



***HAMBURG CITY COUNCIL AGENDA***  
***NOVEMBER 19, 2013***

**1. Call City Council Meeting to Order**

- **Pledge of Allegiance**

**2. Public Comment** *(Individuals may address the City Council about any non-agenda item(s) of concern. Speakers must state their name, address, and limit their remarks to three minutes. The City Council may not take official action on these items and may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

**3. Agenda Review (Added Items) and Adoption**

**4. Consent Agenda** *(NOTICE TO PUBLIC: All those items listed as part of the Consent Agenda will be approved by a single motion, unless a request to discuss one of those items is made prior to that time. Anyone present at the meeting may request an item to be removed from the consent agenda. Please inform the Council when they approve the agenda for this meeting.)*

- **Approve Minutes for September 10, 2013 & October 1, 2013**
- **Approve Temporary On-Sale Liquor Licenses for Hamburg Lions Club**
  - **January 18, 2014 (Pheasants Forever Banquet)**
  - **January 25, 2014 (Green Isle CPA Banquet)**
  - **February 1, 2014 (HHFC Fish Fry)**
- **Hold City Council Meeting – November 26<sup>th</sup>, 2013 @ 7:00 PM**
- **2013 Engagement Letter (Abdo, Eick & Meyers)**
- **Customer Feedback Letter (Xcel Energy)**
- **MNSPECT Minute (October/November)**
- **2014 MNSPECT Holiday Schedule**
- **Preliminary Met Council Forecasts for 2040 (Comments)**
- **2014 MBA Scholarship Program**
- **September Cash Flow Statement**
- **Delinquent Utility Bills Report**
- **Nuisance Complaint List**
- **Building Permit Activity Report**
- **Water Wells Usage/Water Consumption Report**
- **Time-off Request for Jeremy Gruenhagen (Reminder)**
- **City Offices Closed November 28<sup>th</sup> & 29<sup>th</sup> for Thanksgiving**



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**5. Fire Department Report**

- FEMA Grant
- Public Service Memorial
  - Wreath & Flowers for Memorial
- HFD Officer Elections – November 25<sup>th</sup>
- Greg Schultz – Drive for HFD (Day Calls)
- Robert Avenue Improvements

**6. Anthony Will – Broadband Corporation**

- Purchase of Cologne ISP
  - Tower Site/Lease Agreement with Broadband Corporation

**7. Old City Business (Memo)**

- Revised NIMS Training Program (Requirements)
- City Assessment Policy
- Recycling Container for Community Hall
- Tax Forfeited Lot on Brad Street
- Time Clocks (\$150-\$300)
- Water & Sewer Improvements
  - Generator for Liftstation
  - Dialer for Water Treatment Plant

**8. Public Works & Utilities Department Report**

- Budget Items for 2014
- Buildings/Parks Maintenance
- Cell Phone Plan

**9. City Clerk/Treasurer Report**

- Barga Inc. to Crack Repair & Seal Coat around Park Buildings (Spring 2013)
- Estimate from Stutsman Technology (New Server)
- Extended Service Agreement for Electronic Sign
- Approve 2014 Prosecution Contract & 2014 Policing Contract
- 2014 Health Insurance Rates/Cost Analysis
  - Health Insurance Coverage for City Employees
- City Council Meeting – November 26, 2013
  - Closed Meeting for Employee Valuations – November 26<sup>th</sup>, 2013
- Set Special Meeting for Budget Workshop Meeting
  - 2014 Final Budget (December 3<sup>rd</sup>)
- Set Public Hearing to Adopt City Fee Schedule for 2014 (December 10<sup>th</sup>)
  - Set Water/Sewer/Storm Water Rates for 2014

**10. Approve Payment of Added October 2013 Claims (\$)**



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**Approve Payment of November 2013 Claims**

**11. City Council Reports**

- Councilmember Richard Odoms (Streets)
- Councilmember Bob Gregonis (Water/Sewer)
- Councilmember Chris Lund (Parks)
- Councilmember Steve Trebesch (Buildings)
- Mayor Richard Malz

**12. Adjourn City Council Meeting**



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**COMMUNITY HALL & PARK ACTIVITIES**

**NOVEMBER**

**22 – Hamburg Lions Club Fall Bingo**

**DECEMBER**

**6 – Wm. Mueller & Sons (Bar Room)  
7 – Hamburg Lions Lunch with Santa**

**COMMUNITY CENTER (FIRE HALL) ACTIVITIES**

**NOVEMBER**

**4 – Lions Club/HFD Training  
11 – Veterans Day Holiday (City Offices Closed)  
12 – Hamburg Fire Department Training  
18 – Hamburg Lions Club Meeting  
19 – City Council Meeting – 7:00 PM  
25 – Hamburg Fire Department (HFDRA) – 7:00 PM  
26 – City Council Meeting – 7:00 PM  
28 – Community Center Rental  
28 – Thanksgiving Holiday – City Offices Closed  
29 – Thanksgiving Holiday – City Offices Closed**

**DECEMBER**

**2 – Lions Club/HFD Training  
3 – Budget Workshop Meeting – 7:00 PM  
6 – Hamburg Lions Club Christmas Party  
10 – City Council Meeting – 7:00 PM  
16 – Fire Department Training  
16 – Hamburg Lions Club Meeting  
21 – Community Center Rental  
22 – Community Center Rental  
24 – Christmas Eve Holiday (City Offices Closed)  
25 – Christmas Day Holiday (City Offices Closed)  
25 – Community Center Rental**