



***HAMBURG CITY COUNCIL AGENDA  
DECEMBER 8, 2015***

**Call Public Hearing to Order at 6:50 PM**

Mayor Richard Malz called the Hamburg City Public Hearing to order at 6:50 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Maintenance Employee Greg Schultz were in attendance.

**Move to Close Public Hearing**

Councilmember Richard Odoms moved to close the Public Hearing. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

**Call City Council Meeting to Order**

Mayor Richard Malz called the Hamburg City Council to order at 7:00 p.m.

**Agenda Review (Added Items) and Adoption**

- Temporary Liquor License for the Lions Club under the Consent Agenda – remove February 6, 2016
- Officer Wages under the Fire Department Report says 2016, should read 2017
- *Added Items for the Consent Agenda:*
  - \*December Claims List
  - \*Applications for On-Sale Liquor licenses
  - \*Delinquency Report

Councilmember Chris Lund moved to approve the Agenda as amended. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

**Consent Agenda**

- Approve Cigarette License for Parkside Tavern (2016)
- Approve Temporary On-Sale Liquor Licenses for Lions Club (January 16, 2016, January 23, 2016 & ~~February 6, 2016~~)
- Approve MN Lawful Gambling Permit for Green Isle CPA January 23, 2016
- Cash Flow Statement for September 2015
- Delinquent Utility Bills Report
- Time Off Request for Greg Schultz
- Time Off Request for Jeremy Gruenhagen
- City Offices Closed December 24<sup>th</sup> & 25<sup>th</sup> & January 1<sup>st</sup>, 2016



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**Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

### **Fire Department Report**

- HFD Officers for 2016:
  - Chief 1: Justin Buckentin*
  - Chief 2/Assistant Chief/Communications: Steven Buckentin*
  - Chief 3/Training Officer: Chris Petz*
  - Captain 1/Assistant Training Officer/Medical Officer: Jared MacKenthun*
  - Captain 2/Equipment: Steven Siewert*
  - Secretary: Jeff Eggers*

**Councilmember Chris Lund moved to approve the New Officers as noted for 2016. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.**

- HFD Officer Wages for ~~2016~~ 2017
  - Would like a \$200 raise for each officer in 2017
  - Mayor Malz requesting FD inquire with Green Isle, Plato, NYA, and Cologne for wage comparison.
- HFDRA Lucky 10 Gun Raffle (December 5, 2015)
  - Sold out of raffle tickets. Winners are posted in the truck bay.
- Toy Drive Breakfast (December 6, 2015)
  - All supplies were donated by a Fire Department member, therefore all proceeds went to the Fire Department. Raised \$848.00 as well as approximately \$200-\$300 in additional toys.
- Holiday Toy Drive (November 22nd to December 15<sup>th</sup>)
  - Mayor Malz inquired about the trailer: The trailer sold for \$3,500 and the Fire Department would like the proceeds to go towards two sets of new gear. Mayor Malz agreed with the request.

### **Resident Water Bill**

- Merritt Pulkrabek is requesting the Council's assistance understanding a \$400.00 October Water Bill. Unsure why the bill is so high. There have been no leaks or water left on. November Bill came back down. Concerned that the meter is going bad.
  - Council decided to have Maintenance Worker Greg Schultz monitor the meter weekly for the next two months to see if there are any spikes. Council will make a decision based on the findings in a future council meeting.



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### **Proposed tax concerns and questions**

- Residents Mr. and Mrs. Rucks voiced they are concerned about the City of Hamburg's increase in taxes when Carver County and Central Schools went down.
- City Council: There have been some unforeseen expenses this past year which include Street Improvements, Legal Fees, Community Hall repairs, Community Center repairs. The Street project cost has been spread out over two years as well as the Hall repairs.

### **Old City Business**

- Scott Karels Annexation/Variance/Permit
  - Avery and Jason are working on the parcel drawing right now. Used Sibley Survey out of Gaylord. Survey is done but documentation hasn't been received yet.
  - Resource Strategies (Dean Johnson) Memo
  - Public Hearing (December 22, 2015 @ 6:00 PM)
- County Road Maintenance Agreement (Carver County)
  - Waiting for answers on parking meter/sign, and curb to curb plowing questions.
- Service Memorial (Park)
  - Do we want to pursue the idea of a motion camera? Other's experiences with doing this is that they end up stolen. Council decided to wait and see what else happens.

### **Public Works & Utilities Department Report**

- Fire Hall wiring and lighting is completed
- McCarthy Well was here and everything looked good
- Mayor Malz requesting a ride-around with Greg for nuisance violations
- Councilmember Steve Trebesch inquired about the open shelter shingling?
  - City Clerk Jeremy Gruenhagen reports that he hasn't heard anything for this year. It is in the budget for next year.

### **City Fee Schedule for 2016 – Ordinance Number 151**

- **2016 City Fee Schedule Rates**
  - Rate changes to the Community Center rental, mileage, water haul-out, and raising public hearing meeting fee from \$250 to \$300 and adding on-call pay.
- **Water/Sewer/Storm Water Rates for 2016**
  - Sewer Base Fund: stays the same at \$10.95
  - Metered Water Base: \$18.00 up to \$20.92
  - Metered Water Per 1,000 gallons \$9.82
  - Water Capital Improvement: Stay the same at \$8.00



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- Storm Water Fee: Stays the same at \$10.95
- Metered Sanitary Sewer: Lowered from \$4.50 to \$4.15 per 1,000 gallons
- Overall increase of 16.2% for water, 10.75% decrease in sewer rate Monthly increase of \$7.26 per 5,000 gallons. **\*\* Overall increase of 5.55% \***
- Adopt City Ordinance Number 151 (2016 City Fee Schedule)

**Councilmember Chris Lund moved to approve Ordinance 151 (2016 City Fee Schedule), seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

**2016 Final Tax Levy and Final Budget (Set & Adopt)**

- **Public Comments on 2016 Final Budget & Tax Levy**
  - No further comments from the public.
- **Adopt/Approve 2016 Final Tax Levy Certification to Carver County**

**Councilmember Chris Lund moved to approve the 2016 Final Tax Levy Certification to Carver County for a total of \$441,140 with a percentage of 6.31%. Seconded by Councilmember Steve Trebesch. Motion carried with 1 Nay. All Council Members were present.**

- **Adopt/Approve 2016 Final Budget**

**Councilmember Chris Lund moved to approve the 2016 Final Budget for a total of \$441,140. Seconded by Councilmember Steve Trebesch. Motion carried with 1 Nay. All Council Members were present.**

**City Clerk/Treasurer Report**

- Employee Conduct Meeting (January 11, 2016 @ 7:00 PM)
- Schedule City Council Meeting for December 22, 2015 immediately following the 6:00 p.m. Public Hearing.

**Councilmember Chris Lund moved to approve the second City Council Meeting on December 22<sup>nd</sup>, 2015. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

**Approve November 2015 Added Claims (\$2,583.47)**

**Councilmember Chris Lund moved to approve 2 ACH payments and check numbers 17688-17869. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**



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**Approve Payment of December 2015 Claims (\$7,468.66)**

**Councilmember Chris Lund moved to approve 3 ACH payments and check numbers 17690-17705 and 17707-17710 for a total of \$7,468.66. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

**City Council Reports**

- Councilmember Richard Odoms (Water/Sewer) Nothing
- Councilmember Bob Gregonis (Streets) Nothing
- Councilmember Chris Lund (Parks)
  - Lions are inquiring into any plans at the Hall in regards to the bar and kitchen They would like to move forward with some upgrades, paint hall. Asking for a partition or curtain to hide the storage area with the tables and chairs. Recommend putting together a sub-committee with Lions and Council to look into these suggestions. Lions are also putting aside monies for the beautification of the park.
- Councilmember Steve Trebesch (Buildings) Nothing
- Mayor Richard Malz
  - There are concerns about the pictures that ended up on facebook from the Arlington Parade that were taken from drones. Several towns have an ordinance to ban drones. Hamburg should perhaps look into putting an ordinance in place as well. City Clerk Jeremy Gruenhagen will look into the policies from other towns.
  - Urging Councilmember Richard Odoms to remove the items about the Mayor on his website.
  - The Fire Department did a very good job with the Arlington Parade Float

**Adjourn City Council Meeting**

**Councilmember Richard Odoms moved to close the Hamburg City Meeting. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.**

Submitted by:

Tamara Bracht  
Deputy Clerk