



HAMBURG CITY COUNCIL MINUTES ***MARCH 13, 2018***

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 pm. In attendance were: Councilmen Steve Trebesch, Scott Feltmann, Jason Buckentin and Tim Tracy. Deputy Clerk Tamara Bracht, Public Works Greg Schultz, Fire Chief Justin Buckentin, and Justin Black from S.E.H. Absent was City Clerk Jeremy Gruenhagen.

Agenda Review (Added Items) and Adoption

- Comp Plan Update with S.E.H. - Justin Black under New City Business
- Closed Meeting after New City Business regarding City Clerk's Upcoming Schedule

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as amended. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Resolution Number 2018-04 (CUP for Steve Trebesch)
- Approve Minutes for February 13, 2018
- Approve Payment of Added February Claims (\$7,411.49)
- Approve Payment of March Claims (\$36,475.28)
- Board of Appeal & Equalization Schedule for 2018
- Cash Flow Statements for January 2018
- NYA Times Article (Representative Nash)
- Water Main Break Memo
- Delinquent Utility Bills Report
- Employee Project Lists

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yah's and Councilman Steve Trebesch abstained. All Council Members were present.

Hamburg Fire Department Report

- Fire Chief's Convention
 - Seeking Council approval for a 2 night hotel stay at the convention in St. Paul. This would fall within the training budget.

MOTION: Councilman Tim Tracy moved to approve a reimbursement for 2 night's stay at a hotel for the Fire Chief's Convention in St. Paul. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

- Fire Board Meeting Review
- 2017 Annual Township Report
 - City/Township Fire Board Meeting March 12, 2018



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- Discussed how to divide the cost of a new fire engine. Currently waiting on townships decision. Depending on the decision, we could be left \$50-60,000 short. We are looking into having a written agreement for future purchases.
- 2018 City Contribution to HFDRA (Amend 2018 Budget)
 - The City's contribution was increased due to an adjustment that needed to be made in the audit.

MOTION: Tim Tracy moved to amend the 2018 budget under City Contribution to the Relief Association Special Fund from \$10,335 to \$14,119. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

- Recognition of Service for Firefighter Eric Schoenbauer (20 Years)
 - Thank you for 20 years of Firefighter service

Old City Business

- Storm Water Easement (Railroad Street)
 - Lease Agreement
 - Currently in the hands of the City Attorney. We will look toward a resolution to this topic at the April 10, 2018 Council Meeting.
- City Name Tags/Shirts

2040 Comprehensive Plan Proposal – S.E.H. - Justin Black

- Carver County in conjunction with the Met Council, as a part of the 7 County Metro District, updates their Comprehensive Plan every 10 years. Thus, Carver County requires Comp. Plan updates from each city within Carver County, and is looking for a draft by the end of April. All the data will be compiled into an overall plan and adopted by the County Board, then moved onto the Met Council where they will adopt it as part of the 7 County Metro Comprehensive Plan. S.E.H. has been asked to assist with updating the Water, Sewer and Storm Water portion. We will work closely with the City Staff to compile the data and have the draft ready by the end of April. The data will help Hamburg see what growth can occur on our current water system.

MOTION: Councilman Steve Trebesch moved to approve S.E.H. to facilitate the 2040 Comprehensive Plan. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.



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New City Business

- Estimates for New Liftstation Pump

MOTION: Councilman Scott Feltmann moved to approve the purchase of a Flygt pump for \$11,397 due to the design features. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

- Personnel Committee (2018 Items)
- Medical Leave (Jeremy Gruenhagen)/Vacation (City Employees)

City Council Reports

- Councilmember Jason Buckentin - nothing
- Councilmember Tim Tracy – Flag at park needs to be replaced
- Councilmember Scott Feltmann - nothing
- Councilmember Steve Trebesch - nothing
- Mayor Chris Lund
 - Meeting with State Senator Jensen/Rep. Nash/Rep. Erdahl
 - Water Tower Needs.
- League of MN Cities Conference is March 21 & 22
 - Will be handing out an outline about our water supply and tower needs.

MOTION: Councilman Steve Trebesch moved to close the open meeting. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Steve Trebesch moved to open the closed meeting. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Steve Trebesch moved to close the closed meeting. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Steve Trebesch moved to re-open the general meeting at 8:22 PM. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Steve Trebesch moved to adjourn the Council Meeting at 8:31 PM. Seconded by Councilman Steve Trebesch. Motion was unanimously approved. All Council Members were present.

Submitted By: Tamara Bracht