

Hamburg City Council Meeting January 13, 2015

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Cherie Smith, Fire Chief Justin Buckentin, Firefighter Brad Droege, Rich Schug and Mel Sprengler Jr. from the Hamburg Baseball Club, Ed Hatterschide and 10 other residents were present.

Designation/Appointments for 2015

- Assistant (Acting) Mayor – Steve Trebesch
- Designate Departments for City Council Members
 - Steve Trebesch – Buildings
 - Robert Gregonis – Streets
 - Chris Lund – Parks
 - Richard Odoms – Water & Sewer
 - City Council Meeting Start Time for 2015 – 7:00 p.m.
 - Official Depository (Bank) – State Bank of Hamburg
 - Official Newspaper – Norwood/Young America Times
 - City Engineer – SEH (Justin Black)
- **Councilmember Odoms moved to approve the Designations/Appointments for 2015, Councilmember Trebesch seconded and motion unanimously carried. All Council members were present.**

Public Comment

- No Public Comment

Agenda Review (Added Items) and Adoption

- Gambling Permit for the Hamburg Baseball Club for June 7, 2015
- Updated January 2015 Claims List
- Updated Delinquent Utility List
- Letter from Wesley Stanek, owner of 418 Jacob Street concerning delinquent utility bill
- **Councilmember Odoms moved to approve the Agenda with the added items, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Approve Consent Agenda

- Approve Resolution Number 2015-01 (Donations Received in 2014)
- Approve Resolution Number 2015-02 (Payment of Claims for 2015)
- Approve Minutes for February 2, 2014 & November 25, 2014
- Approve Minutes for December 2, 2014 & December 9, 2014
- Approve MN Lawful Gambling Permit for Hamburg Baseball Club 52 Club Raffle 6/7/15
- Approve Updated Claims List for May/September/October/November 2014
- Tentative Board of Appeal/Equalization Schedule for 2015
- Mediacom Memo (HBO Rates/Rate Adjustments)
- Mark Dayton Memo (Met Council Seat Applications)

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- MPOSC Vacancies
- January 2015 MNSPECT Minute
- Cash Flow Statements for October/November/December 2014
- Delinquent Utility Bills Report
- Time Off Requests for Greg Schultz
- Time Off Requests for Jeremy Gruenhagen
- City Offices Closed January 19, 2015 for MLK Jr. Day
- **Councilmember Gregonis moved to approve the Consent Agenda, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Fire Department Report

- Certificate of Recognition for Fire Fighter Brad Droege
 - Mayor Malz presented Firefighter Brad Droege with a Certificate of Recognition for his 36 years and 7 months of service on the Hamburg Fire Department.
- ISO Update (Auto Aid Agreements)
 - There was an ISO Review in mid December. They will have the information from the review back in about 6 months. One thing they recommended is attending a training with Greg Schultz, Maintenance Worker, for flushing hydrants.
 - Chief Buckentin is also working with the League of Cities setting up a template for the Auto Aid Agreement.
 - Firefighter Jen Baker will be taking a 6 month leave of absence from the Fire Department.
 - The Fire Department is planning on holding a NFA Class on February 21-22, 2015, if there is enough interest.
 - The Fire Board Meeting will be held the last week of January. Mayor Malz and City Council Member Trebesch will be attending and representing the Hamburg Fire Department.
 - The fire department has received the four new sets of gear that were ordered.

Rich Schug

- Hamburg Baseball Club
 - On June 7, 2015 the Hamburg Baseball Club will be holding their 52 Club Drawing.
 - On June 25 – 28, 2015 the Hamburg Baseball Club will be co-hosting the Hamburg/Green Isle baseball tournament.
 - The drainage project at the baseball field was completed last fall. Rich Schug thanked Wm. Mueller & Sons for all their help especially Scott Feltmann, Brian Droege, and Mike Buckentin. There is a little extra fill in the parking lot from that project, the City could use if it is needed around town. Rich also expressed his thanks to resident Larry Mueller for his ideas and help on this project too.
- Central School Board Update
 - The school moved into the new addition over Winter Break. The new addition includes four new Kindergarten Rooms, one Music Room, a front atrium, which can



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hold all the kids in the building for lyceums etc. In addition, the parking lot has also been redone to have separate lanes for buses and parents bringing and picking up their children. Community Education has moved into the Old Elementary Office and some of the ECFE Classes have moved into the old Kindergarten classrooms.

Old City Business

- Time Clock
 - The employees started using the time clock on Monday, January 5, 2014.

Public Works & Utilities Department Report

- Water/Wastewater Services
 - Curt Reetz, of W.W.O.T.A has been working on the City's Sewer Discharge permit which expires every five years. That paperwork has to be submitted by February 1, 2015. City Clerk Gruenhagen will meet with Mr. Reetz in the next week for submittal to MPCA.
 - Curt Reetz had also worked on the City's Phosphorus Management Plan that needs to be submitted to MPCA by February 1, 2015. City Clerk Gruenhagen will meet with Mr. Reetz in the next week for submittal to MPCA.
- Grinder Station Light
 - The Grinder Station Light has been turned off due to it disturbing the neighbors. The light is on a breaker and can be turned on when needed.
- Fuel Pump on One Ton Truck
 - Both fuel pumps are not working on the One Ton Truck. Due to the cost of replacing both fuel pumps, Greg will be replacing just the main fuel pump on that truck.
- City Sign
 - The sign is now reading the correct temperature. City Clerk Gruenhagen will let Maintenance Employee Schultz know that the lights are burnt out on the top of the sign.
- Robb's Electric
 - Robb's Electric will be in town on Thursday, January 15th fixing the light on the North side of the Community Hall, and to fix the heater in the well by the Water Tower. They will also look at the light on the North side of the Community Center.
- Purchase Chairs/Tables for Community Hall
 - City Clerk Gruenhagen will be purchasing 22 more tables for the Community Hall which is in the City budget. City Clerk Gruenhagen suggested to the Council to think about start replacing some of the chairs at the Community Hall also.

City Clerk/ Treasurer Report

- Letter of Engagement to Retain Ehlers as Agent for Issuer Continuing Disclosure Under SEC Rule
 - **Councilmember Trebesch moved to retain Ehlers as the City's Agent for Issuer Continuing Disclosure Under SEC Rule, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**



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- Health Insurance/Health Partners
 - When the City received Health Partners statement in January, the insurance was \$93.00 cheaper a month.
- Delinquent Utility Bill at 418 Jacob Street
 - The City Council received a letter from Wesley Stanek, owner of 418 Jacob St, asking the City to waive the late fees on the delinquent utility balance. The reason for the high past utility fees is because the house was rented out and the utility bills were not being paid. After discussion, the City Council decided that the City will not waive any of the late fees accrued.
- 2015 Final Budget (Amended)
 - City Clerk went over the proposed changes he made to the 2015 Final Budget. After some discussion the following changes were made to the 2015 Final Budget:
 - General Fund 2014 Estimate Actuals (Transfers In) was increased \$30,000 to account for transfer from City Savings Account for the purchase of the Bobcat in 2014.
 - Decreased wages and insurance by 3%.
 - Additional assessment payments of \$632.64 and \$3,322.36 totaling \$3,955.00 were added to the 2007 Street Assessment Fund (Debt Fund) for 2014 Estimate Actual. Added \$2,400 (Donation) to Misc. Expenses in HD Rescue Truck Certificate Fund 2014 Estimate Actuals (Debt Fund).
 - Water Revenues (\$20,160) were revised to account for the Capital Improvement Fee.
 - Sewer Revenues were revised to \$67,260.
 - Storm Water Revenues were revised to \$70,144.
 - LGA Monies will be allocated to Street Improvements (Expenses) if/when received.
- **Councilmember Trebesch moved to Amend the 2015 Final Budget with the above changes, seconded by Councilmember Lund and motion unanimously carried. All council members were present.**
- The Auditor's were at the City Offices Monday, January 12, 2015 for a pre-meeting for their audit which will take place February 12-13, 2015.

Ed Hatterschide – 870 Park Avenue

- Joint Annexation of 870 Park Avenue
 - The City approved annexing the 1.75 acre parcel into the City from Young America Township. There is a fee of \$250 per acre that is paid to Young America Township for all future loss of property taxes on 870 Park Avenue. The fee will total \$437.50 which will be paid by Mr. Hatterschide.
- Approve Joint Resolution 2015-03 with Young America Township (Annexation of 1.75 Acres owned by Ed Hatterschide – 870 Park Avenue)
 - **Councilmember Odoms moved to approve Resolution 2015-03 with Mr. Hatterschide paying the \$50.00 annexation filing fee, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**



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Approve Payment of December 2014 Claims (\$191,304.05)

Councilmember Lund moved to approve the five ACH payments, check number 17138, check numbers 17144 through 17177 and the six transfers, for a total of \$191,304.05, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Approve Payment of January 2015 Claims (\$88,064.34)

Councilmember Gregonis moved to approve the one ACH payment and check numbers 17178 through 17209 for a total of \$88,064.34, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

City Council Reports

- Councilmember Odoms (Water/Sewer)
 - Councilmember Odoms reminded everyone that the Hamburg Hunting and Fishing Club Fish Fry is Saturday, February 7, 2015.
- Councilmember Gregonis (Water/Sewer)
 - Councilmember Gregonis inquired on the status of the Mold Issue in the City Shop.
- Councilmember Lund (Parks)
 - The next Carver County Leaders Meeting is at the end of January. If anyone has any concerns that should be brought up at that meeting, let Councilmember Lund know.
- Councilmember Trebesch (Buildings)
 - Councilmember Trebesch inquired if a permit was issued to the residents at 321 Louisa Street for the remodel of their house.
 - Councilmember Trebesch has removed the old heater chimney in the City Shop.

Adjourn City Council Meeting

Councilmember Lund moved to adjourn the Hamburg City Council meeting at 8:12 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Submitted By:

Cherie Smith
Deputy Clerk



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