



HAMBURG CITY COUNCIL MEETING
FEBRUARY 14, 2023

Mayor Lund called the Public Hearing to Order at 7:03 pm.

- **Ordinance Number 169 (2023 City Fee Schedule)**
 - **No Public Comment was received.**

MOTION: Councilmember Tim Tracy moved to close the Public Hearing at 7:05 pm for Ordinance Number 169 (2023 City Fee Schedule). Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Mayor Lund called the Hamburg City Council Meeting to order at 7:05 pm. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, and Fire Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to adopt the Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of December 2022 Added Claims (\$373.86)
- Approve Payment of Added January 2023 Claims (\$5,109.23)
- Approve Payment of February 2023 Claims (\$56,855.59)
- Approve Date Change for Public Hearing (Comp Plan Amendment – Dammann/Thomes Annexation)
- Move from February 14th @ 7:00 PM to March 14, 2023 @ 7:00 PM
- Approve Application for Exempt Gambling Permit
- Central MN Sportsman Alliance May 6, 2023 (CPA Banquet)
- Approve Renewal of Consumption & Display Permit (Hall)
- Approve Cash Flow Statement for September/October/November 2022
- Approve Time-Off Request for Jeremy Gruenhagen
- Delinquent Utility Bills Report
- City Offices Closed February 20, 2023 for Presidents Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.



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Hamburg Fire Department – Fire Chief Siewert

- HFD Gear
 - Budget allocated \$9,500 for HFD Gear ready to be ordered. Total purchase is \$10,292. Asking for a motion for the city to pay the \$9,500 and the HFDRA will cover the remaining balance.
 - **MOTION: Councilmember Eric Poppler moved to approve the \$9,500 for the HFD Gear. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Hydrants
 - Chief Siewert has noticed there are a lot of hydrants in the city that are 2½” on either side vs 5”, is there a schedule to have those updated? The two he worries about the most are in front of the Community Hall and down the street from Parkside Tavern. With these being commercial buildings, if there ever was a fire, they would need a lot of water. Pulling of the 2½” hydrant would not suffice. City Clerk Gruenhagen will obtain estimates on hydrant replacement. Also, there is no hydrant on the corner of Brad Street and David Avenue. The closest hydrant is on George Street. All other streets on Brad Street have hydrants. City Clerk Gruenhagen mentioned next year they are looking at a mill and overlay project on Brad Street. The new hydrant could be a part of that project. There are other hydrants of the small size. City Clerk Gruenhagen asked Chief Siewert to put together a plan on the hydrants that should be completed first.
- Ice Rink
 - The HFD decided not to have an ice rink this year. They heard from residences they missed the ice rink and the previous rink was too small. Discussion with the council on placement; possible location where the old tennis courts were; future discussion on permanent side board or removeable. Possible to get a SHIP Grant. Neighboring towns have dedicated ice rinks. Chief Siewert thinks Hamburg would benefit if were had an ice rink.
 - Bob Kranz retired February 1, 2023. 20+ years of service. Mayor Lund asked for exact years of service to acknowledge at the next meeting.

Old City Business

- 2023 City Fee Schedule, Ordinance Number 169
 - **MOTION: Councilmember Eric Poppler moved to approve the 2023 City Fee Schedule, Ordinance Number 169. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- General Maintenance Worker Applications
 - Personnel Committee has narrowed the applicants to three. They will be conducting second interviews to finalize their recommendation. Personnel



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Committee will request a Special Meeting for approval to move forward with a contingent offer of employment.

- Trebesch Litigation (PID 45.0282010)
 - The City and the Plaintiff have signed the agreement, waiting for the Railroad to sign to become official. The council wants to put up a commercial grade fence. City Clerk Gruenhagen will obtain estimates to install the fence in the Spring.

New City Business

- Juneteenth Holiday (June 19th)
 - Recognized as a Minnesota official holiday effective August 1, 2023. With the effective date August 2023, it will not be observed until 2024.
- Community Center/Fire Hall Roof (Ice Removal)
 - City Clerk Gruenhagen reported on the ice jams on the Community Center/Fire Hall roof. He took the initiative to have the ice removed to save further damage to the roof.
- Insurance Claim (Kerry Kroells)
 - City Clerk Gruenhagen advised the Council of the insurance claim from Kerry Kroells. She fell at the Community Hall on January 14, 2023. She was at the Hall setting up with the Hamburg Lions Club for an event the next day. General maintenance to remove the snow and ice was completed. Our insurance denied the claim.
- Hamburg Sportsmen Club (Hall Use on 3/18/23)
 - The Hamburg Sportsmen Club is having an event on March 18, 2023 to build duck houses. They requested to use the Community Hall at no charge. City Clerk Gruenhagen brought before the Council for approval. Council had no issues with allowing Hamburg Sportsmen Club use of the Community Hall at no charge on March 18, 2023.
- March 14, 2023 City Council Meeting
 - Conflict with date, the Community Center is already booked.
 - **MOTION: Councilmember Jessica Weber motioned to move the March 14, 2023 City Council Meeting to March 21, 2023. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- City Council Assignments (Water/Sewer/Streets/Buildings/Parks)
 - Councilmember Mitch Polzin to assume past Councilmember Jason Buckentin Streets assignment. No change to other Councilmembers assignments.



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City Council Reports

- Councilmember Mitch Polzin (Streets) – Nothing to report
- Councilmember Eric Poppler (Parks) – Nothing to report
- Councilmember Jessica Weber (Buildings) – Nothing to report
- Councilmember Tim Tracy (Water/Sewer) – Nothing to report
- Mayor Chris Lund
 - Mayor Lund reached out to the Department of Corrections regarding the Sex Offender. He has not received a response as of yet. The Sex Offender did not reoffend, he violated some rule of engagement he was supposed to take place. It is in Department of Corrections hands. Once Mayor Lund receives a response he will share with the Council.
 - Mayor Lund talked to the Post Office. They were not aware we have not received mail for a week. He asked when the next time they will be delivering mail for he wants to send a Newsletter and does not want the information to be out dated. He has not received a response.

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 7:32pm. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Amended/Approved on April 19, 2023



Jeremy Greenhagen
City Clerk/Treasurer