



HAMBURG CITY COUNCIL AGENDA NOVEMBER 15, 2016

Mayor Richard Malz called the Hamburg Board Meeting to order at 7:00 pm. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, and Maintenance Superintendent Greg Schultz were in attendance. Also in attendance were Fire Chief Justin Buckentin, HFD Member Steven Siewert. Residents: Jason Buckentin and Tim Tracy. Glenn McPadden with Carver County Pheasants Forever, and Taya Dammann with Mayer-Lutheran High School. Councilmember Richard Odoms was not in attendance.

Call Canvass Board Meeting to Order @ 7:00 PM

- **2016 General Election Results**
 - Mayor: Chris Lund
 - Council Members: Jason Buckentin and Tim Tracy
- **Adopt Resolution 2016-06** – Official Results of the 2016 City Council Election.

Motion: Councilmember Steve Trebesch moved to adopt Resolution 2016-06. Seconded by Councilmember Chris Lund. Motion was carried. Councilmember Richard Odoms was absent.

Motion: Councilmember Steve Trebesch moved to adjourn the Canvass Board Meeting. Seconded by Councilmember Chris Lund. Motion was carried. Councilmember Richard Odoms was absent.

Agenda Review (Added Items) and Adoption

- Hamburg Lions Club "On-Sale" Temporary Liquor License for November 18 & 19, 2016

Motion: Councilmember Chris Lund moved to approve the agenda as amended. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

Consent Agenda

- Approve Minutes for September 6, 2016, September 20, 2016 & October 11, 2016
- Approve Lawful Gambling Permit for Pheasants Forever (1/21/17)
- Approve Time Off Request for Jeremy Gruenhagen
- Approve Cash Flow Statements for May, June & July 2016
- Delinquent Utility Bills Report
- MNSPECT Minute for November 2016
- NYA Area Chamber of Commerce Holiday Extravaganza (11/26/16)
- City Offices Closed November 24th & 25th for Thanksgiving



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Motion: Councilmember Chris Lund moved to approve the consent agenda with the "Off-Sale" Liquor License for Pheasants Forever. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

Fire Department Report – Chief Justin Buckentin

- **HFDRA Pension** - no motion made
- **Ice Rink (Basketball Court)** – move forward with plans
- **Selection Process (HFD Officers)** – Board Review
 - 2 year term: Chief 1 Justin Buckentin, Chief 3 Chris Petz, Captain 2 Steven Siewert
 - 1 year term: Chief 2 Steven Buckentin, Captain 1 Jared Mackenthun, Secretary Jayson Hansen
- **Utility Firefighter Policy**

Motion: Councilmember Chris Lund moved to approve the Utility Fire Fighter Policy. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

- **Emergency Training** – February 28, 2017 for all city staff & council members
- **HFD Office Bids** – have been coming in
 - 3 additional radios are being given back to HFD, 1 from the Mayor, 1 from the City Office and 1 from the City Shop
- **Gun Raffle** tickets are for sale now
- **Meat Raffle** Tickets will be for sale at Park Tavern starting this Saturday

Richard & Shelia Malz (Tract of Parcel 11.0281400)

- **Joint Resolution for Orderly Annexation**
 - Need YA Township's cost for the parcel, city and twp to approve it – will have info. for approval by December meeting

Old City Business (Memo)

- **County Road Maintenance Agreement (Carver County)**
- **Wm. Mueller & Sons Property (Parcel 45.0283000)**
- **City Shop Foundation Repairs** – waiting to hear back from K&K
- **Public Nuisance Ordinance (Fines)** – will review with MAC
- **Community Solar Garden** – council not interested in pursuing
- **Townhomes (470 Brad Street)** – construction is underway

Public Works & Utilities Report

- **Public Works/Water/Wastewater Services** – last pond release for winter is done
- **2016/2017 Budget Items**
 - **Bertelson One Source Estimates (Mats)** – will look at budget
- **City Cell Phone** – Jeremy Gruenhagen will look into purchasing a new phone and plan through At&t.



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City Clerk/Treasurer Report

- **Industrial Park Concept Layouts (Rough Draft)**
- **2016 LMC Metro Regional Meeting (11/30/16)** – Chris Lund, Steve Trebesch and Jeremy Gruenhagen will be attending
- **Tables/Chairs for Community Hall** – 44 tables and 100 chairs ordered
- **Donation from Hamburg Hunt/Fish Club** – put towards more Hall chairs

Motion: Councilmember Steve Trebesch moved to give away old Hall tables. Seconded by Councilmember Robert Gregonis. Motion was carried. Councilmember Richard Odoms was absent.

- **Snowplowing Contract with Wm. Mueller & Sons**

Motion: Councilmember Chris Lund moved to approve the snowplowing contract with Wm. Mueller & Sons. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

- **Snow Placement (Rent Land)**
- **Banyon Utility Billing Module** – council agreed to not purchase it
- **Second City Council Meeting**

Motion: Councilmember Chris Lund moved to hold a second Council meeting on November 22nd at 7:00 pm. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

- **Employee Reviews** – will be held on November 22, 2016
- **Health Insurance Coverage**
- **Set Special Meeting for Budget Workshop Meeting**
- **Set Public Hearing to Adopt City Fee Schedule for 2017**

Motion: Councilmember Chris Lund moved to hold a Public Hearing on December 13th at 6:45 pm to adopt the 2017 City Fee Schedule. Seconded by Councilmember Steve Trebesch. Motion was carried. Councilmember Richard Odoms was absent.

- **Set Water/Sewer/Storm Water Rates for 2017**

Approve Payment of October 2016 Added Claims (\$6,610.97)

Motion: Councilmember Chris Lund moved to approve the 3 ACH payments and check #'s18184-18189 for \$6,610.97. Seconded by Councilmember Robert Gregonis. Councilmember Richard Odoms was absent. Motion was carried.

Approve Payment of November 2016 Claims

Motion: Councilmember Chris Lund moved to approve the 3 ACH payments and check #'s18190-18230 for \$54,490.97. Seconded by Councilmember Robert Gregonis. Councilmember Richard Odoms was absent. Motion was carried.



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City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)** - absent
- **Councilmember Bob Gregonis (Streets)** – false website claims
- **Councilmember Chris Lund (Parks)** – would like to extend the invitation to the Nov. 30th Metro Meeting to the new City Council Members
- **Councilmember Steve Trebesch (Buildings)**
- **Mayor Richard Malz** – would like Jeremy Gruenhagen to look into purchasing a new pop machine that holds 16 oz. bottles
- Council Members need to submit mileage soon

Adjourn City Council Meeting

Motion: Councilmember Steve Trebesch moved to approve adjourn the City Council Meeting at 8:35 pm. Seconded by Councilmember Chris Lund. Councilmember Richard Odoms was absent. Motion was carried.

Submitted By

Tamara Bracht
Deputy Clerk