	\$405.68		
4/5/2021		01-00011681-00-0	\$81.77	\$68.01	\$149.78	\$220.53	(\$70.75)
4/5/2021		01-00011683-00-2	\$90.49	\$66.43	\$156.92	\$156.92	\$0.00
4/5/2021		01-00011685-00-4	\$80.05	\$72.13	\$152.18	\$152.18	\$0.00
4/5/2021		01-00011687-00-6	\$74.82	\$68.01	\$142.83	142.83	\$0.00
4/5/2021		01-00011710-00-5	\$115.52	\$105.01	\$220.53	\$220.53	\$0.00
4/5/2021		01-00017613-00-5	\$167.75	\$215.82	\$383.57	\$140.00	\$243.57
2/12/2021	PC	01-00002611-00-5	\$185.17	\$136.67	\$321.84		
4/6/2021	PC	01-00011860-00-7	\$129.44	\$114.51	\$243.95	\$243.95	\$0.00
3/8/2021	PC	01-00011830-00-8	\$139.57	\$91.08	\$230.65		
4/8/2021	PC	01-00016604-00-4	\$232.19	\$136.67	\$368.86	\$211.08	\$157.78
2/16/2021	PC	01-00015811-00-9	\$103.34	\$108.18	\$211.52		
3/22/2021		01-00006190-01-2	\$144.56	\$162.00	\$306.56		
3/1/2021	PC	01-00002490-00-4	\$132.92	\$73.35	\$206.27		
2/26/2021	PC	01-00011846-00-7	\$150.34	\$136.67	\$287.01		
2/28/2021	PC	01-00007630-00-5	\$115.52	\$120.84	\$236.36		
4/8/2021		01-00017619-00-1	\$105.01	\$105.01	\$210.02	\$210.02	\$0.00
4/2/2021		01-00017615-00-7	\$131.38	\$152.50	\$283.88	\$124.80	\$159.08
			\$4,158.02	\$2,854.84	\$7,012.86	\$2,122.84	(\$31.91)



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Severe Weather Awareness Week - April 12-16, 2021

Carver County Emergency Management <EmergencyManagement@co.carver.mn.us>
To: Carver County Emergency Management <EmergencyManagement@co.carver.mn.us>

Thu, Apr 8, 2021 at 12:50 PM

Greetings!

Next week (April 12-16, 2021) is Severe Weather Awareness Week in Minnesota!

Each year Carver County participates in Severe Weather Awareness Week, in collaboration with MN Homeland Security & Emergency Management (HSEM) and the National Weather Service (NWS). Severe Weather Awareness week is designed to refresh, remind and educate us about the seasonal threats from severe weather and how to prepare.

Below is additional information on Severe Weather Awareness Week and we encourage you to share!

<https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Pages/severe-weather-awareness-week-program.aspx>

Each day of next week focuses on a different weather safety topic:

- Monday: **Alerts and Warnings**
- Tuesday: **Severe Weather, Lightning and Hail**
- Wednesday: **Floods**
- Thursday: **Tornadoes (with statewide tornado drills)**
- Friday: **Extreme Heat**

Thursday, April 15th is Tornado Drill day.

- Next Thursday, Carver County will participate in both tornado drills scheduled at **1:45 p.m. & 6:45 p.m.** unless actual severe weather is expected.
 - The National Weather Service has tentatively scheduled Friday, April 16th as an alternative date if we encounter severe weather on the Thursday before.
- Our participation Includes the activation of outdoor warning sirens countywide for both scheduled drills so that communities and citizens can practice sheltering and emergency plans.
- Go to the links below to learn more about the statewide tornado drills and Carver County's Out Door Warning Sirens
 - <https://dps.mn.gov/divisions/hsem/weather-awareness-preparedness/Pages/severe-weather-tornadoes.aspx>
 - Learn more about Carver County Outdoor Warning Sirens [here](#)

As always, please feel free to contact us if you have questions.

Stay safe; stay well and enjoy your day!

Deb

Deb Paige|Cmdr. Emergency Management/Comm. Svs.| Carver County Sheriff's Office

606 E. 4th St., Chaska, MN. 55318 | O: 952-361-1292 | C: 952-457-7324

NOTICE OF PUBLIC HEARING
COUNTY OF CARVER
CHASKA, MINNESOTA

Appeal for a Variance

The regularly scheduled Carver County Board of Adjustment meeting to be held on Wednesday, April 7, 2021, and pursuant to Minnesota Statute 13D.021 has been determined that an in-person meeting is not practical or prudent because of a health pandemic (COVID-19). The physical meeting location (Carver County Board Room) is closed; therefore, this meeting will be conducted as soon as possible after 7:00 p.m. via a conference call due to COVID-19 concerns. All persons having an interest in the matter will be given the opportunity to submit comments relative to said application. Those individuals who wish to provide written public comments related to the meeting can do so at: LandManagement@co.carver.mn.us, or by mail. Written comments received by 4:00 PM Monday, March 29, 2021, will be part of the public record and will be available for review by the Board of Adjustment prior to the meeting. Please include your full name and address for the record. If you would like to join the conference call, please contact Land Management for the phone number and an access code, prior to the April 7, 2021 meeting date.

Due to the health pandemic, attendance at the meeting location is not also feasible for the Board Members: Richard Kvitek, Virgil Stender, Robin Bielefeldt, Gerald Bruner, Scott Smith and Joe Polunc.

The Carver County Board of Adjustment will hold a public hearing to consider the application of Jason Mackenthun for a variance pursuant to Chapter 152 of the County Code. The application is being made for the following described property (full legal description is on file with the application):

Approx. 4.67 acres of a 74.39-acre parcel in the NE¼ of SW¼ of Section 33, Young America Twp
Address: 15XXX Martha St

If approved, this variance would allow for the creation of a parcel with approximately 85 feet of road frontage, reduced width to depth ratio, and will exceed 2 acres of Prime Ag soils. The County Zoning Code requires a minimum 125 feet of road frontage on a new parcel, a width to depth ratio of 1:5, and no more than 2 acres of Prime Ag soils in a residential lot.

All persons interested are invited to attend the hearing and be heard on this matter. Written comment may be mailed to:

Dept. of Land Management
600 East Fourth Street
Carver County Government Center
Chaska, MN 55318-2102

Carver County Board of Adjustment
By: Jason Mielke
Land Use Manager
(952) 361-1817

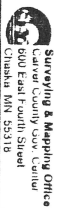
Date to Publish: March 25, 2021

Chaska Herald, News & Times

To be billed to: Public Services Division
Land Management Department at the address above

END

S 1/2 SEC. 33, T.115, R.26





Greetings Jeremy,

It is my pleasure to invite you to join Southern Valley Alliance for our 22nd annual gala event, Sip Away for SVA. The event this year will be held virtually and will include a silent auction, live streamed program, as well as virtual wine and beer tastings.

Tickets are \$100 for a pair and include:

- 3 crowlers and 2 bottles of wine from Schram Vineyards
- Access to a virtual tasting event on April 30 at 7pm
- 4 cupcakes from Emily Grace Cakes
- 2 cheese varieties to complement the tasting from Bongards
- SVA swag bag

Tickets for the event can be purchased on our website: www.svamn.org

Registration for the silent auction: www.givergy.us/svamn

The silent auction will officially open on April 28 and is free for anyone to participate. Tickets, however, are in limited supply so make sure to purchase them early!

Thank you for your support of SVA and helping us serve those in need!

Christie Larson
Executive Director



Sip Away

for SVA

FRIDAY • APRIL 30 • 7PM • VIRTUAL EVENT

Join SVA and Schram Vineyards in Waconia for a FUNdraiser benefiting domestic violence victims!

Sip Away for SVA will take place on Friday, April 30 and EVERYONE is invited to attend. The event will include a silent auction, live streamed program, as well as virtual wine and beer tastings — all in the comfort of your own home! For event tickets, the link to the silent auction site and info about the live program, visit SVAMN.ORG

Live Streamed
Event Program

Silent Auction

Beer & Wine
Tasting

No Worrying About
Drinking and Driving!



\$100 for 2 Tickets INCLUDES:

- 3 crowlers of different flavors and 2 bottles of wine from Schram Vineyards
- Access to a virtual tasting event on April 30
- 4 cupcakes (variety of flavors) from Emily Grace Cakes
- 2 cheese varieties to complement the tasting from Bongards
- SVA swag bag

Tickets, silent auction and info available at: SVAMN.ORG

FOR MORE INFORMATION CONTACT:
952-873-4214 or info@svamn.org

www.svamn.org

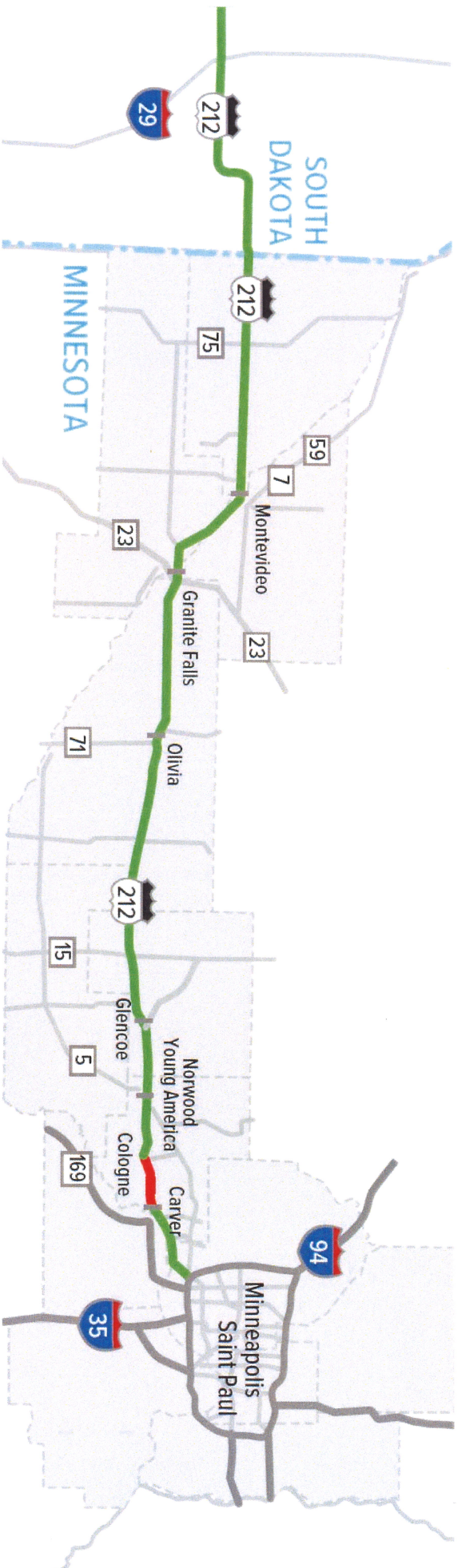
Updates from the County Board of Commissioners

Commissioner John P. Fahey, District 5



Carver County

Project Location



Highway 212 Project--Staging

- **Three Major Phases**
- **No Planned Closures of Hwy 212**
- One Month Closure of Kelly Avenue
- One Month Closure of Hwy 43 South
- Three Month Closure of Hwy 43 North
- Coordination with Other Construction Projects
 - Hwy 212 from Hwy 43 to Hwy 11 is a portion of the detour for Hwy 11 in the Summer 2021
 - Coordination has occurred with local aggregate suppliers in the area



Highway 212 Project— Construction Schedule

- Stage 1 – May 2021 through May 2022
 - All work is off of the existing highway
- Stage 2 – May 2022 through August 2022
 - Traffic is shifted to new highway alignment
- Stage 3 – August 2022 through October 2022
 - Last traffic shift to complete remaining work



Design Details

- Update the **4.5 miles** of obsolete two-lane to **four-lane** expressway
- Construct **Reduced Conflict Intersections** (RCIs)
- Agricultural Equipment Accommodations
- **10' wide** shoulders
- **Turn lanes** at all public road intersections
- **New bridges** over Carver Creek
- **Several access modifications**



5 Miles of 2-lane to 4-lane expansion



Carver County

Funding Splits

<u>Funding Source</u>	<u>Amount</u>
Regional Solicitation Federal Funds	\$7,000,000.00
Federal Freight Funds	\$6,321,153.28
MnDOT SRC Funds	\$5,050,000.00
MnDOT Federal Funds	\$8,950,000.00
<u>Carver County Sales Tax Funds</u>	<u>\$517,788.32</u>
Total	\$27,838,941.60



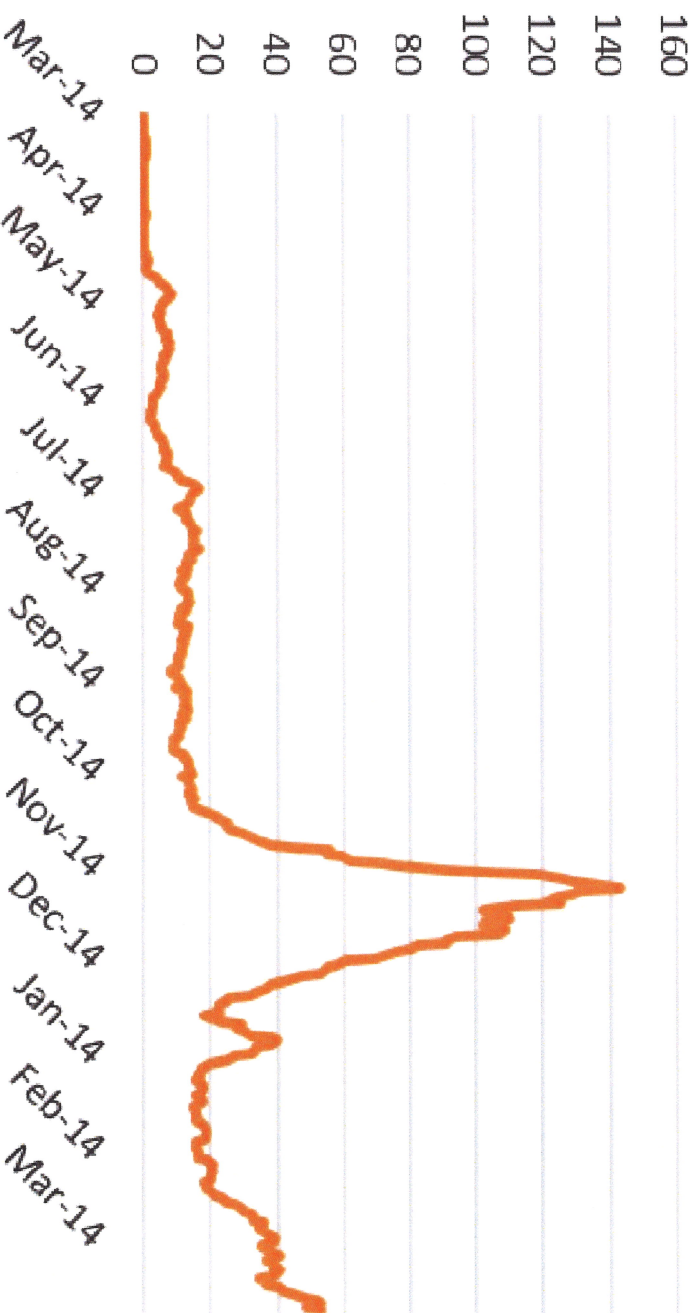
Award of Construction Contract

Motion to award a construction contract with Mathiowetz Construction Company for \$27,838,941.60 for the Highway 212 Project - Dahlgren Township, pending finalization of the contract review process.



COVID-19 Update

Carver County New COVID Cases
(7 day average)



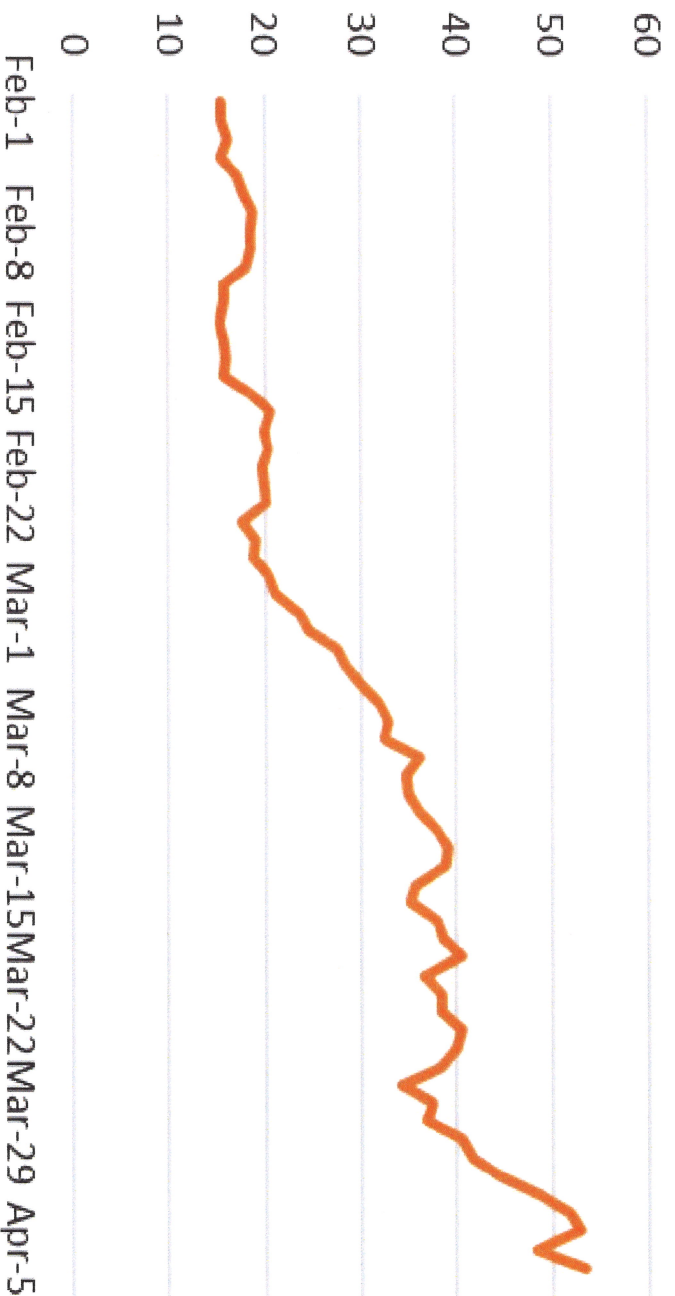
NEW CARVER COUNTY COVID CASES: Our seven-day case rate average, as of April 9, of 59.1 is the highest since Dec. 14, 2020. We recorded 92 cases on Thursday, April 8, our highest single-day total in four months.



Carver County

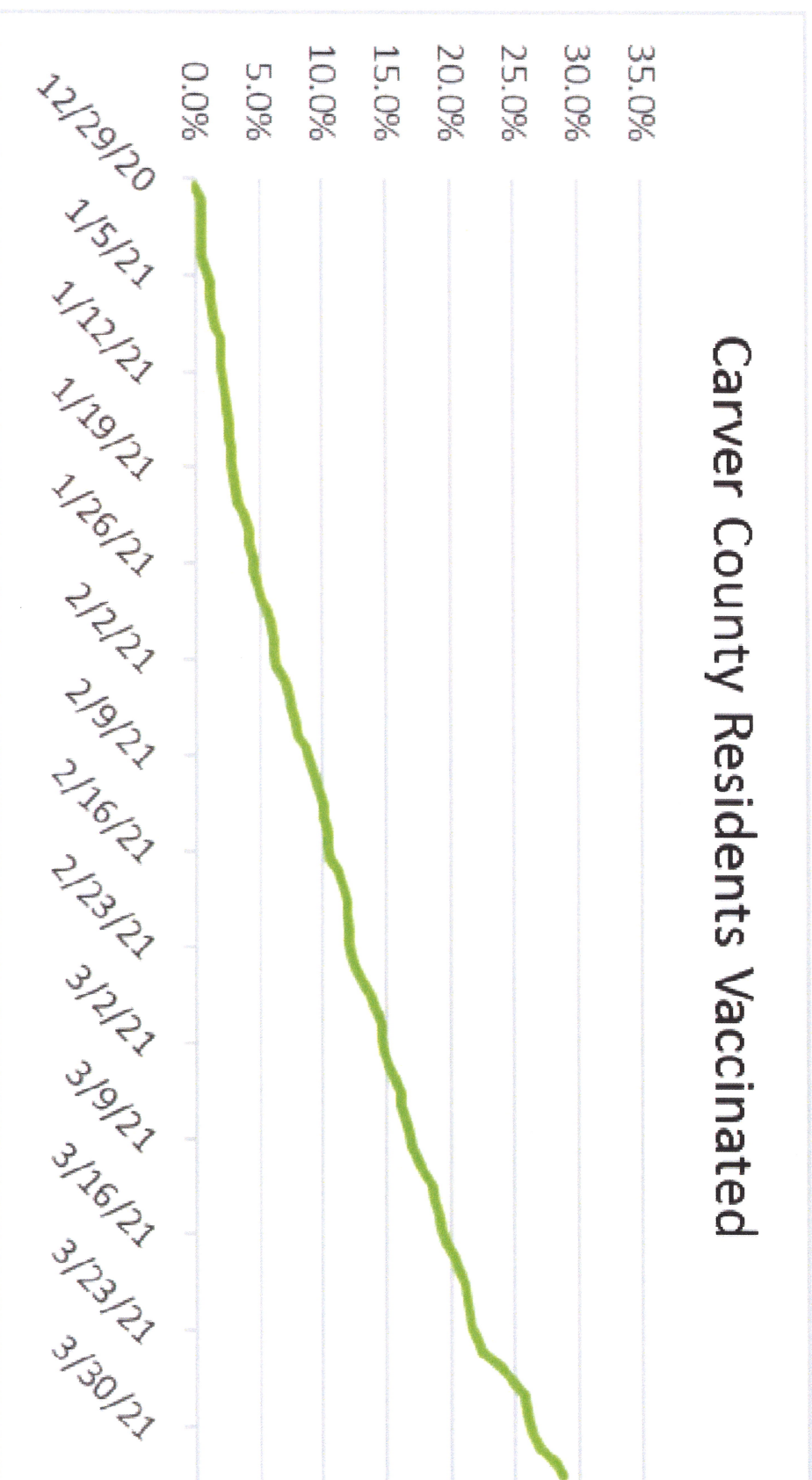
COVID-19 Update

Carver County New COVID Cases
(7 day average since February 1, 2021)



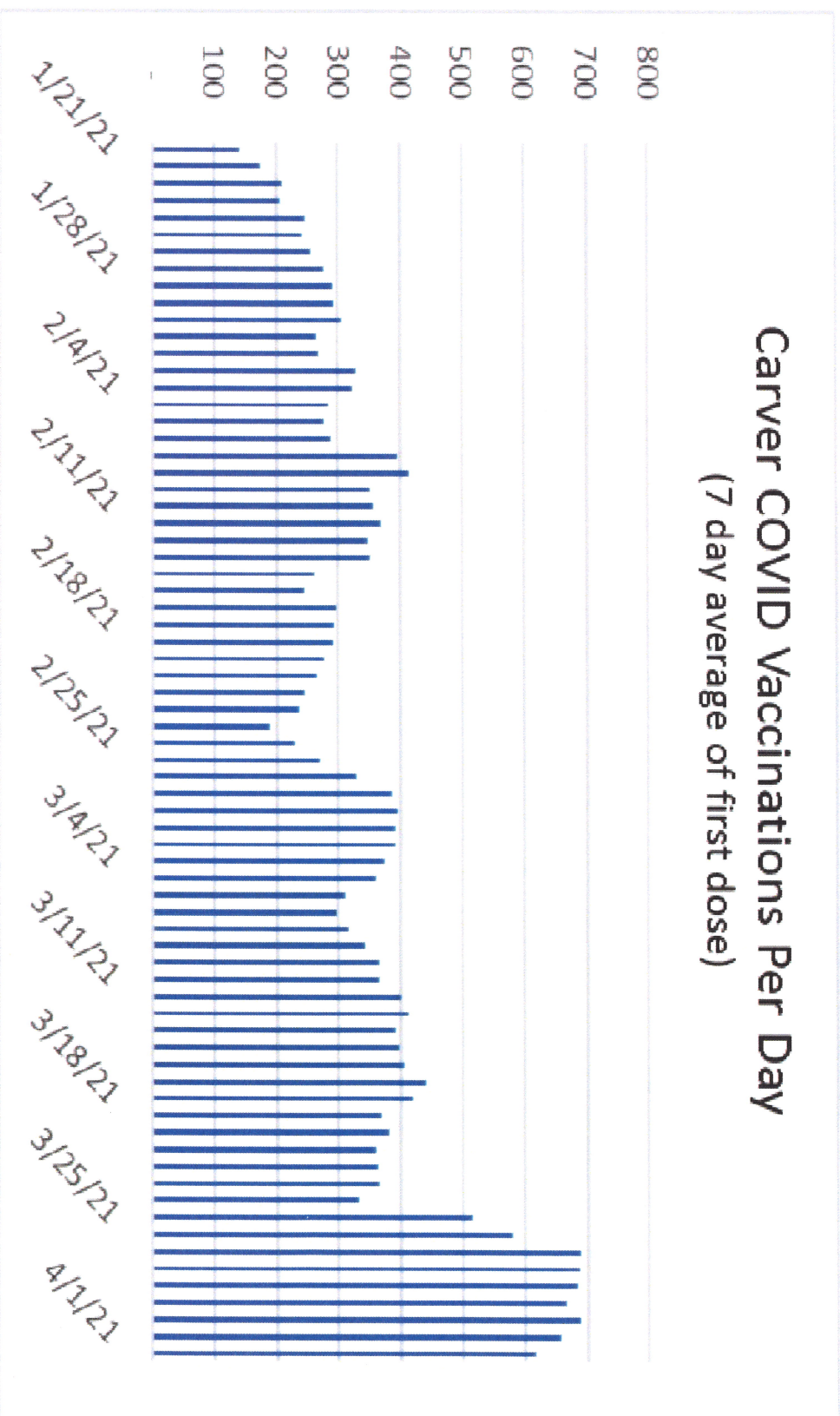
Vaccines

Carver County Residents Vaccinated



Vaccines

Carver COVID Vaccinations Per Day
(7 day average of first dose)



Healthiest County in Minnesota

- Ranked #1 in State for ninth consecutive year by Robert Wood Johnson Foundation
- Score well on health behavior measures (teen birth rates, access to exercise) plus first in social and economic factors like high-school completion and low unemployment
- Truly a community effort, from County to Cities to Townships, plus community partners and residents!



STATE OF MINNESOTA



Julie Blaha
State Auditor

Suite 500
525 Park Street
Saint Paul, MN 55103

April 2, 2021

The Honorable Chris Lund, Mayor
City of Hamburg
P.O. Box 248
Hamburg, Minnesota 55339

TRANSMITTED VIA ELECTRONIC MAIL

Dear Mayor Lund:

The Office of the State Auditor (OSA) received concerns about the City of Hamburg (City). The concerns related to a City contract used to provide cellular phone service to certain City elected officials and employees primarily for their personal use. The OSA reviewed certain City financial documents for the period March 15, 2019, through December 31, 2020, and found that:

- The City used a public contract to provide cellular phone service to certain City elected officials and employees primarily for their personal use.
- The City disbursed public funds to pay for cellular phone service for certain City elected officials and employees primarily for their personal use; later obtaining reimbursement of most but not all of these personal costs.
- The City used a debit card for certain City purchases, a practice inconsistent with Minnesota law.

This letter contains the OSA's findings and recommendations to help the City comply with Minnesota law.

Provision of Primarily Personal Cellular Phone service using a Public Contract

Minnesota Law

Under Minnesota law, municipal expenditures must have a public purpose to be valid, and local government actions must be based upon statutory or charter authority.¹ Authority may be specifically stated in a statute (or home rule charter, if any) or implied as necessary to do something that is expressly authorized.² Public purpose has been defined by the Minnesota Supreme Court as "such an activity as will serve as a benefit to the community as a body and which, at the same time, is directly related to the functions of government."³

The Minnesota Attorney General's Office has addressed the specific question whether a local government can use a public contract to benefit employees who wish to purchase equipment or services from a telephone provider for their personal use.⁴ As in the present situation, the contract

¹ See, e.g., Minn. Const. art. 10, § 1; Op. Att'y Gen. (Dec. 4, 1934); 63a-2 (May 6, 1965); 59a-22 (Nov. 23, 1966).

² See, e.g., *Mangold Midwest Co. v. Village of Richfield*, 143 N.W.2d 813, 820 (1966).

³ See *Visina v. Freeman*, 89 N.W.2d 635 (1958).

⁴ November 2, 1998, Office of the Attorney General letter to S. Knutson and M. Kenney, a copy of which is attached.

considered by the Attorney General's Office was made available to the local government members of the State of Minnesota Cooperative Purchasing Venture, (often referred to as the "state contract").

The Attorney General's Office noted that the procurement practice of purchasing service and equipment for the personal use of local government employees under the state contract would "impermissibly utilize government resources."⁵

The Attorney General's Office also stated:

We are aware of no statute that would specifically authorize a local governmental unit to procure goods and services on behalf of its employees personally. Thus, this Office is of the view that the [local government] is not authorized to undertake this type of procurement.⁶

City Agreement with Verizon Wireless

An Authorized User Agreement (Agreement) for Verizon Wireless services was signed on behalf of the City by the City Clerk/Treasurer on March 15, 2019. This Agreement was made available to members of the State of Minnesota's Cooperative Purchasing Venture (CPV).⁷ In this regard, the Agreement states, in part, that "the State of Minnesota has entered into a Participating Addendum ("PA") designating City of Hamburg, a government entity . . . as an authorized user . . ." The Agreement states the "Authorized User will ensure that this User Agreement will be used only in support of government, not for profit or private education business" and specifically provides that "Entities may not resell Wireless Services or Equipment purchased under this Contract to any third party, including its agents, contractors or contract employees."

City Elected Official and Employee Access to and use of City-Purchased Cell Phone Services

The City Council Agenda for the April 9, 2019, City Council Meeting documents "Cell Phone for city Employees (Plans) – Cell Phone Plans are now available to City Staff and Council Members under the Government contract with Verizon Wireless."

The City Clerk/Treasurer informed the OSA that the City paid for several personal cellular phone lines. The City Clerk/Treasurer also described the City's practice of paying the Verizon bill in full each month and then billing each individual for their personal line. The City used a spreadsheet to reconcile these amounts. This spreadsheet shows that the majority of the payments the City made to Verizon Wireless each month paid for personal cell phone use of the City's elected officials and City Clerk/Treasurer. This spreadsheet also documented "Balance Forward" amounts for some of these personal accounts.

⁵ See November 2, 1998, letter from Assistant Attorney General Shelley Roe to Knutson, Flynn, Deans & Olsen.

⁶ See November 2, 1998, letter from Assistant Attorney General Shelley Roe to Knutson, Flynn, Deans & Olsen.

⁷ The CPV was established by Minn. Stat. § 16C.03, subd.10, allows eligible entities to purchase goods, certain services and utilities from contracts established by the Office of State Procurement (OSP) for Minnesota state agencies. OSP contracts with vendors to provide goods, services and utilities to state agencies. This program creates a legal relationship so that eligible governmental entities can use these contracts just like state agencies. Minnesota Statutes § 471.59, subd. 1, known as the Joint Powers Act, defines the governmental entities that may join the CPV program. See www.mmd.admin.state.mn.us/coop.htm.

The City's use of a public contract and its expenditure of public funds to provide for a service primarily for certain elected official and employee private use appears inconsistent with Minnesota law regarding public purpose. It also appears inconsistent with the limitations in the Authorized User Agreement. The reimbursement by the elected officials and employees of most of these City expenditures does not remedy the impropriety of the unauthorized contract use and expenditure of public funds in the first place.

Recommendation

The OSA recommends that the City discontinue the practice of using public funds to pay for the personal cell phones of the City's elected officials and City Clerk/Treasurer.

City Debit Card

During review of City records, the OSA noted the existence and use of a City debit card. This debit card provided the card holder(s) with direct access to the City's bank account.

Minnesota Law

While cities have express statutory authority to use credit cards for city purchases, a city's authority to use debit cards is less clear.⁸ Debit cards allow city funds to be immediately withdrawn from a city's financial account, eliminating the opportunity to review the purchase before funds are removed. In addition, debit cards provide cities with less protection than credit cards.⁹ Debit cards also circumvent the claims approval safeguards found in Minnesota law.¹⁰

Recommendations

The OSA recommends that the City refrain from using debit cards in the future.

In addition, the City should use credit cards only in accordance with a comprehensive credit card policy. In order to provide guidance on what to include in such a policy, the OSA has enclosed a copy of the OSA's Statement of Position, "Credit Card Use and Policies."¹¹

⁸ See Minn. Stat. § 471.382. In contrast to the specific naming of credit card use as an acceptable means to pay city claims, the statutes do not similarly specifically name "debit card" use. Moreover, the statutes do specifically name "debit card" use as an acceptable way to receive payment. See Minn. Stat. §§ 471.382 (authority to pay claims with credit card) and 471.381, subd. 1 (authority to pay claims by "all forms of electronic or wire funds transfer"), *but see* Minn. Stat. § 471.381, subd. 2 (authorizes cities to accept payment by use of a credit card, debit card, and "all forms of electronic or wire funds transfer").

⁹ See, e.g., Credit, Debit, or ACH: Consequences & Liabilities, A Comparison of the Differences in Consumer Liabilities by Ann. H. Spiotto, Federal Reserve Bank of Chicago (September 2001).

¹⁰ See, e.g., Minn. Stat. § 412.271, subd. 2 (claims must generally be itemized and in writing).

¹¹ The Statement of Position is also available on the OSA's website at: http://www.auditor.state.mn.us/other/Statements/creditcardusepolicies_0703_statement.pdf. The City may also want to review the League of Minnesota Cities' publication, *Procedures for Paying City Claims* (January 2019), available on the League of Minnesota Cities' website, www.lmc.org (Section VII covers credit cards).

The Honorable Chris Lund
City of Hamburg
April 2, 2021
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Should you have questions about this letter or would like additional guidance, you can contact me at (651) 296-4717 or mark.kerr@osa.state.mn.us. If you are unable to reach me, feel free to contact Nichole Bjornrud, CPA, CFE, at (651) 282-2750. As required by Minn. Stat. § 6.50, we will file a copy of this letter with the Carver County Attorney.¹²

Sincerely,

/s/ Mark F. Kerr

Mark F. Kerr, JD, CFE
Special Investigations Director
Office of the State Auditor
(651) 296-4717

Encl.

cc: The Honorable Scott Feltmann, City Council Member
The Honorable Eric Poppler, City Council Member
The Honorable Tim Tracy, City Council Member
The Honorable Jessica Weber, City Council Member
Mr. Jeremy Gruenhagen, City Clerk/Treasurer
Mr. J. Michael Melchert, City Attorney

¹² See Minn. Stat. § 6.50 (“[I]n case of any violation of law, such report shall be filed with the city attorney thereof and with the county attorney of the county in which the administrative offices of such city are located, and these officials of the law shall institute such proceedings as the law and the public interest require.”).



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Statement of Position Credit Card Use and Policies

Counties, cities, towns, school districts, watershed districts, and soil and water conservation districts have authority to make purchases using credit cards issued to the public entity.¹ The statutes authorizing credit card use by public entities restrict the use of credit cards to purchases for the public entity. No personal use of the credit card is permitted.²

According to Minnesota law, credit cards should only be used by those employees and officers otherwise authorized to make purchases. If the public entity does not authorize a credit card purchase, the officer or employee who made the purchase becomes personally liable for the amount of purchase.

Purchases made with the credit card must be consistent with other state law. For example, under Minnesota law, claims presented for payment must be in writing and itemized.³ Monthly statements received from a credit card company lack sufficient detail to comply with these statutory requirements. As a result, public entities using credit cards must retain the invoices and receipts needed to support the items charged in the bill from the credit card company.⁴ Similarly, listing only the credit card company on a claims list would merely identify the method of payment. It does not identify the vendors providing the goods and services, as required by law.

The authority to use credit cards does not authorize the creation of a new form of debt for the public entity. The statutes governing the issuance of debt by a public entity add a number of restrictions to the issuance of any obligation. The credit card statutes simply authorize another method of payment. Therefore, the public entity's governing board must adopt a policy of paying off the credit card charges on a monthly basis.

¹Minn. Stat. §§ 471.382 (cities and towns); 375.171 (counties); 123B.02, subd. 23 (school districts); 103D.325, subd. 4 (watershed districts); 103C.321, subd. 6 (soil and water conservation districts).

² See, e.g., *State v. Norman*, No. A11-1721 (Minn. Ct. App. Sept. 17, 2012) (unpublished) (reimbursement of personal charges on city credit card does not negate false claim or theft by swindle charges).

³ See Minn. Stat. § 471.38, subd. 1.

⁴ If the original supporting documentation is missing, an attestation or affidavit identifying how, where, and when the money was spent, signed by the individual seeking reimbursement will suffice.

Reviewed: February 2014
Revised: February 2014

2007-1005

This Statement of Position is not legal advice and is subject to revision.

An Equal Opportunity Employer

Before implementing the use of credit cards, a public entity should adopt a comprehensive credit card policy that may include such areas as good management practices and internal control procedures.

We recommend the adoption of a comprehensive credit card policy that provides the following safeguards:

- Prohibit the use of the credit card for personal purchases;
- Identify the employees and officers who are authorized to make purchases on behalf of the public entity and are eligible to use the card;
- Identify the particular purchases that are to be made with the credit card;
- Set up a review process for all purchases made with the credit card;
- Require supporting documentation for all purchases made with the credit card;
- Restrict the total amount of charges that can be made on the credit card; and
- Obtain signed written acknowledgments of the credit card policies from all authorized card users.

Some public entities have obtained debit cards instead of or in addition to credit cards. While entities have the authority to make purchases using credit cards, the authority to use debit cards is less clear.⁵ Debit cards allow funds to be immediately withdrawn from the entity's financial account, provide fewer protections than credit cards provide, and circumvent statutory claims approval safeguards. We recommend that entities use credit cards, and not debit cards, to make purchases for the public entity.

The ability to use a credit card for small purchases in the ordinary course of business offers many advantages. However, the ability of the cardholder to make the public entity liable for an improper or illegal purchase is an inherent risk associated with credit cards. Compliance with statutory requirements, and the adoption of and adherence to a policy implementing further internal controls will greatly reduce the public entity's exposure to loss of public funds through theft or misuse of the credit card.

Additional guidance on using purchasing cards for government purchases may be found on the Government Finance Officers Association (GFOA) website at: <http://www.gfoa.org/purchasing-card-programs>.

The State of Minnesota's purchasing card and use policy is available at: <http://www.mmd.admin.state.mn.us/pdf/alpappnpolicy1.pdf>.

⁵ In contrast, cities, towns, and counties have clear authority to *accept* payment by use of debit cards. See Minn. Stat. § 471.381, subd. 2.



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

FW: Ducks

John Egan <jegan@co.carver.mn.us>

Wed, Mar 24, 2021 at 9:29 AM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

See below

John P. Egan, CMA

Carver County Assessor's Office

Phone- 952-361-1964

jegan@co.carver.mn.us

From: John Egan

Sent: Wednesday, March 10, 2021 1:01 PM

To: 'Jeremy Gruenhagen' <cityadmin@cityofhamburgmn.com>

Subject: RE: Ducks

The cost of the ducklings are \$6.50/duck. We will get 20 ducks this year (hopefully they all make it). $\$6.50 \times 20 = \130.00

The rough cost of a bag of feed is \$8.00 and I am going to estimate 15 bags throughout the year. $\$8.00 \times 15 = \120.00

The total cost would be roughly \$250.00 which is \$12.50/duck. I'm sure it will end up being more than that but I think that is okay if we put a little money into them as well. Let me know if you need anything else!

Thank you!

John P. Egan, CMA

Carver County Assessor's Office

Phone- 952-361-1964

jegan@co.carver.mn.us