



HAMBURG CITY COUNCIL AGENDA OCTOBER 27, 2015

Mayor Richard Malz called the Hamburg City Council Meeting to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember Robert Gregonis, Councilmember Richard Odoms, City Clerk Jeremy Gruenhagen, Maintenance Employee Greg Schultz, Fire Department Justin Buckentin and Jared MacKenthun were in attendance.

Agenda Review (Added Items) and Adoption

- **Delinquency Report** to consent agenda
- **Updated Claims List for October**
- **Councilmember Chris Lund moved to approve the agenda with the added items. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

Consent Agenda

- **Delinquency Report**
- **Councilmember Chris Lund moved to approve the consent agenda. Seconded by Councilmember Steve Trebesch. Motion unanimously carried. All Council Members were present.**

Hamburg Fire Department Report

- **Trailer (Sealed Bids)** – Fahey auction is December 5th.
- **HFD Paid On-Call** – Consensus from FD meeting last night was everyone was comfortable with: \$10.00 per call and each member responding to 20% of the calls per year for pension benefits, being put on the 2016 budget, and \$10.00 per training put on the 2017 budget.
 - **Councilmember Chris Lund moved to approve the Fire Departments request for \$10.00 paid per call and to receive pension benefits with a 20% response to calls per year be put in the 2016 budget, and \$10.00 per training in the 2017 budget. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.**
- **Social Media** – Jeremy requested log in information for Fire Department social media to monitor and secure data. Fire Fighters to sign a consent release form for releasing data/pictures.
- **Wind Storm** – a few months back we had 2 men out in the ambulance checking on vulnerable citizens.
- **Training** – costs \$1,250.00 per student. We passed every course and have the certificates. The State Certification test was not passed but is not required either. Completed all 140 hours of schooling. Half of the \$1250.00 is paid by the State.
- **FD Budget** over the past few years looks like this: In 2010 \$97,973. In 2011 \$99,786. In 2012 \$83,524. In 2014 \$82,383. In 2014 \$76,905. In 2015 \$73,236.



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We have steadily decreased and are down by 25%.

- **Gear** - FD is planning ahead for gear etc... that needs replacing.
- Please call Fire Chief Buckentin if any questions arise about the Fire Department.

Old City Business (Memo)

- **Scott Karels Annexation/Variance/Permit**
 - **Adopt Resolution Number 2015-11 (Orderly Annexation)**
City Clerk Jeremy Gruenhagen: still waiting for the survey.
Mayor Malz: Being that Mr. Karels is not in attendance tonight, we will postpone this topic until the next meeting.
- **Deputy Clerk/Utility Billing Clerk Position**
 - **Councilmember Bob Gregonis moved to give a contingent offer of employment as the City Deputy Utility/Billing Clerk to Tamara Bracht at \$10.50 an hour. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.**
- **Employee Handbook Change (Call-Outs/Rounds) –** City Clerk Jeremy Gruenhagen reporting: Rounds will be scheduled for weekends and holidays. Non-exempt employee's will be paid \$50.00 a day. In case of a Call-Out after Rounds have been completed that day, there would than be a minimum of 2 hours pay. Exempt employees will receive \$50.00 for Rounds and \$50.00 per Call-Out.
 - **Councilmember Chris Lund moved to revise and adopt the City Employee Handbook with the new schedule for Call-Outs and Rounds for exempt employees. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.**
- **Closed Meetings (Open Meeting Law) -** Councilmember Chris Lund: Anyone present at a **closed meeting** is **not** to discuss any of the topics/information with anyone once outside of the meeting. There is a Penalty by Law for violations. We have all had additional training as to what we can and cannot say pertaining to this matter.

City Clerk/Treasurer & Deputy Clerk Report

- **County Road Maintenance Agreement (Carver County)**
If we sign this contract with them, they are willing to forgive the money we owe them from when they did the overlay. That would be \$20,000 off the books. They are willing to do that because of the changes in the maintenance agreement. Will check with them on some more concrete answers.
- Greg Schultz out of town this weekend. Sweeping streets next week.
- Do we want to try and complete the re-roofing of the open shelter now? Council decided to hold off until Spring. Idea: Steel Roofing vs. shingles? Check into.



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- **Health Insurance Renewal –**
 - HSA-RX 2000P** on the Perform Network, excludes the Mayo clinics and has a deductible of \$4500.00. (recommend)
 - HSA Gold 1750** has a family deductible of \$3500.00 and does not include non-formulatory drugs.
 - **Councilmember Richard Odoms moved to approve the HSA-RX 2000P Health Plan. Seconded by Councilmember Chris Lund. Motion unanimously carried. All Council Members were present.**

Approve Payment of October 2015 Added Claims (\$28,741.94)

Councilmember Chris Lund moved to approve the 2 ACH payments and check numbers 17633-17648 for \$28,741.94. Seconded by Councilmember Richard Odoms. Motion unanimously carried. All Council Members were present.

City Council Reports

- **Councilmember Richard Odoms (Water/Sewer)** – flowers at the memorial have been put to bed for the winter.
- **Councilmember Bob Gregonis (Streets)**
- **Councilmember Chris Lund (Parks)** - Went to the Carver County Leaders Meeting this morning and Carver County Community Development Agency spoke about a new program with available monies to assist with planning and re-zoning projects. Will get more information. Next meeting is January 26, 2016, a representative will be there to speak about fiber optics in the county.
- Met with Chief Buckentin to go over a file that the League of MN Cities put out about Fire Departments. Personnel committee will be meeting with the Chief to update the FD handbook, by-laws and SOP's etc...
- Closed meeting laws reminder: as elected official, if we speak outside of the council's purview and litigation comes our way, the City will not be there to defend or indemnify us. So be cautious of what you post, say, text, facebook etc...
- **Councilmember Steve Trebesch (Buildings)** – when will the two dumpsters be removed? Jeremy: we will wait at least this week because of the nice weather.
- **Mayor Richard Malz** - Any news on the Sewer Inspections on the East end?
City Clerk Jeremy Gruenhagen: No, I will check with Greg about that.
- Are there any Mediacom funds the city can tap into and if so how much?
City Clerk Jeremy Gruenhagen: We have almost \$70,000 which is shared between Hamburg and NYA.



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Jared MacKenthun made an inquiry about Mayor Richard Malz's trip to the Firemen's Banquet in Duluth, MN. Mayor Malz stated that he attended the banquet to support our Former Chief who was receiving an award for 30 years of service. The Mayor also stated that he has not submitted any receipts to the City for reimbursement from the trip.

Adjourn City Council Meeting

Councilmember Bob Gregonis moved to adjourn the Hamburg City Council Meeting at 8:03 p.m. Seconded by Councilmember Steve Trebesch . Motion unanimously carried. All Council Members were present.

Submitted by:

Tamara Bracht
Deputy Clerk