



HAMBURG CITY COUNCIL MEETING

January 12, 2016

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Maintenance Employee Greg Schultz, City Attorney Kelly Dohm and several Hamburg Residents were in attendance.

Designations/Appointments for 2016

- Appoint Assistant (Acting) Mayor: Steve Trebesch
- Designate Departments for City Council Members:
 - Councilman Richard Odoms: *Water/Sewer*
 - Councilman Robert Gregonis: *Streets*
 - Councilman Chris Lund: *Parks*
 - Councilman Steve Trebesch: *Buildings*
- Set City Council Meeting Start Time for 2016: 7:00PM
- Designate Official Depository (Bank): State Bank of Hamburg
- Official Newspaper: NYA Times
- Designate City Engineer(s) for 2016: S.E.H. (Justin Black)
- Designate Emergency Manager for 2016: Brad Droege

Motion: Councilmember Richard Odoms moved to approve the Designations/Appointments for 2016. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Public Comments

Introduction of Deputy Dave Murphy, previously from Waconia, who will be taking over the patrolling of Hamburg starting next week.

Agenda Review (Added Items) and Adoption

- Updated Claims List for December and January
- Xcel Energy rate increase letter – consent agenda
- Re-name Resolution 2015-08 to 2015-12

Motion: Councilmember Chris Lund moved to approve the Agenda as amended. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.



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Consent Agenda

- Rename Resolution Number 2015-08 (2016 Budget/Final Tax Levy) to Resolution Number 2015-12 (Amended)
- Approve Resolution Number 2016-01 (Donations Received in 2015)
- Approve Resolution Number 2016-02 (Payment of Claims for 2016)
- Approve Lawful Gambling Permit for Hamburg Lions Club (3/18/2016)
- Approve On-Sale Liquor Licenses for Hamburg Lions Club
 - February 6, 2016
 - February 13, 2016
- January 2016 MNSPECT Minute
- Cash Flow Statements for November/December 2015
- Delinquent Utility Bills Report
- City Offices Closed January 18, 2016 for MLK Jr. Day
 - Xcel Energy rate increase letter

Motion: Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Fire Department Report – Chief Justin Buckentin

- HFD Officers Wages for 2017
- Gear Washer for HFD:
 - Applied for a grant which has been turned down. We donated the Relief money to the city already and we donated \$3,000. The estimated costs for Gear washer and installation are \$800 for electrical work, plumber \$1500, \$800 for the washer. FD is requesting that the Council approve the purchase of a washer and the installation costs.

Motion: Councilmember Richard Odoms moved to approve the Gear Washer for the HFD. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

- FD door locks need replacing. Getting prices.
- Councilman Chris Lund – I need approximately a half hour to train the three FD members who were unable to attend the Employee Conduct meeting.



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Molly Lovelette

- Fundraiser February 13, 2016 (Community Hall)
 - Gambling License for raffle tickets

Motion: Councilmember Chris Lund moved to approve a reduced Hall rental price of \$250.00 for the Becky Zellmann Fundraiser. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

Introduction of Deputy Eric Wolf who is completing his training and will be patrolling the South end of the County.

Old City Business

- Scott Karels Annexation/Variance/Permit
 - Has been approved, waiting on permit to come back, sent in annexation, everything is in motion. Within a week or two should get something back from Municipal Boundaries Board. They requested a City map showing the location.
- County Road Maintenance Agreement (Carver County)
 - Still waiting on the County to get us a revised agreement
- December 30, 2015 Letter to Residents (Government Data/IPAD Letter)
 - Councilman Chris Lund inquired of Councilman Richard Odoms to clarify the recent allegations posted on his website that indicate there is a cover-up going on in the City.
 - Councilman Richard Odoms stated that he has been advised by his attorney to not discuss the issues, as there is still an on-going investigation by McLeod County. Councilman Richard Odoms refused to disclose the name of his attorney when it was requested by Kelly Dohm, Hamburg City Attorney.

Motion: Councilmember Chris Lund moved to recess the Hamburg City Council Meeting for 5 minutes at 7:38 PM. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Motion: Councilmember Chris Lund moved to re-open the Hamburg City Council Meeting at 7:43 PM. Seconded by Councilmember Robert Gregonis. Motion unanimously carried. All Council Members were present.



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- Attorney Kelly Dohm read a portion of the Government Personal Data Act - Statute 13.43: Public Data vs. Private Data. Ms. Dohm asks that all the Council Members refrain from putting private information out to the public. Personnel Committee has greater access to employee private data than the council; which can only be accessed in a closed session meeting when discussing a specific topic. The keeper of private data for the City of Hamburg is City Clerk Jeremy Gruenhagen. He is in charge of keeping and securing private data.
 - Inquiries were made as to what actions can be taken to impeach a councilmember? City Attorney Kelly Dohm will look into the specific statutes

Public Works & Utilities Department Report

- Water/Wastewater Services
 - Sodium permanganate is down right now as it has eaten away parts of the system. Parts have been ordered to make repairs and rebuild the system again. It is unfortunately the only product that removes and keeps manganese from building up and clogging our water pipes.
- City Shop Repairs
 - Outside the bathroom door the concrete is cut up, installed a sump basket and grey water pump, and plumbed the piping, bulk headed off the pipe that was coming in so it won't come back from the drainage ditch anymore. Piped up through the wall and into the sanitary sewer in the bathroom. Finishing up some piping, then will finish cement, after the Fish Fry a company can come in to remove the green and black mold.
- City Clerk Jeremy Gruenhagen: City Maintenance Greg Schultz needs a printer and Microsoft Office on his laptop so he can utilize the States reporting process and print reports.

City Clerk/Treasurer Report

- Employee Conduct Meeting (January 11, 2016 @ 7:00 PM)
 - Council will need to create a statement in regards to city emails and private data. FD requesting general emails for 2 Chiefs and 2 training officers that are transferrable to members as changes and new appointments are made.
- Accident (City Electronic Sign)
 - Our sign held up perfectly after the car accident New Year's



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morning.

- Need a Coffee Maker in Community Center.

Approve Payment from August 2015 Claims (\$2,214.44)

- Auditors discovered that check #'s 17537-17539 August payroll was never approved for \$2,214.44

Motion: Councilmember Chris Lund moved to approve the August payroll check #'s 17537-17539 for a total of \$2,214.44. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Approve Payment of December 2015 Claims

- One ACH payment totaling \$381.34, check #17709 for Russ Kuenzle, check #'s 17743-17755, 2 debit NSF checks (both have been taken care of) and the 3 transfers that were budgeted for the end of the year. For a total of \$43,776.79

Motion: Councilmember Chris Lund moved to approve the December Claims totaling \$43,776.79. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Approve Payment of January 2016 Claims

- ACH payments and check #'s 17756-17792 totaling \$104,807.52

Motion: Councilmember Chris Lund moved to approve the January Claims totaling \$104,807.52. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)**

- Pulkrabek's water issue?
 - City Clerk Jeremy Gruenhagen stated that Pulkrabek's meter readings have come down to normal usage.
- New Meter Reading System?
 - City Clerk Jeremy Gruenhagen: Would like to pair up with another City. Looking into that. The rep. is coming back out in February to look into a new meter reading system.

- **Councilmember Bob Gregonis (Streets)**

- Can we get some salt/sand on the side roads?
 - Mayor Richard Malz said yes, and that Wm. Mueller's



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approached him about it yesterday.

- Alleys need gravel: City Clerk Jeremy Gruenhagen stated that Maintenance Greg Schultz will look at them in the Spring.
- **Councilmember Chris Lund (Parks)**
 - SW Transit Authority met last Friday. MNDOT and Federal government are asking States to identify Corridors of Commerce and Freight Corridors. Future funding will be tied specifically to freight corridors, we want 212 to be identified as such. I feel that Hamburg should become a member of SW Transit Coalition so we will have a voice when decisions are made. The yearly fee is \$100.00.

Motion: Councilmember Steve Trebesch moved to pay the yearly dues of \$100 to the SW Transit Coalition. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

- Zummerfest name and structure is changing. New date will be in September instead of June. This year it will be September 13th. Next planning meeting will be on Wednesday, February 3rd in the Community Center at 6:30 PM. We are looking for residents to become involved in the planning.
- **Councilmember Steve Trebesch (Buildings):** Nothing
- **Mayor Richard Malz:** Nothing

Adjourn City Council Meeting

Motion: Councilmember Steve Trebesch moved to adjourn the Hamburg Council Meeting at 8:38 PM. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk