



**HAMBURG CITY COUNCIL MEETING**  
**JANUARY 09, 2024**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin, and Chief Steven Siewert.**

**Designations/Appointments for 2024**

- **Approve Resolution Number 2024-01**
- **MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2024-01. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Public Comment** - No Public Comment

**Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Eric Poppler moved to approve the Agenda as written. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

**Consent Agenda**

- Approve Resolution Number 2024-02 (Payment of Claims for 2024)
- Approve Resolution Number 2024-03 (2023 Donations)
- Approve Payment of December 2023 Added Claims (\$301,237.98)
- Approve Payment of January 2024 Claims (\$78,674.93)
- Approve Minutes for June/September/October/November 2023
- Approve Ordinance Number 170 (2024 City Fee Schedule)
- Approve Cash Flow Statements for October/November 2023
- Approve Time-Off Request for Jeremy Gruenhagen
- Xcel Energy Application to Increase Natural Gas Rates (9.6%)
- City Offices Closed January 15, 2024 for MLK Jr. Day

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

**Hamburg Fire Department – Chief Siewert**

- **Storage Shed** - The Fire Department will purchase a storage shed and put it behind the fire hall. Looking to get this finalized in the Spring.
- **New Christmas Lights** – Chief Siewert received a quote of \$9,000 to replace the incandescent lights, about 20 lights with Led lights. The city has a fund of about \$5,700 for Christmas lights. Donations from the Lions Club and others will cover the balance.
- **Public Safety Aid** – is a one-time aid from the State, City received \$24,812 to be used for Public Safety. Eligible uses include: community violence prevention and



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intervention programs, community engagement, mental health crisis responses, victim services, training programs, first responder wellness, equipment related to fire, rescue, and emergency services, and to pay other personnel or equipment costs. Chief Siewert suggest to use for Air-Pak Frames, \$6,400 each. Last year the Fire Department update the Front-Line Engine 12 with 5 new Air-Pak Frames. Still need to update Heavy Rescue 11 with 6 Air-Pak Frames and Second Line Engine with 4 or 5. Total of about 10 or 11 new Air-Pak Frames to be updated over the new few years. The biggest concern is a life safety situation with the old Air-Pak Frames that are 20-25 years old. The Council agreed to use the Public Safety Aid towards the purchase of new Air-Pak Frames.

**Old City Business**

- Community Hall Canopy – Bids from Mike Tracy Construction for \$9,675 and Dan Oelfke Construction for \$8,055.
  - **MOTION: Councilmember Jessica Weber approved to move forward with Dan Oelfke Construction to repair the Community Hall Canopy for \$8,055. Seconded by Councilmember Eric Poppler. Councilmember Tim Tracy abstained. Motion approved by Councilman Jessica Weber, Eric Poppler, Mitch Polzin and Mayor Chris Lund.**
- Community Hall Floors – Bids from City Wide Floors for \$9,484.75 and Compass Hardwood Flooring for \$5,265.
  - **MOTION: Councilmember Eric Poppler approved to move forward with Compass Hardwood Flooring to clean and buff all of the Community Hall Floors and repair the entryway for \$5,265. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**
- Park Bathrooms – Update the Men and Woman Park Bathrooms to be ADA compliant. The Council agreed to move forward with the project.
- Grinder Station Rebuild – Bids from Minnesota Pump Works for \$56,360 and Quality Flow for \$58,560.
  - **MOTION: Councilmember Tim Tracy approved to move forward with Minnesota Pump Works to rebuild the Grinder Station for \$56,360. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Grinder Station Rebuild (Remove and install the actual basin) - Bids from Precision Utilities for \$31,200 and Hennings Excavation for \$20,000.
  - **MOTION: Councilmember Tim Tracy approved to move forward with Hennings Excavation to remove and install the actual basin at the Grinder Station for \$20,000. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Lift Station Gate Valve Repairs – Bids from Hennings Excavation for \$27,000 and from Precision Utilities for \$24,240.
  - **MOTION: Councilmember Tim Tracy approved to move forward with**



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**Precision Utilities for the Lift Station Gate Valve Repairs for \$24,240. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

- Martha Street Storm Water Repairs – Bids from Precision Utilities \$23,008.78 and from Hennings Excavation for \$6,500.
  - **MOTION: Councilmember Tim Tracy approved to move forward with Precision Utilities for the Martha Street Storm Water Repairs for \$6,500. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**New City Business**

- 679 Park Avenue Appearance – City Clerk received a complaint from a neighbor regarding the appearance of 679 Park Avenue. He asked the Council to look at the building if we want to peruse the situation. Tabled until the next Council meeting if City wants to move forward with MNSPECT or assess a building ordinance appearance violation.
- Community Hall Down Payment (Amount) – The Community Hall Rental for Non-Residents is \$1,200 with a down payment of \$150. Do we want to increase the down payment.
  - **MOTION: Councilmember Jessica Weber moved to increase the Community Hall down payment to \$300. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- 2024 Street Improvement Project (Brad Street)
  - Approve SLA & Authorize Project/Core Samples
  - S.E.H. engineering fees estimated to not exceed \$39,800 and Street Project estimated to cost \$430,000. Council needs to approve the SLA and the authorize the project to start plans and specs. S.E.H. recommends completing core samples of Brad Street.
  - **MOTION: Councilmember Tim Tracy approved to move forward with SEH Supplemental Letter Agreement Project and authorize the project to start plans and specifications for the Brad Street Project. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**City Council Reports**

- Councilmember Mitch Polzin (Streets) reported a few people have complained about the house being built next to the bar, building materials on the sidewalk. City Clerk will send communication to the General Contractor to keep the sidewalk clean. Complaints of not picking up after dogs in the park.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund Newsletter will go out this week. If you want anything to be in



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the Newsletter, contact the City Hall. Mayor In Time will be February 5.

**Adjourn City Council Meeting**

- **MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 7:38 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present**

Amended/Approved on April 2, 2024

  
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Jeremy Gruenhagen  
City Clerk/Treasurer