



## **HAMBURG CITY COUNCIL AGENDA FEBRUARY 11, 2025**

1. **Call City Council Meeting to Order**
  - **Pledge of Allegiance**
  
2. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
  
3. **Agenda Review (Added Items) and Adoption**
  
4. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
  - **Approve Payment of Added August 2024 Claim (\$6.75)**
  - **Approve Payment of Added November 2024 Claims (\$105.21)**
  - **Approve Payment of Added January 2025 Claims (\$7,354.08)**
  - **Approve Payment of February 2025 Claims (\$37,590.22)**
  - **Approve Lawful Gambling Permit for Hamburg Lions Club**
    - **February 28, 2025**
  - **Approve Temporary On-Sale Liquor Licenses for Hamburg Lions Club**
    - **February 28, 2025 & March 8, 2025**
  - **Approve Time-Off Request for Jeremy Gruenhagen**
  - **City Offices Closed February 17, 2025 for Presidents Day**
  - **Xcel Energy Transmission Line Work Notice – Line 0717 Rebuild**
  
5. **Old City Business**
  - **Current & Future Use of PID 45.0282010**
  - **Minor Subdivision/Variance/Vacate Alley for Parcel 45.7000010**
    - **Set Public Hearing for Vacating Alley**
  
6. **New City Business**
  - **Estimates for New Fire Hydrant (Corner of Jacob St/Co. Rd. 50)**
  - **Estimates for Electrical Work (Lights) for Park Buildings/Flagpole**
  - **Estimates for Curb Replacement/Concrete Work (Community Center)**
  - **Estimates for Sanitary Sewer Line Cleaning & Televising**
  - **MN Rural Water Conference January 21-23 (Jason Buckentin)**
    - **Class D Water Test**



***HAMBURG CITY COUNCIL AGENDA  
FEBRUARY 11, 2025***

**7. City Council Reports**

- **Councilmember Mitch Polzin (Streets)**
- **Councilmember Eric Poppler (Parks)**
- **Councilmember Jessica Weber (Buildings)**
- **Councilmember Tim Tracy (Water/Sewer)**
- **Mayor Chris Lund**

**8. Adjourn City Council Meeting**



***HAMBURG CITY COUNCIL AGENDA  
FEBRUARY 11, 2025***

**COMMUNITY HALL & PARK ACTIVITIES**

**FEBRUARY**

- 1 – HHFC Fish Fry**
- 28 – Hamburg Lions CA Wildfire Fundraiser Dinner**

**MARCH**

- 1 – Hamburg Hunt & Fish Club (Duck House Build)**
- 8 – Hamburg Lions Club Purse Bingo**

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**FEBRUARY**

- 2 – 4-H Meeting**
- 3 – Mayors In**
- 3 – Hamburg Lions Board Meeting**
- 3 – HFD Training**
- 10 – Hamburg Fire Department (Fit Testing)**
- 11 – Hamburg City Council Meeting**
- 11 – Young America Township Meeting**
- 16 – Community Center Rental (Cub Scouts)**
- 17 – Hamburg Lions Club**
- 17 – Presidents' Day Holiday – City Offices Closed**
- 22 – Community Center Rental**
- 23 – Community Center Rental**
- 24 – Hamburg Fire Dept. (Relief Association) Meeting**

**MARCH**

- 2 – 4-H Meeting**
- 3 – Mayors In**
- 3 – Hamburg Lions Board Meeting**
- 3 – HFD Training**
- 10 – Community Center Rental (YA Mutual)**
- 11 – Hamburg City Council Meeting**
- 11 – Young America Township Meeting**
- 17 – Hamburg Lions Club**
- 22 – Community Center Rental (Cub Scouts)**
- 30 – Community Center Rental**
- 31 – Hamburg Fire Dept. (Relief Association) Meeting**

2024 August Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - July 2024	\$3,814.22	8/20/2024
ACH	HealthPartners	Divided	Health Insurance for August 2024	\$3,191.20	8/20/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - July 2024	\$768.00	8/20/2024
ACH	PERA	Divided	PERA Withholding - July 2024	\$920.88	8/20/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$602.71	8/20/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$609.00	9/10/2024
ACH	PERA	Divided	PERA Withholding - August 2024	\$576.48	9/10/2024
ACH	Optum	General Gov't	HAS Admin Fee - 2nd Qtr. 2024	\$22.50	8/20/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	8/20/2024
ACH	Kwik Trip	Park/Sewer	Gas for City Vehicles	\$94.80	8/20/2024
ACH	Melchert-Hubert-Sjodin, PLLP	General Gov't	Legal Fees for July 2024	\$669.90	8/20/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 07/16/24 to 08/15/24	\$75.43	8/20/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for July 2024	\$20.00	8/20/2024
ACH	Verizon Wireless	General Gov't	City Cell Phone/iPads for HFD	\$129.19	8/20/2024
ACH	Viking Bottling Co.	Hall	Pop for Hall	\$309.75	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,068.63	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,236.52	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$32.93	8/20/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$204.59	8/20/2024
ACH	ZOOM	General Gov't	Video Conferencing Service	\$17.33	8/20/2024
DC	Amazon	Sewer	Dawn Platinum Dish Soap for Lift station	\$27.73	8/20/2024
DC	Dollar Fresh Market	Gen Govt Bldgs.	Apple Cider	\$1.59	8/20/2024
DC	Fleet Farm	Gen Govt Bldgs.	Extension Wire, 12 Volt Diaphragm Pump	\$72.98	8/20/2024
DC	Intuit.com	General Gov't	QuickBooks Online Monthly Payment	\$99.00	8/20/2024
DC	MN Rural Water Association	Water/Sewer	Waconia Expo Attendee Registration - Training	\$150.00	8/20/2024
DC	NAC Supply	Park	Asphalt Emulsion Sealer, Tote Ribbon Mixer	\$1,574.50	9/10/2024
DC	NYA Post Office	Water/Sever/General Gov't	Postcard Stamps (3 Rolls), Forever Stamps (1 Roll)	\$241.00	8/20/2024
DC	The Home Depot	Sewer	Dawn Platinum Dish Soap for Lift station	\$62.92	8/20/2024
DC	Unhinged Pizza	General Gov't	Lunch/Dinner for Election Judges	\$94.05	8/20/2024
DC	US Postal Service	General Gov't	August 23, 2024 Newsletter	\$88.53	9/10/2024
DD	Jeremy Gruenhagen	Divided	July Wages (Rounds)	\$2,441.40	9/10/2024
DD	Jan Shoemaker	Divided	Wages 7/15/24 to 7/28/24	\$1,146.21	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/15/24 to 7/28/24	\$1,963.63	8/20/2024
DD	Steve Frensko	Park	Wages 7/15/24 to 7/28/24	\$732.68	8/20/2024
DD	Jan Shoemaker	Divided	Wages 7/29/24 to 8/11/24	\$1,007.51	8/20/2024
DD	Jason Buckentin	Divided	Wages 7/29/24 to 8/11/24	\$1,966.41	8/20/2024
DD	Steve Frensko	Park	Wages 7/29/24 to 8/11/24	\$731.60	8/20/2024
DD	Jason Buckentin	Divided	Wages 8/12/24 to 8/25/24	\$2,023.49	9/24/2024
DD	Jan Shoemaker	Divided	Wages 8/12/24 to 8/25/24	\$1,110.99	9/24/2024
DD	Steve Frensko	Park	Wages 8/12/24 to 8/25/24	\$617.38	9/24/2024
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,324.66	8/20/2024
DD	Jeremy Gruenhagen	Divided	August Wages	\$2,324.65	9/10/2024
22191	Advanced Electrical Service	Hall	Wire (2) Recessed Can, Demo Old Lights, Retrofit (3) Wallback's to L	\$975.00	8/20/2024
22192	Barb Droege	General Gov't	Primary Election Judge	\$126.00	8/2/2024
22193	Bolton & Menk	General Gov't	Planning Services for 06/08/2024 to 07/07/2024	\$120.00	8/20/2024
22194	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for August 2024	\$66.79	8/20/2024
22195	Carver Link	General Gov't	Internet Services July 2024	\$120.00	8/20/2024
22196	Clarke Mosquito Management, Inc.	Public Safety	Mosquito Control for 2024 Season 3 of 3	\$1,467.75	8/20/2024
22197	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 07/01/2024 to 07/31/2024	\$57.91	8/20/2024
22198	Dena Braith	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22199	Diane Hoffman	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22200	Gopher State One Call	Water/Sewer	July 2024 Email Tickets 5 at \$1.35	\$6.75	8/20/2024
22201	Janice Mackenthun	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22202	Jeremy Gruenhagen	General Gov't Public Safety FD	Election Lunch, NNO Supplies , Bee Nest Pay Box, Mileage	\$709.79	8/20/2024
22203	Jessica Flury	General Gov't	Primary Election Judge	\$129.50	8/20/2024
22204	Loffler Companies, Inc.	General Gov't	July 2024 Copies	\$73.55	8/20/2024
22205	Mayer Lumber Company, Inc.	Gen Govt Bldgs.	Spruce 2x4 (10), Spruce 2x6 (2), J Trim (3), Garage Door	\$1,054.12	8/20/2024
22206	Menards	Sewer/Park/GG Bldgs/Water	Various Parts and Supplies	\$122.71	8/20/2024
22207	Mona Kerber	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22208	Nick Mackenthun	Public Safety (FD)	Oxy87 Gasoline	\$56.00	8/20/2024
22209	Per Mar Security Services	Sewer	Base Alarm Monitoring for WWTP 9-03-2024 to 12-02-2024	\$109.62	8/20/2024
22210	Perry Schroeder	General Gov't	Primary Election Judge	\$126.00	8/20/2024
22211	Plunkett's Pest Control	General Gov't Bldgs.	City Hall Service Date 8/14/2024	\$45.57	8/20/2024
22212	Pro Auto Repair	Public Safety (FD)	Repair 2000 Ford F350 Battery and Charging System	\$603.74	8/20/2024
22213	Rec Tech Sales & Service Co	Gen Govt Bldgs.	Oil Filter and 3 QT 10W40 Oil	\$41.51	8/20/2024
22214	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for July 2024	\$1,892.50	8/20/2024
22215	Wm Mueller & Sons, Inc.	Streets/Park	Fuel for City Vehicles	\$473.30	8/20/2024
			Total August Claims	\$44,243.93	
			Total August Claims	\$32,884.26	8/20/2024
			Added August Claims	\$7,614.56	9/10/2024
			Added August Claims	\$3,751.86	9/24/2024
			Added August Claims	(\$6.75)	2/11/2025
				\$44,243.93	
			QB Expenses	\$44,243.93	



2024 November Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - October 2024	\$3,280.58	11/12/2024
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - October 2024	\$651.00	11/12/2024
ACH	PERA	Divided	PERA Withholding - October 2024	\$403.20	11/12/2024
ACH	PERA	Divided	PERA Withholding - October 2024	\$885.88	12/3/2024
ACH	PERA	Divided	PERA Withholding - November 2024	\$403.20	12/3/2024
ACH	PERA	Divided	PERA Withholding - November 2024	\$410.20	12/3/2024
ACH	HealthPartners	Divided	Health Insurance for November 2024	\$3,191.20	11/12/2024
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	11/12/2024
ACH	Kwik Trip	Park/Streets/FD	Gas for City Vehicles	\$118.33	11/12/2024
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 10/16/24 to 11/15/24	\$75.97	11/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$147.25	11/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$53.69	11/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,345.91	11/12/2024
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$927.26	11/12/2024
ACH	ZOOM	General Gov't	Video Conferencing 11/06/2023 - 12/05/2023	\$17.33	11/12/2024
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for October 2024	\$20.00	11/12/2024
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.35	12/3/2024
ACH	Kwik Trip, Inc	General Gov't/FD	Gas for City Vehicles/Equipment	\$118.33	11/12/2024
ACH	Optum Bank	General Gov't	HSA Admin Fee - 3rd Qtr. 2024	\$22.50	12/3/2024
DD	Jason Buckentin	Divided	Wages 10/21/24 to 11/03/24	\$2,023.48	11/12/2024
DD	Jeremy Gruenhagen	Divided	November Wages	\$2,324.66	11/12/2024
DD	Jason Buckentin	Divided	Wages 11/04/24 to 11/17/24	\$2,050.40	12/3/2024
DD	Jeremy Gruenhagen	Divided	November Wages	\$2,357.57	12/3/2024
DC	Amazon	General Gov't	Indoor Area Rugs for City Offices	\$239.70	11/12/2024
DC	Amazon	Hall/CC	Trash Bags & Paper Towels	\$49.71	11/12/2024
DC	Unhinged Pizza	General Gov't	Lunch/Dinner for Election Judges	\$152.13	11/12/2024
DC	Hamburg Post Office	Water	Water Samples	\$38.85	11/12/2024
DC	Hamburg Post Office	GG/Water/Sewer	Roll of Stamps/2 Rolls of Post Card Stamps	\$185.00	12/3/2024
DC	Hamburg Post Office	General Gov't	November 2024 Newsletter	\$88.75	12/3/2024
DC	Home Depot	General Gov't Bldgs	Circular Saw, Oscillating Tool, Battery Pack	\$478.00	12/3/2024
DC	Amazon	GG /Hall	WoodMetal Oscillating Multitool Saw Blades/Light Bulbs	\$35.98	12/3/2024
DC	Amazon	Hall	Tork OptiCore 3-Roll Toilet Paper Roll Dispenser	\$17.76	12/3/2024
22265	Bolton & Menk, Inc.	General Gov't	Professional Services for 08/17/2024 to 09/13/2024	\$80.00	11/12/2024
22266	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for October 2024	\$66.79	11/12/2024
22267	Carver Link	General Gov't	Internet Services October 2024	\$120.00	11/12/2024
22268	Carver County Sheriff's Office	Public Safety	2nd Half Policing Contract/3rd Qtr OT	\$14,588.38	11/12/2024
22269	Coordinated Business Systems, Ltc	General Gov't	Monthly Equipment Base Rate for 10-01-24 to 10-31-24	\$58.03	11/12/2024
22270	Dammann Seed Sales	Park	Athletic Turf Mixture (2) #25lb. Bag	\$140.00	11/12/2024
22271	Gopher State One Call	Water/Sewer	October 2024 Email Tickets 10 at \$1.35	\$13.50	11/12/2024
22272	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 75 gal	\$1,114.71	11/12/2024
22273	Henning Excavating	Sewer/Water	Instal New Grinder Station (Jacob St)/Water SO for 605 Robert	\$23,906.00	11/12/2024
22274	Hillyard	Comm Ctr	Products for Waxing Community Center Office Floors	\$271.78	11/12/2024
22275	Home Solutions	Water/Sewer	Wax Gasket, Caulk, NC Plug Tap	\$28.13	11/12/2024
22276	Loffler Companies, Inc.	General Gov't	October Copies	\$87.94	11/12/2024
22277	Melchert-Hubert-Sjodin, PLLP	General Gov't	Revise PTO and ESST Policy	\$339.30	11/12/2024
22278	Menards	Streets	Yellow Pro Paint Safety/Purdy GE Cover	\$105.21	11/12/2024
22279	MN Rural Water Assoc.	Water	Membership December 2024 - November 2025	\$400.00	11/12/2024
22280	MVTL Labs, Inc.	Sewer	Discharge Samples	\$147.75	11/12/2024
22281	NAPA Auto Parts	Hall/Water/Sewer	Oil for Generators	\$196.91	11/12/2024
22282	Per Mar Security Services	Sewer	Base Alarm Monitoring for WWTP 12-03-2024 to 3-02-2025	\$109.62	11/12/2024
22283	Plunkett's Pest Control	General Gov't (CC)	General Pest Control Service Date 10/14/2024	\$45.57	11/12/2024
22284	S.E.H. Inc.	Streets	Engineering Fees - Brad Street Reclaim and Overlay	\$9,936.92	11/12/2024
22285	Schneider Excavating & Grading	Water	Final Payment - Water Main Imp for Old WTP	\$4,016.90	11/12/2024
22286	Town & Country Glass	GG Bldgs	Laminated Tint Backglass for Bobcat Toolcat	\$285.88	11/12/2024
22287	W.W.O.T.A. Inc	Water/Sewer	Water/Sewer Training & Assistance for October 2024	\$1,383.75	11/12/2024
22288	Waste Management, Inc.	Sanitation	30 Yard Recycle Container for 10/01/24-10/31/24	\$888.12	11/12/2024
22289	West Metro Mechanical	Water	Furnace Service Call - Reznor Inducer Assembly	\$774.00	11/12/2024
22290	Wm Mueller & Sons, Inc.	Park/Streets	Fuel for City Vehicles/Equipment	\$404.90	11/12/2024
Debit	Security Bank & Trust	Water/Sewer/SW	Returned Check for Utility Bill	\$174.00	12/3/2024
				\$81,905.32	
			November Claims	\$74,890.27	11/12/2024
			Added November Claims	\$7,120.26	12/3/2024
			Added November Claims	(\$105.21)	2/11/2025
				\$81,905.32	
			QB Expenses	\$81,905.32	

## 2024 January Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - December 2024	\$2,522.10	1/14/2025
ACH	PERA	Divided	PERA Withholding - December 2024	\$403.20	1/14/2025
ACH	PERA	Divided	PERA Withholding - December 2024	\$899.88	1/14/2025
ACH	PERA	Divided	PERA Withholding - January 2025	\$422.56	1/14/2025
ACH	MN Dept. of Revenue	Divided	Sales & Use Tax 4th Qtr. 2024	\$170.00	2/11/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	1/14/2025
ACH	HealthPartners	Divided	Health Insurance for January 2025	\$3,622.12	1/14/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 12/16/23 to 01/15/24	\$75.97	1/14/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for December 2024	\$20.00	1/14/2025
ACH	ZOOM	General Gov't	Video Conferencing 01/06/2025 - 02/05/2025	\$17.33	1/14/2025
ACH	Kwik Trip	Streets	Gas for City Vehicles/Finance Charge	\$50.14	1/14/2025
ACH	Verizon Wireless	Divided	City Cell Phone/Tablets Data Plan	\$129.35	1/14/2025
ACH	Viking Bottling Co.	Hall	Pop for Hall	\$202.55	1/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491844	\$1,452.80	1/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00053491855	\$1,923.92	1/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00051366837	\$321.40	1/14/2025
ACH	Xcel Energy	Divided	XCEL ENERGY-MN XCELENERGY 00130099230	\$175.91	1/14/2025
DC	Hamburg Post Office	General Govt	Roll of Regular Postage Stamps	\$73.00	1/14/2025
DC	Amazon	General Govt	Staples 827607 1.5-Inch 3-Ring Better Binder Green	\$10.04	1/14/2025
DC	Amazon	General Govt	(2) Staples 827605 1.5-Inch D-Ring Better Binders Yellow	\$18.68	1/14/2025
DC	Amazon	General Govt (CC)	Amazon Basics Cop Paper (10 Reams) - Toggle Light Switch Plate (5-Ga	\$56.48	1/14/2025
DC	Amazon	Parks	Carlisle Turf Master Lawn & Garden Tires for Mower	\$249.80	1/14/2025
DC	Amazon	PW (Streets)	SafetyShirtz Hi Vis Hoodie - SS360 Basic ANSI Class 3	\$52.79	1/14/2025
DC	Amazon	Sewer	VEVOR Electric Pickup Truck Crane	\$279.99	2/11/2025
DC	Amazon	GG/Sewer	12V Turn Signal for Bobcat/VEVOR 1000 lbs Trailer Jack w/wheel	\$58.78	1/14/2025
DC	Win Supply	GG/Water	LED Light Bulbs for CC, Fire Hall, WTP	\$2,286.90	1/14/2025
DC	MN Rural Water Association	Water	St. Cloud Water Refresher Course	\$400.00	1/14/2025
DC	Hamburg Post Office	Water	Water Samples	\$17.30	1/14/2025
DC	US Postal Service	General Gov't	January 17, 2025 Newsletter	\$88.75	2/11/2025
DD	Jason Buckentin	Divided	Wages 12/16/24 to 12/29/24	\$2,113.25	1/14/2025
DD	Jeremy Gruenhagen	Divided	January Wages	\$2,460.12	1/14/2025
DD	Jason Buckentin	Divided	Wages 12/30/24 to 1/12/25	\$2,113.88	2/11/2025
DD	Jason Buckentin	Divided	Wages 1/13/24 to 1/26/25	\$2,149.63	2/11/2025
DD	Jeremy Gruenhagen	Divided	January Wages	\$2,493.05	1/14/2025
22391	MDH	Water	Class D Water License Exam Fee	\$32.00	1/14/2025
22392	Abdo	General Gov't	2024 Financial Audit Services	\$5,000.00	1/14/2025
22393	ASCAP	Hall	2025 Entertainment License	\$445.00	1/14/2025
22394	Bolton & Menk, Inc.	General Gov't	Professional Services for 11/09/2024 to 12/06/2024 (Planning Services)	\$360.00	1/14/2025
22395	Carver County (Public Works)	PW (Streets)	Finishing Misc. Signs (RR/Scheele Ave Signs & Brackets)	\$199.00	1/14/2025
22396	Carver County Attorney's Office	General Gov't	2024 Quarterly Surcharge (4th Qtr)	\$164.37	1/14/2025
22397	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 12-01-24 to 12-31-24	\$58.03	1/14/2025
22398	Core & Main LP	Water	(2) Hach Ascorbic Acid Pillows pk/100, 1457799	\$77.30	1/14/2025
22399	ECM Publishers, Inc	General Gov't	January 14 Public Hearing (2025 City Fee Schedule)	\$43.00	1/14/2025
22400	Gopher State One Call	Water/Sewer	December 2024 Locates	\$1.35	1/14/2025
22401	Jason Buckentin	General Gov't/PW	Duluth Flex Fire Hose Carpenter Pants	\$74.50	1/14/2025
22402	League of MN Cities	General Gov't	Membership Dues for the year 2025 (Population 589)/MMA	\$935.00	1/14/2025
22403	Loffler Companies, Inc.	General Gov't	December 2024 Copies	\$72.96	1/14/2025
22404	Mayer Lumber Company	General Govt Bldgs.	Materials for City Shop Shelving	\$78.04	1/14/2025
22405	MN State Fire Chiefs Association	Public Safety (FD)	2025 Membership Renewal	\$400.00	1/14/2025
22406	MN Pollution Control Agency	Sewer	Class D Sewer License Renewal (Jeremy Gruenhagen)	\$23.00	1/14/2025
22407	NAPA Auto Parts	General Govt Bldgs.	Engine Oil Filter/Synthetic Oil for 3/4 Ton	\$71.97	1/14/2025
22408	Security Bank & Trust	Storm Water/Water	Principal/Interest - G.O. Public Utility Revenue Refunding Bonds, Series	\$70,677.50	1/14/2025
22409	Summit Fire Protection	Divided	Fire Extinguisher - Annual Inspection	\$1,283.00	1/14/2025
22410	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for December 2024	\$853.75	1/14/2025
22411	Wm Mueller & Sons, Inc.	Streets	Fuel for City Vehicles	\$65.28	1/14/2025
				\$108,448.32	
			January Claims	\$101,094.24	1/14/2025
			Added January Claims	\$7,354.08	2/11/2025
				\$108,448.32	



## 2024 February Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - January 2025	\$3,947.18	2/11/2025
ACH	MN Dept. of Revenue	Divided	State Withholding Tax Payment - January 2025	\$789.00	2/11/2025
ACH	PERA	Divided	PERA Withholding - January 2025	\$423.81	2/11/2025
ACH	PERA	Divided	PERA Withholding - January 2025	\$431.26	2/11/2025
ACH	PERA	Divided	PERA Withholding - January 2025	\$946.03	2/11/2025
ACH	HealthPartners	Divided	Health Insurance for February 2025	\$3,622.12	2/11/2025
ACH	Google	General Gov't	Email Accounts (14) Administered by Google G Suite	\$201.60	2/11/2025
ACH	METRONET	FD/Hall/Water	Fiber Phone Service for 01/16/25 to 02/15/25	\$76.03	2/11/2025
ACH	Security Bank & Trust	General Gov't	ACH Service Fees for January 2025	\$20.00	2/11/2025
DC	Intuit.com	General Gov't	1099 e-filing for 2024 (16)	\$82.84	2/11/2025
ACH	ZOOM	General Gov't	Video Conferencing 02/06/2025 - 03/05/2025	\$17.33	2/11/2025
DC	Hamburg Post Office	General Gov't	Postcard Stamps (2 rolls)	\$112.00	2/11/2025
DD	Jeremy Gruenhagen	Divided	February Wages	\$2,460.12	2/11/2025
22412	Advanced Electrical Services, Inc.	GG/Hall	Retrofit Lighting at Community Hall and City Shop	\$3,750.00	2/11/2025
22413	Alcohol & Gambling Enforcement	Hall	Consumption & Display Permit	\$250.00	2/11/2025
22414	Bound Tree Medical	Public Safety (FD)	i-gel O2 Resus Pack/Curaplex Disposable Penlight 6/pk	\$88.69	2/11/2025
22415	Canon Financial Services, Inc.	General Gov't	Canon Copier Gov't Contract for January 2025	\$66.79	2/11/2025
22416	Carver Link	General Gov't	Internet Services January and February 2025	\$240.00	2/11/2025
22417	Coordinated Business Systems, Ltd.	General Gov't	Monthly Equipment Base Rate for 01/01/2024 to 01/31/2024	\$58.03	2/11/2025
22418	Core & Main LP	Water	Hach SPADNS 2 Fluoride Reagent AccuVac Ampules	\$132.10	2/11/2025
22419	Customized Fire Rescue Training, Inc.	Public Safety (FD)	Auto Extraction Class on 10/14/2024	\$500.00	2/11/2025
22420	ECM Publishers, Inc.	General Gov't	Summary of Ordinance Number 171	\$43.00	2/11/2025
22421	Gopher State One Call	Water/Sewer	January Locates (4) and Annual Operator Fee	\$55.40	2/11/2025
22422	Hawkins Chemical	Water	Azone 15 - EPA Reg. No. 7870-5, 90 gal	\$1,008.14	2/11/2025
22423	Home Solutions	GG Bldgs./Hall	Wall plates and outlets	\$19.84	2/11/2025
22424	Jason Buckentin	Water	Water Class/Hotel and Mileage	\$333.42	2/11/2025
22425	Lano Equipment	General Govt Bldgs.	Bobcat 72" Sweeper	\$6,202.00	2/11/2025
22426	Loffler Companies	General Gov't	January Copies	\$80.38	2/11/2025
22427	Matt Jaus	Public Safety (FD)	Gas for grass 11	\$115.00	2/11/2025
22428	MN Association of Small Cities	General Gov't	Annual Membership Fee	\$405.50	2/11/2025
22429	MN Dept of Health	Water	Class D Water License for Jason Buckentin	\$23.00	2/11/2025
22430	MN Public Facilities Authority	Debt Service	Interest Payments for Water Tower/WTP/Sewer Imp	\$6,157.23	2/11/2025
22431	Municipal Emergency Services, Inc	Public Safety (FD)	Hi Temp Synthetic Diester Compressor Oil	\$26.40	2/11/2025
22432	NAPA Auto Parts	General Govt Bldgs.	Cleaning Wipes	\$8.29	2/11/2025
22433	Peeps Repair	Public Safety (FD)	Remen Alternator 19995 Chevy Tanker Truck	\$739.50	2/11/2025
22434	Plunkett's Pest Control	General Gov't	Service Dates 1/13/2025, 1/15/2025 and 2/10/2025	\$207.69	2/11/2025
22435	Robbs Electric	General Govt Bldgs.	Replace Wallpack on West Side of CC	\$459.27	2/11/2025
22436	Scott's Service Company	Park	Parts for Baseball Field Lights (Insurance Claim)	\$1,507.75	2/11/2025
22437	W.W.O.T.A. Inc	Water/Sewer	Water/Wastewater Training & Assistance for January 2025	\$906.25	2/11/2025
22438	Wm Mueller & Sons, Inc.	Water, Streets	Gasoline/Salt, Sand, Plow Streets	\$1,077.23	2/11/2025
				\$37,590.22	

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Hamburg Lions Club Previous Gambling Permit Number: X- 05906  
Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: \_\_\_\_\_  
Mailing Address: 612 Kim Ave  
City: Hamburg State: MN Zip: 55339 County: Carver  
Name of Chief Executive Officer (CEO): Chris Lund  
CEO Daytime Phone: 612-710-2107 CEO Email: radahs71@msn.com  
(permit will be emailed to this email address unless otherwise indicated below)  
Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

- Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Community Center

Physical Address (do not use P.O. box): \_\_\_\_\_

Check one:

- City: Hamburg Zip: 55339 County: Carver  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): 2/28

Check each type of gambling activity that your organization will conduct:

- Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: \_\_\_\_\_

Signature of City Personnel:  
\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: \_\_\_\_\_

Signature of County Personnel:  
\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**  
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Chris Lund

**REQUIREMENTS**

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**MAIL APPLICATION AND ATTACHMENTS**

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Hamburg Lions Date organized: 1982 Tax-exempt number: \_\_\_\_\_  
Organization Address (No PO Boxes): 181 Broadway Avenue City: Hamburg State: MN Zip Code: 55339  
Name of person making application: Robert J Gregonis Business phone: \_\_\_\_\_ Home phone: 952.367.7089  
Date(s) of event: February 28, 2025 Type of organization:  Mircodistillery  Small Brewer  
 Club  Charitable  Religious  Other non-profit  
Organization officer's name: Chris Lund City: Hamburg State: MN Zip Code: 55339  
Organization officer's name: Robert Gregonis City: Hamburg State: MN Zip Code: 55339  
Organization officer's name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Location where permit will be used. If an outdoor area, describe.  
Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage  
West Bend Mutual Insurance 1 million, DPS 2 million aggregate

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>City of Hamburg</u> City or County approving the license	<u>February 11, 2024</u> Date Approved
<u>No fee</u> Fee Amount	<u>February 28, 2025</u> Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>CityAdmin@cityofhamburgmn.com</u> City or County E-mail Address
<u>566</u> Current population of city	
<u>Jeremy Gruenhagen</u> Please Print Name of City Clerk or Count Official	_____ Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
No Temp Applications faxed or mailed. Only emailed.  
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.  
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization:  Date organized:  Tax-exempt number:

Organization Address (No PO Boxes):  City:  State:  Zip Code:

Name of person making application:  Business phone:  Home phone:

Date(s) of event:  Type of organization:  Mircodistillery  Small Brewer  
 Club  Charitable  Religious  Other non-profit

Organization officer's name:  City:  State:  Zip Code:

Organization officer's name:  City:  State:  Zip Code:

Organization officer's name:  City:  State:  Zip Code:

Location where permit will be used. If an outdoor area, describe.  
 Hamburg Community Hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 Hamburg Community Hall

If the applicant will carry liquor liability insurance, please provide the carrier's name and amount of coverage  
 West Bend Mutual Insurance 1 million, DPS 2 million aggregate

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<u>City of Hamburg</u> City or County approving the license	<u>February 11, 2024</u> Date Approved
<u>No fee</u> Fee Amount	<u>March 8, 2025</u> Permit Date
<u>Event in conjunction with a community festival <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</u> <u>566</u> Current population of city	<u>CityAdmin@cityofhamburgmn.com</u> City or County E-mail Address
<u>Jeremy Gruenhagen</u> Please Print Name of City Clerk or Count Official	<u>Signature City Clerk or County Official</u>

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event  
 No Temp Applications faxed or mailed. Only emailed.  
 ONE SUBMISSION PER EMAIL, APPLICATION ONLY.  
 PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
 PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
 CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

# CITY OF HAMBURG TIME-OFF REQUEST FORM

Today's Date: February 7, 2025

Employee Name: Jeremy Gruenhagen

Dates Requesting Time-Off: February 10th (Off at 3:20)  
February 20th (Off at 4:00)  
February 21st & 24th

How many **Vacation** hours will be used? 18

How many **Compensation** hours will be used? 0

Is there a **Holiday** during your time off? No

Will there be any time off **without pay**? No

Will there be any scheduled **Sick Leave** used? Yes

Are you requesting more than three consecutive days off? No

- If yes, you must receive City Council approval.

### City Council Approval

Date of Council Meeting: February 11, 2025

Was vacation request approved? \_\_\_\_\_

- If no, reason request was denied: \_\_\_\_\_

Jeremy Gruenhagen 2-7-25  
Employee Signature Date

\_\_\_\_\_  
City Clerk/Treasurer Date

\_\_\_\_\_  
Mayor Date







414 Nicollet Mall  
Minneapolis, MN 55401

January 30, 2025

HAMBURG CITY  
181 BROADWAY AVE  
HAMBURG, MN 55339

**RE: Transmission Line Work Notice – Line 0717 Rebuild**

The purpose of this letter is to update you of upcoming construction activities to rebuild Xcel Energy's existing 69,000-volt (69kV) transmission line between the Carver and Green Isle Substations.

You are receiving this letter because you own property on or adjacent to where construction activities will occur. Construction activities are scheduled to begin in March of 2025 and be completed in June of 2025. Xcel Energy is initiating communication now to allow ample time for inquiries and preparation by all parties involved.

Thank you in advance for your cooperation and assistance with this project. Please feel free contact me with any questions or concerns as well. I can be reached at 612.528.1380 or at [Zach.rogers@wsbeng.com](mailto:Zach.rogers@wsbeng.com).

Regards,

*Zach Rogers*

**Zach Rogers**  
Consultant for Xcel Energy  
540 Gateway Blvd. Burnsville, MN 55337  
P: 612.528.1380  
[Zach.rogers@wsbeng.com](mailto:Zach.rogers@wsbeng.com)

## **Transmission Line 0717 Phase Green Isle to Norwood Young America Fact Sheet**

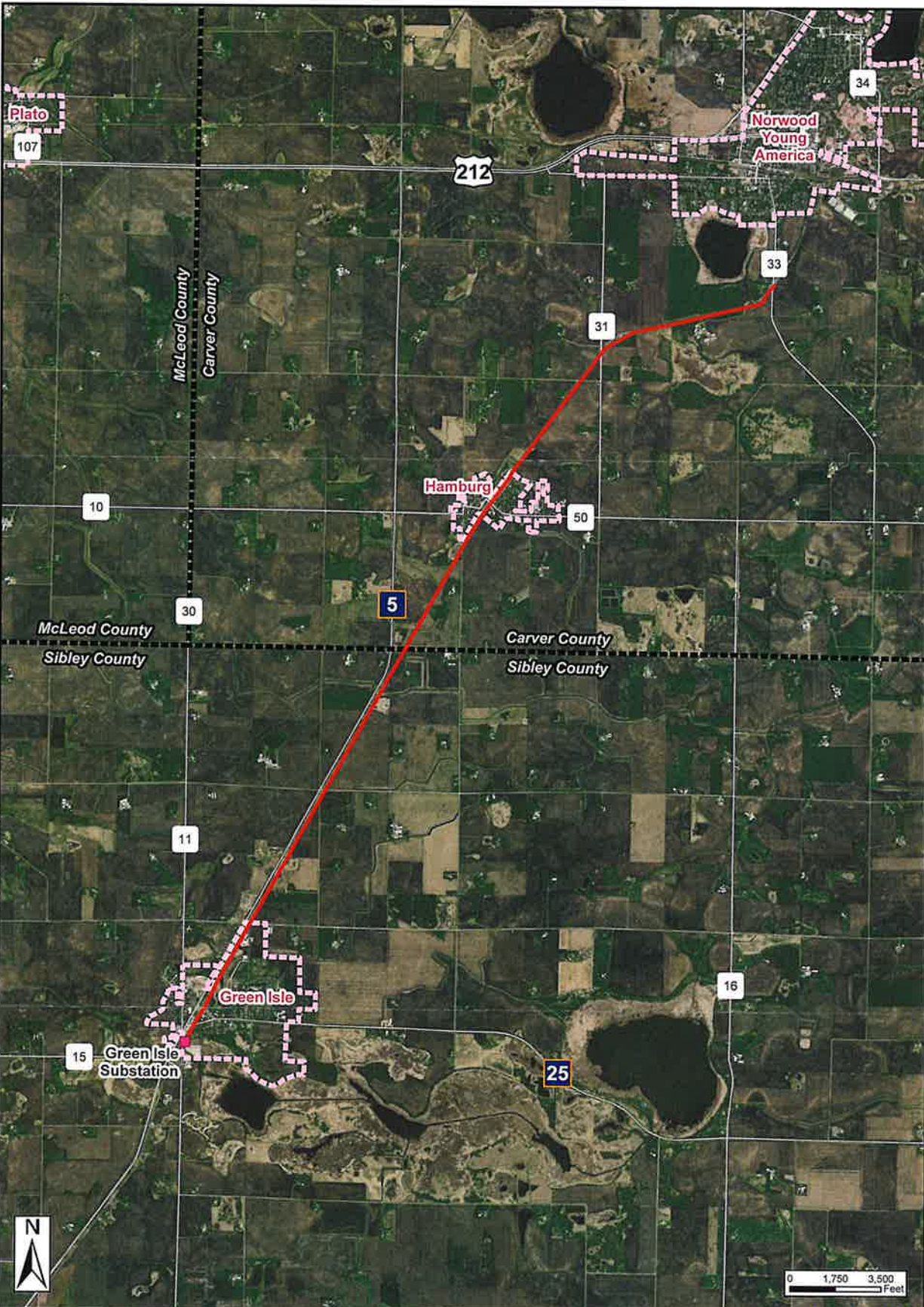
Xcel Energy is planning to rebuild the 69,000-volt (69kV) transmission line between Green Isle and Norwood Young America MN. This project will result in the improvement and reliability for the transmission circuit within the area.

### **Project Information**

- The approximate length of the Project is 8 miles.
- The line will be rebuilt along the existing alignment.
- There will be no change in voltage to the transmission line.
- Approximate Construction Schedule: Begin construction in March of 2025 and complete construction and restoration in June of 2025.
- All the construction work will occur within existing easement rights or in road right-of-way.
- Xcel Energy civil construction crews will handle restoration work after line construction is complete – all damage claims will be addressed at the completion of the project.
- This project will be a pole-for-pole replacement. The number of existing structures will match the number of new structures. This is due to multiple underbuild and underground attachments to existing structures.
- The average span length is 269 feet. This is kept the same as existing in agricultural lands due to blowout clearances to the railroad that runs parallel to this line.
- The average existing structure height is 50 feet.
- The average new structure height is 60 feet. This is due in part to the updated NESC clearance requirements but mostly due to the Xcel standards that do not have 69kV phase spacing therefore 115kV phase spacing is required.

### **Enclosed Project Map**

- The transmission line rebuild is indicated on the enclosed map.



Document Path: \\C:\General Offices\GCO-Trans\GIS\Project Warehouse\Electric\Transmission\0709-0759\0717\Map\0717\_XcelEnergy\_Map.aprx

# Xcel Energy Rebuild Project Line Number #0717

- Legend**
- #0717 Xcel Energy Line Rebuild
  - Xcel Owned Substation
  - City Boundary
  - County Boundary



DISCLAIMER: This information is believed to be correct but is subject to change and is not warranted.

Date: 8/31/2022







**City of Hamburg, Minnesota**

181 Broadway Avenue  
Hamburg, MN 55339

October 4, 2024

Steven and Tammy Trebesch  
PO Box 2  
Hamburg, MN 55339

**SUBJECT: Permissible Uses of PID 45.0282500 and 45.0282020**

Dear Mr. and Mrs. Trebesch:

Following the discussion at the City Council meeting on Tuesday, September 24th, I am writing to inform you of the permissible uses of your properties located along Railroad Street, as outlined in the Hamburg City Code Ordinance No. 133 – Chapter 160 Zoning and Subdivision Ordinance. The two properties in question are Parcel 45.0282500, referred to below as “Parcel 1,” and Parcel 45.0282020, referred to below as “Parcel 2.”



Parcel 1 is zoned as B Downtown Business Mixed Use District. Within any B District, only the following uses are permitted by right:

1. Retail, office or business service uses that are conducted within an enclosed building
2. Residential dwelling units within the same building as a retail, office or business use
3. Hotels and motels, and associated recreational uses
4. Public and educational facilities, religious institutions, and public or private parks
5. Restaurants and on-sale liquor establishments
6. Telecommunication facilities



On Parcel 1, the following uses may be permitted with a Conditional Use Permit and in conformance with the standards found in Section F, Subdivision 6 of the Zoning Ordinance:

1. Accessory structures other than private garages
2. Funeral homes and mortuaries
3. Outdoor dining areas associated with restaurants and on-sale liquor establishments
4. Clubs, museums, historic buildings, and other similar uses
5. Hospitals, nursing homes, or retirement homes
6. **Automobile service stations**
  - a. No vehicles which are unlicensed and inoperable shall be stored on premises except in appropriately designed and screened storage areas.
  - b. All repair, assembly, disassembly and maintenance of vehicles shall occur within closed buildings except minor maintenance, such as tire inflation, oil and wiper replacement.
  - c. No public address system shall be audible from any residential parcel.
  - d. Stacking for gas pumps shall be provided for at least one car beyond the pump island in each direction in which access can be gained to the pump. The required stacking shall not interfere with internal circulation patterns or with designated parking areas and shall not be permitted in any public right-of-way or within the required parking setback.
  - e. No sales, storage or display of used vehicles, except when a conditional use permit is approved by the City Council allowing such rentals.
  - f. Shall not be located within 20 feet of any low-density residential parcel. The City Council may reduce separation requirements if the following are provided:
    - i. Landscaping and berming to shield the auto service use, and
    - ii. Lighting plans which are unobtrusive to surrounding residential uses.
  - g. All canopy lighting shall be recessed lighting, flush mounted with canopy ceiling and having a flat glass lens.
  - h. Canopies shall be set back at least 15 feet from all property lines, but in no case shall the setbacks be less than 20 feet of any low-density residential parcel as designated in the Comprehensive Plan.
7. Uses having a drive-up window
8. **Storage, repair and servicing related to a permitted use**
  - a. The building and site shall maintain a predominantly commercial character.
  - b. No exterior storage shall be permitted.
  - c. Truck loading areas shall be fully screened and not located adjacent to any residential lot line.
9. Telecommunication facilities that exceed 75 feet in height

It is the City of Hamburg's understanding that Parcel 1 is currently being used for automotive repairs and automotive parking. This use of Parcel 1 does not conform with the Hamburg Zoning Ordinance, as both of these uses are only permitted in the B District with a Conditional Use Permit. **To bring the use of Parcel 1 into compliance, a Conditional Use Permit will be required and all vehicles and vehicle-related equipment shall be moved inside an enclosed structure. Please submit a completed Land Use Application (attached) to apply for a Conditional Use Permit.**

Parcel 2 is zoned as A-1 Restricted Agriculture District. Within any A-1 District, only the following uses are permitted by right:

1. Single family detached residential dwellings
2. Agriculture and horticulture land uses, excluding feedlots, including existing buildings and equipment typically associated with agriculture activities
3. A state licensed residential facility or a housing with services establishment
4. A state licensed day care facility serving 12 or fewer persons
5. Telecommunication facilities

On Parcel 2, the following uses may be permitted with a Conditional Use Permit and in conformance with the standards found in Section F, Subdivision 3 of the Zoning Ordinance:

7. Accessory structures other than garages (larger than 1,000 square feet)
8. Public and educational facilities, religious institutions, and public or private parks
9. Home occupations
10. Cemeteries
11. Telecommunication facilities that exceed 75 feet in height

The use of Parcel 2 is not allowed as a permitted, conditional, or accessory use. To bring the parcel into compliance, the City of Hamburg recommends the following options:

**Option 1:** Remove the vehicles, vehicle-related equipment, and storage containers from the property.

**Option 2:** Apply for a Minor Subdivision to combine Parcels 1 and 2 using the attached Land Use Application. This request may be submitted on the same application as the Conditional Use Permit for Parcel 1. The new parcel would need to be including in the B District to allow the current use of the property as a Conditional Use. If the Minor Subdivision and Conditional Use Permit are approved, all vehicles and vehicle-related equipment shall still be moved inside an enclosed structure.

Please contact me by Monday, October 21<sup>st</sup> to discuss these options. I am available to answer any questions you may have.

Thank you for your time.

Sincerely,

**Jeremy Gruenhagen**

City Clerk-Treasurer

P.O. Box 248

181 Broadway Avenue

Hamburg, MN 55339

952-467-3232

cityadmin@cityofhamburgmn.com



## City of Hamburg, Minnesota

181 Broadway Avenue  
Hamburg, MN 55339

### POSTED NOTICE

February 7, 2025

Steven and Tammy Trebesch  
360 Sophia Avenue  
Hamburg, MN 55339

#### RE: Public Nuisance Violations

Dear Mr. and Mrs. Trebesch:

Several inspections by the City of Hamburg disclosed conditions on your property that are in violation of the City of Hamburg Code of Ordinances. On January 14, 2025, the Hamburg City Council agreed the following items must be corrected by February 11, 2025:

- **Ordinance 92 – Abandon Motor Vehicle (Abandoned or Junk Vehicles)**
- **Ordinance 93.19 – Nuisance Parking and Storage (Inoperable Vehicles)**
- **Ordinance 93.20 – Inoperable Motor Vehicles (Inoperable Vehicles)**

The property in question is Parcel 45.0282020, referred to below as “Parcel 2.” As noted on the below drawing, Parcel 45.0282500 shall be referred to as “Parcel 1.”



In a previous letter dated November 13, 2024, we formally recognize Parcel 1 as “grandfathered” into the Zoning Code and consider the current use to be a Legal Non-

Conforming use under Minn. Stat. §462.357. In contrast, the City of Hamburg has not found or been made aware of any evidence demonstrating that Parcel 2 was used for automotive repairs and parking before the adoption of Resolution 2022-08, amending the zoning map, on April 12, 2022, or the current Zoning and Subdivision Ordinance on November 24, 2009.

To address this, the City Council has invited you to attend multiple City Council meetings to discuss the current and future use of the property, as shown in previous letters dated September 11, 2024, October 4, 2024, November 6, 2024, November 13, 2024, and December 17, 2024.

Parcel 2 is zoned as A-1 Restricted Agriculture District. Within any A-1 District, only the following uses are permitted by right:

1. Single family detached residential dwellings
2. Agriculture and horticulture land uses, excluding feedlots, including existing buildings and equipment typically associated with agricultural activities
3. A state licensed residential facility or a housing with services establishment
4. A state licensed day care facility serving 12 or fewer persons
5. Telecommunication facilities

On Parcel 2, the following uses may be permitted with a Conditional Use Permit and in conformance with the standards found in Section F, Subdivision 3 of the Zoning Ordinance:

1. **Accessory structures other than garages (larger than 1,000 square feet)**
2. Public and educational facilities, religious institutions, and public or private parks
3. Home occupations
4. Cemeteries
5. Telecommunication facilities that exceed 75 feet in height

It is the City of Hamburg's understanding that Parcel 2 is currently being used for the storage and parking of automobiles, in association with the adjacent automotive repairs and automotive parking use on Parcel 1. To bring Parcel 2 into compliance, the City of Hamburg recommends the following options:

**Option 1:** Remove the vehicles, vehicle-related equipment, and storage containers from the property.

**Option 2:** Apply for a Conditional Use Permit by submitting a completed Land Use Application (attached). The City has worked with you to allow flexibility for accessory structures, as noted in a Conditional Use Permit on February 13, 2018, for Parcel 1. If a Conditional Use Permit is approved, all vehicles and vehicle-related equipment shall be moved inside an enclosed structure.

Should the above nuisances not be corrected by **February 11, 2025**, you will be expected to attend the next City Council Meeting on February 11, 2025, at 7:00 p.m. to state your case. Should you fail to attend the meeting or if, upon assessment by the Council, it is determined that the nuisance violation persists, the matter will be escalated to the Carver County



Attorney's office for potential prosecution as a misdemeanor or petty misdemeanor violation of the City Ordinances.

If you have any questions about these orders, please call the City office at (952) 467-3232. Your prompt cooperation in attending to the item(s) would be greatly appreciated.

Sincerely,

**Jeremy Gruenhagen**  
City Clerk-Treasurer  
181 Broadway Avenue  
Hamburg, MN 55339  
952-467-3232  
cityadmin@cityofhamburgmn.com



## NEATON & PUKLICH, P.L.L.P.

PATRICK J. NEATON  
MICHAEL L. PUKLICH  
MARK E. DOOLEY

February 6, 2025

LEGAL ASSISTANTS:  
LORI B. NOLAN  
COURTNEY M. OLSON

### VIA EMAIL AND U.S. MAIL

Mr. Matthew D. McDougall  
Melchert Hubert Sjodin, PLLP  
121 West Main Street, Suite 200  
Waconia, MN 55387

RE: City of Hamburg/Steven and Tammy Trebesch

Mr. McDougall:

Please be advised that I am representing Steven and Tammy Trebesch in connection with issues that are being raised by the City of Hamburg over the property that the Trebeschs purchased from Minnesota Valley Regional Rail Authority, and which the City of Hamburg quit claimed its interest in as part of the settlement of the parties' litigation in January 2024.

Attached is a three-page letter that my clients recently received from the City of Hamburg regarding alleged violations that the City claims are occurring on what the City identifies in this letter as "Parcel 2."

The City of Hamburg is asserting that this Parcel is zoned A-1 "Restricted Agriculture District."

I am not sure who handles the City of Hamburg's Data Practices Act requests in accordance with the Minnesota Statute, and I am therefore making this request to you as the attorney for the City of Hamburg.

Pursuant to the Minnesota Data Practices Act, I am hereby requesting an opportunity to review the following documents and/or materials:

- Any and all documents with respect to the City of Hamburg's annexation of any portion of the referenced "Parcel 2";
- Any and all documents regarding the City of Hamburg's zoning of "Parcel 2"; and
- Any and all documents regarding the City of Hamburg's decision to assert that Steven and Tammy Trebesch are in violation of any of the City of Hamburg's Ordinances with respect to "Parcel 2."



Jeremy Gruenhagen &lt;cityadmin@cityofhamburgmn.com&gt;

## Vacating an Alley

**Christophe Morschen** <cmorschen@mhslaw.com>

Tue, Jan 21, 2025 at 3:14 PM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>, Corrin Bemis <Corrin.Bemis@bolton-menk.com>, "jblack@sehinc.com" <jblack@sehinc.com>  
 Cc: Leah Murphy <lmurphy@mhslaw.com>

Jeremy,

From the legal process perspective, here is the procedure for vacating an alley:

1. The City receives a petition from the majority of the owners abutting the part of the street to be vacated. The number of people required to sign this petition is different than the people entitled to notice under item 3 – for this step, if only the portion of the alley that splits these lots will be vacated, then only the owners of these two lots need to petition. (Alternatively, the City can vacate on its own motion but requires a 4/5 vote of the council)
2. The City publishes and posts 2 weeks' notice that there will be a public hearing on the vacation of the alley.
3. The City sends mailed notice to "each property owner affected by the proposed vacation" at least 10 days prior to the public hearing. Which properties are "affected" is slightly ambiguous. I advise that each property owner on this block should get a mailed notice, including the parts of the block that don't abut the traveled alley but do abut the grassy "alley" which runs northeast-southwest.
4. The City holds a public hearing on the vacation.
5. The City Council deliberates and then votes on vacation. As I noted in item 1, if there is not a petition by both lot owners, then this requires 4/5 approval from the Council to pass, otherwise a regular majority suffices.

The notices provided under this section need to contain a copy of the petition or the proposed resolution vacating the alley, as well as the time, place, and date of the hearing.

When vacating, the City can reserve an easement for drainage and utility easements. It should also potentially consider reserving an easement specifically in favor public utilities – I see on the GIS that there may be an electrical line running along the alley.

Let me know if you have any questions, or if you want assistance drafting any of the notices or resolutions required for this process.

**Christophe Morschen**  
Associate Attorney

Melchert Hubert Sjodin,  
PLLP

(952) 442-7798



Attorneys at Law



17510 62nd Street  
 New Germany MN 55367  
 952-353-2119 or 952-353-2180

# Estimate

David Henning  
 Jeremy Henning  
 Ryan Henning

Date	Estimate #
2/4/2025	384

Henning Excavating LLC

17510 62nd Street  
 New Germany MN 55367

Name / Address
City of Hamburg

Project

Description	Qty	Rate	Total
8ft. bury hydrant, 6" valve and hardware, installing hydrant		11,985.00	11,985.00
<b>Total</b>			\$11,985.00

Phone #	E-mail
612-719-0736	henningexcavating1@frontier.com



PRECISION UTILITIES  
 14067 62ND ST  
 MAYER, MN 55360  
 9523238511  
 dan@precisionutilities.com



## Estimate

### ADDRESS

City of Hamburg  
 181 Broadway Avenue  
 Hamburg, MN 55339

ESTIMATE # 1772  
 DATE 01/08/2025

SERVICE	DESCRIPTION	AMOUNT
Install New Fire Hydrant	Precision Utilities will supply and install one new fire hydrant and 6" gate valve. Estimate includes hauling in one load of rock for the base of the fire hydrant and haul one load of excess out.  Restoration is not included in the estimate.  ***Add an additional \$2,100.00 if a hydro vac truck is needed to safely excavate due to underground utilities. This would be used only if needed.	15,950.00

Additional Contract Terms:  
 All credit card payments are subject to a 3% charge.  
 The price includes only those items listed above as stated.  
 General contractor/owner is to review proposed scope listed above. Precision Utilities is not responsible for items missing from scope.

SUBTOTAL	15,950.00
TAX	0.00
<b>TOTAL</b>	<b>\$15,950.00</b>

Contractor Notice To Owner:  
 Any person or company supplying material or labor for this improvement to your property may file a lien against your property if that company or person is not paid for the contributions.  
 Under Minnesota law, you have the right to pay persons who supplied material or labor for this improvement directly and deduct this amount from our contract price, or withhold the amount due them from us until 120 days after completion of improvement unless we give a lien waiver signed by persons who supplied any labor or material for improvement and who gave you a timely notice.

Accepted By

Accepted Date

### EXCLUSIONS:

Dewatering, soil correction, pipe support, removal of buried obstructions, jacking, frost charges, rock excavation, construction staking, restoration (other than if listed above), compaction tests, hauling of excess soils, erosion control/inlet protection, hazardous material handling, irrigation, sheeting, shoring, bracing, and private utility locates.



**ELECTRICAL SERVICES, INC.**

P.O. Box 427

Norwood Young America, MN 55368

Phone: 952-847-0001

**CONTRACTOR PROPOSAL AND CONTRACT**

DATE: JANUARY 20, 2025

PROPOSAL #: 25-1010

We are pleased to submit the following proposal for the Project described below. We propose to furnish materials and labor necessary for completion of the Contract Work, in accordance with all electrical codes and regulations. The Contract Work shall consist of all work necessary or reasonably inferable from the building plans, so as to produce the intended results. **As a result of the COVID-19 Pandemic, the electrical industry is seeing a significant increase in material prices and availability. As a result of this instability, this proposal will only be good for 30 days from date of issue. Beyond 30 days, please check with us to confirm current pricing.**

SUBMITTED TO: City of Hamburg  
ADDRESS: 181 Broadway Ave.  
CITY, STATE, ZIP: Hamburg MN 55339  
PHONE #: CELL #:  
EMAIL: [Publicworks@cityofhamburgmn.com](mailto:Publicworks@cityofhamburgmn.com)

PROJECT DESCRIPTION: CITY OF HAMBURG  
PARK FLAGPOLE/CONCESSION STAND/SHED

DESCRIPTION OF WORK

PROVIDE AND INSTALL THE FOLLOWING:

- TWO (2) LED FLOOD LIGHTS SHINING UP AT FLAGPOLE
- RETROFIT FOUR (4) 8' LIGHTS IN CONCESSION STAND TO FOUR (4) LAMP LED LIGHTS
- REMOVE OLD CEILING FANS IN 50x80 SHED AND INSTALL NEW FANS ON TWO (2) SPEED CONTROL
- EIGHT (8) NEW FOUR (4) LAMP 18.5-WATT LED FIXTURES.

**PROPOSAL TOTAL: \$3,950.00**

**CONTRACT PAYMENT TERMS**

**CONTRACT AMOUNT:** We hereby propose to perform all Contract Work listed for the sum of \$3,950.00 + Options Added.

**TERMS OF PAYMENT:** 50% Due upon completion of rough in. Balance due 10 days upon completion of Contract Work.

**LATE PAYMENT CHARGE:** Amounts not paid according to terms will be charged a service charge of 1.5% per month or the maximum legal rate allowable, whichever is higher, until paid full. The Contractor shall also be entitled to recover all reasonable costs, charges, expenses, and attorney fees expended or incurred therein.

**PAYMENT DELAY:** If for any reason the Contractor does not receive payment from the Owner within seven (7) calendar days after the time payment is due, the Contractor upon giving seven (7) calendar days written notice to the owner, in addition to any other legal remedies, may stop its Contract Work until payment of the full amount owing to the Contractor has been received.

**PRE-LIEN NOTICE:**

**Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.**

**Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.**

**ACCEPTANCE OF PROPOSAL**

All terms and conditions are hereby agreed to by the parties listed below. Original signature required on each copy.

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADVANCED ELECTRICAL SERVICES, INC.:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# ADVANCED

## ELECTRICAL SERVICES, INC.

P.O. Box 427

Norwood Young America, MN 55368

Phone: 952-847-0001

### CONTRACTOR PROPOSAL AND CONTRACT

DATE: JANUARY 20, 2025

PROPOSAL #: 25-1009

We are pleased to submit the following proposal for the Project described below. We propose to furnish materials and labor necessary for completion of the Contract Work, in accordance with all electrical codes and regulations. The Contract Work shall consist of all work necessary or reasonably inferable from the building plans, so as to produce the intended results. **As a result of the COVID-19 Pandemic, the electrical industry is seeing a significant increase in material prices and availability. As a result of this instability, this proposal will only be good for 30 days from date of issue. Beyond 30 days, please check with us to confirm current pricing.**

SUBMITTED TO: City of Hamburg  
ADDRESS: 181 Broadway Ave.  
CITY, STATE, ZIP: Hamburg MN 55339  
PHONE #: CELL #:  
EMAIL: [Publicworks@cityofhamburgmn.com](mailto:Publicworks@cityofhamburgmn.com)

PROJECT DESCRIPTION: CITY OF HAMBURG  
PICNIC SHELTER

#### PROVIDE AND INSTALL THE FOLLOWING:

#### DESCRIPTION OF WORK

- ADD TWO (2) WALL PACKS ON PHOTO EYE ON PICNIC SHELTER

**PROPOSAL TOTAL: \$810.00**

### CONTRACT PAYMENT TERMS

**CONTRACT AMOUNT:** We hereby propose to perform all Contract Work listed for the sum of **\$810.00 + Options Added.**

**TERMS OF PAYMENT:** 50% Due upon completion of rough in. Balance due 10 days upon completion of Contract Work.

**LATE PAYMENT CHARGE:** Amounts not paid according to terms will be charged a service charge of 1.5% per month or the maximum legal rate allowable, whichever is higher, until paid full. The Contractor shall also be entitled to recover all reasonable costs, charges, expenses, and attorney fees expended or incurred therein.



**PAYMENT DELAY:** If for any reason the Contractor does not receive payment from the Owner within seven (7) calendar days after the time payment is due, the Contractor upon giving seven (7) calendar days written notice to the owner, in addition to any other legal remedies, may stop its Contract Work until payment of the full amount owing to the Contractor has been received.

**PRE-LIEN NOTICE:**

Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

**ACCEPTANCE OF PROPOSAL**

All terms and conditions are hereby agreed to by the parties listed below. Original signature required on each copy.

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADVANCED ELECTRICAL SERVICES, INC.:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



505 Broadway  
 P.O. Box 310  
 Carver, MN 55315

952-448-4030  
 fax 952-448-6054

www.ROBBSELECTRICINC.com

**City of Hamburg**  
 181 Broadway Ave.  
 Hamburg, MN. 55339  
 ATTN: Jeremy 467-3232

1/23/2025

**REBUILD 4 LIGHTS TO LED CONCESSIONS**

4 8 FT LIGHTS REBUILT TO 18.5W LED DIRECT DRIVE LIGHTS TO STAY WHERE THEY ARE REBUILT ONLY  
 ALSO ASSUMING THEY CURRENTLY WORK

**PRICE AS LISTED**

**\$ 380.00**

**LIGHTS FOR FLAG**

- 2 FLAG LIGHTS INSTALLED
- 1 CONDUIT FROM RECEPTACLES
- 1 HAND DIG FROM RECEPTACLE THROUGH ROCKS 12-2 UF WIRE
- 1 CONDUIT UP BACK OF SIGN
- 2 BELL BOXES INSTALLED
- 1 LABOR

**NOT INCLUDED IN PRICE**

ASSUMING POWER EXISTS AT RECEPTACLE WHICH SAYS ON PHOTO EYE ALREADY  
 NO PHOTO EYE INCLUDED AT THIS TIME  
 ADDED LABOR DUE TO UG OBSTRUCTIONS OR BURIED DEBRIS  
 RELANDSCAPING BEYOND OUR MINIMAL REPAIR

**PRICE AS LISTED**

**\$ 1,080.00**

**HAMBURG PARK BUILDING**

- 6 CEILING FANS INSTALLED WESTINGHOUSE 56 INCH
- 1 DISPOSAL OF OLD FANS
- 8 NEW LED 8 FT LIGHTS INSTALLED WITH 18.5W LAMPS
- WIRED IN MC CABLE AS ROMEX IS NOT ALLOWABLE
- LABOR

**PRICE AS LISTED**

**\$ 3,940.00**

**PRICE FOR ALL TOGETHOR**

**\$ 5,400.00**

NOTE PRICING IS FIGURING ALL JOBS ARE COMPLETED AT THE SAME TIME OR A \$130.00 TRIP FEE WOULD BE ADDED TO EACH

This is a Budget Proposal on the goods named, subject to the conditions noted below:

Price is for normal business hours 7:30AM - 4:00PM Mon- Fri. Any changes from the above scope will be considered a change and billed at a hourly rate of \$130.00 per man hour plus additional materials. Please feel free to call if you have any questions.

OWNER agrees to pay for the described electrical work listed above

upon completion by Robb's Electric Inc. Any items added after this bid will be an extra charge to the owner of the property

Any past due balance will be subject to a FINANCE CHARGE of 2% per month. This is equal to an annual rate of 24%. This contract also serves

as notice that if ROBB'S ELECTRIC INC. is unable to collect final payment a MECHANICS' LIEN will be filed against said property. This bid

includes all labor, materials, and permits necessary to complete described project.

This quote expires in 30 days.

To accept this Proposal, sign here and return OWNER SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



# ROUTE 1 CONCRETE LLC

15450 Jacob St  
Hamburg, MN 55339  
320-510-1810  
route1concrete@gmail.com

ESTIMATE

EST0044

DATE

01/09/2025

TOTAL

USD \$13,320.00

TO

## City of Hamburg

181 Broadway Ave  
Hamburg, MN 55339

DESCRIPTION	RATE	QTY	AMOUNT
<b>Sidewalk in front of city office</b> Remove existing sidewalk and regrade, 3/8" rebar and pour back 4.5" concrete side walk followed by sealing and cutting.	\$5,950.00	1	\$5,950.00
<b>Fire hall entrance apron</b> Remove existing aprons and regrade, 1/2" rebar and pour back 6" high early concrete followed by sealing and cutting,	\$5,570.00	1	\$5,570.00
<b>Curb replacement on railroad st and Henrietta ave</b> Remove 25' (per Jason) of high back curb and replace it with valley/drive over curb. Dowel into each end of existing curb. Seal with curb joints.	\$1,800.00	1	\$1,800.00
<b>TOTAL</b>			<b>USD \$13,320.00</b>

This estimate is an approximation. The estimate is based on information provided from the client regarding project requirements. Actual cost may change once all project estimates are finalized or negotiated. Not responsible for damage to existing asphalt or concrete. Prices do not include sod or gravel corrections. Estimate valid for 30 days.



# Proposal

February 06, 2025

To: The City of Hamburg

Job: # 11104 Fire Department ----

Job Site:

Estimator: Jeremy Plerson

### Scope Of Work

We hereby propose to furnish materials and labor necessary for completion of the Contract Work, in accordance with all building codes and regulations according to the plans provided. The Contract Work shall consist of all items listed below which are detailed on the reference plan provided with this proposal. These may differ from the plan provided.

**Notes:**

1. All prices are good to 4-1-25
2. Add 5% heated concrete starting Oct 15 to May 1
3. Add 6% if insulating blankets are required due to freezing temperatures.
4. Add 1500.00 if pumping for flatwork if required due to poor access. Pumping excluded unless noted.
5. Grade is to be +/-1", granular fill is to be on site for minor grading below slab. Placing of fill will be billed as additional @ \$80.00 per man hour.
6. Any landscape/asphalt repairs by others.
7. Work at both locations to be done at the same time.

### Exterior flatwork

Quantity Unit	Description	Total Price
1.00 EA	Removal of concrete apron and sidewalk	1,900.00
472.48 SF	4" broom-finish exterior concrete sidewalk with finished face. w/#3 rebar 30" o.c. sidewalk saw cut cure applied	5,079.00
431.23 SF	6" broom-finish exterior concrete w/#4 rebar 24" o.c. saw cut cure applied	5,089.00
25.00 LF	Remove existing curb. Pour new surmountable curb with tooled joints cure applied.	1,850.00
<b>Exterior flatwork Total Price:</b>		<b>\$13,918.00</b>

**Total Base                    \$13,918.00**

### Inclusions

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Projects are bid at normal wage rates unless specified as prevailing wage or other on this proposal. Customer is to be responsible for carrying all necessary insurance including but not limited to fire, tornado and builder's risk. Our workers are fully covered by workman's compensation insurance.

### Exclusions

**NOT INCLUDED:**  
Excavation, backfill, waterproofing, drain tile, retaining walls, AC pads, patios,  
Base / fill under slabs, permits, caulking, joint sealants / fillers, sump basket,



February 7, 2025

Attn: City of Hamburg MN  
 181 Broadway Ave  
 Hamburg, MN 55339  
 Attn: Jason Buckentin

**Annual Maintenance Contract for the Cleaning and Televising of Sanitary Sewer**

Empire Pipe Services (EPS) proposes to supply all tools, materials, labor, and equipment necessary to perform the Cleaning and televising of the Sanitary pipe. This is an annual Contract to be performed consecutively.

**2024**

Item No.	Description	Unit	Estimated Quantity	Unit Price	Estimated Total Price
1	Mobilization	EA	1	\$880.00	\$880.00
2	Cleaning & Televising of Sanitary Sewer Mains	LF	4,820	\$1.62	\$7,808.40
2024 Total Estimated Amount:					\$8,688.40

**2026 2026**

1	Mobilization	EA	1	\$910.00	\$910.00
2	Cleaning & Televising of Sanitary Sewer Mains	LF	4,820	\$1.66	\$8,001.20
2026 Total Estimated Amount:					\$8,911.20

**2027 2027**

1	Mobilization	EA	1	\$940.00	\$940.00
2	Cleaning & Televising of Sanitary Sewer Mains	LF	4,820	\$1.70	\$8,194.00
2027 Total Estimated Amount:					\$9,134.00

**2028 2028**

1	Mobilization	EA	1	\$970.00	\$970.00
2	Cleaning & Televising of Sanitary Sewer Mains	LF	4,820	\$1.74	\$8,386.80
2028 Total Estimated Amount:					\$9,356.80

**Estimated Project Total \$36,090.40**

**Additional Items that may be needed on a per Incident Basis**

1	Jet Vac Truck w/operator	HR	1	\$260.00
2	Televising Truck w/operator	HR	1	\$245.00
3	Easment Reel (4 Hr Minimum + Mob)	HR	1	\$180.00
4	Reverse Set-up for a Reverse Inspection	EA	1	\$160.00
5	Manhole Rehabilitation	quote per incident basis		
6	Lateral launch for Services	quote per incident basis		
7	Trenchless Spot Repairs of piping	quote per incident basis		
8	Additional Tech (if needed)	HR	1	\$95.00
9	Per Diem (daily mob. cost for crew for add. work)	Daily	1	\$350.00

Please note: We share our hourly rates for the "Additional Items" in confidence, we ask that you do not share this information and only use this information for city purposes.

**Advisory on Potential Additional Charges**

We advise all customers to be aware that unforeseen costs may arise during the cleaning and televising process. As these costs cannot always be quantified in advance, we recommend budgeting an additional 25% above the estimated rate.

To help manage expenses effectively, we encourage the City representative to work closely with our technicians to ensure we stay within the City's budget.





### Clarification List for Cleaning & Televising Sewer System

#### 1. Project Scope

- The cleaning and televising will cover the entire town, outlined by the owner to be completed over the next (4) years.
- The scope includes CCTV inspection and general cleaning to assess the condition of the sewer system.

#### 2. Deliverables

- A minimum of two (2) copies of all videos and reports will be provided.
- Reports and videos will adhere to PACP (Pipeline Assessment Certification Program) guidelines, if requested.
- Televising software is GIS-compatible, should integration be required Empire pipe Services will require the GIS database prior to starting work.

#### 3. City Responsibilities

- The city must provide sewer maps/plans for accurate identification of sewer lines and structures.
- Manholes must be exposed by the city before cleaning and inspection begin.
- The assumption is that all manholes are accessible via street or alleyway; if otherwise, adjustments may be required.

#### 4. Cleaning Procedures

- Cleaning includes up to two (2) cleaning passes.
- If more than two (2) passes are needed, it will be classified as "heavy cleaning" and may incur additional charges.
- removal of mineral deposits, Roots and intruding Taps.
- It is assumed that a dump site for vacuumed debris will be provided by the customer in close proximity.
- Water access for cleaning will be available at no additional cost.

#### 5. Easement Work & Additional Charges

- Easement work will be billed on an hourly basis as outlined above to include lines 1,2, & 3 at the rates listed above.
- A reverse setup due to pipe conditions will incur an additional charge as listed above.
- A major reduction in footage volume may lead to an increase in the per-foot price.

#### 6. Mobilization

- The proposal includes one (1) Equipment mobilization per year.
- Consecutive daily Mobilization will be billed at the rate listed above.
- Additional Mob charges will be implemented when additional time is accrued.

#### 7. Additional services available

- GPS Locating for GIS Data collection
- Lateral Launch Inspections and Locating
- Point Repair / Short Liner Trenchless repair
- Manhole I&I mitigation
- Easement Cleaning

**Acceptance of Proposal** The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

\_\_\_\_\_  
Rick Fisher Superintendent

\_\_\_\_\_  
Date of Acceptance

\_\_\_\_\_  
Authorized Signature



# PRECISION UTILITIES

Precision Utilities LLC  
14067 62nd St.  
Mayer, MN 55360  
612-251-1976  
www.precisionutilities.com

<b>Estimate:</b>		<b>PU Estimator:</b>	Dan Lipe
<b>Customer:</b>	City of Hamburg	<b>Quote Date:</b>	3/12/2024
<b>Email:</b>	publicworks@cityofhamburgmn.com	<b>Quote Expires:</b>	30 Days
<b>Project Location:</b>	City of Hamburg	<b>Base Bid</b>	<b>\$30,050.00</b>

### Project Scope

Hydro jet and vac all city sanitary sewer pipe and man holes. Around 70 manholes total.

If additional work is required, another bid will be required.

**Mobilization / Permit / Admin Fees** **\$1,250.00**

**Equipment / Labor Rates** **\$28,800.00**

Hydro jetting of sanitary sewer pipe  
Hydro vac manholes while jetting and clean with water

**Materials** **\$0.00**

City is to provide dump site

### Alternates

Does not include traffic control

### Compensation

1. All monetary amounts referred to in this agreement are in USD.
2. The Contractor will charge the client a flat fee listed as the "Base Bid" for the services outlined.
3. A deposit of 40% will be required prior to the start of the project.
4. For the remaining amount, the Contractor will invoice the Client when the services are complete.
5. Invoices submitted by the Contractor to the Client are due upon receipt.

### Exclusions

Dewatering, soil correction, pipe support, removal of buried obstructions, jacking, frost charges, rock excavation, construction staking, restoration (other than if listed above), compaction tests, hauling of excess soils, erosion control/inlet protection, hazardous material handling, irrigation, sheeting, shoring, bracing, and private utility locates.

**Price includes only those items listed above as stated. General Contractor/Owner is to review proposed scope listed above. Precision Utilities is not responsible for items missing from scope**

### Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance

Signature of Authorized Individual

February 10, 2025

*American*

3086 Walden Drive Chaska, MN 55318

Phone (612) 226-0516

Email: Midwesttony81@aol.com

*Environmental LLC*

## Project Bid



**Jason Buckentin**  
Public Works  
City of Hamburg  
952-290-3541

Cleaning and televising approximately 19,265' of sanitary sewer on a four year rotation

Mobilization per trip \$ 1,100.00

On road Cleaning and televising per ft. \$ 1.75

Easement cleaning and Televising will be at an hourly rate of \$ 925

City to provide the following:  
water for cleaning

American Environmental, LLC