



HAMBURG CITY COUNCIL AGENDA
MARCH 8, 2016

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Maintenance Employee Greg Schultz were in attendance. Also in attendance: Fire Department Chief Justin Buckentin and other FD representatives, Tom Diethelm of Diethelm Construction, and County Representatives Jim Ische & Dave Hemze.

Agenda Review (Added Items) and Adoption

- Replace time-off request for Jeremy Gruenhagen with added dates
- Updated March Claims List
- Delinquency Report

Motion: Councilmember Steve Trebesch moved to approve the Agenda with the added items. Seconded by Councilmember Chris Lund. Motion unanimously approved. All Council Members were present.

Consent Agenda

- Approve On-Sale Liquor Licenses for Hamburg Lions Club
 - Spring Bingo on March 18, 2016
- HFD Letter to Residents
- Delinquent Utility Bills Report
- Time-off Request for Jeremy Gruenhagen

Motion: Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously approved. All Council Members were present.

Fire Department Report – Chief Justin Buckentin

- **Recognition of Service for Firefighter Adam Glander (21 Years)**
Councilmember Richard Odoms moved to approve Adam Glander to stay on as a Rescue Reserve. Seconded by Councilmember Chris Lund. Motion unanimously approved. All Council Members were present.
- **2017 Officer Wages - \$200.00 increase per officer per year.**
Motion: Councilmember Richard Odoms moved to approve the increase of the HFD personnel wages. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.
- **Personnel Committee/HFD (Employee Handbook) – creating a separate FD Handbook.**
- **Green Isle Auto Aid Agreement – Hamburg's area will start in Green Isle and include all of Sibley County in our district. Green Isle will have their city limits and North of HWY 25.**

Motion: Councilmember Richard Odoms moved to approve the Auto Aid Agreement with Green Isle. Seconded by Councilmember Chris Lund.



HAMBURG CITY COUNCIL AGENDA
MARCH 8, 2016

Motion unanimously carried. All Council Members were present.

- **City Offices** brought up to membership last week about moving the FD office upstairs into the old Ridgeview space. We decided that it doesn't need to be decided right now and we are waiting to see what our options are.
- **2015 Annual Township Report**
 - Total Operating expenses were \$81,593.00. Minus the 2 township fee's, grants & reimbursements, state aid put back in and the equipment sales, puts the total expense to the City at \$20,561.00.
 - Emergency Responses: 17 in Hamburg totaling 267 hours, 4 in Washington Lake Township with 79 hours, 10 in Young America Township with 96 hours. There were 2 large structure fires, 1 in Hamburg and 1 in Washington Lake Township. Estimating the figure of 45 calls for the 2016 budget.
 - Townships: they made their last payment in 2015 on the Heavy Rescue, they paid the Tanker off the year before, and both Townships are going to keep levying for \$15,000 per year to be put towards future engine replacement.

Merritt Pulkrabek

- October Water Bill (Water Usage)
Motion: Councilmember Richard Odoms moved to approve a three month distribution of the October utility bill and to remove all late fees. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Tom Diethelm Builders

- Parcel 45.2000010 (470 Brad Street)
Motion: Councilmember Chris Lund moved to amend the Public Hearing on April 12th at 6:45 p.m. to include both lots at 470 & 480 Brad Street, so that, a variance can be done at the same time. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.
- **WAC/SAC Charges**
 - Council agreed to table the discussion on WAC/SAC charges until the April 12th Council Meeting, just after the Public Hearing. In the mean time City Clerk Jeremy Gruenhagen will check with the City Engineer.

Old City Business (Memo)

- **Community Hall Rental Fee (Benefits)**
Motion: Councilmember Chris Lund moved to approve a \$250 rental fee for residents & benefits and, and a \$350 Hall rental fee for non- residents. Seconded by Councilmember Steve Trebesch. Motion was unanimously



HAMBURG CITY COUNCIL AGENDA MARCH 8, 2016

carried. All Council Members were present.

- **County Road Maintenance Agreement (Carver County)** – no news yet
- **Government Data Practices (Public/Private)**
 - Hard Drive was handed over to City Councilmen Chris Lund in front of the FBI last Tuesday and Councilmen Odoms decided to not sign the release waver per his lawyer's advice. Councilmember Odoms wants the hard drive and jump drive back in case there is any personal data on them. The City is in the process of having the hard drive examined and will return both items when the examination is completed.

Public Works & Utilities Department Report

- **Water/Wastewater Services**
 - Replacing old meters as needed and wiring a few for easier reading from the outside instead of having to enter basements.
- **City Shop Repairs**
 - Phase one is to exterminate mold and go from there.
 - Mayor Malz would like a yard clean-up dumpster brought in. Painting curbs & Street Sweeping? Greg wants to wait a bit longer for that. When should we approve bringing Mel in for the Summer? City Clerk Jeremy Gruenhagen said we can look at that next council meeting. Flag in front of City Office needs repairs before lowering/raising can safely be done.

City Clerk/Treasurer Report

- **2015 Financial Audit (Abdo, Eick & Meyers)** – going through draft next week. Will be presenting at the April 12, 2016 Council Meeting.
- **2016 NYA Area Guide** – ¼ page ad approved
- **BDS Utility Billing Program** – looking into other billing programs. Looking into ordering new City Logo shirts for City Employees.

Metropolitan Governance Reform – County Commissioner Jim Ische

- **Resolution Number 2016-03 (Supporting Reform of the Met Council)**
- County Administrator Dave Hemze gave a presentation and asked for Council input. Councilmember Robert Gregonis likes the idea of change, but would like to see an equal number of representatives from each of the 7 Metro Counties instead of based on population. Hamburg Council has decided to be a part of the Reform Movement which puts 9 out of the 11 cities in Carver County being on board.

Motion: Councilmember Chris Lund moved to approve Resolution Number 2016-03, Seconded by Councilmember Steve Trebesch and Motion unanimously carried. All Council Members were present.



HAMBURG CITY COUNCIL AGENDA
MARCH 8, 2016

Approve Payment of February 2016 Added Claims (\$2,549.90)

Motion: Councilmember Chris Lund moved to approve the February Added Claims of 1 ACH payment and check numbers 17830-17831 for a total amount of \$2,549.90. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Approve Payment of March 2016 Claims

Motion: Councilmember Chris Lund moved to approve the March Claims of 4 ACH payments and check numbers 17832-17872 in a total amount of \$47,510.86. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)**
- **Councilmember Bob Gregonis (Streets)**
- **Councilmember Chris Lund (Parks)**
Lions want to decorate with and maintain flower pots around town this summer. Sending out a survey next week to gauge interest in having some kind of town celebration. April 23rd is the Food 4 Kidz event. There is a sign up sheet to assist with covering all areas and hours.
- **Councilmember Steve Trebesch (Buildings)**
Concerns about the deteriorating brick on Mielke's building. The Zummerfest sign on Hwy 25 needs to come down. The Council was informed by the HFD that they are working with the Hunt and Fish Club to erect a new wooden sign structure on Hwy 25 that will be available for any non-profit group to advertise their local events.
- **Mayor Richard Malz**

Adjourn City Council Meeting

Motion: Councilmember Chris Lund moved to adjourn the March 8th Hamburg City Council Meeting at 9:39 PM. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Submitted by:

**Tamara Bracht
Deputy Clerk**