



## **HAMBURG CITY COUNCIL MEETING**

### **April 12, 2016**

Hamburg Public Hearing and Council Meeting attendees: Mayor Richard Malz, Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Maintenance Employee Greg Schultz, Fire Department Representatives, Tom Diethelm, Matt Vos with Abdo Eick and Myers, Hamburg Residents Mr. and Mrs. Flygare and William Panning.

#### **Public Hearing Called to Order at 6:45 PM**

- **Variance Request by Tom Diethelm**

- Residents are concerned about parking, type of renters, water/sewer hook-up expense. Tom Diethelm and the Council addressed the public concerns: there will be plenty of parking available on the driveway and on a paved area alongside the garages. There will be no cost to the residents of Hamburg for water/sewer hook-ups. The townhomes will not be section 8 housing. Occupancy is 2-3 people per unit.

**Motion:** Councilmember Steve Trebesch moved to adjourn the Public Hearing at 7:05p.m. Seconded by Councilmember Richard Odoms. Motion was unanimously carried. All Council Members were present.

(A 5 minute recess was called)

#### **Hamburg City Council Meeting was Called to Order at 7:10**

##### **Agenda Review (Added Items) and Adoption**

- March Delinquency Report
- Updated April Claims
- Nuisance complaint list
- Removing Meeting Minutes from the Consent Agenda to allow Council more time to review them.

**Motion:** Councilmember Richard Odoms moved to approve the Agenda with the added and removed items. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

##### **Consent Agenda**

- 2016 Clarke Mosquito Control Schedule
- Water Wells Usage/Water Consumption Report for February 2016
- Pond Brush Pile Signup Sheet
- Hamburg Town Festival Survey
- January 2016 Cash Flow Statement
- Medicine Take-Back Day April 30<sup>th</sup>
- Carver County Water Management Organization (TAC)



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- Carver County Recognition Evening April 26, 2016
- NYA Beyond The Yellow Ribbon Campaign Honor Banquet (May 14<sup>th</sup>)
- Mediacom \$1 Billion Capital Investment (Memo)
- Delinquent Utility Bills Report
- Time-off Request for Greg Schultz

**Motion:** Councilmember Richard Odoms moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

#### **Fire Department Report – Chief 3 Chris Petz**

- **Severe Weather Awareness Week (April 11-17)**
- **Personnel Committee/HFD (HFDRA By-Laws)**
- **Gear Washer** – Washer has been installed.
- **MSFDA Convention**
- **DNR Grant** – Applying to get the 50% match to replace Air Pak Bottles.
- **Accident Service Call (January 5, 2016)** – State Farm property damage limit has been met therefore they will only pay \$250 of the \$450 billed. Suggestion made and approved to have City Clerk Jeremy Gruenhagen bill the accident party for the remaining balance.
- **City Offices** – several requests for bids have been sent out.
- **2015 HFDRA Audit Report** – Matt Voss reported that this is a new requirement for the City's audit. Depending on the results, this may end up being an every other year audit. Chief 3, Chris Petz, requesting information to bring back to the HFD.
- **Pump testing on Engines 11 & 12.** Vendor is aiming to work on them yet this month. Also DOT on engines 11 & 12, vendor will fit them in this year.
- **Pork Chop Dinner Sunday, April 16<sup>th</sup> from 10-2.**
- **Kwik Trip Fuel Card Account** – City Clerk will follow up on this issue.
- HFD stated approval from an HFD member should be required prior to allowing access into the HFD Office to avoid any possible data breach.

#### **HFD Relief Association**

FD Relief Association President Gary Marquardt presented the changes to the HFDRA Bylaws. City Clerk/Treasurer requested an emailed copy.

#### **Tom Diethelm Builders**

- Parcel 45.2000010 (470 Brad Street)
  - Approve Variance Request

**Motion:** Councilmember Steve Trebesch moved to approve the variance as printed. Seconded by Councilmember Richard Odoms. Motion was unanimously approved. All Council Members were present. (13 Foot Variance to Front Setbacks)

- WAC/SAC Charges



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**Motion:** Councilmember Steve Trebesch moved to approve to charge 1 set of WAC/SAC hook-ups (charges) and one set to be installed by purchaser according to City Engineer specs. Seconded by Councilmember Richard Odoms. Motion was unanimously approved. All Council Members were present.

#### **Abdo, Eick & Meyers (Matt Vos)**

- **2015 Financial Audit (Draft)**
  - Matt Voss with Abdo, Eick & Meyers went through the 2015 financial audit statement with the Council.

#### **Old City Business (Memo)**

- **County Road Maintenance Agreement (Carver County)** – Nothing to report.
- **Government Data Practices (Public/Private)**
  - **Flash Drive/Hard Drive**

**Motion:** Councilmember Robert Gregonis moved to drop the matter and return both the hard drive and flash drive to Mr. Odoms. Seconded by Councilmember Steve Trebesch. Motion carried 4 to 1 with Mr. Odoms abstaining. All Council Members were present.

#### **Public Works & Utilities Department Report**

Maintenance Worker Greg Schultz reported Sewer Pond transfers are done, Lift Station has been serviced for the year, Red Rock Laying, Park Shelter re-roof is complete, Lawnmower repairs are done, Water at the Baseball Park has been turned on for the season with the first game there this Saturday, the tailgate on the Chevy 1 ton city truck needs repairs, began taking down sheetrock in the City Shop and now awaiting bids, garbage cans and tables have been put out under the shelter this week, there has been quite a bit of vandalism at the park already this year, Flag pole by the lift station bends too much and would recommend having Country Side Flag Pole come out to cement it in the ground and repair the raising/lowering mechanism on the flag pole at the City Office.

- The Lions Club has a budget of \$980.00 for trees –A list of tree types is needed before the upcoming Kahnke Brothers tree auction.
- Mayor Malz would like the handicapped bathrooms placed at the park.
- **Part-time Help (Summer)**
  - Rehire Mel Sprengeler

**Motion:** Councilmember Steve Trebesch moved to re-hire Mr. Sprengeler for part-time summer help from May 1<sup>st</sup> – September 30<sup>th</sup>. Seconded by Councilmember Robert Gregonis. Motion was unanimously approved. All Council Members were present.

#### **City Clerk/Treasurer Report**

- **Accident Coverage for City Volunteers**

**Motion:** Councilmember Robert Gregonis moved to approve the cost for accident coverage on City volunteers. Seconded by Councilmember Richard Odoms. Motion was unanimously approved. All Council Members were present.



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- **Electronic Agendas**

**Motion:** Councilmember Steve Trebesch moved to approve emailing the City Council Meeting agenda's instead of providing paper packets. Seconded by Councilmember Robert Gregonis. Motion was unanimously approved. All Council Members were present.

Jared Mackenthun reported seeing a group of teenagers moving around the old City Hall after dark. Mayor Richard Malz encouraged everyone to call the police if they see suspicious activity and or vandalism occurring.

#### **Approve Payment of March 2016 Added Claims (\$6,718.37)**

**Motion:** Councilmember Robert Gregonis moved to approve check #'s 17873-17875 and 2 ACH payments totaling \$6,718.37. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

#### **Approve Payment of April 2016 Claims**

**Motion:** Councilmember Robert Gregonis moved to approve 5 ACH payments and check #'s 17876 – 17912 totaling \$23,308.58. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

#### **City Council Reports**

- **Councilmember Richard Odoms (Water/Sewer)** - Nothing to report.
- **Councilmember Bob Gregonis (Streets)** – Inquired about when the Street Project would begin this year (this item will on the May Agenda) and if a City-wide clean-up day is in the works for this year? (No, there are several places close by that will take items)
- **Councilmember Chris Lund (Parks)** – Food 4 Kidz Sat. April 23rd
- **Councilmember Steve Trebesch (Buildings)** – Nothing to report.
- **Mayor Richard Malz** – Should start arranging events for National Night Out.

#### **Adjourn City Council Meeting**

**Motion:** Councilmember Steve Trebesch moved to adjourn the Hamburg City Council Meeting at 9:32p.m. Seconded by Councilmember Richard Odoms. Motion was unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht  
Deputy Clerk