

Hamburg City Council Meeting October 25, 2011

Mayor Richard Malz called the Hamburg Special Meeting for the Sanitary Sewer and Storm Sewer Assessment Roll to order at 7:00 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember John Barnes, Councilmember Larry Mueller, City Clerk Jeremy Gruenhagen, and Deputy Clerk Sue Block were in attendance. Maintenance Worker Dennis Byerly was absent. Chuck Vermeersch (S.E.H.) was also in attendance.

Residents in attendance were; Glenn & Mary Mueller (624 Kim Ave), William Panning (631 Kim Ave), Joyce Kroells (637 Kim Ave), Richard Lehrman (638 Kim Ave), Brad Droege (507 George St), Dale Stuewe (636 Kim Ave), Lois Droege (719 Park Ave), also Nichelle Schug and Dave Towner (618 Kim Ave).

Chuck Vermeersch (S.E.H.) presented Council and the public an over view of the Assessment Hearing Agenda, Purpose of Hearing and Description of Project;

- Sanitary Sewer and Storm Sewer Project Cost and Funding Summary
 - Total Estimated Project Cost - \$1,175,143
 - Estimated Project Financing (Neighborhood Contribution) - \$150,200
 - Estimated Project Financing (Public Utility Revenues City-wide Contribution) \$1,024,943
- Assessment Policy
 - Only Sanitary Sewer improvement costs are proposed to be assessed.
- Assessment Rates
 - Total Estimated Sanitary Sewer Cost - \$289,326
 - Neighborhood Contribution Assessments - \$150,200
 - Total Number of Assessable Units – 42 units
 - Assessment Rate per Unit - \$3,576.19
 - Assessment Years – 19 years
 - Assessment Interest Rate – 3.256%
- Special Assessment Payments by Residents
 - Such assessment is proposed to be payable in equal annual installments extending over a period of 19 years, the first of the installments to be payable on or before the first Monday in January 2012, and will bear interest at a rate of 3.256 percent per annum from the date of the adoption of the assessment resolution. To the first installment shall be added interest on the entire assessment from the date of the assessment resolution until December 31, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
 - You may at any time prior to certification of the assessment to the County Auditor, pay the entire assessment on such property to the City Clerk/Treasurer. No interest shall be charged if the entire assessment is paid within 30 days from the adoption of this assessment. You may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 3.256 percent per year. The right to partially prepay the assessment is available.
 - Payment of the special assessment for homestead property owners 65 years of age or older, one retired by permanent and total disability, or a member of the National Guard or other reserves ordered to active military service for whom it would be a hardship to make payments can be deferred with approval from Council.
 - If payment is deferred the interest will continue to accrue.

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Public Comments

- Lois Droege requested the undeveloped lot she owns, PID #45.1760040, which has no service hookups be removed from the Assessment Roll.
 - Council agreed to discuss this item during the regular City Council Meeting, if the lot should be removed and the Assessment Roll modified.

Councilmember Mueller moved to close the Special Assessment Hearing at 7:25 p.m., seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.

Mayor Richard Malz called the Hamburg City Council meeting to order at 7:30 p.m. Councilmember Steve Trebesch, Councilmember Chris Lund, Councilmember John Barnes, Councilmember Larry Mueller, City Clerk Jeremy Gruenhagen, Deputy Clerk Sue Block, and Fire Chief Brad Droege were in attendance. Maintenance Worker Dennis Byerly was absent. Others in attendance were Ryan Baum (Utility Service Company), Dale Stuewe (636 Kim Ave), Chuck Vermeersch (S.E.H.)

Public Comment

- Dale Stuewe (636 Kim Ave) requested his water usage for last month be lowered. He was watering the new sod placed in his back yard due to the Storm Sewer and Storm Water project.
- Council discussed and decided not to lower Dale Stuewe's water usage amount. Council also decided to wait until next spring to find out if his sod should be replaced.

Agenda Review (Added Items) and Adoption

- Add – Norwood/Young America Chamber of Commerce Letter
- Add – Updated Delinquency Report
- Add – Updated Claims List
- Add – Resolution Number 2011-15
- Added to the City Clerk Report
 - 2012 Health Insurance Rates
 - Changing November 8, 2011 Council Meeting Time and/or Date
- ***Councilmember Mueller moved to approve the agenda with the added items, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.***

Approve Consent Agenda

- Approve Minutes for September 27, 2011 and October 11, 2011
 - Mayor Malz requested one change in the September 27th Minutes, change City Attorney Metz to Carver County Attorney Mark Metz.
- 2012 MBA Scholarship Program
- MN State Bid Trucks – North Central International
- Melchert-Hubert-Sjodin Open House December 6, 2011
- Mediacom (Analog to Digital) & (New Digital Tiers)
- Gambling Permit for Conservation Partners of America (Jan. 28, 2012)
- Public Hearing – Chaska (November 2, 2011) – James Stuewe Variance Request
- Delinquent Utility Bills Report
 - Owner of 481 Sophia Ave contacted the Hamburg City office concerning the delinquent water bills of renter and will send in a partial payment.
- Nuisance Letter(s) Report
- Project List (City Employees)
- ***Councilmember Barnes moved to approve the Consent Agenda with the one change, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.***

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Hamburg Water Tower – Ryan Baum (Water Systems Consultant)

- Ryan Baum gave a presentation on what Utility Service could do in repairing, painting, and general maintenance of the cities water tower.
- Council asked Mr. Baum to put some figures together as to what it would cost the City if they entered into a contract with Utility Service to maintain the water tower.
 - Mr. Baum will have the annual fee cost available for the next Council meeting on November 8th, 2011.
 -

Fire Department Report – Presented by City Clerk Gruenhagen (Chief Brad Droege was unable to attend tonight’s meeting.)

FEMA Grant

- FEMA Grant – no update.

Memorial for Public Servants (Protective Services) – Update

- Cement will be poured Thursday.
- Flagpole will be installed this week.
- Last two statues pick up on Wednesday.
- Setting statues up Thursday night.
- Finish landscape and benches on Saturday.

Fire Department Garage Door

- The bay door will be fixed this Thursday.

Hydrant Extensions

- Maintenance Worker Byerly will have the hydrant extensions painted however there is no time frame as to when this will be completed (installed).

Park Duck Pond

- The duck pond needs to be dredged out again and Brad Droege was wondering if the City could help cover some of the cost. Wm. Mueller & Sons would also help with some of the costs.
 - City Clerk Gruenhagen informed Council that there is about \$2,000 left in the Park Repairs and Maintenance budget to help cover a portion of the cost.
- Council requested that Brad Droege, Wm. Mueller & Sons, put together an estimate of how much this would cost before making a decision. City Clerk Gruenhagen will speak with Mr. Droege.

Repair of Kim Avenue

- Wm. Mueller & Sons will start working on repairing Kim Avenue on October 27th – 28th or the first week of November.

Sanitary Sewer & Storm Sewer Improvements Project

Annexation of Storm Water Pond Parcel

- The resolution to annex the Storm Water Pond parcel into the City will be ready for approval by the next Council meeting on November 8th. This will be a joint resolution with the Township during their regular meeting accruing on the same date and time.

Assessment Roll

- Council discussed removing or leaving parcel number 45.1760040 on the Assessment Roll. This parcel does not have any services stubbed in and no access to a public street.

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- *Councilmember Mueller moved to remove parcel number 45.1760040 from the Assessment Roll, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Resolution Number 2011-15

- *Councilmember Barnes moved to approve Resolution Number 2011-15 with the removal of parcel number 45.1760040 from the Assessment Roll, seconded by Councilmember Mueller and motion unanimously carried. All Council members were present.*

Old City Business

Closet for Fiber Optic Equipment/City Storage

- Laurel Builders were awarded the contract at the last Council meeting.

Community Hall Doors (Replace)

- Council discussed the estimates from Dan Oelfke and Laurel Builders and decided to have City Clerk Gruenhagen verify if the estimate from Laurel Builders includes panic bars on the commercial doors.

Cooler for Community Hall

- Councilmember Barnes contacted Dr. Dan and stated he will be out on Monday to disconnect the electrical wiring on the old cooler.
- Maintenance Worker Byerly is working on pressure washing the cooler paneling.
- Councilmember Trebesch requested someone else be the main contact in organizing and completing the project. Councilmember Barnes will look at what needs to be done.

Public Works & Utilities Department Report

Utility Locater/Camera

- Maintenance Worker Byerly is setting up appointments for different companies to come out and demonstrate their utility cameras.

Re-Strip Community Center Parking Lot – Estimate from Kohl's (Lonnie)

- *Councilmember Mueller moved to have Kohls Sweeping Service (Lonnie Kohls) re-strip the Community Center parking lot for his proposed cost of \$293.00, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

City Clerk/Treasurer Report

Dehumidifier for Community Center

- Hilgers Plumbing and Heating submitted an estimate for installing a dehumidifier on the Community Center heating unit. The proposed cost was \$2,470. No action was taken at this time. Another estimate will be obtained.

Handicap Accessibility for City Parks

- This item will be kept on the agenda to be decided on next spring as to where the paths should be located.

Mediacom Business Phone Service

- City Clerk Gruenhagen will follow up with his contact at Mediacom for more information if the city would save any money bundling phone and internet with them.

2011 Budget Items Budgeted to be completed in 2011

- Hall Improvements and Repair has \$5,500 to replace the Hall doors this year.

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Health Insurance

- If the City would change its Health Provider to Medica it would save \$4,300 per year for the same coverage it now has with Blue Cross Blue Shield.
- Council requested City Clerk Gruenhagen to check the cost of health care if the city went directly through a broker and report back at the next Council meeting.

Changing the November 8th City Council Meeting Date and/or Time

- November 8, 2011 is National Election Day and no meetings can be held between 6:00 and 8:00 p.m. There will be a School Board Election on that day so Council will either have to hold their Council meeting before 6:00 p.m. or after 8:00 p.m. The other alternative would be to move the Council meeting to another date.
- *Councilmember Barnes moved to move the City Council meeting from 7:00 p.m. to 8:00 p.m. on November 8, 2011, seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.*

Approve Payment of Added October 2011 Claims

Approve Payment of October 2011 Claims

- *Councilmember Mueller moved to approve the one ACH payment and claim number 15272 through claim number 15290, seconded by Councilmember Barnes and motion unanimously carried. All Council members were present.*

City Council Reports

Councilmember Mueller (Sewer & Water) had no further comments

Councilmember Lund (Streets)

- Councilmember Lund questioned the Hall Rental fee published in the local newspaper as being incorrect.
 - City Clerk Gruenhagen will call the paper and have them print a retraction.

Councilmember Trebesch (Buildings)

- Councilmember Trebesch asked if the Park water has been turned off for the winter months.
 - Maintenance Worker Byerly watches the weather and keeps the Park bathrooms open as long as possible before shutting off the water.

Councilmember Barnes had no further comments

Mayor Malz had no further comments

Councilmember Lund moved to adjourn the Hamburg City Council meeting at 8:58 p.m., seconded by Councilmember Trebesch and motion unanimously carried. All Council members were present.

Submitted by:

Sue Block
Deputy Clerk