

Hamburg City Council Meeting November 25, 2014

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Robert Gregonis, Councilmember Richard Odoms, Councilmember Chris Lund, City Clerk Jeremy Gruenhagen, Maintenance Worker Greg Schultz, Deputy Clerk Cherie Smith, Fire Chief Justin Buckentin, and Kelly Dohn from Melchert, Hubert, Sjodin P.L.L.P were in attendance. Also in attendance were Larry Mueller, Brad Droege, Roger Siewert, Brian Siewert, Jeff Arndt, Mike Buckentin, and Gary Marquardt.

Public Comment

- Jeff Arndt was present to express his concern on barking dogs in his neighborhood.
- Larry Mueller expressed his feelings on the Proposed Tax increase for the City of Hamburg. As a resident, Larry stated no one, including himself, likes to see a tax increase, however, he feels that in order for the City of Hamburg to survive a tax increase is needed for 2015. Larry also stated that the City needs to look into a new Water Tower and water main looping when completing street projects.

Agenda Review (Added Items) and Adoption

- Daktronics Email Concerning Extended Warranty Renewal
- 2015 Budget Items to Consider
- Updated November 2014 Claims List
- City Reports (Parks) – Carver County Leaders meeting concerning Jaguar Communications
- Possible Property Annexation of 870 Park Avenue
- **Councilmember Lund moved to approve the Agenda with the added items, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**

Approve Consent Agenda

- Approve Minutes for August 26, 2014, September 2, 2014, September 9, 2014, September 16, 2014 & October 14, 2014
- Approve Animal Impound Contract with Countryside Vet & Feed for 2015
- Hold Special Budget Workshop Meeting December 2, 2014 @ 6:30 p.m.
- Carver County Planning Commission Meeting (Amendment to 2030 Comprehensive Plan)
- Delinquent Utility Bills Report
- Time Off Request for Jeremy Gruenhagen
- City Offices Closed November 27th & November 28th for Thanksgiving
- **Councilmember Lund moved to approve the Consent Agenda, seconded by Councilmember Odoms and motion unanimously carried. All Council members were present.**

Fire Department Report

- Fire Gear
 - The four sets of new fire gear have been ordered.



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- Rescue 11 Repairs (AC)
 - The repairs for Rescue 11 are on hold until the fire department finds out what repairs need to be completed on Rescue 12. There is a possibility that the problem on Rescue 12 deals with the head gasket. Chief Buckentin will get some estimates for the repairs of Rescue 12 and present them to the City Council at the December 9th City Council meeting.
- Christmas Lights
 - The Christmas lights are hung and will be turned on starting Thanksgiving night.
- Toy Drive
 - Items for the Toy Drive can be dropped off at Parkside Tavern, City Hall, or at the State Bank of Hamburg. The fire department will also be hosting a free will donation or "bring a toy" breakfast on Sunday, December 7th at Parkside Tavern from 9:00 a.m. to 12:00 p.m. All proceeds will be donated to the Southwest Carver County Food Shelf in NYA.
- FEMA Grant
 - The fire department will be applying for ten sets of new gear thru the FEMA Grant.
- Election of Fire Department Officers
 - The 2015 Hamburg Fire Department Officers:
 - Fire Chief One – Justin Buckentin
 - Fire Chief Two – Adam Glander
 - Fire Chief Three/Training Chief – Chris Petz
 - Captain One/Assistant Training Officer/Medical Captain – Jared Mackenthun
 - Captain Two/Equipment Captain – Steven Siewert
 - Secretary/Treasurer – Jeff Eggers

Parks & Recreation

- Estimate from Dan Oelfke Construction (Open Park Shelter)
 - The City of Hamburg received an estimate from Dan Oelfke Construction for \$3,075 to Re-roof the City Park Open Shelter building.
- Ducks & Geese at the Pond
 - Brian & Roger Siewert were present to express their concern over the allegations of animal abuse of the ducks and geese at the pond in the City Park. Brian and Roger Siewert, as well as several other citizens, expressed their concern over the allegation created by Council Member Odoms, on his personnel website, concerning animal abuse in the Park. Brian and Roger Siewert reported that their family has taken care of the ducks/geese at the ponds for 30 years without any issues. Several residents also voiced their concern regarding Mr. Odom's leadership as a Council Member.

Old City Business

- Time Clock
 - Mayor Malz will be purchasing a time clock that will be used by the City employees.
- Extended Service Agreement for Electronic Sign
 - The Extended Service Agreement for the Electronic Sign will be expiring



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December 31, 2014. The City Council will discuss if they would like to extend the Service Agreement at the next Council meeting on December 9, 2014. Clerk Jeremy Gruenhagen informed the Council that the Ad Panel and the paint on the sign are not covered under the warranty.

Public Works & Utilities Department Report

- Grinder Station/Lift Station
 - All the work is now completed at the Grinder Station. However, there was one complaint by a resident that the light at the Grinder Station is too bright. Greg will make some kind of shield to deflect the light downward, so it isn't so bright.
 - The fence at the Grinder Station will be installed in Spring.
- Wall Unit Heaters for City Shop
 - The Wall Unit Heaters for the City Shop have been installed and are working.
- Park Bathrooms Water Line
 - Greg will talk to Henning's to find out if they know exactly where the pipes are located in the bathrooms at the Park when Henning's are in town fixing the fire hydrant.
- City Shop Drains/Mold
 - Greg is looking for guidance/direction on how to locate where the drain in the City Shop goes out of the building.
- Councilmember Lund informed Greg that the light on the North side of the Hall is not working. Greg will replace the bulb.
- Councilmember Odoms questioned if the light has been fixed behind the Community Center. Maintenance Worker Schultz and City Clerk Gruenhagen have checked the light several times, and it was working properly. There are times that the light is on, and it should not be. Greg thinks the reason it is on during the day sometimes is because of the position of the photo cell. Greg will keep checking the light to guarantee that it is working properly.

City Clerk/ Treasurer Report

- Annexation of 870 Park Avenue
 - City Clerk Jeremy Gruenhagen has been contacted by two different Real Estate Agents about a possible joint orderly annexation with Young America Township on a portion of land, located in YA Township, belonging to Ed Hatterschide at 870 Park Avenue.
- Public Hearing to Adopt City Fee Schedule for 2015 (December 9, 2014)
 - A Public Hearing will be held on December 9, 2014 at 6:45 to discuss the 2015 City Fee Schedule.
- Coverage Changes to LMCIT's No-Fault Sewer Backup Coverage
 - The League of Minnesota has made changes to the No-Fault Sewer Backup Coverage. Beginning in July 2015, when our policy will be renewed, the City will not have sewer-back up coverage if rainfall exceeds more than 2 inches in 1 hour, 2.5



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- inches in 3 hours, 3 inches in 6 hours, 3.5 inches in 12 hours, 4 inches in 24 hours, 4.5 inches in 72 hours, and 5.5 inches in 168 hours.
- 2015 Final Budget/2015 Final Property Tax Levy
 - Budget Items for 2015
 - A few changes were made to the Proposed 2015 Budget including decreasing the amount for the bobcat attachment from \$4,611 to \$4490, increasing Councilmember wages \$1,400 and decreasing the amount budgeted to re-roof the Park Shelter from \$5,000 to \$3,500.
 - Added \$1,400 to the water fund to purchase water testing equipment. Currently, the City is using Curt Reetz's equipment and the City should have their own.
 - Worker's Compensation is estimated to increase 5% instead of 10% and Property and Casualty Insurance is estimated to go down 4%.
 - The 2015 Final Budget Workshop will be held on Tuesday, December 2nd at 6:30p.m.
 - Budgeted Items for 2014
 - Let Jeremy know if there are any items that were budgeted for in 2014 that have not been completed or purchased.
 - 2015 Fee Schedule
 - There are a few items on the City Fee Schedule that the Council can look at during the Final Budget Workshop. These items are the possible increase in hall rentals, water/sewer/storm water rates and also the price of pop at the Community Hall.

Approve Payment of November 2014 Claims (\$14,057.80)

Councilmember Lund moved to approve the two ACH payments and check numbers 17082 through 17103, for a total of \$14,057.80, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

City Council Reports

- Councilmember Odoms (Water/Sewer) – Councilmember Odoms asked if the City would like to get an estimate from Extreme Electric for a hook up at for the old generator at the Community Hall. Greg will call Extreme Electric to have them give us a quote sometime when they are in the area.
- Councilmember Lund (Parks) – Councilmember Lund updated the City Council on Jaguar Communication and the fiber optic line in the City of Hamburg.
- Mayor Malz – Mayor Malz expressed his opinion concerning the comments on the pay increase for the City Council members that was placed on the unofficial website of Hamburg.

Recess City Council Meeting

Councilmember Gregonis moved to recess the City Council Meeting at 8:28 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.



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Move to Open Closed Meeting for Employee Evaluation

Councilmember Lund moved to open the Closed Meeting at 8:29 p.m. for Employee Evaluation for City Clerk/ Treasurer Jeremy Gruenhagen, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Move to Close Closed Meeting for Employee Evaluation

Councilmember Lund moved to close the Closed Meeting at 9:53 p.m. for Employee Evaluation for City Clerk/Treasurer Jeremy Gruenhagen, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Move to Reopen the City Council Meeting

Councilmember Gregonis moved to reopen the City Council Meeting at 9:54 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Summary of Employee Evaluation

Councilmember Lund reported on the Employee Evaluation for City Clerk Jeremy Gruenhagen. Councilmember Lund stated that City Clerk Gruenhagen received an overall rating of four (which exceeds expectations) on a scale of one to five.

Employee Wages/Health Insurance Coverage for 2015

- The City Council discussed Health Insurance Coverage for the City Employees. The City Council asked Jeremy to find out what the difference would be if the City Employees would be on an Individual Plan or a Group Plan. Jeremy will find out the difference and will report back to the Council at the December City Council meeting.

Adjourn City Council Meeting

Councilmember Lund moved to adjourn the Hamburg City Council meeting at 10:05 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Submitted By:

Cherie Smith
Deputy Clerk



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