

Hamburg City Council Meeting December 9, 2014

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Robert Gregonis, Councilmember Richard Odoms, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Maintenance Worker Greg Schultz, Deputy Clerk Cherie Smith and Fire Chief Justin Buckentin were in attendance. Also in attendance were Chip Hentges with Pheasants Forever, Firefighter Brenda Jurek, Barb Droege, and Brian Droege.

Public Comment

- There was no public comment.

Agenda Review (Added Items) and Adoption

- Updated Delinquency Report
- Memo on Affordable Care Act Guidance
- Updated December 2014 Claims List
- **Councilmember Lund moved to approve the Agenda with the added items, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**

Approve Consent Agenda

- Approve Minutes for November 10, 2014
- Approve Cigarette License for Parkside Tavern (2015)
- Approve Temporary On-Sale Liquor Licenses for Lions Club (January 17, 2015, January 24, 2015, & February 7, 2015)
- Approve MN Lawful Gambling Permit for Pheasants Forever (January 17, 2015)
- Approve MN Lawful Gambling Permit for Green Isle CPA (January 24, 2015)
- Accept 2014 Engagement Letter (Abdo, Eick & Meyers)
- November/December 2014 MNSPECT Minute
- Xcel Energy Franchise Agreement (Customer Feedback Request)
- Xcel Energy Service Quality Tariff
- Delinquent Utility Bills Report
- Time Off Request for Jeremy Gruenhagen
- City Offices Closed December 24-25, 2014 & January 1, 2015
- **Councilmember Lund moved to approve the Consent Agenda, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**

Fire Department Report

- Certificate of Recognition for Hamburg Firefighter Brenda Jurek
 - Mayor Malz presented Firefighter Brenda Jurek with a Certificate of Recognition for her 13.5 years of service on the Hamburg Fire Department.
- FEMA Grant
 - The fire department has applied for ten sets of new gear thru the FEMA Grant.
- Regional Meeting June 9, 2015



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- Hamburg Fire Department will be hosting the Regional Meeting on June 9, 2015. Chief Buckentin brought this to the Council's attention as that is the scheduled night for the City Council Meeting. It was suggested to hold the City Council Meeting on June 16th, 2015.
- HFDRA Lucky 10 Gun Raffle
 - The HFDRA Lucky 10 Gun Raffle was held on December 6, 2014 and the list of winners is posted in the Fire Hall and at Parkside Tavern.
- Toy Drive Breakfast
 - The Toy Drive Breakfast that was held on December 7, 2014 was well attended.
- Holiday Toy Drive
 - The Holiday Toy Drive will be held through December 16th. Toys can be dropped off at State Bank of Hamburg, Parkside Tavern, or City Hall.
- Rescue 11 Repairs (AC)
 - Rescue 11 will be going in to have the air conditioner repaired this week. The repairs were put on hold until the fire department determined what the maintenance problem was on Rescue 12. It was determined that Rescue 12 has just a minor gasket that needs to be replaced, not the head gasket.

Employee Wages/Health Insurance Coverage for 2015

- **Councilmember Lund moved to approve the City of Hamburg to pay family health insurance coverage for full time City employees and to contribute \$2,500 of the \$4,000 deductible per year to their HSA account, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**
- **No increase for wages (COL) was granted to employees for 2015.**

Ed Hatterschide – 870 Park Avenue

- Ed Hatterschide, property owner at 870 Park Avenue would like to subdivide and annex a portion of his property that is in Young America Township into the City of Hamburg. Mr. Hatterschide met with Young America Township earlier this evening and they gave him their approval to start the joint annexation process. There will be about three acres of land that will stay in the township and about two and half acres that will be annexed into the City. After discussion, the City Council had no objections to the subdivision and agreed to start the joint orderly annexation process once the subdivision of the property is completed and approved by Young America Township.
- Mr. Hatterschide also asked if the City would look at amending its current animal ordinance to allow horses within City Limits.

City Fee Schedule for 2015

- 2015 City Fee Schedule Changes:
 - Increase all Community Hall Rental Rates by \$50.00
 - Increase the price of pop for rentals at the Hall to \$.90 a pound and for Clubs to \$.65 a pound
 - Changed Mileage Rate to 2015 IRS Rate.



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- Water, Sewer, and Storm Water Rates for 2015
 - Add an \$8.00 per month Water Capital Improvement Fee on all water bills
 - No Increase for Water Rates.
 - Increase Storm Water Rates for residents to \$27.50 a month and for commercial to \$44.00 a month
 - No Increase for Sewer Rates.
- **Councilmember Lund moved to adopt Ordinance Number 148 (2015 City Fee Schedule) as amended, seconded by Councilmember Trebesch and motion carried 4-0 with Council member Odoms abstaining. All Council members were present.**

2015 Final Tax Levy and Final Budget (Set & Adopt)

- City Council discussed the 2015 Final Tax Levy and Budget and agreed on a 5% property tax increase for 2015.
 - **Councilmember Lund moved to set the Hamburg 2015 Final Tax Levy at \$414,970.00 (5% Increase), seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**
- The following items were changed from the 2015 Proposed Final Budget
 - Employees wages were changed from a 3% increase to 0%.
 - Employee Health Insurance was decreased by \$1,000.
 - The Estimated Projected Net Income from 2014 will be carried over to the 2015 Budget.
 - The transfer of \$12,000 from the General Fund to the Water Fund was eliminated.
 - The changes, as listed above, were added to the City Fee Schedule for 2015.
 - 2015 City Fee Schedule changes.
 - **Councilmember Lund moved to approve the 2015 Final Budget, with the added changes, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.**

Old City Business

- City Assessment Policy
 - Councilmember Lund suggested that the Council member heading Streets, meet with City Clerk Gruenhagen and present their findings and suggestions to the Council.
- Time Clock
 - Mayor Malz purchased a time clock and City employees will start using it beginning in January 2015.
- Extended Service Agreement for Electronic Sign
 - The Extended Service Agreement for the Electronic Sign will be expiring December 31, 2014. **Councilmember Odoms moved to approve the extended service agreement with Daktronics for one year (2015) for \$1,365, seconded by Councilmember Lund and motion passed 4-1 with Councilmember Trebesch opposing. All Council members were present.**



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Public Works & Utilities Department Report

- Fire Hydrant on Jacob Street
 - The fire hydrant has been replaced and the claim has been submitted to the League of Minnesota. The total expense to replace the fire hydrant was \$7,859.19.
- City Hall Roof
 - Jason Yutcy from Conklin Roofing Products will return in Spring to do some more testing of the roof to see how to properly repair it. At that time Maintenance Worker Schultz will also get a second quote to fix the roof.
- Park Bathrooms Water Line
 - Maintenance Worker Schultz talked to Henning's Excavating about previous repairs made at the Park Bathrooms. Henning's did not recall ever fixing the bathrooms. However, they suggested the easiest way to fix that leak might be to dig it out and have a new line run up to the bathrooms.
- The Minnesota Flag and light have been replaced at the Memorial in the Park.
- The light on the North Side of the Community Fire Hall does not work. Greg replaced the bulb, but that was not the problem. Council instructed Greg to have the light replaced with a light with a photo eye.
- There was discussion of having on call pay for employees. The Personnel Committee will look at this and bring it to the Council in the future.

City Clerk/ Treasurer Report

- Red Ribbon Ride – July 18, 2015
 - **Councilmember Lund moved to approve Red Ribbon Ride permission to use Bicentennial Park for a stop on Saturday July 18, 2015, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.**
- City Clerk Gruenhagen asked the City Council on their feelings about having binders to keep their City Council agendas, mileage forms and also the reimbursement forms in. Binders will be ordered and the Council will start using them in January.

Approve Payment of November 2014 Claims

Councilmember Lund moved to approve the removal of one ACH payment to PERA for the amount of \$679.03, adjusting the total Claims for November to \$36,454.66, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.

Councilmember Lund amended his motion adding check numbers 17104 for \$499.18 and check number 17105 for \$1,544.72 for a total amount of \$2,043.90, making the total Claims for November \$38,498.56, seconded by Councilmember Gregonis and motion unanimously carried. All Council members were present.



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Approve Payment of December 2014 Claims

Councilmember Lund moved to approve the five ACH payments and check numbers 17106 through 17143, for a total of \$30,421.45, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Councilmember Lund amended his motion changing the amount of check number 17143 from \$433.33 to \$400.18, making the total Claims for December \$30,388.30, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

City Council Reports

- Councilmember Odoms (Water/Sewer)
 - Councilmember Odoms asked City Clerk Gruenhagen if he had any more complaints about barking dogs. No other complaints were reported.
- Councilmember Gregonis (Streets)
 - Councilmember Gregonis asked if the streets were being salted in the City.
- Councilmember Trebesch (Buildings)
 - Councilmember Trebesch inquired on the status of the survey for a flashing stop light for the Jacob Street/Broadway Avenue Intersection. No survey will be conducted at this time by Carver County.

Adjourn City Council Meeting

Councilmember Lund moved to adjourn the Hamburg City Council meeting at 9:12 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Submitted By:

Cherie Smith
Deputy Clerk

