



HAMBURG CITY COUNCIL MEETING NOVEMBER 14, 2017

Mayor Chris Lund called the Hamburg City Council Meeting to order at 7:00 p.m. Those in attendance were: Council Members Scott Feltmann, Steve Trebesch, Tim Tracy and Jason Buckentin. City Clerk Jeremy Gruenhagen, Deputy Clerk Tamara Bracht, Fire Chief Justin Buckentin, City Maintenance Greg Schultz. Residents: Dave Chadwick, and Spencer Lund. Guests: Ann and Roger Carpenter.

Agenda Review (Added Items) and Adoption

MOTION: Councilman Steve Trebesch moved to approve the Agenda Review as is. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Consent Agenda

- Approve Minutes for September 26, 2017 & October 10, 2017
- Approve Added Claims List for June/September/October 2017
- Approve Claims List for November 2017
- Approve Resolution Number 2017-09 (Precinct/Polling Place for 2018)
- Approve Resolution Number 2017-10 (Funding for Highway 212)
- Approve Lawful Gambling Permit for Pheasants Forever (1/20/18)
- Approve Temporary On-Sale Liquor License for Hamburg Lions Club on 11/17/17
- Approve Time Off Request for Jeremy Gruenhagen
- Approve Time Off Request for Greg Schultz
- Approve Cash Flow Statements for July 2017
- Delinquent Utility Bills Report
- Met Council Memo (Applicants for Advisory Committees)
- NYA Area Chamber of Commerce Holiday Extravaganza (11/25/17)
- City Offices Closed November 23rd & 24th for Thanksgiving

MOTION: Councilman Tim Tracy moved to approve the Consent Agenda with the Claims List changes. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

Fire Department Report – Chief Justin Buckentin

- Sale of Rescue 12 Ambulance
 - *Auctioned for \$6,050 - after fees the FD nets \$5,566 which is going toward the cost of a new engine.*
- 2018 Officer Selection Process
 - *Several Applications were submitted which now requires the Officer Review Board and City Personnel Committee to meet.*



HAMBURG CITY COUNCIL MEETING NOVEMBER 14, 2017

- Fire Fighters Anthony Van Haften
 - *Joined the Marines and plans on returning to the HFD after his 4 years of service is complete.*
- Compeer Grant (Boots)
 - *9 pairs of replacement boots were ordered. Requesting Council approval of \$3,700 to outfit the rest of the FD crew with boots.*
 - *Per City Treasurer the FD is under budget by \$15,200*
 - **MOTION:** Councilman Tim Tracy moved to approve \$3,700 to complete the FD boot order. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
- Gear Purchase
 - *6 FD members are in need of a full set of gear*
 - **MOTION:** Councilman Tim Tracy moved to approve the purchase of 3 sets of Gear for \$5,100. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.
- Fire Dept. Board Meeting November 2, 2017
 - *Topic of discussion will be how to split the cost of the new engine among Townships and City*

Ann Carpenter

- Community Hall Rental 9/30/2017
 - *Damages and theft during reception. It was agreed upon by all parties to reimburse the City for the time and cost of repairs and the replacement of tools taken for a total of \$272.17*

Old City Business (Memo)

- 2017 Budget Items
 - *Central Street Repairs – will be finished tomorrow*
 - *Community Hall (Paint Bar Side) – Done by Thursday p.m.*
 - *Purchase Additional Water Meters (\$1,500) for this year*
 - **MOTION: Councilman Scott Feltmann moved to approve the purchase of additional water meter units up to \$1,500.00. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.**
 - *Request for regulation size soccer goals in park by resident Spencer Lund*
 - *City Clerk will look into utilizing the S.H.I.P. Grant for purchasing the soccer goals*
- Resident Clean-up – Dave Chadwick
 - *Progressing toward compliance. Already turned over to the County Prosecutor. City Clerk will mail Mr. Chadwick a copy of the recreational vehicle parking ordinance.*



HAMBURG CITY COUNCIL MEETING NOVEMBER 14, 2017

- Lease Agreement for Snow Removal (Parcel 11.0282010)
 - No agreement made. Council decided that Wm. Mueller's & Sons will plow to the City's capacity and then haul out when needed.
- October 19th Meeting with MNSPECT
 - *The concerns that we expressed are being addressed as they have already hired more employees to accommodate their growing client portfolio.*
- Resident Clean-up – Dave Chadwick
 - Progressing toward compliance. City Clerk will mail a copy of the recreational vehicle parking ordinance to Mr. Chadwick.

New City Business

- Lead/Copper Tap Water Monitoring Report
 - **MOTION: Councilman Steve Trebesch moved to re-test the 3 homes that showed high levels. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.**
- 2018 Assessment Service Agreement Contract
 - **MOTION: Councilman Steve Trebesch moved to accept the 2018 Assessment Contract. Seconded by Councilman Scott Feltmann. Motion was unanimously approved. All Council Members were present.**
- Direct Deposit (Payroll)
- Term for Mayor (Switch to 4 Year Term)
 - *Set Public Hearing for December 12th*
- C.U.P. for Steve Trebesch (Parcel 45.0282500) – Storage Containers
 - *Set Public Hearing for December 12th*
- Second City Council Meeting for November 28th
 - *2018 Final Budget/Employee Reviews/Health Insurance Coverage*
- Set Special Meeting for Budget Workshop Meeting
 - *2018 Final Budget (December 5th)*
- Set Public Hearing to Adopt City Fee Schedule for 2018 (December 12th)
- Set Water/Sewer/Storm Water Rates for 2018

MOTION: Councilman Tim Tracy moved to hold a Public Hearing on December 12, 2017 at 7:00 p.m. for approving a Conditional Use Permit, changing the Mayoral Term from 2 years to 4 years, and to adopt the 2018 City Fee Schedule. Seconded by Councilman Jason Buckentin. Motion was unanimously approved. All Council Members were present.

MOTION: Councilman Jason Buckentin moved to hold a second City Council Meeting on November 28, 2017 at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.



**HAMBURG CITY COUNCIL MEETING
NOVEMBER 14, 2017**

MOTION: Councilman Jason Buckentin moved to hold a final budget workshop on December 5, 2017 at 7:00 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

- Street Assessment Policy – No action taken
- Joint Letter Opposing Bigger Trucks (CABT) – Clerk to look into.

City Council Reports

- Councilmember Jason Buckentin – concerned about heavy farm equipment using Sophia Avenue – *Mayor requested a letter be sent to the farmer and that Greg checks on where the truck route signs are in town.*
- Councilmember Tim Tracy - Nothing
- Councilmember Steve Trebesch - Nothing
- Councilmember Scott Feltmann – When and who will be trimming trees? Bob *Shannihan is supposed to be coming out this year – Greg may do it*
- Mayor Chris Lund – My take away from the Carver County Leaders Meeting on 10/24/17 is that MNDOT has no money for future expansion projects and for see's Counties having to take care of State Highways and Cities having to take care of County Roads. Mid-February the Government starts the new session. We need to be present, often, to try to get into the Bonding Package for our water tower need. Mayor's In" time has been going well. Would like the City Clerk to look into getting a City credit card to eliminate the need for employees having to get reimbursed for City purchases.

MOTION: Councilman Jason Buckentin moved to adjourn the City Council Meeting at 8:46 p.m. Seconded by Councilman Tim Tracy. Motion was unanimously approved. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk