



HAMBURG CITY COUNCIL MEETING
November 10, 2015

Mayor Richard Malz called the City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Bob Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Maintenance Employee Greg Schultz, and Deputy Clerk Tamara Bracht. Also in attendance are residents Scott Karels, Jared MacKenthun, and Mike Buckentin.

Agenda Review (Added Items) and Adoption

- Finalize contract for snow plowing - Consent Agenda
- Delinquency report - Consent Agenda
- Updated October and November - Claims List
- Time off request for Greg Schultz – Consent Agenda
- **Councilmember Chris Lund moved to approve the Agenda with the added items. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council members were present.**

Approve Consent Agenda

- Finalized Snowplowing contract with WM. Mueller & Sons
- Cash flow statement from July and August 2015
- 2016 MNSPECT Holiday Schedule
- Delinquency Utility Bills Report
- City Offices closed November 11th for Veterans Day
- City Offices closed November 26th & 27th for Thanksgiving
- Time off request for Greg Schultz
- **Councilmember Chris Lund moved to approve the Consent Agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council members are present.**

Fire Department

- 2 low bids on trailer.
 - **Councilmember Chris Lund moved to approve the Fire Department putting the trailer up for auction with Fahey. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council members were present.**
- Code of Ethics training on Monday, January 11th, 2016 at 7:00 p.m. Mayor asking that a report be given at the December 8th meeting



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Old City Business

- Deputy Clerk/Utility Billing Clerk - position filled by Tamara Bracht.
- Scott Karels Annexation/Variance/Permit - Survey not complete
 - **Councilmember Richard Odoms moved to approve the resolution for a joint annexation pending the survey is obtained and accurately describes the land to be annexed. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council members were present.**
- Open Park Shelter Re-Roof Proposal (Dan Oelfke Construction)
 - **Councilmember Robert Gregonis moved to approve the tearing off of old shingles and re-roof with the steel shingle design that looks like actual shingles for the cost of \$6400.00 with a fifty year life expectancy and highest hail rating over any shingle. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council members were present.**
- County Road Maintenance Agreement (Carver County)
 - City Clerk Jeremy Gruenhagen will check further into clearing of the parking lanes and the posting of snow parking signs.

Public Works/Utilities:

- Started Fall discharging of the ponds, should be done by this weekend
- Fence is up at park
- Dirt work and seeding
- Need rip-wrap for ponds to fill in wash-outs
- 2015-2016 Budget Items
 - Maintenance computer is inoperable. Would like to order a laptop for filing reports on-line, ordering, learning DNR Waste Water etc. Councilmember Richard Odoms asked about the Fire Switches and Lights. Maintenance Greg Schultz said they should be here sometime this month.

City Clerk/Treasurer & Deputy Clerk Report

- Extended Service Agreement for Electronic Sign
 - City Clerk Jeremy Gruenhagen to check on cost for a 1-3 year agreement
- Next City Council Meeting November 24th at 7:00 p.m.
- Employee reviews
- Budgeted Items to be completed in 2015
- Budget Items for 2016



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- Special Workshop Budget Meeting Dec. 1st at 7:00 p.m. - 2016 Final Budget
- Public Hearing to Adopt City Fee Schedule for 2016 is set for December 8th at 6:50 p.m. Set Water/Sewer/Storm Water Rates for 2016
 - **Councilmember Chris Lund moved to approve holding a Public Hearing to Adopt the City Fee Schedule for 2016. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present.**

Approve Payment of October 2015 Added Claims

Councilmember Chris Lund moved to approve the 4 ACH payments, line numbers 17561-17650 in the amount of \$269,500.27. Seconded by Councilmember Steve Trebesch. Motion was unanimously carried. All Council Members were present

Approve Payment of November 2015 Claims

- PERA reports filed during the City Clerks absence were not paid. Had to re-file claims from October and put them in for November.
- CenturyLink - Councilmember Richard Odom says there should be a \$28.00 monthly credit on 1 phone line. City Clerk Jeremy Gruenhagen will look into the bill further.
- Lawyer fee's have run the City \$24,000 this far from the General Fund
 - **Councilmember Chris Lund moved to approve the November Added Claims in the amount of \$12,389.42. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

City Council Reports

- Councilmember Richard Odoms (Water/Sewer) - Nothing to report at this time
- Councilmember Bob Gregonis (Streets) reported there is a 2 inch gap from the curb to the street on Sophia and Jacob.
- Councilmember Chris Lund (Parks) asked Councilmember Richard Odoms if he has received the data back from the FBI. Councilmember Richard Odoms said he has not received them back as the FBI is tied up with the Jacob Wetterling efforts.



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Adjourn City Council Meeting

Councilmember Richard Odoms moved to adjourn the Hamburg City Council meeting at 7:54 p.m. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.

Submitted By:

Tamara Bracht
Deputy Clerk