



HAMBURG CITY COUNCIL MEETING
NOVEMBER 28, 2023

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Mitch Polzin, Tim Tracy and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Public Works Jason Buckentin and Steve Frensko. Residents Sally and Sheldon Rucks.

Public Comment – Sheldon Rucks wanted to know why the City of Hamburg Budget was so high. There was some discussion regarding the 2024 Budget. The budget will be discussed in more detail under New City Business.

Agenda Review (Added Items) and Adoption

MOTION: Councilmember Eric Poppler moved to approve the Agenda as amended (City Council Reports, Edit Streets to Councilmember Mitch Polzin and Employee Evaluation; Add Steve Frensko). Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Consent Agenda

- Approve Payment of Added November Claims (\$32,252.11)
- Approve Service Agreement for 2024 Joint Assessment w/ Carver County
- Approve 2024 Contract for Policing Services w/ Carver County
- Approve Lawful Gambling Permit for Hamburg Baseball Club
 - June 9, 2024
- Approve Temporary On-Sale Liquor License(s) for Hamburg Lions Club
 - January 27, 2024 & February 3, 2024
- Approve September 2023 Cash Flow Statement
- Approve Time-Off Request (Jeremy Gruenhagen)
- Mediacom Programming Changes & Rate Adjustments

MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Old City Business (Memo)

- City Copier Lease Agreement – The new 5-year agreement with Loeffler has been signed.

New City Business

- Holidays (Paid) for PT Employees – tabled until the December 12, 2023 Council Meeting.
- 2024 Final Budget/2024 Final Property Tax Levy
 - Health Insurance Rates/Cost Analysis



HAMBURG CITY COUNCIL MEETING NOVEMBER 28, 2023

- Budget Items for 2023/2024 - City Clerk Gruenhagen reviewed various line items that were reduced and/or removed from the budget. Clerk Gruenhagen stated he is working to reduce the increase to around 5%.
- 2024 City Fee Schedule
 - Consider increasing rental fees, pop and cups.
 - Water and Sewer Rates will be reviewed at the Budget Workshop
- 2024 Final Budget Workshop (December 5th)
 - **MOTION: Councilmember Eric Poppler moved to hold the 2024 Final Budget Workshop on December 5, 2023 at 6:30 PM. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.**

City Council Reports

- Councilmember Mitch Polzin (Streets) reported some street lights are out on Park Ave. Councilmember Polzin to confirm if street lights or Christmas Lights are out.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund reported you can drop off old prescription drugs at the Police Station in Chaska or Waconia.

Recess City Council Meeting

Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]

- Steve Frensko agreed to have an Open Meeting of his employee evaluation.
- Jeremy Gruenhagen requested to hold a Closed Meeting for his employee evaluation.
 - **MOTION: Councilmember Mitch Polzin moved to close the City Council Meeting for November 28, 2023 at 8:23 PM for the purpose of Employee Evaluation. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - **MOTION: Councilmember Jessica Weber moved to Close the Closed Meeting and Reopen the City Council Meeting at 8:58 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all members present.**
- Reopen the City Council Meeting for November 28, 2023 at 8:58 PM. The reason for the closed City Council Meeting was the Employee Evaluation for the City Clerk.



***HAMBURG CITY COUNCIL MEETING
NOVEMBER 28, 2023***

Employee Wages/Health Insurance Coverage for 2024

- Employee Wages for 2024 (Steve Frensko & Jeremy Gruenhagen)
 - **MOTION: Councilmember Eric Poppler moved to increase Steve Frensko wages to \$19 per hour for 2024. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
 - **MOTION: Councilmember Tim Tracy moved to increase the City Clerk's 2024 Wages by 5% and keep the Health Insurance Coverage the same for 2024. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Adjourn City Council Meeting

MOTION: Councilmember Eric Poppler moved to adjourn the City Council Meeting at 9:04 PM. Seconded by Councilmember Mitch Polzin. Motion was approved by all present.

Amended/Approved on December 13, 2023



Jeremy Gruenhagen
City Clerk/Treasurer