

Hamburg City Council Meeting November 10, 2009

Mayor Malz called the regular meeting of the Hamburg City Council to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember John Barnes, Councilmember Larry Mueller, Councilmember Brian Cummiskey, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, Maintenance Worker Dennis Byerly, and Fire Chief Brad Droege were present. Others present were Richard Odoms (150 Jacob Street).

Agenda Review (Added Items) and Adoption

- Added – Hamburg Fire Department Fire Board Meeting Memo dated 10-29-09
- Added – Letter from Mr. Odoms dated November 9, 2009
- Added – Updated Delinquency Utility Report
- Added – State Bank of Hamburg Fourth Annual Festival of Trees
- Added – November Claims List
- Added – 2010 Health Insurance Rates
- Added – City Sign – Welcome to Hamburg
- Added – 2010 Budget Workshop Meeting – Date to review the 2010 Budget
- Added – Newspaper Subscription to the Norwood Times
- Added – Deputy Clerk Block and Maintenance Worker Byerly employee evaluation reviews.
- Some information was not made available to the public because of personal information on the handouts. The personal information is protected by the Data Privacy Act.

Councilmember Mueller moved to adopt the agenda with the additions, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.

Old City Business

- Number 1 – Cities website is planned to be completed by January 1, 2010.
- Number 3 – Change wording on how many dogs constitutes a dog kennel to 4 dogs. This will be done at the November 24, 2009 City Council meeting.
- Number 4 – Should have City Business Card proofs ready for review shortly.
- Number 10 – One fan remains to be installed at the Hall.
- Number 13 – Previously the home located at 420 Maria Avenue was thought to be sharing the same water turn off valve with the home next door. Maintenance Worker Byerly found a separate turn off valve for 420 Maria, located underneath the deck of the home.
- Number 15 – Unisex Bathroom in Hall, Councilmember Cummiskey will update Council during the City Council Reports.
- Number 16 – Sign for Compost Dumpster - “No plastic bags in dumpster”. This has been completed and will be removed from the list.
- Number 17 – Projector Screen - Councilmember Cummiskey has located one and will bring it to the Community Center at no cost to the city.

Approve Minutes for October 13, 2009 and October 27, 2009

- City Clerk Gruenhagen apologized to Council for not emailing the minutes to them for their review. The minutes are completed but were not given to Council for review.

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- *Councilmember Cummiskey moved to table approving the October 13, 2009 and October 27, 2009 City Council Minutes until the next City Council meeting on November 24, 2009, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Fire Department Report – Chief Brad Droege

Projector Screen

- The projector screen the city has now is in two pieces and a new one should be purchased. If the screen Councilmember Cummiskey has located is not in good condition the city should pursue purchasing one.

US Fish & Wildlife Grant

- The paper work has been sent in for reimbursement of the items that were purchased from the grant money.

Fire Fighter Colton Kroells

- Colton is leaving for military service and a going away party will be held for him on November 14, 2009 in Green Isle at the New Yorker.
- Colton has signed all the necessary paper work so that when he returns he can continue to be a member of the Hamburg Fire Department.

H1N1 Flu Virus

- The firefighters that want the arm shots are still waiting for them to become available.

Disaster Mitigation Plan

- This item should not be Disaster Mitigation but a resolution authorizing the use of fire department equipment for Mutual Aid. The resolution would allow designated people to make this decision and would not have to wait for Council approval.

Selection vs. Election

- This is listed on the agenda just as a reminder so it is not forgotten.

Fire Department Officer Elections

- Elections will be held during the Fire Department meeting on Monday November 30, 2009.

Flags

- The fire fighters put up the United States flags around town in honor of Veterans Day, November 11.

Civil Defense Siren

- The civil defense siren will not be sounding during the months of December, January, and February. It is too hard on the mechanisms to be sounded during the cold winter months.

Meat Raffles

- Meat raffles will be starting on November 21, 2009 and run through February 2010. They will be held at Parkside Tavern on Saturday nights starting at 6:30.

Gun Raffle

- The Fire Department annual gun raffle drawing will be held at Parkside Tavern on December 12, 2009.

Sunday Morning Breakfast – Toy Drive

- A Sunday morning breakfast will be held at Parkside Tavern. It will be a free will donation and all proceeds will be donated to the annual Toy Drive. The date will be announced at a later time.

Hamburg Fire Board Meeting – October 29, 2009

- Members from Washington Lake and Young America Townships were present. Councilmember Trebesch and Councilmember Mueller were also present.

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- The attendees were informed of the J-5 trailer purchased by the Hamburg Fire Department Relief Association for \$5,130 at no cost to the city or township.
- Auto-Aid with Sibley County is being used and auto-aid with Carver County is being worked on.
- S.A.F.E.R (Search And Find Emergency Response) equipment used to find Autistic, Dementia, and Alzheimer patients was displayed at the meeting.
- The members were informed that it was time to start looking for a used rescue vehicle. Any rescue vehicle over \$150,000 will not be considered. The townships would contribute between \$45,000 to \$50,000 and the City of Hamburg and the Fire Department Relief Association would split the remaining amount. The current rescue truck will be paid off in 2011 and a five year loan could be added. The City of Hamburg could continue payments for the new (used) rescue vehicle after the final payment of the current rescue truck is made. Doing this would result in a continuation of the current budget line item.
- The group was informed that the Hamburg Fire Department received a U.S. Fish Wildlife grant in the amount of \$1,680 for Wild Land Gear. (US Fish and Wildlife paying \$1,430 and City of Hamburg cost of \$250)
- No word on 2009 FEMA Grant.
- Training reimbursement has been applied for in the amount of \$1,800.
- Fire Chief Droege informed the Townships of the annual fees that will be due for 2009,2010 and 2011:
 - Washington Lake Township
 - Payable 2009 86 units x \$115 = \$9,890
 - Payable 2010 86 units x \$120 = \$10,320
 - Payable 2011 86 units x \$125 = \$10,750
 - Young America Township
 - Payable 2009 100 units x \$115 = \$11,500
 - Payable 2010 100 units x \$120 = \$12,000
 - Payable 2011 100 units x \$125 = \$12,500
 - Both townships owe \$41,250 over five (5) years with payment starting in 2009 for the New Tanker and Skid Mount Unit purchased in 2008.
- **Toys for Tots**
 - Councilmember Mueller suggested donating a nearly new bike that was found several years ago at the city park to the Toys for Tots program.
 - Council discussed if they could donate the bike and decided to have City Clerk Gruenhagen check with the local authorities first to find out if anyone had reported the bike as lost or stolen. Check on the requirements for abandoned items before the City gives it away.
 - The Hamburg Bank and the City Office will be drop off spots for anyone wanting to donate to Toys for Tots.

Richard Odoms – Late Fee on October Billing

Utility Billing Late Fee

- Mr. Odoms (150 Jacob Street) attended the City Council meeting to address the late fee penalty he was assessed on his October utility bill in the amount of \$10.33. According to the Cities utility records Mr. Odoms was indeed late on his payment.

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- Mr. Odoms reviewed the back side of the monthly utility bill and noticed the statement “If payment is not received by due date, a 10% penalty will be applied”. After reading this statement he informed Council that he was not going to protest his late fee. However Mr. Odoms did comment on the following:
 - He was astounded that the City of Hamburg collected approximately \$6,500 in late water and sewer fees in 22 months. This amount tells him that people are not aware of the printing on the backside of the bill. Mr. Odoms suggested that Council establish the fact that there is a penalty for late payment.
 - Mr. Odoms commented that he thinks the 10% penalty is a bit excessive and there is no grace period. Also, based on the amount of late fees the City has collected over the last 22 months he is sure no one is aware of the penalty.
- Mayor Malz replied that sometimes it is an oversight and sometimes it is chronic. He suggested to Mr. Odoms that instead of relying on the mail system he could drop his payment in the Cities drop box. The 10% penalty could be discussed to be changed but as long as he can remember the penalty has been set at 10%.
- Councilmember Barnes commented that the 10% late fee was to encourage residents to make their payments on time.
- Mr. Odoms asked if a notation could be put on the front of the utility bills as a reminder that there is a penalty for late payments.
 - Deputy Clerk Block will put a notice in the memo section on the front of the utility billing postcard notifying residents of the 10% penalty if payment is not received by the due date.
- City Clerk Gruenhagen addressed Council by reporting that according to several other cities around the state a 10% penalty is not excessive. Some cities schedule their due dates the 15th or 20th giving their residents a shorter time to pay. Hamburg gives its residents a generous 30 days to pay their utilities bill. If council would want to give a grace period the due date could be set at the 15th or 20th of each month with a grace period ending on the 30th of each month.
- Council did agree that giving a grace period would just prolong when residents would actually pay their utility bills and there would be more work for the Deputy Clerk to monitor the payments.
- City Clerk Gruenhagen informed Council that doing any of the research that Mr. Odoms or other City residents request takes up a lot of his time. He asked Council if an hourly charge for his time could be put in the Cities Fee Schedule starting January 1, 2010.
 - Council discussed and decided to add a fee for researching requests for public info.

Dennis’ Report (Public Works & Utilities)

Well Inspection

- Annual well inspections were done November 10, 2009 by McCarthy Well Company and one relay switch was found to be defective. Maintenance Worker Byerly will call Chuck (Robb’s Electric) to come out and install a new one.
- A report on the inspection will be sent to the City Office at a later date.

Shop Driveway

- Henning’s were contacted again and they informed Maintenance Worker Byerly that they will be out as soon as they can, no definite date was given.

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- Councilmember Mueller suggested that if the repair of the shop driveway is not completed by December 1, 2009 to put the new shop door in and complete the driveway next spring.

Curb Stop at 420 Maria Avenue

- Previously the home located at 420 Maria Avenue was thought to share the same curb shut-off valve with the home next door however Maintenance Worker Byerly did find a separate shut off. Maintenance Worker found the shut off valve under the deck at 420 Maria Avenue unfortunately his shut-off key is not equipped for such a small area. He will work on configuring a key that will work.

Sweeping City Streets

- The City streets will be swept on Tuesday, November 10th and completed on Wednesday, November 11th.

Picnic Tables

- The picnic tables from the City Park have been moved into the city shop for repainting. Sentence to Serve (STS) was going to do the painting but instead they helped Maintenance Worker Byerly clear leaves from the city curb line. December 1st will be the first date available to have STS come back to Hamburg to help with projects.

Community Center/Fire Station and Hall Wall Heaters

- The heating units were checked out and two of the heaters will have to be replaced both have cracked heat exchangers. One in the Fire Station and one at the Hall.
- Maintenance Worker Byerly obtained the following estimate from Metro Air to replace the heaters:
 - Fire Station - UDAP Reznor 100,00 butain replacement heater, complete hook up and removal of old heater - \$1,220.
 - Community Hall - PDP175AEO130 Modine Hi-efficiency heater, 5" power vent, complete hook up and removal of old unit - \$1,980.
- Council decided to obtain at least two quotes by the next council meeting before making a decision.

LMC Loss Control Survey

- Everything on the list is completed except installation of the outside handrail.

Snow Ordinance Signs

- The two new snow ordinance signs should arrive by Friday, November 13th.

Call Out Pay

- City Clerk Gruenhagen received an email from City Attorney Mac regarding the language for the Call Out Pay and the minimum of two hours applying to more than one call out. The following is what he suggested adding to the paragraph the city already has in the Employee Handbook:
 - For such work after regularly scheduled work shifts and/or weekend and holiday work, the minimum two hours of overtime wages shall apply only once per calendar day, regardless of the number of times an employee may be called out to work on that day. All call out work, regardless of the number of times an employee is called out on a calendar day, totaling two or more hours shall be paid at the employee's overtime wage for those total hours worked. Should an employee be called out for such extra work more than once on a calendar day, but have total extra time worked of less than two hours, the employee shall be paid the minimum of two hours.
- *Councilmember Cummiskey moved to add this paragraph prepared by City Attorney Mac to the Employees Handbook under what constitutes Call Out Pay for a city employee, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

General Maintenance Schedules

- Maintenance Worker Byerly is working on the schedule to be prepared for an OSHA mock inspection.

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Employee Evaluations

- City Clerk Gruenhagen informed Council that he has completed the employee evaluations and has gone over them with both employees. Both employees have signed off on the evaluations and copies were given to all council members.
- City Clerk Gruenhagen asked City Attorney Mac and other cities how they handle closed evaluation meetings and what is usually done is the evaluations are the last line item on the agenda. At that time the Mayor would announce that the meeting will be closed, unless any of the employees would like to request an open meeting for his/her evaluation. If any would do that, that evaluation should go first so as to keep the meeting open before closing it for the other evaluations.
 - The minutes should be taken via a tape recorder, not by a deputy clerk, and they need to be saved and archived. Since it was a closed meeting, those recordings do not get released to the public and should be kept safely, yet available should there ever be a legal need to review them.
 - The supervisor of the other two employees who conducted the reviews can be present at the closed meeting.
 - At the next public meeting of the City Council it is required by the statute that the council “shall summarize its conclusions regarding the evaluation” for each employee. As long as the summary is accurate and truthful the council does not need to go into an excess of detail when presenting the summaries.
 - The publishing and notice requirements are the same as for a regular open meeting. The notice, however, should explicitly state that the last agenda item of business will be a closed meeting for the purpose of employee evaluations.
- City Clerk Gruenhagen will put the closed meeting notice as the last line item on the next City Council Meeting Agenda scheduled for November 24, 2009.

Hall Cooler

- Maintenance Worker Byerly reported that the Hall cooler is working however a new thermostat for the cooler is needed. The current one has stopped working.

Compost Dumpster

- Council discussed and decided to have the Cities compost dumpster removed for the winter months starting December 1, 2009.

Pop Can Trailer

- Maintenance Worker Byerly took the pop cans to the Hutchinson location and received 45 cents per pound with an added 5 cents per pound for being over 500 pounds. Received a little over \$250.
- Maintenance Worker Byerly informed Council that the Hutchinson location would also take the old water meters at \$1.15 per pound.

Water at Park

- The water at the Park has been turned off for the winter.

Furnace Filters

- The furnace filters for the Community Center were changed on schedule, October 15, 2009.

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Deputy Clerk Report

Delinquent Utility Bills

- Delinquent utility letters were sent out to Wm. Minnihan, Chris Tordsen, Darrell Grams, and Sergio Salcedo.
- Emily Siebold is still making her scheduled payments. She has been sent a new payment schedule letter because her original schedule, September 18, 2009 to November 6, 2009, was completed. She has been paying \$50 per week.

Water Fees for Vacant Properties

- Deputy Clerk Block asked Council for their discretion on how to handle homeowner requests to turn the water off at their vacant properties to avoid the monthly \$26.00 base fees for Water and Sewer.
- Council discussed and decided that it would be the home owners decision to either keep the water turned on and pay the \$26 base fee or have the water turned off and then pay a \$100 reconnect fee.
 - It was suggested to inform the owners that it would be a good idea if they would turn the water valve off (inside) before the water meter just in case something would leak or break in the home while it was vacant.
- Both fees were previously set and approved by Council for the 2009 City Fee Schedule.
- *Councilmember Cummiskey moved to give the homeowners of vacant property the choice between having the water kept on and pay the \$26.00 base fees or have the water turned off and pay the \$100 reconnect fee; the monthly \$26 base fees will not be assessed if the water is turned off, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*
- If the home is sold and the water was turned off the \$100 reconnect fee will be listed on the assessment search when one comes in to the city office.

City Assessment Search Fee

- It was discussed and decided to change the \$10 assessment search fee to \$20 starting the first of the year (2010).

Clerk/Treasurer Report

Small Cities Development Grant Update

- Five Hamburg residents applied for the Small Cities Grant program, four were approved and one was denied. One application is open for anyone interest in applying; they can contact Christie Rock (NYA Economic Development Coordinator) for more information.

Sanitary and Storm Sewer Improvements Project Update

- The following items were discussed at the November 4, 2009 meeting held at the Hamburg City Hall.
 - Contractor to remove fence but not replace it if not removed by property owner.
 - Corrugated metal pipe (CMP) with an aluminum type base would be used for apron outlets with trash guards.
 - Seed mixture #270 will be used where sod is not installed and a #280 mixture will be used at the Ponds.
 - Residents will be given the opportunity to remove underground sprinklers or electronic dog fences that are in the easements. However if they are not removed the contractor will remove them at their expense.

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- During the meeting access areas/points were reviewed.
- Discussed how to access Roger Siewert's (618 David Avenue) yard. His yard is completely landscaped up to the property line where the sanitary sewer line runs.
 - Councilmember Mueller and Doug Parrott will look into resolving this issue.
- Discussed what to do about trees and shrubs that are in the areas needed for the storm sewer; remove all trees on city land or just what's needed for storm sewer.
 - At the Park 5 to 7 Cottonwood trees will have to be removed and one Cottonwood tree on Robert Bergman's property (720 Park Avenue).
- At the last Council meeting it was discussed to build a chain link fence with gates around the proposed pond, Councilmember Mueller suggested the extra dirt from digging out the pond be used to build a 2 to 3 foot high rounded berm around the pond instead.
 - There should be about 8,000 tons of dirt that will have to be hauled out at a cost anywhere around \$12,000 to \$13,000.
 - By using the dirt for a berm and planting blue spruce trees on top of the berm could help lower the cost of the project.
- Council discussed and decided to add a bid item in the contract to give residents a set cash amount for purchasing and replacing trees or evergreens that were removed when installing the sewer/storm sewer line.
- Council discussed that it would be best to get a permanent easement from property owners but if they are only willing to allow for a temporary construction easement then the City, as a last resort, will take the temporary easement.

Wetland Delineation

- Deric Deuschle (S.E.H. Biologist) sent in an email about the wetland delineation new rule. The City of Hamburg will have to go through more of a waiting period. November 17 the City can file intent to issue a favorable notice of decision on the wetland delineation and finalize this out.

Project Improvements

- City Clerk Gruenhagen reported the Council should consider if they wanted to do the project as a whole or break it down into sections. Clerk Gruenhagen felt the whole project should be bid (individually) and then a decision should be made based on the bid amounts. Preliminary Engineering Estimates:
 - Sanitary Sewer Improvements (\$371,731)
 - Western Storm Sewer Improvements (\$352,972)
 - Eastern Storm Sewer Improvements (\$500,622)
 - Water Main Improvements (\$27,853)
- Council discussed and decided to bid the whole project and make a decision after bids are received.

USDA vs. PFA vs. Market Loans

- Ron Seymour (S.E.H. Financial Advisor) will be attending the City Council meeting on November 24th to provide council with the pros and cons of each type of loan. He will also be able to give information on the salary survey, if it would benefit the city.

Abdo, Eick & Meyers – Engagement Letter for 2009, 2010, 2011

- City Clerk Gruenhagen, Mr. Simons (City Administrator of NYA), and Steve McDonald (Managing Partner with Abdo, Eick & Meyers) met to discuss future auditing fees.
 - The 2008 audit fee was over \$19,000 however Abdo, Eick & Meyers presented a contract lowering the auditing fee to \$15,500 if the cities would agree to a three year contract with them.

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- City Clerk Gruenhagen pointed out that Hamburg is not on cash basis but on accrual basis. Because of this there is a lot more reporting and requirements for the accrual method of accounting. Hiring Abdo, Eick & Meyers would be beneficial to the City by having a thorough audit done, specially due to the size of the City and the limited internal controls.
- ***Councilmember Cummiskey moved to accept the three year (2009, 2010, and 2011) contract with Abdo, Eick & Meyers, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***

Animal Impound Contract – Countryside Veterinarian & Feed

- Hamburg's animal impound contract is up with Countryside Veterinarian and they have submitted a new contract with a few changes:
 - Fee Increases effective November 1, 2009.
 - New policy for medical emergency situations.
- ***Councilmember Trebesch moved to accept the contract with Countryside Veterinarian & Feed, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***

Public Hearings – November 24, 2009

- A public hearing has been scheduled for November 24, 2009 at 6:30 p.m. for the Subdivision Ordinance and Zoning Ordinance approval (Ordinance Number 133).
 - This meeting was approved by a motion at the last City Council meeting.
- A public hearing has been scheduled for November 24, 2009 at 6:45 p.m. for an Ordinance Update, relating to definition of a kennel and kennel as a nuisance (Ordinance Number 134).
- ***Councilmember Cummiskey moved to have a Public Meeting on November 24, 2009 at 6:45 p.m. for the purpose of discussing the dog kennel ordinance, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***

Closed Meeting for Employee Evaluations

- City Clerk Gruenhagen will add the closed meeting employee evaluations as the last agenda line item for the City Council meeting on November 24, 2009.

School District #108 Public Meeting on Proposed Referendum on December 1, 2009

- This meeting will be held at the Hamburg Community Center on November 17, 2009 starting at 7:00 p.m.

Health Insurance for City Employees (Jeremy Gruenhagen & Dennis Byerly)

- City Clerk Gruenhagen handed out, to members of council, a spreadsheet showing the 2009 City contribution of \$32,774 and the proposed 2010 City contribution in 2010 of \$33,678 for health insurance coverage; if council decides to stay with the current HSA Health Insurance plan.
- Staying with the current plan (100% Coverage) the increase from 2009 to 2010 would be an overall increase of 2.76%.
 - Deductible increased from \$4,000 to \$4,200, a 5% increase from 2009 to 2010.
 - The following deductible amounts, if paid by the City, show the overall increase to the City:
 - \$4,200 deductible – An overall increase of 2.76% to the City
 - \$4,000 deductible – An overall increase of 1.54% to the City
 - \$3,750 deductible – An overall increase of 0.01% to the City
- City Clerk Gruenhagen proceeded to explain that different types of health insurance plans are available for the Council to choose from. City Clerk Gruenhagen stated that the current HSA plan (100%

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Coverage) is the best plan for employees and the most cost effective for the City offered by Blue Cross Blue Shield of MN.

- Councilmember Cummiskey suggested discussing this and making a final decision at the next City Council meeting on November 24th.
- City Clerk Gruenhagen agreed that wages and health insurance could be negotiated at the same time during the next council meeting.
- City Clerk Gruenhagen requested some Council direction as to where they would like to go with employee health care benefits; if the Council is leaning towards a different plan or staying with the current plan and negotiating the deductible amount.
- Councilmember Mueller asked what the current deductible is?
 - City Clerk Gruenhagen replied that it is \$4,000 (2009) and would increase to \$4,200 in 2010.
- City Clerk Gruenhagen and members of Council continued to discuss other plans and options.
 - Mayor Malz threw out a hypothetical question: If Council would grant a wage increase and the City would pay \$3,000 of the deductible, a \$2,400 savings to the City and a \$100 increase to the employee, would this be affordable?
 - Maintenance Worker Byerly was not present to respond, however, City Clerk Gruenhagen replied that this would be something to consider at reviews.
 - Health Insurance benefits for City employees (Jeremy & Dennis) will be decided when employee reviews are completed.

2010 Budget Workshop

- City Clerk Gruenhagen asked Council if they wanted to set up a 2010 Budget Workshop meeting before making a final decision on the 2010 Budget. There have been two items that have affected the proposed 2010 budget; lower auditing fees and the low percentage increase on the current health insurance plan, almost a 2% reduction to the Certified Tax Levy Amount.
- Council discussed and decided to hold a Budget Workshop meeting on December 1st if allowed by State Statutes for the School Referendum takes place on that date. The exact date will be set at the next City Council meeting.

Subscription to Local Newspaper

- Council discussed the benefits to the City in subscribing to the Norwood Times. The yearly subscription cost is \$30.
- *Councilmember Cummiskey moved to subscribe to the local Norwood Times newspaper at the yearly subscription cost of \$30, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

4th Annual Festival of Trees

- Council discussed and decided that the Annual Festival of Trees is more for organizations and businesses. The city should abstain from participating because of the monetary value of the prize awards.

City Office Closure

- The Hamburg City office will be closed on November 11th in observance of Veterans Day.
 - God bless our troops and those that served.

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City Council Reports

Councilmember Mueller (Sewer & Water)

- Councilmember Mueller presented a drawing of the City Logo that could be used for welcome signs to be placed on both road entrances into Hamburg.
- Council discussed and asked Councilmember Mueller to proceed with his plan for the signs.

Councilmember Cummiskey (Streets)

- Unisex Bathroom for Hall - Councilmember Cummiskey had met with the Building Inspector and presented Council with information on what the requirements would be to build the Unisex bathroom with an attached utility closet in the Hamburg Hall.
- Councilmember Cummiskey also informed Council that the contract with the Building Inspector (MNSPECT) will expire on January 1, 2010. Hamburg's plumbing inspections are currently not contracted with MNSPECT but the building inspections and plumbing inspections could be contracted together through them.
 - City Clerk Gruenhagen will contact MNSPECT and request a new contract be drafted.
- Council also discussed putting together an Request for Proposal (RFP) for building inspections but felt it was too late in the year and agreed to renew the current contract with MNSPECT for 2010 and possible look at RFP's for 2011.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch informed Council that Maintenance Worker Byerly picked up the two table carts that he donated to the city.

Councilmember Barnes (Parks) had nothing further to report.

Mayor Malz had nothing further to report.

Approve Claims List for October 2009

Added Claim – Check Number 14124 to H2 Development Inc. for \$810 - 50% payment for City Shop door. *Councilmember Barnes moved to accept Claim Numbers 14098 through 14124, including the three ACH payments, Councilmember Mueller seconded and motion unanimously carried. All Council members were present.*

Councilmember Mueller moved to adjourn the Hamburg City Council meeting at 9:30 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council Members were present.

Submitted by:

Sue Block
Deputy Clerk