



HAMBURG CITY COUNCIL MEETING
MARCH 21, 2023

Mayor Lund called the Hamburg City Council Meeting to order at 7:02 pm. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, PW Jason Buckentin, and Fire Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to adopt the Agenda as written. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Consent Agenda

- Approve Payment of February 2023 Added Claims (\$17,690.92)
- Approve Payment of March 2023 Claims (\$55,024.74)
- Approve Minutes for September 13, 2022/September 27, 2022/October 11, 2022/November 10, 2022/November 29, 2022/December 13, 2022
- Approve Temporary On-Sale Liquor Licenses for Hamburg Lions May 6, 2023 & May 20, 2023
- Approve Cash Flow Statement for December 2022
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report
- Mediacom Rate Adjustments

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- 2022 Annual Township Report
 - 52 Total Calls for 2022
 - 44 Calls in Hamburg
 - 6 Calls in Young America Township
 - 2 Calls in Washington Lake Township
- Outdoor Warning Siren Criteria
 - Current Criteria:
 - Testing on 1st Wednesday of the month at 1:00 pm from March to October
 - Activate the sirens on 70+ mph cross winds
 - No activation on hail size
 - Changes for Consideration:
 - Testing on 1st Wednesday of the month at 1:00pm Year Round



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- Activate the sirens on 80+ mph cross wind
- Activate hail indicator at 2³/₄" + hail size
- Fire Chief Siewert has no objections to the changes
- If the City/County moves forward with these changes, include in the Newsletter this Spring and a reminder to our citizens that sirens are not an all call to come outside the house to see what is going on. Stay inside, away from windows. It is for their safety.
- List of Fire Hydrants (Replace)
 - Fire Chief Siewert provided a list of fire hydrants (2¹/₂" Valve) that should be replaced as well as a screen shot of the active 911 mapping of the hydrant locations.
 - Order of replacement
 - Brad St & David Ave - No Hydrant at this time
 - Henrietta & Jacob St - 2¹/₂" Valve
 - Henrietta & Alley west of Bar - 2¹/₂" Valve
 - Bicentennial Park bathrooms - 2¹/₂" Valve
 - Railroad St by old water tower - 2¹/₂" Valve
 - Martha St - 2¹/₂" Valve
 - 637 David Ave - 2¹/₂" Valve
 - Only need to change the top of the hydrant to change to 5"
- Airpack Purchases (Air Pak Frames)
 - Chief Stewart is asking for a motion to purchase 4 Airpack Frames at \$24,144 for the front-line engine. Funds from the Fire Equipment CD would be used to make the purchase. HFD looking for grants for additional purchases.
 - **MOTION: Councilmember Tim Tracy moved to make the purchase of 4 Airpack Frames at \$24,144. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Accept Resignation for Firefighter Anthony Van Haften
 - Firefighter Van Haften turned in a letter of resignation on March 13, 2023 effectively dating his resignation on March 17, 2023.
 - This will open the Chief 3 position. There would be a 2-month period to accept applications for the Chief 3 position. There is an officer interested in this position. Once the 2-month period is up, if this officer gets the position, they would need to open that officer's position which would be open 1-month period to accept applications.
 - **MOTION: Councilmember Jessica Weber moved to accept the resignation of Firefighter Anthony Van Haften. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Offensive Behavior Training
 - City Clerk Gruenhagen asked if Offensive Behavior Training would be something the HFD would be interested in doing. This would be tied in



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with the HFD trainings to include Council, Staff and Firefighters. Chief Siewert said they run 2 trainings a month. They will look in May to have the training. Chief will review with the Training Captain Steven Buckentin to schedule the training. Chief Stewart will try to schedule the training prior to the next Council meeting.

Public Works Report (Jason Buckentin)

- PT Help for Cleaning (CC/Hall)
 - They will keep the PT Help for Cleaning on an as needed basis.
 - A new floor scrubber has been ordered for the Hall. The old floor scrubber will be moved to the CC.
- On Call/Rounds/Weekends
 - Jason Buckentin will do rounds when he is available. If he is unable to complete rounds, he will inform City Clerk Gruenhagen know, City Clerk Gruenhagen will complete rounds in his absence. Clerk Gruenhagen will create a chain of command with names and numbers for the Council should they need to step-in when there is an emergency, due to both employees being unavailable.
- Water Shut Off (East End of Town)
 - City Clerk Gruenhagen informed the Council the water will be shut off east of the car wash on March 22, 2023 at noon for about an hour. There is a resident with a leak in their basement that needs a valve replaced. City Clerk Gruenhagen will add to the Newsletter when a resident will be doing water maintenance, they need to let the city know in advance.
- PT Seasonal Help for Mowing
 - City will post an advertisement to accept applications for a part-time as needed worker for general maintenance work, mainly lawn mowing. Rate of pay is \$15 per hour. Hours are 10 to 20 hours a week.

Old City Business

- Trebesch Litigation (PID 45.0282010)
 - Once the official 30 days is up, does the City need to review what the property is being used for and the condition of the property. The Council decided to wait until the snow is gone.

New City Business

- Xcel Energy Transmission Line Rebuild (Green Isle to NYA)
 - Xcel will be replacing the main transmission line from Green Isle to NYA which will come thru Hamburg. Project starts Spring 2024 and completed summer 2024. The Council packet includes a map of the location. It is about an eight-mile stretch. Biggest concern is if there be any type of service interruption for Hamburg. City Clerk Gruenhagen will have



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additional information by the next Council meeting.

- Use of Community Hall for Prom Pictures on March 25, 2023
 - The event will be supervised. The Hall will be open 1:00pm to 4:00pm.
 - The Council agreed to allow Central High School to use the Hall for Prom pictures at no cost.
- Approve City On-Sale Wine License for Hamburg Baseball Club
 - **MOTION: Councilmember Eric Poppler moved to approve City On-Sale Wine License for Hamburg Baseball Club. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Clark Environmental Mosquito Management Program
 - The contract is up for renewal. In the past we have done a 3-year contract. Current cost is \$285 per treatment. For 15 treatments, total is \$4,275. Council asked if we can change the date from Tuesdays to Thursdays. City Clerk Gruenhagen will ask if the date of treatment can be changed.

City Council Reports

- Councilmember Mitch Polzin (Streets) – Nothing to report
- Councilmember Eric Poppler (Parks) – Nothing to report
- Councilmember Jessica Weber (Buildings) – Nothing to report
- Councilmember Tim Tracy (Water/Sewer) – Nothing to report
- Mayor Chris Lund
 - Newsletter will be sent out this week or early next week.
 - Mayor asked to review the site lines of the park cameras. There has been discussion to move the Little Library to the park due to books missing from the Little Library. The Lions Club wanted to know if there is a good place in the park to relocate the Little Library.

MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:51pm. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Amended/Approved on May 4, 2023



Jeremy Gruenhagen
City Clerk/Treasurer