



**HAMBURG CITY COUNCIL MEETING**  
**NOVEMBER 14, 2023**

**Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 PM. Those in attendance were: Councilmembers Eric Poppler, Tim Tracy and Jessica Weber, City Clerk Jeremy Gruenhagen, Deputy Clerk Jan Shoemaker, Fire Chief Steven Siewert.**

**Public Comment - No Public Comment**

**Agenda Review (Added Items) and Adoption**

**MOTION: Councilmember Eric Poppler moved to approve the Agenda as amended (Amend the Consent Agenda; adjust the November 2023 Claims List to \$124,740.19). Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**Consent Agenda**

- Approve Payment of Added September Claims (\$4,173.57)
- Approve Payment of October Claims List (\$58,061.92)
- Approve Payment of November Claims List (\$124,740.19)
- Approve Lawful Gambling Permit for HHFC (2/05/24)
- Approve Time-Off Request(s) for Jeremy Gruenhagen
- Approve Time-Off Request(s) for Jason Buckentin
- Delinquent Utility Billing Report

**MOTION: Councilmember Jessica Weber moved to approve the Consent Agenda as amended. Seconded by Councilmember Tim Tracy. Motion was approved by all present.**

**Hamburg Fire Department**

- 2023 HFD Officer Selection Process (Board Review)
  - Chief Siewert advised there are three Officer Sections this year; Chief 2, Captain 1 and Captain 3. Mark Plantz is current Chief 2; he has reapplied for the position with no one running against him. Nick Mackenthun is current Captain 3; he has reapplied for the position with no one running against him. Move to accept these two applicants for the next two years in their current roles.
  - **MOTION: Councilmember Eric Poppler moved to approve the two applicants for Chief 2 and Captain 3 as described by Chief Siewert. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**
  - No one applied for Captain 1 which is the assistant training officer position. Chief Siewert will be assisting the current Chief Steve Buckentin with training as needed until there is an applicant.



## ***HAMBURG CITY COUNCIL MEETING NOVEMBER 14, 2023***

- Firefighter Justin Buckentin Retirement. Justin plans to retire January 1, 2024 with 25-years of service
- Toys for Tots Toy Drive
  - The Fire Department is hosting a breakfast on December 10 at 8:00 AM to 11:00 AM at Know It All's Bar & Grill. Free will offering or an unwrapped Toy.
- Fire Department Gun Raffle is December 9 at 9:00 PM at Know It All's Bar & Grill. If you need tickets, reach out to a fire member.
- Meat Raffles will start on November 22 at 6:30 PM at Know It All's Bar & Grill. Raffles on Thanksgiving Eve, Christmas Eve, New Year's Eve and every Saturday.

### **Old City Business**

- Set Public Hearing and Special Meeting for November 21<sup>st</sup> @ 7:00 PM for the Minor Subdivision of PID's 45.0282010/45.0282500.
  - **MOTION: Councilmember Tim Tracy moved to hold a Public Hearing and Special Meeting on November 21, 2023 at 7:00 PM for the Minor Subdivision of PID's 45.0282010/45.0282500. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

### **New City Business**

- 2023-24 Final Budget Items
  - Let City Clerk Gruenhagen know if you have any budget items to add.
- Hold Second City Council Meeting on November 28, 2023
  - 2024 Final Budget Workshop
  - Employee Review/Health Insurance Coverage
  - **MOTION: Councilmember Tim Tracy moved to hold a Second City Council Meeting on November 28, 2023 at 7:00 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Set Public Hearing to Adopt City Fee Schedule for 2024 (December 12<sup>th</sup>)
  - **MOTION: Councilmember Jessica Weber moved to hold a Public Hearing to Adopt City Fee Schedule for 2024 on December 12, 2023 at 7:00 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**
- Fidelity Bonds for Clerk/Treasurer & Deputy Clerk
  - City Clerk Gruenhagen reviewed the Fidelity Bonds for the Clerk/Treasurer to cover the city. Current Fidelity Bond for the Clerk/Treasurer cost \$85 for two years for \$3,000 coverage. We should consider increasing the coverage and look at adding coverage for the Deputy Clerk. City Clerk Gruenhagen will connect with other cities on their bond limits.



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- City Copier Lease Options
  - The Council agreed to move forward with a 5-year Lease from the lowest bid (Loeffler) for the City Copier.
- 2011 Ford Ranger Sealed Bid Results
  - **MOTION: Councilmember Tim Tracy moved to approve the top bid of \$7,501.50 to Wayne Nagel for the 2011 Ford Ranger. Seconded by Councilmember Jessica Weber. Motion was approved by all present.**

**City Council Reports**

- Councilmember Mitch Polzin (Streets) was absent.
- Councilmember Eric Poppler (Parks) had nothing further to report.
- Councilmember Jessica Weber (Buildings) had nothing further to report.
- Councilmember Tim Tracy (Water/Sewer) had nothing further to report.
- Mayor Chris Lund – Newsletter will go out this week.

**Adjourn City Council Meeting**

**MOTION: Councilmember Tim Tracy moved to adjourn the City Council Meeting at 7:26 PM. Seconded by Councilmember Eric Poppler. Motion was approved by all present.**

Amended/Approved on December 13, 2023

  
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Jeremy Gruenhagen  
City Clerk/Treasurer