



HAMBURG CITY COUNCIL MEETING
FEBRUARY 13, 2024

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, and Chief Steven Siewert.

Public Comment - No Public Comment

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Jessica Weber moved to approve the agenda as amended: remove from the Consent Agenda - Temporary On-Sale Liquor License for Hamburg Lions Club on February 17, 2024. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- Approve Payment of December 2023 Added Claims (**\$7.90**)
- Approve Payment of Added January 2024 Claims (\$12,847.35)
- Approve Payment of February 2024 Claims (\$50,872.53)
- Approve Application for Exempt Gambling Permit
 - Hamburg Lions Club March 22, 2024 (Spring Bingo)
- Approve Temporary On-Sale Liquor License(s) for Hamburg Lions Club
 - February 17, 2024/February 24, 2024/March 22, 2024
- Approve Renewal of Consumption & Display Permit (Hall)
- Approve Time-Off Request for Jeremy Gruenhagen
- Approve Cash Flow Statement for December 2023
- Carver County Board of Appeal & Equalization Schedule for 2024
- Delinquent Utility Bills Report
- City Offices Closed February 19, 2024 for Presidents Day

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as written. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Hamburg Fire Department – Fire Chief Siewert

- Firefighter Anthony Van Haften – Anthony did not pass the Firefighter 1 and 2 written exams. He did pass the Emergency Medical Responder class. He is EMR certified to do all of the medical stuff the Fire Department does. With Anthony having 8 years on a department, he does not have to retake the entire Firefighter 1 and 2 class. He can test out of the fundamentals and test out of the written portion. Once this is complete the State would update Anthony's certifications. Anthony is currently on a Temporary Probation Period with the fire department. He is allowed to respond and drive to and from medicals. He is



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not allowed to respond to fires. Once he completes the fundamentals and written portion he could be restated. Fire Chief Siewert would ask that Anthony be accepted back on the Hamburg Fire Department.

- **MOTION: Councilmember Eric Poppler moved to reinstate Anthony Van Haften to the Hamburg Fire Department once he completes the Firefighter 1 and 2 fundamentals and written exam. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Ice Rink (Future) – Fire Chief Siewert would look to the city to construct a permeant or semi-permeant ice rink. If the city does choose to have an ice rink, the Fire Department would donate the time to flood the rink as needed. The city's Toolcat and snowblower could be used to clean the rink. A possible location could be the open lot at the end of Brad Street.
- Future Truck Replacement – The Fire Department is looking to replace the 2001 Grass Rig in the next couple of years, no set timeline. Looking for a full 4 door chassis. Purchase a raw chassis outright, not from a firetruck company (20% extra cost). Order without a box and opt for an aluminum flatbed to save on weight. They would move the tank, pump, skid unit, brush guard, wench, anything they can to the new vehicle.
- New Christmas Lights – New Christmas Light Decorations have been purchased. They will start taking down the old brackets. The old decorations are available, first come first serve.
- Air Pac Grant – The Heavy Rescue needs 6 Air Pac Frames. The Public Safety Aid Grant we received will cover 4 Air Pak Frames. The Fire Department will cover the remaining 2 Air Pac Frames.

Old City Business

- Trebesch Litigation (PID 45.0282010) – waiting for an amended easement. The easement on Trebesch's property currently is 15' on either side of the storm water line. Once the revised easement is received and approved then the deeds can be signed and filed.
- Park Bathrooms Remodel
 - Electrical Estimates – Bids received from Advanced Electrical for \$4,890 and Robb's Electric for \$6,890.
 - **MOTION: Councilmember Eric Poppler moved to approve the Advanced Electric proposal for \$4,890 to complete the electrical in the Park bathrooms. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
 - Plumbing Estimates – Bids from Right Way Plumbing for \$24,310 and Swanson Plumbing for \$22,400.
 - **MOTION: Councilmember Eric Poppler moved to approve the Swanson Plumbing proposal for \$22,400 to complete the plumbing in**



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the Park bathrooms. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

- Concrete Estimates – Bids from Flatworks Concrete for \$12,523 and Route 1 Concrete for \$10,222.
- Block Replacement Estimates – Bids from Flatworks Concrete for \$9,560 and Route 1 Concrete for \$4,500.
 - **MOTION: Councilmember Tim Tracy moved to approve the Route 1 Concrete proposal for \$10,222 to complete the concrete in the Park bathrooms reconstruction and the block replacement for \$4,500. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Park Sink – Replace the mop sink with a 48” stainless double deep sink. Donate the old sink to the Baseball Club.
- Grinder Station
 - Electrical Estimates – Bids from Advanced Electrical for \$7,550 and Robb’s Electric for \$5,855.
 - **MOTION: Councilmember Eric Poppler moved to approve the Robb’s Electric proposal for \$5,855 to complete the electrical at the Grinder Station. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - Concrete Estimates for Grinder Station & Hall (front sidewalk, main entrance) – Bids from Route 1 Concrete for \$4,636 and Flatworks Concrete for \$6,955.20.
 - **MOTION: Councilmember Mitch Polzin moved to approve the Route 1 Concrete proposal for \$4,636 to complete the concrete at the Grinder Station and the Hall. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- 679 Park Avenue Appearance - Council discussed the appearance. No action taken at this time.

New City Business

- Hall Rental Rate (CPA Banquet) – Council agreed to offer the Green Isle CPA the Hall Benefit Rental Rate of \$425.
- Community Hall Floors – the Hall floors have been buffed and finished. Replaced the entry way floor boards by the south side door. Good for 4-5 years.
- EPA Audio Visual Estimate (Install Amplifier for Projector Speakers) – Audio Visual estimate of \$1,015 to update the audio-visual equipment to be wireless. Funds to be taken from the Cable Fund.
 - **MOTION: Councilmember Jessica moved to approve the EPA Audio Visual estimate for \$1,015 to be taken from the Cable Fund. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**



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City Council Reports

- Councilmember Mitch Polzin (Streets) had nothing further to report.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund – Transportation Alliance did a lot of work to complete Highway 212. March 13 is Transportation Day at the Capitol. You can attend and say hi to our Representatives. This Friday at 7:30 PM, Norwood Young America is hosting the SWCTC Membership Meeting, in person or on zoom. Newsletter will go out this week. Next Mayor's In Time is March 4 at 5:00 PM.

Employee Evaluation for Jason Buckentin, Public Works

The Personnel Committee met with Jason. Jason Exceeded expectations.

- **MOTION: Councilmember Tim Tracey moved to increase the pay for Public Works Jason Buckentin \$1.50 per hour. based on the successful review. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

Employee Evaluation for Janet Shoemaker, Deputy Clerk

The Personnel Committee met with Jan. Jan Exceeded expectations.

- **MOTION: Councilmember Tim Tracey moved to increase the pay for Deputy Clerk Jan Shoemaker \$1.00 per hour and 4 Floating Holidays based on the successful review. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Adjourn City Council Meeting

MOTION: Councilmember Jessice Weber moved to adjourn the City Council Meeting at 8:10 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present

Amended/Approved on April 3, 2024

Jeremy Gruenhagen
City Clerk/Treasurer