



HAMBURG CITY COUNCIL MEETING
January 14th, 2025

Mayor Chris Lund called the Hamburg City Council Public Hearing to order at 7:00 PM to discuss the City Fee Schedule Ordinance Number 171. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Public Works Jason Buckentin, Johnny Egan and Tim Dreier.

Council discussed Ordinance Number 171 and the various increases to the 2025 City Fee Schedule.

MOTION: Councilmember Eric Poppler moved to adjourn the public hearing. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.



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Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:03PM. Those in attendance were: Councilmembers Eric Poppler, Jessica Weber, Tim Tracy, Mitch Polzin, City Clerk Jeremy Gruenhagen, Public Works Jason Buckentin, Johnny Egan and Tim Dreier.

Resolution Number 2025-01

MOTION: Councilmember Mitch Polzin moved to approve Resolution Number 2025-01. Seconded by Councilmember Eric Poppler. Motion was approved by all present.

Public Comment - No Public Comment

Agenda Review and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as amended. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- **Approve Resolution Number 2025-02 (Payment of Claims for 2025)**
- **Approve Resolution Number 2025-03 (2024 Donations)**
- **Approve Payment of December 2024 Added Claims (\$418,402.80)**
- **Approve Payment of January 2025 Claims (\$101,094.24)**
- **Approve Lawful Gambling Permit for Hamburg Lions Club**
 - **March 8, 2025, April 11, 2025, November 21, 2025**
- **Approve Cash Flow Statements for October, November, December 2024**
- **Approve Time-Off Request for Jeremy Gruenhagen**
- **Notice of Application for Authority to Increase Electric Rates (Xcel Energy)**
- **City Offices Closed January 20, 2025 for MLK Jr. Day**

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Hamburg Hunt & Fishing Club

Tim Dreier stated the HHFC is looking to rent the hall for the following dates and would like the fee waived for both events. No liquor served at either event and HHFC will pay for pop used: March 1-Youth Wood Duck House Build & April 5-Billy Molls Adventures. The Council had no objection to waiving the fee for City Clubs are not charged a rental fee.



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Old City Business

- Current & Future Use of PID 45.0282010
 - A letter was received from Steve and Tammy Trebesch stating that they feel this property is grandfathered in and this matter is closed, will not be attending a city council meeting, and they also stated that any further efforts by the City will be considered harassment. Clerk Gruenhagen contacted the League of Minnesota City and it was commented that they should be able to cover the City for any land issue use or ordinance enforcement. A "Conditional Use" Permit was discussed by council.
- Minor Subdivision/Variance/Vacate Alley for Parcel 45.7000010
 - Partial alley vacation was discussed, that it may be in the public interest to partially vacate the alley. State statute was discussed concerning parcel combinations/variances. Currently snow removal is done by the city and would continue to be done by the city. The city would keep their right of way via an easement for the storm water line.
 - **MOTION: Councilmember Mitch Polzin moved to move forward with the Minor Subdivision/Variance/Vacate Alley Request for Parcel 45.7000010. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Deputy Clerk/Utility Billing Clerk Applications/Interviews
 - Personnel Committee interviewed two good candidates. Clerk Gruenhagen felt Jenni Droege was the best fit as well as Councilmember Eric Poppler and Mayor Lund.
 - **MOTION: Councilmember Mitch Polzin moved to approve the Deputy Clerk/Utility Billing Clerk to Jenni Droege for \$18.00 an hour. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

New City Business

- Approve Ordinance Number 171 (2025 City Fee Schedule)
 - **MOTION: Councilmember Tim Tracy moved to approve the Approve Ordinance Number 171. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Approve Employee Handbook Changes (ESST). Earned safe and sick time for full time and current statutes for part time.
 - **MOTION: Councilmember Jessica Weber moved to approve the Employee Handbook Changes (ESST). Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- Approve 2025 Agreement for Professional Services (City Engineer S.E.H). No questions or concerns.
 - **MOTION: Councilmember Mitch Polzin moved to approve the contract with S.E.H. Seconded by Councilmember Jessica Weber.**



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Motion was approved by all present.

- Use of City Equipment (City Employees). PW Employee used City Bobcat to remove snow from his private driveway. (Complaint received via City Resident)
 - **City Council had no objection to PW employee using the City Bobcat.**
- Sweeper Bucket for Bobcat. PW initially wanted to find used sweeper but was advised those are often not in good shape. Decided to look at a new sweeper for an additional \$1,305.00 to the 5,000.00 that was budgeted.
 - **MOTION: Councilmember Tim Tracey moved to approve an additional \$1,305.00 from the City Savings account to be used with the \$5,000.00 budgeted for a new sweeper. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Water Tower Cleaning Proposals
 - Received lowest Bid from KLM (\$3,728.00) and two other companies that were all higher priced than KLM.
 - **MOTION: Councilmember Jessica Weber moved to approve the KLM Contract for Water Tower cleaning, \$3,728.00. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**
- MN Rural Water Conference January 21-23 Jason Buckentin will be attending.

City Council Reports

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets)- had nothing further to report.
- Mayor Chris Lund – Newsletter will go out this week.

Adjourn City Council Meeting

MOTION: Councilmember Jessica Weber moved to adjourn the City Council Meeting at 8:03 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Amended/Approved on July 16th, 2025



Jeremy Gruenhagen
City Clerk/Treasurer