

# Hamburg City Council Meeting

## MARCH 24, 2015

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Maintenance Employee Greg Schultz, Deputy Clerk Cherie Smith, Justin Black of S.E.H., Brad Droege of Wm. Mueller and Sons and Kelly Dohm of Melchert, Hubert, Sjodin were present.

### Public Comment

- No Public Comment

### Agenda Review (Added Items) and Adoption

- Resolution Number 2015-03A
- Updated Memo from Clarke Mosquito Control
- Updated March Claims List
- Ad for Part-Time General Maintenance Worker
- **Councilmember Lund moved to approve the Agenda with the added items, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

### Approve Consent Agenda

- Carver County Address Changes (UFC)
- Mediacom
- Delinquent Utility Bills Report
- **Councilmember Lund moved to approve the Consent Agenda, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

### Justin Black (S.E.H.)

- 2015 Street Improvements
  - City Engineer, Justin Black, presented the City Council with the findings from the six Soil Boring Samples taken on Jacob Street and Sophia Avenue.
  - The results revealed that four of the soil boring samples had three inches of bituminous with eight inches of aggregate base. The two soil boring samples near the UFC Buildings on Sophia Avenue have five inches of bituminous. It also revealed that the base on both of those streets looked good.
  - City Council discussed looking at replacing the storm water catch basin on Sophia Avenue.
  - After the results of the boring samples Justin Black, City Engineer, recommended surface improvements on Jacob Street and Sophia Avenue which would be an edge, mill, and overlay or reclaim and overlay.
  - **Councilmember Lund moved to authorize the Engineers to Prepare the Plans and Specifications with Jacob Street being the base bid, the parking lot in the Park as Alternative One, Sophia Avenue as Alternative Two, and replacing the fire hydrant on Sophia Avenue as Alternative Three, seconded by**



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### **Councilmember Trebesch and motion unanimously carried. All Council members were present.**

- Justin Black will present the Final Plans and Specifications to the City Council on Tuesday, April 28, 2015. If all the plans look correct, the City Council will approve the plans by resolution and then order the engineers to advertise for bids.
- June 2, 2015 the bids can be opened and then the City Council can award the contract on Tuesday, June 9, 2015.

### **Public Works & Utilities Department Report**

- Community Center
  - Two bids were received to install gutters on the East Side of the Community Center. The estimate from Grade "A" Gutters for gutters for the length of the building, two downspouts, and installation was \$840. They also recommended installing snow guards on the roof to protect the gutters from damage which would cost another \$420. The bid from Minnesota Gutter for gutters for the length of the building, two downspouts, and installation was \$1,067. **Councilmember Odoms moved to have Grade "A" Gutters install gutters the length of the building, two downspouts and also the snow guards on the East Side of the Community Center for \$1,260.00, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**
- Part-time Help (Summer)
  - The ad for a part-time general maintenance worker will be placed in the NYA Times for two weeks starting next week.
- Community Hall Roof
  - Maintenance Employee Schultz has received one estimate to fix the Community Hall Roof. The estimate suggests to remove all the old foam and re-foam the entire roof. Maintenance Employee Schultz will get another estimate from another business.
- Floyd Security Contacts
  - Maintenance Employee Schultz inquired why Councilmember Odoms is the first point of contact from Floyd's Security and he is not. Councilmember Odoms will check into the point of contact list from Floyd's.
- Bathrooms in Park
  - Tomorrow Henning's will be at the City Park digging up the area from the curb stop by the bathrooms to the building, which will be about six feet. Then a new copper line will be run up the wall and go through the soffit, over the rafters in the building and come down in between the men's and the women's bathroom to be connected to the water meter.

### **City Clerk/ Treasurer Report**

- 2015 Annual NYA Area Guide
  - City Clerk Gruenhagen presented City Council with the information that will be placed in the 2015 NYA Times Area Guide about the City of Hamburg.



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- Clarke Mosquito Service Schedule
  - City Clerk Gruenhagen will contact Clarke Mosquito Service to inquire why mosquito spraying has been switched to Tuesday nights. The past years mosquito spraying has been done on Thursday nights, and that is what Council would prefer.
- Resolution #2015-03A
  - Councilmember Gregonis moved to change Resolution #2015-03 to Resolution #2015-03A and also add the word Hamburg in the fourth paragraph, first line after the words "City of", seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

### Approve Payment of March 2015 Claims (\$10,899.16)

**Councilmember Gregonis moved to approve the one ACH payment and check numbers 17299 through 17309 for a total of \$10,899.16, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

### City Council Reports

- There were no City Council Reports.

### Adjourn City Council Meeting

**Councilmember Gregonis moved to adjourn the Hamburg City Council meeting at 7:57 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Submitted By:

Cherie Smith  
Deputy Clerk



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