



HAMBURG CITY COUNCIL MEETING
December 9, 2025

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were Councilmembers Jessica Weber, Eric Poppler, Mitch Polzin, Tim Tracy, City Clerk Jeremy Gruenhagen, and Deputy Clerk Jenni Droege. Also in attendance was the Hamburg Fire Department Chief, Steven Siewert, and City Employee, Steven Frensko.

Public Comment – No Public Comment.

Agenda Review and Adoption

MOTION: Councilmember Jessica Weber moved to approve the Agenda as amended by adding Resolution Number 2025-13 (after Agenda Item #15). Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Consent Agenda

- **Approve Added Claims for November 2025 (\$11,247.97)**
- **Approve Claims (List) for December 2025 (\$44,887.58)**
- **Approve Minutes for August, September, October, November 2025**
- **Approve Resolution Number 2025-11 (2025 Polling Place)**
- **Approve Time-Off Request (Jeremy Gruenhagen)**
- **Approve Time-Off Request (Jason Buckentin)**
- **Approve Lawful Gambling Permit for Hamburg Lions Club**
- **Approve 2026 Service Agreement for Joint Assessment (Carver County)**

MOTION: Councilmember Eric Poppler moved to approve the Consent Agenda. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Hamburg Fire Department – Chief Siewert

Chief Siewert asked the council if anyone has any questions concerning PERA. Council did not have any current questions or concerns. Chief Siewert mentioned that he placed a post on Facebook concerning the Christmas Lights that are not working due to this past summer's storms. The Electricians fixed what they could and turned it over to Xcel to fix their portion. Sunday, December 14th, Hamburg Fire Department is sponsoring the Toy Drive at Know It All's and would like to see a great turnout.

MOTION: Councilmember Tim Tracy moved to approve Resolution #2025-12 establishing (PERA Benefit Level) at \$2,600. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

Old City Business (Memo)

PN Violation for PID 45.0282020 (Court Trial) - City Clerk Jeremy Gruenhagen met with the county attorney. City was informed that this matter will go to the judge the following day and he or she will decide if it is going to trial on Thursday. County Attorney feels the



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trial might get moved to a later date. The Clerk asked what council would like to see in regards to this case if an extension is requested vs a trial. Council discussed and are willing to give until June 1, 2026 to resolve these issues/come into compliance to City Code.

Old/New City Business

- Approve Engagement Letter w/Abdo, Independent Auditor (2025-27 Independent Audit).
 - **MOTION: Councilmember Tim Tracy moved to approve the engagement letter for the independent audit by Abdo for 2025-2027. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
- Water Meter Installation (860 Park Ave) - Clerk Gruenhagen mentioned typically the city installs new water meters for all residents when needed (at no charge). This resident needed a new water shut-off installed so it was decided that the plumber would also install the water meter. It was presented that the city should reimburse the homeowner (Mitch Polzin) for the installation of the water meter.
 - **MOTION: Councilmember Eric Poppler moved to reimburse Mitch Polzin (860 Park Ave) \$170.00 for the installation of the water meter. Seconded by Councilmember Jessica Weber. Motion was approved by Councilmembers Jessica Weber, Tim Tracy, Eric Poppler and Mayor Chris Lund. Councilmember Mitch Polzin abstained from voting.**

2026 City Fee Schedule Rates.

The discussed changes included the following: Hall Rental for city residents at \$1,000.00 (one day prior access), \$1,100.00 (two-day access starting at 4PM/city resident), \$1,200.00 (two-day access starting at 9 AM/city resident). The Hall Rental for Non-residents at \$1,250.00 (one day prior access), \$1,350.00 (two-day prior access starting at 4PM), \$1,450.00 00 (two-day prior access starting at 9 AM). Community Center rental rate for Resident and Non-Resident increased to \$175.00. The Parks and Lions Shelter rental rate increased to \$250.00. The cleaning fee for the hall increased to \$60.00 an hour. The final 2026 Fee Schedule approval has been scheduled for January 13, 2026.

Final Tax Levy and Final Budget 2026.

The 2026 Final Budget and Final Tax Levy Certification to Carver County. Resolution Number 2025-13 (2026 Budget/Final Tax Levy). There was no comment from the public. After some discussion the Council agreed to set the 2026 Tax Levy at \$615,700.



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MOTION: Councilmember Tim Tracy moved to approve Resolution Number 2025-13 setting the 2026 final Tax Levy Certification to Carver County of \$615,700. Seconded by Councilmember Jessica Weber. Motion was approved by all present.

City Council Reports

- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Councilmember Mitch Polzin (Streets) had nothing further to report.
- Mayor Chris Lund reported on the following: City Newsletter should drop this week or next. Mayor Lund did inquire with other similar sized cities about "evaluations" for the Fire Chief. Chief Siewert is interested in future evaluations for him and other future fire chiefs. Mayor Lund also mentioned that he will be an up-coming guest on YA Talk.

Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]

Recess City Council Meeting/Move to Closed Meeting

MOTION: Councilmember Jessica Weber moved to recess the City Council Meeting at 7:54 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present. (Steve Frensko requested a closed meeting)

Move to Reopen City Council Meeting

MOTION: Councilmember Jessica Weber moved to reopen the City Council Meeting at 8:08 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Steve Frensko Employee Evaluation

Steve is currently at \$20.00 an hour, he was offered a \$2.00 an hour raise. Steve stated that he is happy with a \$1.00 per hour raise which brings him to \$21.00 per hour.

MOTION: Councilmember Mitch Polzin motioned to increase Steve Frensko's pay from \$20.00 to \$21.00 an hour. Seconded by Councilmember Eric Poppler. Motion was approved by all present.



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Adjourn City Council Meeting

MOTION: Councilmember Jessica Weber moved to adjourn the city council meeting at 8:19 PM. Seconded by Councilmember Tim Tracy. Motion was approved by all present.

Amended/Approved on February 6, 2025



Jeremy Gruenhagen
City Clerk/Treasurer