



HAMBURG CITY COUNCIL AGENDA NOVEMBER 24, 2020

1. Call City Council Meeting to Order

- **Pledge of Allegiance**

2. Public Comment *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

3. Agenda Review (Added Items) and Adoption

4. Consent Agenda *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Added Claims List for November 2020 (\$)**
- **October Cash Flow Statement**
- **City Offices Closed November 26th & 27th for Thanksgiving**

5. Old City Business (Memo)

- **Building Permit for Kevin Subart (340 Railroad Street)**
- **Cancel Public Hearing for 420 Henrietta Avenue (Variance Request) for December 8, 2020 at 7:00 PM**

6. New City Business

- **Park Food Stand (Re-Roof Estimates)**
- **Special Meeting for Budget Workshop**
 - **December 1, 2019 @ 7:00 PM**
- **2021 Final Budget/2021 Final Property Tax Levy**
 - **Health Insurance Rates/Cost Analysis**
 - **2021 City Fee Schedule (Ordinance Number 163)**
 - **2021 Water/Sewer/Storm Water Rates**
 - **Budget Items for 2020/2021**

7. City Council Reports

- **Councilmember Jason Buckentin**
- **Councilmember Tim Tracy**
- **Councilmember Scott Feltmann**
- **Councilmember Eric Poppler**
- **Mayor Chris Lund**

8. Recess City Council Meeting



***HAMBURG CITY COUNCIL AGENDA
NOVEMBER 24, 2020***

9. **Move to Closed Meeting(s) for the purpose of Employee Evaluation(s) [Unless any employee requests an Open Meeting for his/her evaluation. Any Open Meeting for Employee Evaluation(s) shall be held prior to any Closed Meeting for Employee Evaluation(s)]**
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen

10. **Move to Close Closed Meetings for Employee Evaluations**

11. **Move to Reopen the City Council Meeting**

12. **Employee Wages/Health Insurance Coverage for 2021**
 - Mel Sprengeler
 - Tamara Bracht
 - Greg Schultz
 - Jeremy Gruenhagen

13. **Adjourn City Council Meeting**



**HAMBURG CITY COUNCIL AGENDA
NOVEMBER 24, 2020**

COMMUNITY HALL & PARK ACTIVITIES

NO RENTALS FOR 2020

COMMUNITY CENTER (FIRE HALL) ACTIVITIES

NOVEMBER

- 2 – HFD Training
- 2 – Hamburg Lions Club
- 3 – General Election
- 4 – Mayors In
- 10 – Hamburg City Council Meeting
- 10 – Young America Township Meeting
- 11 – Veterans Day (City Offices Closed)
- 14 – Canvass Board Meeting (General Election)
- 16 – Hamburg Lions Club
- 24 – Hamburg City Council Meeting
- 26/27 – Thanksgiving Holiday (City Offices Closed)
- 30 – HFD (Relief Assoc) Meeting

DECEMBER

- 1 – Mayors In (?)
- 1 – Budget Workshop Meeting – 6:00 PM
- 7 – HFD Training
- 7 – Hamburg Lions Club
- 8 – Public Hearing (Ordinance #163) – 6:45 PM
- 8 – Hamburg City Council Meeting – 7:00 PM
- 8 – Young America Township Meeting
- 21 – Hamburg Lions Club
- 24/25 – Christmas Holiday (City Offices Closed)
- 28 – Hamburg Fire Dept (Relief Assoc.) Meeting

CITY OF HAMBURG
NOTICE OF A HAMBURG CITY COUNCIL MEETING
TUESDAY, NOVEMBER 24, 2020
7:00 P.M.

NOTICE IS HEREBY GIVEN, that the City of Hamburg City Council will hold a City Council Meeting on Tuesday, November 24, 2020 at 7:00 p.m., in the Council Chambers, 181 Broadway Avenue, Hamburg, MN.

This meeting is a regular scheduled meeting of the Hamburg City Council. Due to the current health pandemic of COVID-19, the Council Chambers will be closed to the public.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

To view a copy of the Agenda Packet please refer to the City Website: www.hamburgmn.com by clicking on the City Council Meetings tab. To be added to the Agenda please call City Offices by Noon on Friday.

If you have any questions, please contact City Hall (952) 467-3232 for further information.

POSTED BY THE HAMBURG CITY CLERK
Jeremy Gruenhagen, City Clerk/Treasurer

| | Beginning Balance 1/1/2020 | 2020 Budget Income | 2020 Budget Expense | Budget Year-End Balance | Total Income Received | Total Expenses | Ending Balance 10/31/2020 |
|-------------------------------------|-----------------------------------|--------------------------------------|-------------------------------|--------------------------------|-----------------------|-----------------------|------------------------------------|
| General Fund | \$458,469.19 | \$551,692.00 | \$550,297.00 | \$459,864.19 | \$401,507.63 | \$505,653.36 | \$354,323.46 |
| General Gov't | | | | | | | |
| Public Safety (Fire Dept.) | | | \$276,263.00 | \$276,263.00 | | \$215,886.39 | |
| Public Works (Streets) | | | \$119,310.00 | \$119,310.00 | | \$92,681.26 | |
| Sanitation & Recycling | | | \$49,535.00 | \$49,535.00 | | \$145,790.11 | |
| Parks & Recreation | | | \$3,500.00 | \$3,500.00 | | \$1,187.70 | |
| Comm. Hall | | | \$46,591.00 | \$46,591.00 | | \$27,195.95 | |
| Comm. Hall | | | \$55,098.00 | \$55,098.00 | | \$22,911.95 | |
| Special Revenue Funds | \$468,412.44 | \$15,167.00 | \$0.00 | \$483,579.44 | \$1,879.31 | \$0.00 | \$470,291.75 |
| City Of Hamburg (Savings) | \$460,271.65 | \$15,107.00 | \$0.00 | \$475,378.65 | \$1,778.30 | \$0.00 | \$462,049.95 |
| Fire Equipment CD | \$8,140.79 | \$60.00 | \$0.00 | \$8,200.79 | \$101.01 | \$0.00 | \$8,241.80 |
| Debt Service | \$26,707.52 | \$39,158.19 | \$46,158.25 | \$19,707.46 | \$10,127.93 | \$29,273.25 | \$7,562.20 |
| Total (Tax Revenue Funds) | \$953,589.15 | \$606,017.19 | \$596,455.25 | \$963,151.09 | \$413,514.87 | \$534,926.61 | \$832,177.41 |
| Enterprise Funds | | | | | | | |
| Water | \$84,222.25 | \$182,742.02 | \$166,472.08 | \$100,492.19 | \$611,621.24 | \$614,212.83 | \$81,630.66 |
| Sewer | \$350,263.94 | \$70,473.24 | \$80,053.70 | \$340,683.48 | \$57,207.36 | \$63,638.04 | \$343,833.26 |
| Storm Water | \$44,244.27 | \$70,818.00 | \$70,485.00 | \$44,577.27 | \$56,813.99 | \$13,167.01 | \$87,891.25 |
| Total (Enterprise Funds) | \$478,730.46 | \$324,033.26 | \$317,010.78 | \$485,752.94 | \$725,642.59 | \$691,017.88 | \$513,355.17 |
| Totals | \$1,432,319.61 | \$930,050.45 | \$913,466.03 | \$1,448,904.03 | \$1,139,157.46 | \$1,225,944.49 | \$1,345,532.58 |
| | Remaining Balance 1/1/2020 | Remaining Assessment 1/1/2020 | Cash & Investments | 2020 Principle Payments | Date Due | Maturity Date | Unfunded Balance 12/31/2020 |
| Debt Summary | | | | | | | |
| 1992 Streets | \$0.00 | \$3,825.56 | \$0.00 | \$0.00 | Paid | 2012 | (\$3,825.56) |
| 2007 Streets | \$60,000.00 | \$0.00 | \$30,128.52 | \$15,000.00 | 2/1/20 & 8/1/20 | 2/1/2023 | \$14,871.48 |
| Cert. of Indebtedness (2018 Pumper) | \$91,200.00 | \$0.00 | \$13,489.00 | \$22,800.00 | 10/31/2020 | 10/31/2023 | \$54,911.00 |
| Water Wells Project | \$43,000.00 | \$0.00 | \$0.00 | \$14,000.00 | 2/20/20 & 8/20/20 | 8/20/2022 | \$29,000.00 |
| Water Treatment Plant | \$280,000.00 | \$0.00 | \$0.00 | \$53,000.00 | 2/20/20 & 8/20/20 | 8/20/2024 | \$227,000.00 |
| Sanitary Sewer Improvements | \$135,088.23 | \$57,470.79 | \$0.00 | \$15,000.00 | 2/20/20 & 8/20/20 | 8/20/2030 | \$62,617.44 |
| Storm Water Improvements | \$810,000.00 | \$0.00 | \$0.00 | \$50,000.00 | 2/1/20 & 8/1/20 | 2/1/2032 | \$760,000.00 |
| Totals | \$1,419,288.23 | \$61,296.35 | \$43,617.52 | \$169,800.00 | | | \$1,144,574.36 |



Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

permit

2 messages

Kevin Subart <subartk7@gmail.com>

Thu, Nov 19, 2020 at 9:21 AM

To: Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Jeremy, Good morning, Thought I should update you on where I am with the permit process regarding MmSpects request for additional info. The only issue I have to resolve is the HVAC inspection and recommendation/ permit submittal for that requirement. I am happy to tell you that Friday, tomorrow Metro Air from Prior Lake will be out to inspect, and recommend and draw up HVAC plans for submittal. As of right now I do not know how long that may take, should know after tomorrow. I hope that will not be very long. As far as the renters, they are making plans tp be out prior to Jan 1, 2021. If there is anything else you should happen to need, feel free to give me a call or drop an email.

Respectfully

Kevin Subart

Jeremy Gruenhagen <cityadmin@cityofhamburgmn.com>

Thu, Nov 19, 2020 at 9:23 AM

To: Chris Lund <clund@cityofhamburgmn.com>, Eric Poppler <epoppler@cityofhamburgmn.com>, Jason Buckentin <jbuckentin@cityofhamburgmn.com>, Scott Feltmann <sfeltmann@cityofhamburgmn.com>, Tim Tracy <ttracy@cityofhamburgmn.com>

Cc: "Ronald G. Blum" <rblum@mhslaw.com>, Scott Qualle <SQualle@mnspect.com>, Jeff Munsterteiger <Jeff@mnspect.com>

[Quoted text hidden]

Proposal

FROM: Dan Oelfke Construction, LLC
17257 361st Ave.
Green Isle, MN 55338
952-240-3656 Lic.#BC323421

Page. No. 1

PROPOSAL SUBMITTED TO:

Name: City of Hamburg
Phone: 952-467-3232 Date: Aug. 19, 2020
Street: 181 Broadway Ave.
City: Hamburg
State: MN Zip: 55339

I propose to furnish all materials and perform all labor necessary to complete the following: Re-roof Hamburg park shelter (Food Building) summary as follows:

1. Tear off old shingles & paper, prep for new roof
2. Install Ice & water shield at eaves, Titanium 50 year underlayment over roof
3. Install Metro stone coated steel shingles with proper accessories
4. Dumpster included & permit (\$100.00 allowance)

Total Labor & materials \$7305.15

Payment Schedule
\$4500.00 down payment
\$2805.15 upon completion

All of the work is to be completed in a substantial and workmanlike manner for the sum of seven thousand three hundred five Dollars and fifteen cents. (\$7305.15). Payments to be made as the work progresses to the value of one hundred percent (100%) of all work completed. The entire amount of the contract is to be paid within 15 days after completion.

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

Authorized Signature _____

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which you (City of Hamburg) agrees to pay the amount mentioned in said proposal and according to the terms thereof.

PROPOSAL
STUEDEMAN CONSTRUCTION SERVICES, LLC.

Contractor License #BC629930

1314 110th STREET
Plato, MN 55370
Ph. (612) 599-4139
Fax (320) 238-4910

Proposal Submitted To:
City of Hamburg
c/o Jeremy Gruenhagen
Phone: 952-467-3232
Email: cityadmin@cityofhamburgmn.com

October 19, 2020

We hereby submit estimates for dwelling:

- Permit cost is not included in this proposal.
- Tear off existing layer(s) of shingles and materials on roof sections, magnet nails, and remove debris via dumpster we supply. Proposal assumes one layer shingles.
- Install new gutter and edge metal and accessories on eaves and rakes.
- Install new underlayment.
- Install Metro “Cottage Shingle” stone-coated steel shingles to roof
- Install ridge vent.

We hereby propose to furnish dumpster, material and labor – complete in accordance with above specifications, for the sum of:

\$7800.00

Customer Signature _____

**STUEDEMAN CONSTRUCTION SERVICES, LLC.
CONTRACTOR LICENSE #20629930**

ACCESS TO WORKSITE.

Access to worksite will not be denied during normal business hours (Monday-Friday, 7:00a.m.-5:00p.m.) without a prior written agreement signed by Customer and Contractor stating which days and during which hours access to worksite will be denied.

CHANGES TO THE WORK (CHANGE ORDERS).

If there is a discrepancy between documents, the written Change Orders shall take precedence over this Agreement.

CONCEALED CONDITIONS.

Price Based Upon Existing Observations. This Agreement and the price are based solely on the observations of Contractor at the time of this Agreement.

Unforeseen Conditions Require Change Order. If additional concealed conditions are discovered once the Work has commenced, which conditions were not visible at the time of this Agreement, Contractor will identify the unforeseen conditions, and Customer and Contractor will execute a Change Order for any additional work.

CUSTOMER WORK SITE PRESENCE.

Contractor requires that Customer or any member of Customer's family, friends, or guests remain indoors or off-site during construction.

Waiver of Injuries and Damages. Customer waives all claims against Contractor (and agrees to indemnify, defend and hold Contractor harmless) for injuries or damages that Customer or any member of Customer's family, friends, or guests may suffer while on or around the Property during construction due to these and other hazards.

CUSTOMER WORK, IF ANY.

Customer agrees to indemnify and hold Contractor harmless with regard to any claims or liabilities arising from any work provided by customer or customer's subcontractors. Customer shall not use Contractor's equipment, such as ladders and power air nailers. Customer also agrees to indemnify and hold Contractor harmless with regard to any claims or liabilities arising from any injuries as a result of Customer using Contractor's equipment.

PAYMENT TERMS.

Customer will pay Contractor the total sum of **\$7800.00** for all materials, labor and work under this Agreement (the "Contract Price"). Payment of the Price will be made as follows: A deposit in the amount of **\$0.00** shall be due upon arrival of roofing materials to the job site and the remaining balance shall be due and payable as follows:

Paid in full within 10 days completion of roofing project.

PLANS AND SPECIFICATIONS

All plans and specifications developed or produced by the Contractor remain the property of the Contractor and are not sold to the Customer under this Agreement.

REMEDIES.

If Customer fails to pay Contractor any payments due under the terms of this Contract within seven (7) days written notice by Contractor, Contractor may stop work without further notice.

Customer Signature _____

**STUEDEMAN CONSTRUCTION SERVICES, LLC.
CONTRACTOR LICENSE #20629930**

TIME & TIME DELAYS

The contractor agrees to start Work on or before _____, and the Work will be completed within approximately _____ days after construction is begun, except for delays caused beyond Contractor's control or as set forth in the Agreement, including delays caused by Customer or Customer's Lender. Customer will not be entitled to any compensation for Contractor's failure to start or complete the Work by the time established. Customer agrees that Contractor is not responsible for delays in completion of Work due to weather, strikes, war, terrorist attacks, shortage or delay in getting materials, shortage or delay in labor or subcontracting, government regulations, court actions, changes evidenced by a Change Order, or any other cause beyond Contractor's control.

WARRANTIES.

Contractor provides a warranty on workmanship for the life of the shingles. Any issues which arise as a result of the Contractor's workmanship will be the responsibility of the Contractor. Any issues which arise as a result of the roofing material failing will be the responsibility of the product manufacturer and will fall under the product warranty. Contractor will assist the homeowner with the warranty claim process as needed.

Proper ice guard protection will be applied according to and above code requirements and every attempt will be made to defend against ice dams. However, sloped roofs are designed to shed water, not hold water. Customer waives all claims for water penetration due to ice dams caused by improper maintenance and observation by the homeowner during winter. It is the homeowner's responsibility to maintain the roof by clearing large snow-falls and inspecting for heat loss due to improper insulation which can lead to the development of extreme ice dams causing water penetration. Contractor will assist the homeowner with insulation recommendations and snow/ice removal services.

WAIVER FOR DEFECTS/LIMITATION OF WARRANTIES.

Manufacturers' Warranties. CUSTOMER ACKNOWLEDGES AND AGREES THAT THE WARRANTIES CONCERNING CONSTRUCTION MATERIALS ARE LIMITED TO THOSE WARRANTIES PROVIDED BY THE MANUFACTURER OF THOSE MATERIALS. CONTRACTOR DOES NOT MAKE ANY WARRANTIES WITH REGARD TO THE QUALITY OR FITNESS OF ANY MATERIALS USED IN THE CONSTRUCTION PROJECT.

Customer Signature _____

**STUEDEMAN CONSTRUCTION SERVICES, LLC.
CONTRACTOR LICENSE #20629930**

Minnesota Law (514.011, Subdivision 1) requires a contractor to provide a pre-lien notice to the owner of the real estate.

ANY PERSON OR COMPANY SUPPLYING LABOR OF MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

Authorized
Signature _____

STUEDEMAN CONSTRUCTION SERVICES, L.L.C.
LICENSE #20629930

I have read and understand the contract and pre-lien notice.
(please sign and return)

Customer Signature _____

**CITY OF HAMBURG
NOTICE OF PUBLIC HEARING
ORDINANCE NUMBER 163**

Notice is Hereby Given that the Hamburg City Council will hold a Public Hearing on December 8th, 2020 at 6:45 p.m. at the Hamburg Community Center at 181 Broadway Ave., Hamburg, MN.

It is anticipated that some or all members of the City Council due to the COVID-19 Pandemic will participate in the meeting by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 rather than in-person at the City Council's regular meeting place at City Hall, 181 Broadway Avenue, Hamburg, Minnesota.

Members of the public can listen to and/or participate in the council meeting live online at <https://us02web.zoom.us/j/6817521480>, the Zoom App on your cellphone via the google play store, or by calling 1-312-626-6799. Use Meeting ID: 681 752 1480 when logging in or calling in. Use # as your participant ID.

The reason for the Public Hearing is to receive comments on Ordinance Number 163 for establishing City Fees for the 2021 Calendar Year.

If you have any questions or concerns about the hearing feel free to attend, call the City Offices at (952) 467-3232, email the City Office (cityadmin@cityofhamburgmn.com) or write in advance to the City of Hamburg, P.O. Box 248, Hamburg, MN 55339.

Jeremy Gruenhagen
City Clerk-Treasurer

**CITY OF HAMBURG
ORDINANCE NUMBER 163**

AN ORDINANCE OF THE CITY OF HAMBURG SUMMARIZING AND REAFFIRMING 2021 FEES FOR CITY LICENSES, PERMITS AND SERVICES AND SCHEDULE OF FINES PROVIDING PROCEDURES FOR SUBSEQUENT REVIEW, MODIFICATION AND AMENDMENT.

THE CITY COUNCIL OF THE CITY OF HAMBURG, COUNTY OF CARVER AND STATE OF MINNESTOA, HEREBY ORDAINS:

SECTION ONE: CODE ESTABLISHED FEES.

The City of Hamburg code establishes certain fees which may be set from time to time by the City Council, and

SECTION TWO: SUMMARY OF EXISTING FEES AND FINES.

The City staff has reviewed the fees which the City currently charges and is recommending that the 2021 fee schedule with procedure for adjustments, attached hereto marked as Exhibit A, be adopted.

SECTION THREE: POLICY FOR FEE AND FINE SCHEDULE.

Council determines it is in the best interests of the citizens of the City to establish a master fee schedule to insure that established fees for licenses, permits, services and fines are fair, reasonable and proportionate to the actual cost of the circumstance for which the fee is imposed.

SECTION FOUR: FEES AND FINES NOT COVERED HERE.

The 2021 fee and fine schedule, Exhibit A attached, as part of this ordinance is intended to summarize and reaffirm existing fees and fines specifically covered in Exhibit A, intending that any fee or fine not included by this enactment shall continue in full force and effect where and as otherwise established and enacted.

SECTION FIVE: AMENDMENT.

The City Council of the City of Hamburg reserves its authority to, from time to time, but at least once annually, review the within schedule of fees and fines and to, by resolution enacted, make additions thereto or deletions there from and make such other modifications as are indicated necessary and appropriate.

SECTION SIX: EFFECTIVE DATE.

This ordinance adopting the Code of Ordinances, and the Code of Ordinances itself, shall take effect upon publication of this ordinance in the city's official newspaper. Passed and adopted by the City Council of the City of Hamburg this 8th day of December, 2020.

The 2021 City Fee Schedule (Exhibit A), stated herein, for the City of Hamburg is not being published but is available upon request. You can request a copy by calling City Offices at (952) 467-3232.

CHRIS LUND, MAYOR

ATTEST: _____
JEREMY GRUENHAGEN, CLERK-TREASURER

CITY OF HAMBURG
City Fee Schedule for 2020
Schedule A

Mayor
 Acting Mayor
 Council Member
 Council Member
 Council Member
 Official Newspaper - Publications
 Bank & Depository - Utility Billing Collection Site
 Building Inspector
 Emergency Manager
 City Engineer

Chris Lund
 Tim Tracy
 Scott Feltmann
 Jason Buckentin
 Eric Poppler
 News & Times
 Security Bank and Trust
 MNSPECT
 Fire Chief 2
 Justin Black

Community Hall Rates

| | | | |
|--|-------------------|------------|----------|
| Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented) | Non-Resident Rate | \$800.00 | |
| Hall Reservation 2 Days Before Rental Date (4:00 PM Access) | Non-Resident Rate | \$900.00 | |
| Hall Reservation 2 Days Before Rental Date (9:00 AM Access) | Non-Resident Rate | \$1,000.00 | |
| Hall Upstairs - 9:00 AM Access (Day Before Rental if not Rented) | City Resident | \$750.00 | |
| Hall Reservation 2 Days Before Rental Date (4:00 PM Access) | City Resident | \$850.00 | |
| Hall Reservation 2 Days Before Rental Date (9:00 AM Access) | City Resident | \$950.00 | |
| Hall Rental Fee (Upstairs) for Local Businesses (9:00 AM Access) | | \$400.00 | |
| Hall Rental Fee (Upstairs) for Benefits | | \$400.00 | |
| Hall Basement One Day Rental Fee | | \$200.00 | |
| Hall Damage Deposit | | \$450.00 | |
| Down Payments on Hall Rental | | \$150.00 | |
| Damage Deposit for Renting Tables (Wooden Tables Only) | | \$10/Table | |
| Damage Deposit for Chairs | | \$1/Chair | |
| Pop (Per Pound) | | \$1.00 | \$0.70 * |
| Cups (Per Cup) | | \$0.05 | |

(* Denotes City Approved Club Rates - Fire Dept., Lions Club, Baseball Club, and Sportsmen's Club)

Community Center Rates

| | | |
|--|------------------------|----------|
| Community Center (Fire Hall) Rent | (\$100 Damage Deposit) | \$150.00 |
| Community Center Rental Fee for Local Businesses | (\$100 Damage Deposit) | \$100.00 |

Park Shelter Rentals

| | | |
|--|------------------------|----------|
| Park Shelters & Lions Shelter | (\$100 Damage Deposit) | \$200.00 |
| Park Shelter Rental Fee for Local Businesses | (\$100 Damage Deposit) | \$100.00 |

Water, Sewer, & Storm Water Rates

| | | |
|---|---------------------------------|--|
| Water Hauled Out (Load) | Mileage = \$5/Mile | \$20/1,000 gallons |
| Metered Water (Base Fee) | | \$23.94/Month |
| Metered Water (Per Thousand Gallons) | | \$11.23 |
| Water Capital Improvement Fee | | \$10/Month |
| Sanitary Sewer (Base Fee) Per Unit | | \$10.95/Month |
| Sanitary Sewer Metered (Per Thousand Gallons) | | \$4.15 |
| Storm Water Monthly Utility Fee | Residential Parcels | \$27.50/Month |
| Storm Water Monthly Utility Fee | Commercial/Multi-Family Parcels | \$44/Month |
| Late Fee on Utility Bill | | 10% |
| Water Hook Up Fee (WAC) | | \$3,500 |
| Sewer Hook Up Fee (SAC) | | \$3,500 |
| Water Reconnection Fee | | \$100.00 |
| Water/Sewer Permit Fee | | \$50.00 |
| Water Meter | | Cost of Meter Plus 10% |
| Garbage | | Residents Contract with Waste Management |

CITY OF HAMBURG
City Fee Schedule for 2020

Schedule A

| | |
|---|-------------------------|
| Mayor | Chris Lund |
| Council Member/Vice Mayor | Tim Tracy |
| Council Member | Scott Feltmann |
| Council Member | Jason Buckentin |
| Council Member | Eric Poppler |
| Official Newspaper - Publications | News & Times |
| Bank & Depository - Utility Billing Collection Site | Security Bank and Trust |
| Building Inspector | MNSPECT |
| Emergency Manager | Fire Chief 2 |
| City Engineer | Justin Black |

City Council & Special Rates

| | | |
|---|------------------|--------------------------|
| Mayor Salary | | \$1,500.00 |
| Council Salary | | \$1,000.00 |
| Special Meeting (City Related) - Per Member/Meeting | | \$50/Meeting |
| Planning Commission Wages | | \$25/Meeting |
| Election Judges (City Elections) | | \$10/Hr |
| Public Hearing & Meetings (Requested by Residents) Held Before Regular City Mtg. | | \$300.00 |
| Public Hearing & Special Meetings (Requested by Residents) Other than Regular Mtg. | | \$350.00 |
| Variance/Conditional Use/Rezoning/Comp Plan Amend/Minor Subdivision (Per Land Use App) | | \$300.00 |
| Administrative Fee - Certified Letters | | \$25.00 |
| Background Check Fee | | Cost of Background Check |
| City Man Power - Hourly Rate | | \$35.00 |
| City Man Power (Equipment) - Hourly Rate | | \$110.00 |
| Information Research Fee | Public Data Only | \$35/HR plus Materials |
| Copies | Per Page | \$0.25 |
| Copy of City Ordinances | | \$50.00 |
| Copy of Comprehensive Plan, Zoning Ordinances, Financial Statement, City Tapes (Videos) | | \$30.00 |
| Copy of City SWMP, Sewer and Water Studies | | \$30.00 |
| Mileage | 2020 IRS Rate | .575 per mile |
| Returned Check Charge | | \$30 |
| Special Assessment Search | | \$20 |
| Animal License | Annual | \$10.00 * |
| Liquor Licenses - On Sale | Annual | \$1,200.00 |
| Liquor Licenses - Off Sale | Annual | \$100.00 |
| Liquor Licenses - Special Sunday | Annual | \$200.00 |
| Tobacco License | Annual | \$100.00 |
| Solicitor/Peddler Permit | Annual | \$25.00 |
| Notary Public Fee | Per Page | \$2.00 |

* (Animal Licenses are due the first of the year)

Fire Call Rates

| | |
|--|---|
| Fire/Accident Call Not Covered By Contract | \$450 First Hr. + \$350 Each Additional Hr. |
| On Call/Training Pay (Firefighters) | \$10/Call |
| First Responders | \$15/Call |