



HAMBURG CITY COUNCIL AGENDA DECEMBER 12, 2017

1. **Call Public Hearing to Order at 7:00 PM**
 - Ordinance Number 157 (2018 City Fee Schedule)
2. **Move to Close Public Hearing**
3. **Call Public Hearing to Order at 7:10 PM**
 - Ordinance Number 158 (Mayor Term of Office)
4. **Move to Close Public Hearing**
5. **Call Public Hearing to Order at 7:15**
 - Conditional Use Permit Request (Steve Trebesch)
6. **Move to Close Public Hearing**
7. **Call City Council Meeting to Order**
 - Pledge of Allegiance
8. **Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
9. **Agenda Review (Added Items) and Adoption**
10. **Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*
 - Approve Cigarette License for Parkside Tavern (2018)
 - Approve Minutes for November 2017
 - Approve Claims List for December 2017 (\$42,623.46)
 - Approve MN Lawful Gambling Permit for Hamburg Baseball Club
 - 52 Club Raffle on June 10, 2018
 - Approve Ordinance Number 158 (Mayor Term of Office)
 - December Office Hours
 - Delinquent Utility Bills Report
 - Mediacom Rate Adjustments
11. **City Fee Schedule for 2018**
 - 2018 City Fee Schedule Rates
 - Water/Sewer/Storm Water Rates for 2018
 - Adopt City Ordinance Number 157



***HAMBURG CITY COUNCIL AGENDA
DECEMBER 12, 2017***

12. 2018 Final Tax Levy and Final Budget (Set & Adopt)

- **Public Comments on 2018 Final Budget & Tax Levy**
 - **Community Center Roof**
 - **Adopt/Approve 2018 Final Tax Levy Certification to Carver County**
 - **Adopt/Approve 2018 Final Budget**
 - **Approve Resolution Number 2017-11 (2018 Budget/Final Tax Levy)**

13. Old City Business

- **Lead Public Education Program (Complete by December 18, 2017)**
- **Public Nuisances**
- **Conditional Use Permit Request by Steve Trebesch**
 - **Public Hearing (Variances)**

14. New City Business

- **Approve Service Agreement for Joint Assessment w/ Carver County**
- **Expungement Hearing for Kyle Hennen**
- **Community Hall Auctions (Small Items)**
- **S.E.H. Complete PPL Application to PFA (Water Tower)**

15. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Steve Trebesch**
- **Mayor Chris Lund**

16. Adjourn City Council Meeting



HAMBURG CITY COUNCIL AGENDA DECEMBER 12, 2017

COMMUNITY HALL & PARK ACTIVITIES

DECEMBER

- 1 – Wm. Mueller & Sons**
- 2 – Lunch with Santa**
- 30 – Wedding Reception**

JANUARY

- 20 – Pheasants Forever**
- 21 – Hamburg Lions Pancake Breakfast**
- 27 – Green Isle CPA Banquet**

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

DECEMBER

- 2 – Community Center Rental**
- 4 – Hamburg Lions Club (YA Twp. Room)**
- 4 – HFD Training**
- 5 – Hamburg City Council Budget Workshop – 7:00 PM**
- 9 – Community Center Rental**
- 10 – FD Explorers Christmas Party**
- 12 – Public Hearings (7:00, 7:10, 7:15)**
- 12 – Hamburg City Council Meeting**
- 12 – Young America Township Meeting**
- 17 – Community Center Rental**
- 18 – Hamburg Lions Club**
- 23 – Community Center Rental**
- 25 – Community Center Rental**
- 25-26 – Christmas Holiday (City Offices Closed)**
 - Hamburg Fire Dept. (Relief Association) Meeting**
- 30 – Community Center Rental**
- 31 – Community Center Rental**

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
ORDINANCE NUMBER 157**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 12th, 2017 at 7:00 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the Public Hearing is to receive comments on Ordinance Number 157 for establishing City Fees for the 2018 Calendar Year.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer

(Posted at Hamburg City Hall, State Bank of Hamburg & Hamburg Post Office on November 30, 2017)

**CITY OF HAMBURG
ORDINANCE NUMBER 157**

**AN ORDINANCE OF THE CITY OF HAMBURG SUMMARIZING AND REAFFIRMING FEES FOR CITY
LICENSES, PERMITS AND SERVICES AND SCHEDULE OF FINES PROVIDING PROCEDURES FOR
SUBSEQUENT REVIEW, MODIFICATION AND AMENDMENT.**

**THE CITY COUNCIL OF THE CITY OF HAMBURG, COUNTY OF CARVER AND STATE OF
MINNESTOA, HEREBY ORDAINS:**

SECTION ONE: CODE ESTABLISHED FEES.

The City of Hamburg code establishes certain fees which may be set from time to time by the City Council, and

SECTION TWO: SUMMARY OF EXISTING FEES AND FINES.

The City staff has reviewed the fees which the City currently charges and is recommending that the fee schedule with procedure for adjustments, attached hereto marked as Exhibit A, be adopted.

SECTION THREE: POLICY FOR FEE AND FINE SCHEDULE.

Council determines it is in the best interests of the citizens of the City to establish a master fee schedule to insure that established fees for licenses, permits, services and fines are fair, reasonable and proportionate to the actual cost of the circumstance for which the fee is imposed.

SECTION FOUR: FEES AND FINES NOT COVERED HERE.

The fee and fine schedule, Exhibit A attached, as part of this ordinance is intended to summarize and reaffirm existing fees and fines specifically covered in Exhibit A, intending that any fee or fine not included by this enactment shall continue in full force and effect where and as otherwise established and enacted.

SECTION FIVE: AMENDMENT.

The City Council of the City of Hamburg reserves its authority to, from time to time, but at least once annually, review the within schedule of fees and fines and to, by resolution enacted, make additions thereto or deletions there from and make such other modifications as are indicated necessary and appropriate.

SECTION SIX: EFFECTIVE DATE.

This ordinance adopting the Code of Ordinances, and the Code of Ordinances itself, shall take effect upon publication of this ordinance in the city's official newspaper. Passed and adopted by the City Council of the City of Hamburg this 12th day of December, 2017.

The 2018 City Fee Schedule (Exhibit A), stated herein, for the City of Hamburg is not being published but is available upon request. You can request a copy by calling City Offices at (952) 467-3232.

CHRIS LUND, MAYOR

ATTEST: _____
JEREMY GRUENHAGEN, CLERK-TREASURER

CITY OF HAMBURG
City Fee Schedule for 2018
Schedule A

Mayor
 Acting Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Steven Trebesch
 Tim Tracy
 Jason Buckentin
 Scott Feltmann
 NYA Times
 State Bank of Hamburg
 MNSPECT
 Brad Droege
 Justin Black

Community Hall Rates

Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	Non-Resident Rate	\$800.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	Non-Resident Rate	\$900.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	Non-Resident Rate	\$1,000.00	
Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented)	City Resident/Auction Rate	\$750.00	
Hall Reservation 2 Days Before Rental Date (4:00 PM Access)	City Resident	\$850.00	
Hall Reservation 2 Days Before Rental Date (9:00 AM Access)	City Resident	\$950.00	
Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access)		\$400.00	
Hall Rental Fee (Upstairs) for Benefits		\$400.00	
Hall Basement One Day Rental Fee		\$200.00	
Hall Damage Deposit		\$450.00	
Down Payments on Hall Rental		\$150.00	
Damage Deposit for Renting Tables (Wooden Tables Only)		\$10/Table	
Damage Deposit for Chairs		\$1/Chair	
Pop (Per Pound)		\$1.00	\$0.65 *
Cups (Per Cup)		\$0.05	

(* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

Community Center (Fire Hall) Rent	(\$100 Damage Deposit)	\$200.00
Community Center Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Park Shelter Rentals

Park Shelters & Lions Shelter	(\$100 Damage Deposit)	\$200.00
Park Shelter Rental Fee for Local Businesses	(\$100 Damage Deposit)	\$100.00

Water, Sewer, & Storm Water Rates

Water Hauled Out (Load)	Mileage = \$5/Mile	\$20/1,000 gallons
Metered Water (Base Fee)		\$22.40/Month
Metered Water (Per Thousand Gallons)		\$10.51
Water Capital Improvement Fee		\$8/Month
Sanitary Sewer (Base Fee) Per Unit		\$10.95/Month
Sanitary Sewer Metered (Per Thousand Gallons)		\$4.15
Storm Water Monthly Utility Fee	Residential Parcels	\$27.50/Month
Storm Water Monthly Utility Fee	Commercial/Multi-Family Parcels	\$44/Month
Late Fee on Utility Bill		10%
Water Hook Up Fee (WAC)		\$3,500
Sewer Hook Up Fee (SAC)		\$3,500
Water Reconnection Fee		\$100.00
Water/Sewer Permit Fee		\$50.00
Water Meter		Cost of Meter Plus 10%
Garbage		Residents Contract with Waste Management

CITY OF HAMBURG
City Fee Schedule for 2018
Schedule A

Mayor
 Acting Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Steven Trebesch
 Scott Feltmann
 Jason Buckentin
 Tim Tracy
 NYA Times
 State Bank of Hamburg
 MNSPECT
 Brad Droege
 Justin Black

City Council & Special Rates

Mayor Salary		\$1,500.00
Council Salary		\$1,000.00
Special Meeting (City Related) - Per Member/Meeting		\$50/Meeting
Planning Commission Wages		\$25/Meeting
Election Judges (City Elections)		\$10/Hr
Public Hearing & Meetings (Requested by Residents) Held Before Regular City Mtg.		\$300.00
Public Hearing & Special Meetings (Requested by Residents) Other than Regular Mtg.		\$350.00
Administrative Fee - Certified Letters		\$25.00
Background Check Fee		Cost of Background Check
City Man Power - Hourly Rate		\$35.00
City Man Power (Equipment) - Hourly Rate		\$110.00
Information Research Fee	Public Data Only	\$35/HR plus Materials
Copies/Fax (Page)	Per Page	\$0.25
Copy of City Ordinances		\$50.00
Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos)		\$30.00
Copy of City SWMP, Sewer and Water Studies		\$30.00
Mileage	2018 IRS Rate	\$0.535/Mile
Returned Check Charge		\$30
Special Assessment Search		\$20
Animal License	Annual	\$10.00 *
Liquor Licenses - On Sale	Annual	\$1,200.00
Liquor Licenses - Off Sale	Annual	\$100.00
Liquor Licenses - Special Sunday	Annual	\$200.00
Tobacco License	Annual	\$100.00
Solicitor/Peddler Permit	Annual	\$25.00
Notary Public Fee		\$2.00

* (Animal Licenses are due the first of the year)

Fire Call Rates

Fire/Accident Call Not Covered By Contract	\$450 First Hr. + \$350 Each Additional Hr.
On Call/Training Pay (Firefighters)	\$10/Call
First Responders	\$15/Call

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
ORDINANCE NUMBER 158**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 12th, 2017 at 7:10 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the Public Hearing is to receive comments on Ordinance Number 158 for establishing the Term of Mayor.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer

(Posted at Hamburg City Hall, State Bank of Hamburg & Hamburg Post Office on November 30, 2017)

412.022 COUNCIL MAY PROVIDE FOUR-YEAR TERM.

Subdivision 1. **Procedure.** The council may, by ordinance, establish a four-year term or reestablish a two-year term for the office of mayor commencing with the ensuing term, except that in a standard plan city which establishes a four-year term for mayor, the first mayor to serve a four-year term shall be elected at the first election when the clerk is not to be elected. In any case the ordinance shall not affect the term of the mayor elected in the year in which it is adopted unless it is adopted at least four weeks before the closing date for the filing of affidavits of candidacy for such election.

Subd. 2. [Repealed, 1976 c 44 s 70]

Subd. 3. [Repealed, 1976 c 44 s 70]

History: 1967 c 289 s 16; 1969 c 238 s 1; 1973 c 34 s 3; 1973 c 123 art 2 s 1 subd 2; 1976 c 44 s 22; 1984 c 655 art 1 s 64

**CITY OF HAMBURG
ORDINANCE NUMBER 158**

***AN ORDINANCE AMENDING CHAPTER 30.02 OF THE HAMBURG CITY CODE
PERTAINING TO THE TERMS OF OFFICE FOR MAYOR***

THE CITY COUNCIL OF THE CITY OF HAMBURG, CARVER COUNTY, MINNESOTA,
ORDAINS:

SECTION 1. Section B of Chapter 30.02 of the Hamburg City Code is hereby amended in its entirety to read as follows:

§ 30.02 TERMS OF OFFICE.

(B) The Mayor shall be elected for a four (4) year term commencing with the City election in 2018, for the term to begin in January, 2019.

SECTION 2. Effective Date of Ordinance.

This ordinance shall be in effect from and after its passage and publication according to law.

Passed and adopted by the City Council of the City of Hamburg this 12th day of December, 2017.

CITY OF HAMBURG:

Chris Lund, Mayor

Attest: _____
Jeremy Gruenhagen, Clerk-Treasurer

(Published in the Norwood-Young America Times on December 21, 2017)

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
CONDITIONAL USE PERMIT**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 12th, 2017 at 7:15 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

The reason for the Public Hearing is for the request by Steve Trebesch for a Conditional Use Permit to allow multiple Accessory Structures (Shipping Containers) on PID 45.0282500 (Railroad Street). Hamburg Zoning Code requires a Conditional Use Permit for accessory structures other than a private garage in the Downtown Business Mixed Use District. City Council Meeting to follow hearing.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer

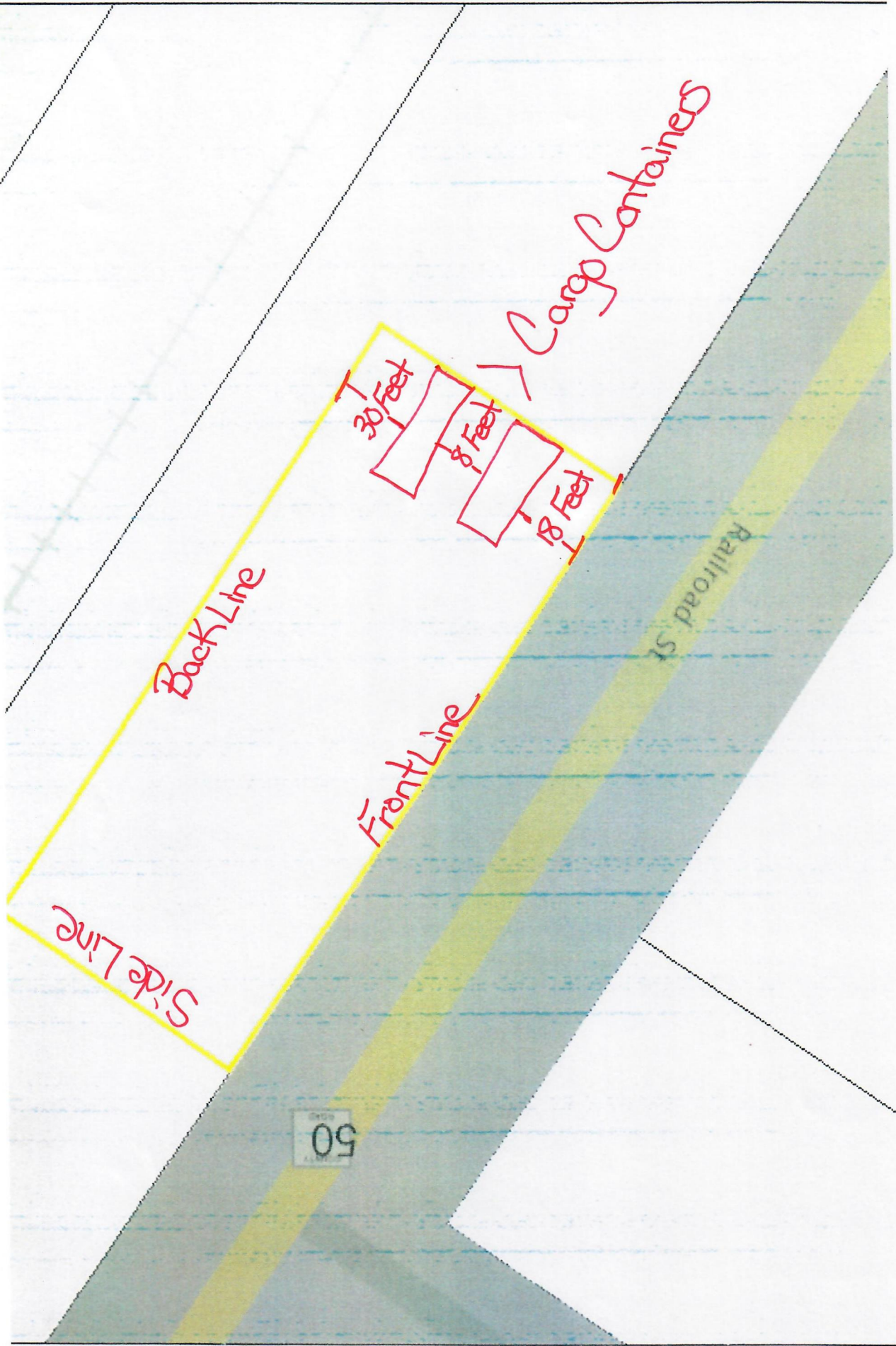
(Posted at Hamburg City Hall, State Bank of Hamburg & Hamburg Post Office on November 30, 2017)

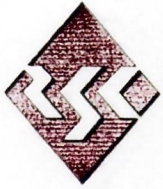


Carver County GIS, 2014 Pictometry International

This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 11/30/2017





**RESOURCE
STRATEGIES
CORPORATION**

1611 HILL RIDGE TERRACE
MINNETONKA, MN
55305

952/513-9548
FAX 952/513-9549

rscmn@spacestar.net

To: Jeremy Gruenhagen, Clerk-Treasurer
Hamburg City Council

From: Dean Johnson, City Planner

Date: December 11, 2017

Re: Steve Trebesch Storage Container CUP

I apologize for missing your earlier email on this application. I'm in Kansas City but have access to all relevant materials. I have several observations based on the materials forwarded to me:

1. The property is zoned B - Downtown Business Mixed Use District.
2. A CUP is required for accessory structures other than "private garages."
3. The B District requires 20' front yard and 5' side and rear yard setbacks.
4. The drawing submitted illustrates 18' front yard, 0' side yard and 30' rear yard setbacks.
5. The CUP cannot be issued as requested without variances (exceptions to 20' front yard setback and 5' side yard setback).
6. It appears the storage building could be placed on the property without variances, based upon the drawing submitted.
7. The County GIS website appears to illustrate a front yard setback for the existing container at less than 18' and the container appears to cross the south lot line and lies partially on the adjacent property. It is my understanding Mr. Trebesch owns the parcel to the south, but the GIS website indicates it is located in Young America Township.
8. A survey is necessary to verify where the property lines are and what setback standards may or may not be met.

There appear to be several alternatives available to issue a CUP for the proposed accessory structure(s):

- A. Locate the accessory structure(s) within all setback requirements.
- B. Request and receive variance approval for setback modifications, provided the structure(s) do not cross the south property line.
- C. If the structure(s) cross the south property line, the applicant must combine the parcels, receive any necessary variances, and the CUP must be contingent upon approval by Carver County (zoning authority for Young America).
- D. Combine the parcels, annex the property into the City precluding the application of Carver County zoning standards, and subsequently apply to the City for any necessary variances.

It may be appropriate to hold the public hearing as scheduled and recess the proceeding to another date until an appropriate alternative is determined.

The City must be conscious of the statutory 60-day period for action. The City may extend that period to 120 days with written notice to the applicant (prior to expiration of the initial 60 days). If pursuit of the alternative for approving a CUP takes more than 120 days, the applicant may extend the review period. If such extension is not granted by the applicant, the City must act on the application within 120 days.

Please do not hesitate me if you have any additional questions!



HAMBURG CITY COUNCIL MEETING NOVEMBER 14, 2017

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Council Members Scott Feltmann, Steve Trebesch, Tim Tracy and Jason Buckentin. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Justin Buckentin, City Maintenance Greg Schultz. Residents: Dave Chadwick, and Spencer Lund. Guests: Ann and Roger Carpenter.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as is. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Minutes for September 26, 2017 & October 10, 2017
- Approve Added Claims List for June/September/October 2017
- Approve Claims List for November 2017
- Approve Resolution Number 2017-09 (Precinct/Polling Place for 2018)
- Approve Resolution Number 2017-10 (Funding for Highway 212)
- Approve Lawful Gambling Permit for Pheasants Forever (1/20/18)
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club on 11/17/17
- Approve Time Off Request for Jeremy Gruenhagen
- Approve Time Off Request for Greg Schultz
- Approve Cash Flow Statements for July 2017
- Delinquent Utility Bills Report
- Met Council Memo (Applicants for Advisory Committees)
- NYA Area Chamber of Commerce Holiday Extravaganza (11/25/17)
- City Offices Closed November 23rd & 24th for Thanksgiving

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda with the Claims List changes. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Fire Department Report – Chief Justin Buckentin

- Sale of Rescue 12 Ambulance
 - *Auctioned for \$6,050 - after fee's the FD nets \$5,566 which is going toward the cost of a new engine.*
- 2018 Officer Selection Process
 - *Several Applications were submitted which now requires the Officer Review Board and City Personnel Committee to meet.*



**HAMBURG CITY COUNCIL MEETING
NOVEMBER 14, 2017**

- Fire Fighters Anthony Van Haften
 - *Joined the Marines and plans on returning to the HFD after his 4 years of service is complete.*
- Compeer Grant (Boots)
 - *9 pairs of replacement boots were ordered. Requesting Council approval of \$3,700 to outfit the rest of the FD crew with boots.*
 - *Per City Treasurer the FD is under budget by \$15,200*

MOTION: Councilman Tim Tracy moved to approve \$3,700 to complete the FD boot order. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

- Gear Purchase
 - *6 FD members are in need of a full set of gear*

MOTION: Councilman Tim Tracy moved to approve the purchase of 3 sets of Gear for \$5,100. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

- Fire Dept. Board Meeting November 2, 2017
 - *Topic of discussion will be how to split the cost of the new engine among Townships and City*

Ann Carpenter

- Community Hall Rental 9/30/2017
 - *Damages and theft during reception. It was agreed upon by all parties to reimburse the City for the time and cost of repairs and the replacement of tools taken for a total of \$272.17*

Old City Business (Memo)

- 2017 Budget Items
 - *Central Street Repairs – will be finished tomorrow*
 - *Community Hall (Paint Bar Side) – Done by Thursday p.m.*
 - *Additional Water Meters (\$1,500) for this year*

MOTION: Councilman Scott Feltmann moved to approve the purchase of additional water meter units up to \$1500.00. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

- Request for regulation size soccer goals in park by resident Spencer Lund
 - *City Clerk will look into utilizing the S.H.I.P. Grant for purchasing the soccer goals*



HAMBURG CITY COUNCIL MEETING

NOVEMBER 14, 2017

- Resident Clean-up – Dave Chadwick
 - Progressing toward compliance. Already turned over to the County Prosecutor. City Clerk will mail a copy of the recreational vehicle parking ordinance.
- Lease Agreement for Snow Removal (Parcel 11.0282010)
 - No agreement made. Council decided that Wm. Mueller's & Sons will plow to the City's capacity and then haul out when needed.
- October 19th Meeting with MNSPECT
 - *The concerns that we expressed are being addressed as they have already hired more employees to accommodate their growing client portfolio.*
- Resident Clean-up – Dave Chadwick
 - Progressing toward compliance. City Clerk will mail a copy of the recreational vehicle parking ordinance.

New City Business

- Lead/Copper Tap Water Monitoring Report

MOTION: Councilman Steve Trebesch moved to re-test the 3 homes that showed high levels. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

- 2018 Assessment Service Agreement Contract

MOTION: Councilman Steve Trebesch moved to accept the 2018 Assessment Contract. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.

- Direct Deposit (Payroll)
- Term for Mayor (Switch to 4 Year Term)
 - *Set Public Hearing for December 12th*
- C.U.P. for Steve Trebesch (Parcel 45.0282500) – Storage Containers
 - *Set Public Hearing for December 12th*
- Second City Council Meeting for November 28th
 - *2018 Final Budget*
 - *Employee Reviews*
 - *Health Insurance Coverage*
- Set Special Meeting for Budget Workshop Meeting
 - *2018 Final Budget (December 5th)*
- Set Public Hearing to Adopt City Fee Schedule for 2018 (December 12th)
- Set Water/Sewer/Storm Water Rates for 2018



HAMBURG CITY COUNCIL MEETING
NOVEMBER 14, 2017

MOTION: Councilman Tim Tracy moved to hold a Public Hearing on December 12, 2017 at 7:00 p.m. for approving a Conditional Use Permit, changing the Mayoral Term from 2 years to 4 years, and to adopt the 2018 City Fee Schedule. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Jason Buckentin moved to hold a second City Council Meeting on November 28, 2017 at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Jason Buckentin moved to hold a final budget workshop on December 5, 2017 at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

- Street Assessment Policy
- Joint Letter Opposing Bigger Trucks (CABT)

City Council Reports

Councilmember Jason Buckentin – concerned about heavy farm equipment using Sophia Avenue – *Mayor requested a letter be sent to the farmer and that Greg checks on where the truck route signs are in town.*

Councilmember Tim Tracy - Nothing

Councilmember Steve Trebesch - Nothing

Councilmember Scott Feltmann – When and who will be trimming trees?

Shannihan is suppose to be coming out still this year – may have to have Greg do it

Mayor Chris Lund –* My take away from the Carver County Leaders Meeting on 10/24/17 is that MNDOT has no money for future expansion projects and for see's Counties having to take care of State Highways and Cities having to take care of County Roads

* Mid-February the Government starts the new session. We need to be present, often, to try to get into the Bonding Package for our water tower need.

* "Mayor's In" time has been going well

*I would like the City Clerk to look into getting a City credit card to eliminate the need for employees having to get reimbursed for City purchases.

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 8:46 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Submitted by:
Tamara Bracht
Deputy Clerk



HAMBURG CITY COUNCIL AGENDA NOVEMBER 28, 2017

Mayor Lund called the Hamburg City Council Meeting to order at 7:09 p.m. All Council Members were present along with City Clerk Jeremy Gruenhagen and Deputy Clerk Tamara Bracht.

Agenda Review (Added Items) and Adoption

- Health Insurance Renewal paperwork will be handed out at the appropriate time for Council's Review as it contains private data.
- Pull Vacation Request out for discussion under New City Business.

MOTION: Councilman Steve Trebesch moved to adopt the Agenda as amended. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Public Hearings (3) for December 12, 2017 (7:00, 7:10, 7:15 PM)
- Approve Lawful Gambling Permit for Green Isle CPA Banquet (1/27/18)
- Approve Added Claims List for September & November 2017
- Approve Cash Flow Statement for August 2017

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Old City Business (Memo)

- Lease Agreement for Snow Removal (Parcel 11.0282010)
 - *Snow will be moved to the park by the tractor pull area as needed.*
- Special Meeting for Budget Workshop Reminder on December 5, 2017
- Public Education Program on Lead (Complete by December 18, 2017)
 - *A Public Education letter will be sent out to all residence.*
 - Proactive idea: adding polyphosphates to our system to coat pipes*

MOTION: Councilman Steve Trebesch moved go forward with adding polyphosphates to our water treatment plant. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

New City Business

- 2018 Final Budget/2018 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis
 - 2018 City Fee Schedule
 - 2018 Water/Sewer/Storm Water Rates
 - Budget Items for 2017
- Vacation Request



HAMBURG CITY COUNCIL AGENDA NOVEMBER 28, 2017

City Council Reports

Councilmember Jason Buckentin - Nothing
Councilmember Tim Tracy - Nothing
Councilmember Steve Trebesch - Nothing
Councilmember Scott Feltmann – Central Street is done
Mayor Chris Lund – *City Credit Card and Direct Deposit for Payroll?
○ *City Clerk is working on these items*
*Carry over time off into 2018

MOTION: Councilman Scott Feltmann moved to allow the City Clerk to carry over 16 hours of vacation to be used by the end of March 2018. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Recess City Council Meeting

MOTION: Councilman Jason Buckentin moved to recess the City Council Meeting. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Open Meeting for employee Reviews

Move to a Closed Meeting for Employee Review

MOTION: Councilman Tim Tracy moved to a Closed Meeting for an Employee Review at 9:24 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Move to Re-open the City Council Meeting

MOTION: Councilman Tim Tracy moved to re-open the City Council Meeting at 9:52 p.m. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Employee Wages/Health Insurance Coverage for 2018

MOTION: Councilman Steve Trebesch moved to approve a \$1.00 an wage increase for Tamara Bracht effective January 1, 2018. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 28, 2017***

MOTION: Councilman Scott Feltmann moved to approve a 2% wage increase for Greg Schultz effective January 1, 2018. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Tim Tracy moved to approve a 2% wage increase for Jeremy Gruenhagen effective January 1, 2018. Seconded by Councilman Jason Buckentin. Motion was approved with 3 Yay's and 1 Nay. All Council Members were present.

MOTION: Councilman Jason Buckentin moved to close the City Council Meeting at 10:26 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Submitted by:
Tamara Bracht
Deputy Clerk

2017 December Claims List

CHECK #	VENDOR	FUND	CLAIM DESCRIPTION	AMOUNT	APPROVED
ACH	EFTPS	Divided	Fed, Social Security, MC - November	\$2,733.12	12/12/2017
ACH	MN Dept. of Revenue	Divided	November 2017 Withholding Tax Payment	\$469.00	12/12/2017
ACH	PERA	Divided	PERA Withholding - November	\$694.94	12/12/2017
ACH	PERA	Divided	PERA Withholding - December	\$421.40	12/12/2017
ACH	Optum Bank	Divided	City Contribution to Employees HSA	\$1,250.00	12/12/2017
ACH	HealthPartners	Divided	Health Insurance for December 2017	\$2,958.95	12/12/2017
18851	Greg Schultz	Divided	Wages 11/20/17 to 12/03/17	\$1,722.86	12/12/2017
18852	Tamara Bracht	Divided	Wages 11/20/17 to 12/03/17	\$458.25	12/12/2017
18853	VOID	VOID	VOID	\$0.00	12/12/2017
18854	Chris Lund	General Gov't	2017 Mayor Wages/Special Meetings (33)/Mileage (848 Miles)	\$3,362.70	12/12/2017
18855	Steve Trebesch	General Gov't	2017 Council Wages & Special Meetings (11)	\$1,431.42	12/12/2017
18856	Scott Feltmann	General Gov't	2017 City Council Wages & Special Meetings (5)	\$1,154.37	12/12/2017
18857	Jason Buckentin	General Gov't	2017 Council Wages & Special Meetings (3)	\$1,062.02	12/12/2017
18858	Steve Buckentin	Public Safety (FD)	2017 Fire Chief Two Salary	\$554.10	12/12/2017
18859	Justin Buckentin	Public Safety (FD)	2017 Fire Chief One Salary	\$1,108.20	12/12/2017
18860	Tim Tracy	General Gov't	2017 City Council Wages & Special Meetings (4)	\$1,108.20	12/12/2017
18861	Chris Petz	Public Safety (FD)	2017 Fire Chief Three/Training Chief Salary	\$554.10	12/12/2017
18862	Jared Mackenthun	Public Safety (FD)	2017 Captain One/Asst. Training Officer/Air Pak Maintenance Sa	\$784.97	12/12/2017
18863	Steven Siewert	Public Safety (FD)	2017 Captain Two/Equipment Captain Salary	\$554.10	12/12/2017
18864	Jeff Eggers	Public Safety (FD)	2017 HFD Secretary Salary	\$554.10	12/12/2017
18865	Greg Schultz	Public Safety (FD)	2017 Truck Maintenance Salary	\$664.92	12/12/2017
18866	Jeremy Gruenhagen	Divided	December Wages	\$1,762.21	12/12/2017
18867	All Flags, LLC	Park & Rec.	1 Polyester MN State Flag & Shipping	\$77.02	12/12/2017
18868	Carver County	Public Safety (FD)	4.75 Hours of Overtime for Sheriff Klukas - Attended Council Me	\$281.25	12/12/2017
18869	CenturyLink	Divided	Phone Service (11/18/17 - 12/17/17)	\$175.38	12/12/2017
18870	Chris Petz	Public Safety (FD)	Reimbursement for FD Office Router	\$149.99	12/12/2017
18871	ECM Publishing	Divided	Public Hearing Notices for CUP, Ordinance #157 & #158	\$86.94	12/12/2017
18872	EMC Fire	Public Safety (FD)	Maintenance on Extrication Equipment	\$105.00	12/12/2017
18873	Gopher State One Call	Divided	November Locates (1)	\$1.35	12/12/2017
18874	Greg Schultz	General Gov't	Reimbursement for Mailing 2 Water Samples	\$27.39	12/12/2017
18875	Hamburg FD Relief Association	Public Safety (FD)	City Contribution to Relief Association	\$11,185.00	12/12/2017
18876	Hilgers Plumbing & Heating	Divided	Service Call: Bad Wire on Basement Hall Heater, Replaced SW U	\$630.00	12/12/2017
18877	Jared Mackenthun	Public Safety (FD)	Reimbursement: Fuel for Lift to hang Christmas Lights	\$51.05	12/12/2017
18878	Kohl's Sweeping Service	Public Works	Swept City Streets on 11/2/17	\$790.00	12/12/2017
18879	Marlin Wichelmann	Enterprise	Reimbursement for Water Bill Overpayment upon House Closing	\$82.00	12/12/2017
18880	MNSPECT	Public Safety (FD)	Residential Inspections/Permit Fee's/ Plan Review/ Site Check/ S	\$389.57	12/12/2017
18881	MES, Inc	Public Safety (FD)	Helmet Badges for Head Gear (3)	\$141.50	12/12/2017
18882	State Bank of Hamburg	General Gov't	2018 Deposit Box Rental Fee	\$35.00	12/12/2017
18883	US Postal Service	Divided	(2) Boxes of 500 each Pre-Stamped Envelopes & Shipping	\$597.25	12/12/2017
18884	Viking Bottling Company	Hall	Pop for Upstairs in Hall	\$120.00	12/12/2017
18885	W.W.O.T.A.	Divided	Water/Wastewater Training & Assistance for November 2017	\$675.00	12/12/2017
18886	Waste Management, Inc.	Sanitation	30 Yard Flat Green Yard Waste Containers (Nov. 21 & 28)	\$513.78	12/12/2017
18887	Wm. Mueller & Sons, Inc.	Public Works	Fuel for City Vehicles (Ranger & Bobcat)	\$96.78	12/12/2017
18888	Xcel Energy	Water	Natural Gas Service (November)	\$1,048.28	12/12/2017
				\$42,623.46	

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

11/17
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Hamburg Baseball Club, Inc Previous Gambling Permit Number: X34106-17-001
Minnesota Tax ID Number, if any: 41-1287810 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 401 SOPHIA AVE BOX 95
City: HAMBURG State: MN Zip: 55339 County: CARVER
Name of Chief Executive Officer (CEO): RICHARD SCHUG
CEO Daytime Phone: 612-418-5890 CEO Email: RICHARD.SCHUG@LFC MN.COM
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Hamburg Baseball Park
Physical Address (do not use P.O. box): 401 SOPHIA AVE
Check one:
☒ City: Hamburg Zip: 55339 County: CARVER
☐ Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): 6-10-18
Check each type of gambling activity that your organization will conduct:
☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards
☒ Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ 6600.00)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____ Title: _____ Date: _____	Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> The city or county must sign before submitting application to the Gambling Control Board. </div>	
TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____	

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Richard Schug Date: 12-12-17
 (Signature must be CEO's signature; designee may not sign)
 Print Name: Richard Schug

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

CITY OF HAMBURG *DECEMBER OFFICE HOURS*

DECEMBER 12: 8:00 AM TO 4:30 PM

- PUBLIC HEARING 7:00 PM
- PUBLIC HEARING 7:10 PM
- PUBLIC HEARING 7:15 PM
- CITY COUNCIL MEETING

(COUNCIL MEETING TO FOLLOW PUBLIC HEARINGS)

DECEMBER 21: 8:00 AM TO 4:00 PM

DECEMBER 22: 8:00 AM TO 4:00 PM

DECEMBER 25: CITY OFFICES CLOSED

DECEMBER 26: CITY OFFICES CLOSED

DECEMBER 27: 8:00 AM TO 4:00 PM

JANUARY 1: CITY OFFICES CLOSED

Please leave a Message at 952-467-3232.

In case of an Emergency please call
952-290-3541.



"The City of Hamburg is an Equal Opportunity Employer and Provider."

DECEMBER 2017 DELINQUENCY REPORT

BALANCE (current + over due)	CURRENT	Total \$ overdue	30 days over 1 Per. Overdue	60 days over 2 Per. Overdue	90 days over 3 Per. Overdue	Account #
	NOV		OCT	SEP	AUG	
\$262.44	\$124.97	\$137.47	\$137.47			01-00002470-01-1
\$231.94	\$116.42	\$115.52	\$115.52			01-00002470-02-4
\$1,447.09	\$836.12	\$610.97	\$165.89	\$171.42	\$273.66	01-00002490-00-4
\$272.54	\$135.07	\$137.47	\$137.47			01-00002611-00-5
\$420.43	\$124.97	\$295.46	\$158.82	\$136.64		01-00005421-00-1
\$191.41	\$90.77	\$100.64	\$100.64			01-00006350-00-1
\$148.86	\$69.40	\$79.46	\$79.46			01-00007619-00-8
\$589.89	\$118.99	\$470.90	\$186.47	\$272.85	\$11.58	01-00007625-00-7
\$97.26	\$96.47	\$0.79	\$0.79			01-00009350-00-8
\$839.71	\$133.05	\$706.66	\$190.35	\$187.48	\$328.83	01-00010191-00-9
\$121.63	\$106.31	\$15.32	\$15.32			01-00011860-00-7
\$214.71	\$100.75	\$113.96	\$113.96			01-00014410-00-1
\$228.39	\$108.23	\$120.16	\$120.16			01-00015801-00-6
\$382.73	\$190.52	\$192.21	\$192.21			01-00016604-00-4
\$244.19	\$119.27	\$124.92	\$124.92			01-00017614-00-6
\$364.92	\$96.47	\$268.45	\$142.58	\$125.87		01-00017617-00-9
\$464.18	\$126.40	\$337.78	\$159.82	\$177.96		01-00017621-00-6
\$6,522.32	\$2,694.18	3,828.14	\$2,141.85	\$1,072.22	\$614.07	

RECEIVED NOV 28 2017

Theresa Sunde
Senior Manager, Government Relations

Via Certified Mail

November 20, 2017

Dear Hamburg City Official:

The purpose of this letter is to inform you that, on or about January 1, 2018, Mediacom will be implementing the following rate adjustments:

Product:	Old Rate:	New Rate:	Net Change:
Local Broadcast Station Surcharge ¹	\$8.08	\$11.18	\$3.10
Regional Sports Surcharge	\$3.73	\$4.58	\$0.85
Family TV	\$74.95	\$78.49	\$3.54
HD DTA	\$2.99	\$3.99	\$1.00
SD DTA	\$1.99	\$3.99	\$2.00
DVR Service	\$10.95	\$14.99	\$4.04
Standard Installation Fee	\$49.99, \$74.99 or \$99.99	\$99.99	Varies

The decision to make price adjustments is always a difficult one. We are very reluctant to raise video prices because, when we do, we lose subscribers. However, cable and satellite companies are constantly being pressured by the programmers we buy from to pay more for the channels we carry.

The fees we pay to retransmit local broadcast stations like ABC, CBS, FOX and NBC are by far our fastest growing programming cost component. All told, the fees charged by broadcasters, according to SNL Kagan, grew from \$800 million to \$9.3 billion annually or 1063% between 2009 and 2017.

The problems with sports programming is equally as alarming. One look at the skyrocketing rights fees announced with recent deals and it is easy to see that the marketplace for live televised sports is out of control. Broadcast networks and national and regional sports networks are shelling out billions of dollars for the rights to the NFL, NBA, MLB, NHL, the Olympic Games, World Cup and NCAA football and basketball.

Unrestrained spending has become the hallmark of the sports programming business, and the American consumer, whether a sports fan or not, is left to pay the price.

¹ Mediacom bills monthly in advance. As a result, the increases for both the Local Broadcast Surcharge and Regional Sports Surcharge are based on our best estimate of the cost increases our company will incur for broadcast and regional sports programming. Mediacom will "true up" customer bills in a subsequent month if it turns out that our estimate was too high or too low.



In an effort to bring more transparency to the unjustified fee increases being taken by the owners of broadcast and sports television channels, Mediacom previously introduced a Local Broadcast Surcharge and a Regional Sports Surcharge. By identifying the cumulative fee increases being taken by these channel owners, we hope to draw the attention of consumers and their elected representatives to this rapidly escalating problem.

Despite the challenges we face, Mediacom has continued to aggressively invest in the communities we serve. As part of a 3-year, \$1 billion capital investment plan announced in 2016, Mediacom has been aggressively installing the newest generation of broadband technology throughout its entire internet service territory. As a result, virtually all of the 3 million homes and businesses across our 22 state footprint now have access to 1 Gig broadband speeds.

In addition, Mediacom has broadly launched a low-cost high-speed internet service for low-income customers featuring 10 Mbps download speeds for \$9.95 per month. The service, called Connect2Compete, is offered in partnership with EveryoneOn and is available to families with students participating in the National School Lunch Program. Additional information is available at www.mediacomc2c.com.

Mediacom appreciates the opportunity to continue to serve your community's telecommunications needs. If you have any questions, please contact me by calling 507-837-4878 or via email at tsunde@mediacomcc.com.

Sincerely,

Theresa Sunde

Theresa Sunde
Senior Manager, Government Relations

Metro 1602

Fire Chief

Date	Activity/Project	Due Date	Update
	Ice Rink		Is setup and open. Fire Dept will keep flooding in small sheets as

**CITY OF HAMBURG, MINNESOTA
RESOLUTION NUMBER 2017-11**

RESOLUTION APPROVING 2018 BUDGET AND 2018 FINAL TAX LEVY

WHEREAS, Minnesota State Statutes requires, on or before December 28, each taxing authority shall adopt a final budget and shall certify to the County Auditor the final property tax levy for taxes payable in the following year; and

WHEREAS, The Hamburg City Council and City staff have done analysis of the demands for goods, services and other debt obligations to be provided for the City in 2018 and approved its Final Budget for 2018 on December 12, 2017; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF HAMBURG, MINNESOTA, The Hamburg City Council adopted its final tax levy, collectible in 2018, which was set at \$486,994 on December 12, 2017; and

NOW THEREFORE, BE IT RESOLVED, The Clerk-Treasurer will certify said tax levy to the County Auditor of Carver County and will submit a completed form TNT-2018 to the MN Department of Revenue by December 31, 2017.

I CERTIFY THAT the above resolution was adopted by the City Council of Hamburg, Carver County, Minnesota this 12th day of December, 2017.

Chris Lund, Mayor

ATTEST:

Jeremy Gruenhagen, City Clerk/Treasurer



"The City of Hamburg is an Equal Opportunity Employer and Provider."

SERVICE AGREEMENT FOR JOINT ASSESSMENT

This Agreement is entered into by and between the County of Carver, 600 East 4th Street, Chaska, Minnesota 55318, through Carver County Assessor, (hereafter "County") and City of Hamburg, a municipal corporation under the laws of the State of Minnesota, hereinafter referred to as the Town.

WHEREAS, the Town desires to enter into an agreement with the County to provide for the assessment of property in said Town by the County Assessor's Office; and

WHEREAS, Minn.Stat. § 273.072 and Minn.Stat. § 471.59 permit such an agreement for joint assessment;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

- 1) **Term.** That the Town, which is situated in the County of Carver, and which constitutes a separate assessment district, shall have its property within Carver County assessed by the Carver County Assessor for the assessment date of January 2, 2018. All work necessary to the establishment of the estimated market value for each Carver County parcel in the Town shall be performed by the Carver County Assessor or by one or more of the licensed assessors under his/her direction and supervision.
- 2) **Cooperation.** It is hereby agreed that the Town and all of its officers, agents and employees shall render full cooperation and assistance to the County to facilitate the provision of the services contemplated hereby.
- 3) **Payment Amount.** The Town shall pay to the County for the assessment of property with Carver County the sum of thirteen dollars and no cents (\$13.00) per residential valuation, thirteen dollars and fifty cents (\$13.50) per agricultural valuation, and fourteen dollars and fifty cents (\$14.50) per commercial/industrial valuation (for the assessment of January 2, 2018) existing or created before the closing of the relative assessment year.
- 4) **Payment terms.** Full payment of all claims submitted by the County Assessor for relative assessment dates shall be received by the County no later than November 15th of the respective years.
- 5) The County agrees that in each year of this Agreement it shall, by its County Assessor or one or more of his/her deputies, view and determine the market value of at least twenty percent (20%) of the parcels within this taxing jurisdiction. It is further agreed that the County shall have on file documentation of those parcels – physically inspected for each year of this Agreement.
- 6) **Data Privacy.** Pursuant to Minn. Stat. Chap. 13, the parties agree to maintain and protect data received or to which they have access. No private or confidential data developed, maintained or received by the Town under this agreement may be released to

the public by the Town. The Town agrees to indemnify and hold the County, its agents and employees, harmless from any and all claims or causes of action arising from or in any manner attributable to any violation of the Minnesota Government Data Practices Act by Town or its agents, assigns, or employees, including legal fees and expenses incurred to enforce this provision of this agreement.

- 7) **Mutual Indemnification.** The Parties' total liability under this Agreement shall be governed by Minn. Stat. § 471.59, subd. 1a.

Each Party agrees that it will be responsible for the acts or omissions of its officials, agents, and employees, and the results thereof, in carrying out the terms of this Agreement, to the extent authorized by law and shall not be responsible for the acts/omissions of the other Party and the results thereof. For purposes of determining total liability for damages, the participating governmental units are considered to be a single governmental unit, the total liability of which shall not exceed the limits for a single governmental unit as provided in Minn. Stat. § 466.04, subd. 1.

Each Party agrees to defend, hold harmless, and indemnify the other Party, its officials, agents, and employees, from any liability, loss, or damages the other Party may suffer or incur as the result of demands, claims, judgments, or cost arising out of or caused by the indemnifying Party's negligence in the performance of its respective obligations under this Agreement. This provision shall not be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law.

To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- 8) **No Joint Venture.** Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the County. No tenure or any rights including worker's compensation, unemployment insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to County employees, including indemnification for third party personal injury/property damage claims, shall accrue to the Town or employees of the Town performing services under this Agreement.
- 9) **Records: Availability and Retention.** Pursuant to Minn. Stat. §16C.05, subd. 5, the Town agrees that the County, the State Auditor, or any of their duly authorized

representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, et., which are pertinent to the accounting practices and procedures of the Town and involve transactions relating to this Agreement. Town agrees to maintain these records for a period of six years from the date of termination of this Agreement.

- 10) **Merger and Modification.** It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are presumed to be incorporated or attached and are deemed to be part of this Agreement. Where the incorporated terms differ with the terms of this Agreement, the terms of this Agreement shall control.

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.

- 11) **Default and Cancellation.** If the Town fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default. Unless the Town's default is excused by the County, the County may, upon written notice to the Town's representative listed herein, cancel this Agreement in its entirety as indicated in (b.) below.

This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

Representatives for each of the parties to this Agreement are as listed below:

<u>Town/City</u>	<u>County/Division</u>
City of Hamburg	Angela Johnson
181 Broadway Avenue	Carver County Assessor
Hamburg, MN 55339	600 E 4 th Street Chaska MN 55318
Clerk – Jeremy Gruenhagen	ajohnson@co.carver.mn.us

- 12) **Subcontracting and Assignment.** Neither party shall not enter into any subcontract for the performance of any services contemplated under this Agreement without the prior written approval of the other party and subject to such conditions and provisions as the other party may deem necessary. The party attempting to subcontract or assign its obligations shall be responsible for the performance of all Subcontractors.

No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other Parties and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors.

- 13) **Nondiscrimination.** During the performance of this Agreement, the Town agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable Federal and State laws against discrimination.
- 14) **Health and Safety.** Each party shall be solely responsible for the health and safety of its employees and subcontractor's employees in connection with the services performed in accordance with this Agreement. Each party shall ensure that all employees, including those of all subcontractors, have received training required to properly and safely perform services outlined in this Agreement.
- 15) **No Waiver.** Nothing in this Agreement shall constitute a waiver by the either party of any statute of limitations or exceptions on liability. If the either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 16) **Severability.** If any part of this Agreement is rendered void, invalid or unenforceable, by a court of competent jurisdiction, such rendering shall not affect the remainder of this Agreement unless it shall substantially impair the value of the entire Agreement with respect to either party. The parties agree to substitute for the invalid provision a valid provision that most closely approximates the intent of the invalid provision.
- 17) **Applicable Laws.** The Laws of the State of Minnesota shall apply to this Agreement.

IN WITNESS WHEREOF, the City of Hamburg, has caused this Agreement to be executed by its Chairperson/Mayor and its Town Clerk by the authority of its governing body by a duly adopted resolution on

This the _____ day of _____, 2017 ____.

The County of Carver has caused this Agreement to be executed by its Chairperson and the County Assessor pursuant to the authority of the Board of Commissioners by resolution adopted on

This the _____ day of _____, 2017 ____.

CITY/TOWNSHIP OF HAMBURG

COUNTY OF CARVER

By: _____
Chairperson/Mayor

By: _____
Tim Lynch, Chairperson
Board of Commissioners

By: _____
Clerk – Jeremy Gruenhagen

Attest: _____
Dave Hemze/County Admin.

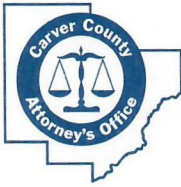
And: _____
Angela Johnson
County Assessor

Approved as to form:

City Attorney/ Date

Approved as to form:

Assistant County Attorney/Date



CARVER COUNTY ATTORNEY'S OFFICE

MARK METZ COUNTY ATTORNEY

December 1, 2017

Jeremy Allen Gruenhagen
City of Hamburg
181 Broadway Avenue
Hamburg, MN 55339

Re: State of Minnesota v. Kyle James Hennen
CA File #JD-06-24810

Dear Jeremy Allen Gruenhagen:

I would like to advise you that the Carver County Attorney's Office has been contacted by the above-mentioned Defendant. The Defendant has filed the necessary paperwork to have the charge of Burglary that he entered a guilty plea to on 7/27/2006, removed from his criminal record. This request is called an expungement. The Expungement hearing will take place on Tuesday, December 19, 2017, at the Carver County Justice Center at 1:30 PM.

As the victim in the case you have the right to attend the hearing and/or give a written or oral statement to the Judge. Any statement that you would choose to make should be addressed to the Judge and it is your opportunity to advise the Court whether you agree or disagree with the request.

If you have any questions regarding the Expungement Hearing please contact me at (952) 361-1486. I would be happy to talk to you about the position our office will take at the hearing.

Sincerely,

Donna M Storms
Victim Witness Coordinator



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Watertower

Justin Black <jblack@sehinc.com>

Tue, Dec 5, 2017 at 1:19 PM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Cc: Chris Lund <clund@cityofhamburgmn.com>

Jeremy and Chris,

A PPL request needs to be submitted to Mn Department of Health by May 2018. The request is about a 5 page document that describes the drinking water system, the improvements needed, alternatives explored, recommended alternative(s), estimated construction cost(s) and timeline.

The application timeline for the PPL is an annual submittal, so May of 2018 is the soonest that we can submit a request to get scored for the PPL.

We have completed these types of applications in the past and typically they are in the ballpark of about \$5,000 to assemble the needed information. We could prepare a proposal with scope of services and get it to you for your first meeting in January. If we get the go-ahead from the city council in January it will still allow us plenty of time to assemble the documents for the May submittal.

As a side note, if the city intends to construct in 2019, you would also need to submit an IUP request to PFA by the first Friday in June (2018).

Please let me know if we should prepare a scope of services for your January meeting.

Justin Black, PE | Project Manager

SEH | [1390 Highway 15 South, Suite 200](#) | PO Box 308 | Hutchinson, MN 55350

[320.204.0214](#) direct | [952.913.0702](#) cell | [888.908.8166](#) fax

www.sehinc.com

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