



HAMBURG CITY COUNCIL AGENDA DECEMBER 13, 2016

Mayor Richard Malz called the Hamburg Public Hearing to Order at 6:45 PM. In attendance were: Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Maintenance Superintendent Greg Schultz, City Engineer with S.E.H Justin Black, Hamburg Fire Department members Chief Justin Buckentin and Steven Siewert, Hamburg Baseball Club Mel Sprengeler and Rich Schug, Councilmember elect Tim Tracy and Jason Buckentin, and Hamburg resident Mike Malz.

Public Hearing Resolution 153

- Mileage Rate was set by the state as .535 for this year vs. last year of .54
- Hall Rental: increased \$100 across the board
- Fundraisers/Clubs changed to Benefits, Hall rental rate \$350
- Local Business Hall rental rate \$350
- Pop increased to \$1.00 per pound and left at .65 per pound for clubs
- Idea: add Notary Public and set rate as \$2.00 per signature
- Water base rate: \$21.52
- Water per 1,000 gallons: \$10.10

MOTION: Councilmember Chris Lund moved to close the public hearing at 6:52 pm. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Mayor Richard Malz called the Hamburg Council Meeting to order at 7:01 p.m.

Agenda Review (Added Items) and Adoption

- Updated Agenda includes:
 - Lawful Gambling Permit for Hunt & Fish Club
 - Delinquency List
 - Winter Parking Letter
 - December Office Hours
 - Resolution 2016-07: 212 Funding

MOTION: Councilmember Chris Lund moved to approve the Agenda as amended. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.



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Consent Agenda

- **Approve Cigarette License for Parkside Tavern (2017)**
- **Approve Temporary On-Sale Liquor Licenses for Lions Club (January 21, 2017, January 28, 2017 & February 4, 2017)**
- **Approve MN Lawful Gambling Permit for Hamburg Baseball Club**
 - **June 4, 2017 (52 Club Raffle)**
- **Approve MN Lawful Gambling Permit for Green Isle CPA Banquet**
 - **January 28, 2017**
- **Approve MN Lawful Gambling Permit for Hamburg Hunt & Fish Club**
 - **February 6, 2017**
- **Approve Daktronics Extended Service Agreement (2017)**
- **Approve Resolution 2016-07 (Highway 212 Improvements)**
- **Cash Flow Statement for August 2016**
- **Delinquent Utility Bills Report**
- **Mediacom Rate Adjustments**
- **City Offices Closed December 23rd & 26th & January 2nd, 2017 (Holidays)**

MOTION: Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Fire Department Report

- **New HFD Member Matt Jaus**
- **HFD Officers for 2017 –**
 - **2 year term: Chief 1 Justin Buckentin, Chief 3 Chris Petz, Captain 2 Steven Siewert**
 - **1 year term: Chief 2 Steven Buckentin, Captain 1 Jared Mackenthun, Secretary Jayson Hansen**
- **HFD Office Bids**
- **Ice Rink at Park –**
 - **Put up donated boards from the Baseball Club around the basketball court on Saturday. HFD is working on flooding it this week.**

MOTION: Councilmember Chris Lund moved to approve Matt Jaus as a Hamburg Fire Department member. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

MOTION: Councilmember Chris Lund moved to approve the 2017 HFD Officers. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.



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MOTION: Councilmember Richard Odoms moved to approve the lowest bids for the office renovation. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.

Justin Black – S.E.H.

- **Industrial Park Concept Layouts (Rough Draft) -**
 - Council wants to focus on the two parcels for Timberline Woodproducts at this time
- **Water Tower Replacement (Grants) –**
 - There are a few options to explore for financing a new water tower
- **I/I Abatement Program –**
 - Mayor and Council want to move forward with the inspections. Justin Black will put together cost estimates for the February Council Meeting.

Hamburg Baseball Club Report

- 2017 State Baseball Tournament is being held here. Some improvements in preparation for the tournament have been completed. Would like to update the sound system and replace the score board.
- Park Inspection is set for June 9, 2017 by the State Amateur Baseball Board. A game will be held that day and are looking to have the Council attend.

2017 Final Tax Levy and Final Budget (Set & Adopt)

Adopt/Approve 2017 Final Tax Levy Certification to Carver County

Adopt/Approve 2017 Final Budget

Approve Resolution Number 2016-08 (2017 Budget/Final Tax Levy)

MOTION: Councilmember Chris Lund moved to set the 2017 Final Budget and Tax Levy at \$463,197. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

MOTION: Councilmember Steve Trebesch moved to approve Resolution 2016-08 with the Levy set at \$463,197. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.

City Fee Schedule for 2017

- **2017 City Fee Schedule Rates**
 - **Hall rate increase of \$100**
 - **Hall rate for Benefits is \$350**
 - **Local business Hall rate is \$350**
 - **Increase Pop to \$1.00 per pound, leaving the pop fee for clubs at .65**
 - **2.85% increase to water. Water Base fee per month set at \$21.52**
 - **Metered water per 1,000 gallons is \$10.10**
 - **Add Notary Public Fee of \$2.00 per signature**



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○ Include FD Officer Wage increase

MOTION: Councilmember Chris Lund moved to approve the 2017 City Fee schedule as amended including the notary fee. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

MOTION: Councilmember Chris Lund moved to approve Ordinance 153. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

Old City Business

- **Joint Resolution Number 2016-09 Orderly Annexation for Richard and Sheila Malz**

MOTION: Councilmember Steve Trebesch moved to approve Joint Resolution 2016-09 regarding the annexation of land parcel into the city limits. Seconded by Councilmember Robert Gregonis. Motion was carried with Mayor Richard Malz abstaining. All Council Members were present.

Public Works & Utilities Department Report

- **Water/Wastewater Services** – had pump at the grinder lift station worked on due to sanitary wipes clogging it.
- **Winter Parking** – Vance Blahnik, owner of apartments, posted a notice to his residents about moving cars from the parking lot at Bi-Centennial park. After 48 hours the vehicles will be cited by the Sheriff's Office going forward.

City Clerk/Treasurer Report

- **Erna Panning's 100th Birthday** – lived in Hamburg since 1968, currently resides in Norwood at The Harbor (Assisted Living).

MOTION: Councilmember Chris Lund moved to approve December 8 as Erna Panning Day. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

- **December City Office Hours** – Office Closed Friday, December 23rd and Monday, December 26th. Working on having the office open on Tuesday the 27th.
- **CSO** – as of late, we have not been receiving the CSO services that we pay for due to them being short staffed.

Approve November 2016 Added Claims (\$52,068.98)

MOTION: Councilmember Robert Gregonis moved to approve 3 ACH payments and check numbers 18248-18249 for a total of \$52,068.98. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.



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Approve Payment of December 2016 Claims (\$)

MOTION: Councilmember Chris Lund moved to approve 6 ACH payments and check numbers 18250-18293 for a total of \$51,713.85. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.

City Council Reports

Councilmember Richard Odoms (Water/Sewer) - nothing

Councilmember Bob Gregonis (Streets) – nothing

Councilmember Chris Lund (Parks) – LMNC conference was very informational.

The "Elected Officials" training classes are coming up in January. It would be beneficial for the two new council members to attend.

Councilmember Steve Trebesch (Buildings) – had a nice time at Erna Panning's birthday celebration. Was glad to represent Hamburg and be a part of that.

Mayor Richard Malz – Thanked the council and wished them a Happy New Year.

MOTION: Councilmember Steve Trebesch moved to adjourn the Final 2016 Hamburg City Council Meeting at 8:28 pm. Seconded by Councilmember Chris Lund. Motion was unanimously carried. All Council Members were present.

Submitted By:

Tamara Bracht
Deputy Clerk